

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: LEGISLATIVE, RULES & GOVERNMENTAL OPERATIONS

DATE: MARCH 28, 2025

COMMITTEE MEMBERS PRESENT:

SUPERVISORS STROUGH
CONOVER
WILD
DRISCOLL
MADAY
GERACI
THOMAS

OTHERS PRESENT:

REPRESENTING THE COUNTY CLERK'S OFFICE:

CARRIE BLACK, COUNTY CLERK
LINDA MORGAN, DEPUTY COUNTY CLERK
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY
SUPERVISORS BEAN
ETU
GILLIGAN
MAGOWAN
MERLINO
PATCHETT
STRAINER
TURNER
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
CHRISTINE NORTON, COUNTY TREASURER
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the March 28, 2025 meeting of the Legislative, Rules & Governmental Operations Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=A15wR6GlpZc>

Mr. Strough called the meeting of the Legislative, Rules & Governmental Operations Committee to order at 9:30 a.m.

Motion was made by Mr. Wild, seconded by Mr. Thomas and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Legislative and County Clerk/DMV agendas were distributed; copies of the agendas are on file with the meeting minutes.

Privilege of the floor was called for, but there was no one wishing to speak.

The Committee began with a review of the Action Agenda/New Business Items section of the Legislative agenda, which included the following request:

1. To authorize a resolution mirroring Essex County Board of Supervisors Resolution No. 60 of 2025, "Resolution Declaring Full Confidence in Adirondack Park Agency Executive Director Barbara Rice".

Motion was made by Mr. Thomas and seconded by Mr. Maday to approve the request as presented; following discussion, Mr. Strough called the question and the motion was carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 11th Board meeting.

Next, the Referrals/Pending Items portion of the agenda was reviewed with the following item being addressed:

1. Cattaraugus County Resolution No. 268 of 2024, "*Urging New York State Public Service Commission to Reject National Grid's Proposed Rate Increases for Electric and Natural Gas*". A request was made for a similar resolution.

Motion was made by Mr. Wild and seconded by Mr. Driscoll to approve the request as presented; following discussion, Mr. Strough called the question and the motion was carried unanimously to authorize a resolution similar to Cattaraugus County Legislature Resolution No. 268 of 2024, *Urging New York State Public Service Commission to Reject National Grid's Proposed Rate Increases for Electric and Natural Gas*" specific to Warren County - Supervisor Wild to work with staff to develop. The necessary resolution was authorized for the April 11th Board meeting.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

There being no further Legislative business to discuss, review of the County Clerk/DMV agenda commenced with the Action Agenda/New Business Items which included the following requests:

1. To amend the County Budget in the amount of \$197,743 to transfer funds from Budget Code A.1410 1255, *County Clerk Fees*, to Budget Code A.1410 1255.01, *Mortgage Admin Fee*, due to the creation of the new revenue line per Resolution No. 357 of 2024.

Motion was made by Mr. Conover, seconded by Mr. Thomas and carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a transfer of funds totaling \$13,500 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to various budget codes within the County Clerk's Budget to cover the cost of renovations for the County Clerk's Office.

Committee was informed the requested \$6,000 transfer to Budget Code A.1410 413, *Repairs/Maintenance*, was no longer necessary, leaving only the requested \$7,500 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.1410 210, *Furniture/Furnishings*.

Motion was made by Mr. Conover and seconded by Mr. Driscoll to approve the request as amended; following discussion, Mr. Strough called the question and the motion was carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

3. To appropriate funds in the amount of \$4,500 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code A.1410 444, *County Clerk, Travel/Education/Conference*, to return 2024 funding encumbered for expenditure in 2025 which fell to the General Fund when the purchase order for this expense was mistakenly liquidated.

Motion was made by Mr. Conover, seconded by Mr. Wild and carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items portion of the agenda included the following items:

1. PRIA conference review.

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2. 2024 Annual Report of the Warren County Clerk's Office.
 3. NYSACC conference hosted in Lake George in May.

Privilege of the floor was called for, but there was no one wishing to speak.

There being no further business to come before the Legislative, Rules & Governmental Operations Committee, on motion made by Mr. Conover, seconded by Mr. Wild and carried unanimously, Mr. Strough adjourned the meeting at 10:12 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board