

LEGISLATIVE, RULES & GOVERNMENTAL OPERATIONS  
BOARD OF ELECTIONS  
JANUARY 30, 2025

COMMITTEE MEMBERS: STROUGH, Conover, Wild, Driscoll, Maday, Geraci and Thomas

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
  1. Request: To Appropriate funds from A.909.00 in the amount of \$60,000 due to Congressional Special Election  
Rationale: Increase Budget due to Congressional Special Election  
Overtime - \$ 2,500  
Part-Time - \$ 7,500  
Misc - \$50,000
  2. Request: Amend County Budget in the amount of \$26,599.32 General Election Aid to Localities grant funding  
Rationale: Resolution is needed to carry over unused grant funds from 2024.
  3. Request: Amend County Budget in the amount of \$36,831.78 Ballot by Mail grant funding  
Rationale: Resolution is needed to carry over unused grant funds from 2024.
  4. Request: Amend County Budget in the amount of \$63,360.37 Poll Book Grant Funding  
Rationale: Resolution is needed to carry over unused grant funds from 2024.
  5. Request: Amend County Budget in the amount of \$5,795.09 Ballot Grant Funding  
Rationale: Resolution is needed to carry over unused grant funds from 2024.
  6. Request: Amend Pollbook Contract authorized by Reso 48-2024  
Rationale: Licensing and Support fees for 3 Additional Pollbooks increasing Contract from \$12,150 to \$12,555 adding 3 additional Poll Books (90 to 93)
  7. Request: Donate old Poll Book iPad's to Non-Profit Organizations  
Rationale: No longer of any use with limited shelf life
- V. Discussion Items: None.
- VI. Referrals/Pending Items: None.
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: BOARD OF ELECTIONS**

**DATE: 01/30/2025**

(a) Purpose of Request: **Appropriate funds in the amount of \$60,000 from A.909.00, General Fund Unappropriated Surplus to cover the cost of 2025 Congressional Special Election**

(b) Details:

**A1450.120 Overtime - \$ 2,500**

**A1450.130 Part-Time - \$ 7,500**

**A1450.439 Misc - \$50,000**

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **A.909.00, General Fund Unappropriated Surplus**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# **RESOLUTION REQUEST FORM NO. 7**

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: WARREN COUNTY BOARD OF ELECTIONS**

**DATE: 01/30/2025**

- (a) Purpose of Amendment: **TO CARRY OVER UNUSED GENERAL ELECTION AID TO LOCALITIES GRANT FUNDING IN THE AMOUNT OF \$26,599.32 TO 2025 BUDGET**
  
- (b) Appropriation Code, Object Code, Full Title and Amount: **A.1450-439**
  
- (c) Revenue Code (with title), and Amount: **A.1450.3052**

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: WARREN COUNTY BOARD OF ELECTIONS**

**DATE:**

- (a) Purpose of Amendment: **TO CARRY OVER UNUSED BALLOT BY MAIL GRANT FUNDING IN THE AMOUNT OF \$36,831.78 TO 2025 BUDGET**
  
- (b) Appropriation Code, Object Code, Full Title and Amount: **A.1450-424**
  
- (c) Revenue Code (with title), and Amount: **A.1450.3057**

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: WARREN COUNTY BOARD OF ELECTIONS**

**DATE:**

- (a) Purpose of Amendment: **TO CARRY OVER UNUSED POLL BOOK GRANT FUNDING IN THE AMOUNT OF \$63,360.37 TO 2025 BUDGET**
- (b) Appropriation Code, Object Code, Full Title and Amount: **A.1450-424**
- (c) Revenue Code (with title), and Amount: **A.1450.3058**

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: WARREN COUNTY BOARD OF ELECTIONS**

**DATE:**

- (a) Purpose of Amendment: **TO CARRY OVER UNSUED BALLOT GRANT FUNDING IN THE AMOUNT OF \$5,795.09 TO 2025 BUDGET**
- (b) Appropriation Code, Object Code, Full Title and Amount: **A.1450-424**
- (c) Revenue Code (with title), and Amount: **A.1450.3056**

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: - Warren County Board of Elections**

**DATE: 12/09/2024**

- (a) Purpose of Contract Change: **\$405.00 Yearly Increase for Licensing and Support for Purchase of 3 Additional Electronic Pollbooks. Change Licensing and Support total to 93 Pollbooks instead of 90.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **2024-000048**
- (c) Name of Contractor: **Tenex Software Solutions**
- (d) Address of Contractor: **5021 W. Laurel Street, Tampa, FL, 33607**
- (e) Contractor's Contact Person and Telephone Number: **Lena Santiago, (813)618-3639 ext 106**
- (f) Commencement Date of Extension:
- (g) Termination Date of Extension:
- (h) Payment Provisions:
  - i) lump sum amount **\$12,555.00 yearly**
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.1450-470- \$12,555 to begin 01/01/2026**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: WARREN COUNTY BOARD OF ELECTIONS**

**DATE: 01/30/2025**

- (a) Purpose of Request: **Authorize donating old Poll Book Ipad's to non-Profit Organization**
- (b) Details: **No longer of use with limited shelf life**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS