

JOINT PARK O&M COMMITTEE MEETING
O&M AGENDA
February 28, 2025

Committee Members: *Merlino*, Bruno, Crocitto, Wild Alternate County Member: Diamond
(*the Village of Lake George Mayor and Superintendent of Public Works also serve as voting members*)

I. Committee Meeting Call to Order by Chair

II. Approval of Minutes of prior Committee Meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business Items:

1. Request: Miscellaneous
Rationale: Not for Profit requesting a reduced rate for use of the Charles R. Wood Park Festival Space
2. Request: Miscellaneous
Rationale: Vendor requesting to wave the fee use of the Charles R. Wood Park Festival Space

V. Discussion Items:

1. 2025 Events

VI. Referral/Pending Items:

VII. Privilege of the floor and public comment

VIII. Motion to Adjourn

Attachments:

1. Resolution Request No. 20 – Miscellaneous
2. Resolution Request No. 20 – Miscellaneous
3. Festival Schedule 2025

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Park O&M

DATE: 02/28/25

- (a) Purpose of Request: Reduce the Fees for a not-for-profit for the use of the Charles R. Wood Park Festival Space.

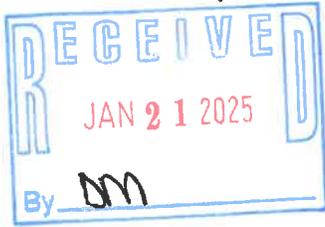
- (b) Details: Lake George Land Conservancy is looking to have the fees reduced for the use of the Charles R. Wood Festival space to \$500 for a Saturday (table attached showing fess for the space).

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS



**CHARLES R. WOOD PARK
APPLICATION/PERMIT SPECIAL INSTRUCTIONS**

(Revised 7/11/23)

BEFORE COMPLETING/SIGNING THE APPLICATION YOU SHOULD CONTACT, LEISA GRANT AT WARREN COUNTY TOURISM, (518) 761-6370 TO DISCUSS AND REVIEW ALL APPLICATION/PERMIT REQUIREMENTS.

KEEP THIS PAGE FOR YOUR REFERENCE.

Particular attention is directed to the following:

- 1) You will need to describe the Event, all Event activities and include an Event site layout on the Park map attached to the permit application.
- 2) You will need to provide the requisite insurance as Permittee. You are responsible for ensuring that all contractors, subcontractors, vendors, agents, performers provide the requisite insurance as well.

The limits of liability for use of the property for the permitted activities shall be not less than \$1,000,000 per occurrence, \$2,000,000 aggregate combined single limits for all damages arising out of bodily injury, including death and/or property damage.

Warren County and the Village of Lake George, their Boards, Officers, and employees will each be named as additional insureds on a primary, noncontributory basis.

All insurance companies must be licensed or admitted carriers in New York State.

NOTE: If alcohol will be sold/served, a liquor license must be provided. You must receive the permission of the Village of Lake George to sell/serve liquor.

You must provide a copy of the current liquor license and an insurance certificate of insurance specifically including coverage for liquor law liability in an amount of not less than Five Hundred Thousand Dollars (\$500,000). Warren County and the Village of Lake George, their Boards, Officers, and employees will each be named as additional insureds on a primary, noncontributory basis, on this coverage part as well. You will also need to send us a copy of the State Liquor Authority permit.

- 3) You are responsible for securing all other permits for the Event. By way of example, if the Permittee or any contractor, subcontractor or vendor of Permittee will prepare, sell, serve food items, a permit from the New York State Department of Health must be secured and presented. Permits from other State agencies may be required.
- 4) **You will be responsible for all clean up and garbage removal which includes renting a dumpster.**
- 5) You must comply with all permit conditions including special conditions.
- 6) You are responsible for ensuring compliance with the provisions of Chapter 148 of the Village of Lake George Code. These are the rules and regulations for the Park. A copy of Chapter 148 can be obtained through Ms. Grant.
- 7) There are application fees. Be sure to review the fee schedule for fee amounts and payment instructions.

VILLAGE OF LAKE GEORGE/WARREN COUNTY
APPLICATION/USE PERMIT FOR THE
CHARLES R. WOOD PARK FESTIVAL SPACE

APPLICATIONS MUST BE SUBMITTED TO THE VILLAGE OF LAKE GEORGE AT LEAST NINETY (90) DAYS
PRIOR TO SCHEDULED EVENT

Date of Application: 01/06/2025
Name/Description of Event: Lake George Hike-A-Thon After Party ("permitted activities")
Name of Organization or Individual Applying: Lake George Land Conservancy ("Permittee") for profit non profit
Mailing Address: PO Box 1250, Bolton Landing, NY 12814
Phone Number: (Best number to be reached at) 518-644-9673
Email for office contact: shoffman@lglc.org
Date(s) of Event: 07/05/2025 Set up date(s) 07/05/2025 Tear down date(s) 07/05/2025
Time of Event: (Each day) 9:00 A.M. to 3:30 P.M. Number of People Expected to attend: 300-400
Will structures be placed as part of Event? If so, describe: We expect to erect at least one 20'x40' pole-style tent for shade.
Permittee Contact Person, address, phone number (cell number) if different than above:
Sarah Hoffman, Communications and Outreach Manager (contacts above)
Will admission fee be charged? Yes No Amount \$

Will food be served: Yes No

Will you need? (Check all that apply; additional fees may be applicable)

Restrooms Porta-Johns Trash receptacles Trash collection
 Electricity Lighting Water Other _____

List all contractors, subcontractors, vendors, agents, performers by name, contact person and phone number :(Use additional sheets if necessary)

Food trucks to include Glens Falls Rotary, 1 or 2 others TBD
Beer and other beverages donated by Adirondack Pub and Brewery, served (free) to guests.
We also will have educational booths from local organizations and our sponsors, and live music (band TBD)
With permission, Bruce Mowery, helicopter pilot, will land within the festival space as he did when we held the event there in 2019.

On attached Park map, insert Event layout. Include all items and approximate location.

Will Alcoholic Beverages be sold/served at Event? Yes no. If yes, a resolution must be obtained from the Village of Lake George Board of Trustees at least sixty (60) days prior to the scheduled event. Permittee as well as any contractor, subcontractor or vendor selling alcoholic beverages must provide a copy of the current liquor license and an insurance certificate showing coverage for liquor law liability in an amount of not less than Five Hundred Thousand Dollars (\$500,000) to the Village of Lake George and the County of Warren not less than thirty (30) days prior to the scheduled Event. A copy of the State Liquor Authority permit is also required.

1. **INSURANCE:**

The Permittee and all contractors, subcontractors, vendors, agents, representatives and performers associated with the permitted activities shall, to the fullest extent permitted by law, indemnify, hold harmless and defend Warren County and the Village of Lake George, and their respective officers and/or employees against any and all losses, claims, notices of claim, actions, demands, damages, liabilities, expenses, penalties or judgments, including but not limited to attorney's fees and all other costs of defense, by reason of liability imposed by law or otherwise upon Warren County and the Village of Lake George, their respective officers and/or employees for damages arising from bodily injuries, including death, at any time resulting therefrom, sustained by any person or persons, including Permittee's employees, contractors, subcontractors, agents, vendors, representatives; performers

and/or invitees or on account of damages to property, including loss of use thereof, arising from any acts or omissions on the part of Permittee, its employees, contractors, subcontractors, vendors, agents, representatives, performers and/or invitees. If such indemnity is made void or otherwise impaired by any law controlling the construction thereof, such indemnity shall be deemed to conform to the indemnity permitted by law, so as to require indemnification to the fullest extent permitted by law. The indemnity provided by requirements contained herein shall be in addition to and not in limitation upon any rights of common law indemnity. Without limiting or modifying the foregoing, Permittee shall indemnify, defend and hold harmless Warren County and the Village of Lake George from and against any and all losses, claims, notices of claim, actions, demands, damages, liabilities, expenses, penalties or judgments, including but not limited to attorney's fees and all other costs of defense, by reason of liability imposed by law or otherwise upon Warren County and/or the Village of Lake George, their respective officers and/or employees for damages arising from any infringement or unlawful use of a United States Patent, trademark or copyright by Permittee or any of Permittee's contractors, subcontractors, agents, representatives, vendors or performers.

a. The Permittee, and each contractor, subcontractor, or vendor associated in any way, shall furnish with this application a certificate of insurance showing liability insurance issued to and covering the Permittee as "named insured" and adding the County of Warren, its Board, Officers and Employees, and the Village of Lake George as "additional insured, on a primary, non-contributory basis" with respect to liability arising out of operations of the named insured or any employee, agent, representative or invitee thereof. Insurance coverage provided hereby for Warren County and the Village of Lake George shall be primary coverage, but only with respect to liability arising out of the Permittee operations. The limits of liability for use of the property for the permitted activities shall be not less than the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate combined single limits for all damages arising out of bodily injury, including death and/or property damage. The certificate shall state that it will not be cancelled or non-renewed without 10 days' notice to the Superintendent of the Department of Public Works. The enumeration in this permit of the kind and amount of insurance shall not abridge, diminish or affect the Permittee's legal responsibilities for the consequences of accidents arising out of or resulting from the operations of the Permittee under the permit. All insurance companies must be licensed or admitted carriers in New York State.

b. Failure to obtain any insurance as required hereunder constitutes a material breach of this Use Permit and shall subject the Permittee to liability for damages, indemnification and all other legal remedies available to Warren County and the Village of Lake George. The failure of Warren County or the Village of Lake George or their respective Boards, officers and/or employees to object to the contents of any certificate of insurance or absence of the same shall not be deemed a waiver of any and all rights held by Warren County.

2. FACILITY USE FEES - SEE ATTACHED FEE SCHEDULE:

The following fees shall apply for the use of the property:

- Non-refundable deposit (\$1000 for first day, due with application)
- Refundable security deposit (\$500) – due within 10 days of event

3. DAMAGES/GARBAGE REMOVAL:

The Permittee is responsible for clean-up and all clean-up costs and all costs for damage to the property arising out of acts or omissions of the Permittee, employees and/or invitees and for garbage removal. Upon inspection after the Event, the Superintendent of the Department of Public Works or his designee reserves the right to assess damage and/or cleanup costs and bill costs to Permittee. The Superintendent of Public Works or his designee reserves the right to retain a portion of or all of the \$500 security deposit as reimbursement for damages or clean-up costs.

4. HEALTH AND OTHER PERMITS:

It is the responsibility of Permittee to be in compliance with the New York State or Local Health Department and Fire Codes and other laws or regulations as related to public gatherings with regard to Permittee's activities upon the property or that of its employees, agents, representatives and/or invitees and vendors.

5. PROPERTY USE:

- a. Permittee accept conditions of the property "as is".
- b. Cleanliness of the property is the responsibility of the Permittee.
- c. No other uses or activities are allowed other than the permitted activities expressly set forth herein.

6 SECURITY OF PROPERTY:

The Permittee must provide security for the property during use. This includes overnight security for Events running more than one day.

7 SAFETY EQUIPMENT PROCEDURES:

It is the responsibility of the Permittee to assure that safety equipment is worn and safety procedures adhered to as appropriate for the Event and as required by New York State Departments of Health and Labor and local Health and Fire Codes or other applicable laws or codes.

8 REVOCATION OF PERMIT:

The County of Warren, upon order of the Superintendent of the Department of Public Works reserves the right to revoke or annul this permit at any time and at his discretion without a hearing or the necessity of showing cause.

9. Permittee hereby acknowledges receipt of a copy of the Village of Lake George Code Chapter 148 and agrees to comply with said Code.

10. By signing below, the Permittee agrees to be bound by all terms, conditions and special conditions in this Use Permit.

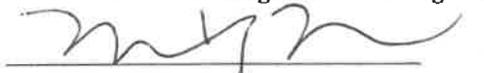
11. This Use Permit shall only be effective if signed by the authorized officials of the Village of Lake George and Warren County or their duly authorized representatives.

SPECIAL CONDITIONS

1. Use of the property is for permitted activities only.
2. Any other conditions or requirements imposed by the Village of Lake George and/or Superintendent of the Warren County Department of Public Works.
3. Any conditions imposed by Resolution of the Village of Lake George.
4. _____

12. WEATHER POLICY:

The Permittee understands that weather may impact the use, operation and attendance at the event and that application fees are non-refundable (with the exception of the \$500 security deposit). The Permittee further understands that any cancellation of the Event, unless done so by the County of Warren or Village of Lake George will also result in forfeiture of the application fees.



Signature of Organizations Representative or Applicant



(Print Name)

PLEASE COMPLETE THE FOLLOWING
FEE SCHEDULE – FESTIVAL COMMONS AREA

Festival Space-Events UP to 10 days open for admission

			# of Days	Amount Due
Festival Space	\$1,500	Per day	1	\$1,500
Set-up Day(s)	500	Per day		
Tear down day(s)	500	Per day		

OR Festival Space-Events OVER 10 days open for admission

Festival Space	\$1,500	First day		
Festival Space	750	Every day thereafter		
Set-up Day(s)	500	Per day		
Tear down day(s)	500	Per day		

OR Festival Space – Single Day use or any portion of one day: above does not include holidays

Mon-Friday only	750	One day only		
Mon-Friday only	500	For Non-Profits only		

PLUS Refundable Security Deposit				\$500
TOTAL AMOUNT DUE				\$2,000
AMOUNT DUE WITH APPLICATION				(\$1,500)
BALANCE DUE 30 DAYS BEFORE EVENT				
ALL CHECKS PAYABLE TO WARREN COUNTY (submit to Village of Lake George)				

Exclusive use of the adjacent West Brook parking lot is available through separate permit and fee (\$2,000.00 per day). Please contact Kevin Hajos at (518) 623-4141, or by email at khajos@warrencountydpw.com for more information.

Parks Operation & Management Committee reserves the right to adjust rates based on special considerations. Please use the section below to inform the Committee of any special circumstances it should take into consideration when reviewing your application:

Special Considerations: As a local nonprofit, and as this event is and has always been free and open to the public, and as a founding partner in the protection and creation of the Festival Commons and its associated environmental park, we respectfully request for the fee to be reduced to \$500.

All checks should be made out to the Warren County Treasurer. Applications, insurance forms, and payments should be sent to: Village of Lake George, P.O. Box 791, Lake George, NY 12845.

I have read the above and agree to the conditions set forth.

Applicant [Signature] Date 1/14/25

Title (for corporate or organizational applicant) Executive Director, Lake George Land Conservancy

OFFICE USE ONLY

<ul style="list-style-type: none"> Date application received: <u>1/21/25</u> Total fee due: \$ _____ Payment received with application: \$ <u>500</u> Check #: <u>5201</u> <p>Balance due within 10 days of event: \$ _____</p> <p>Date Balance Received: _____</p> <p>Check #s: _____</p>	<p>VILLAGE OF LAKE GEORGE APPROVED [] DENIED []</p> <p>_____ Raymond Perry, Mayor Date _____</p> <p>WARREN COUNTY APPROVED [] DENIED []</p> <p>Kevin Hajos, Superintendent Date _____ Department of Public Works</p>
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Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<p>1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)</p> <p>Lake George Land Conservancy</p>	
	<p>2 Business name/disregarded entity name, if different from above.</p>	
	<p>3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)</p> <p>Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions)</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p><i>(Applies to accounts maintained outside the United States.)</i></p>
	<p>3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/></p>	
	<p>5 Address (number, street, and apt. or suite no.). See instructions.</p> <p>4905 Lake Shore Drive, PO Box 1250</p>	<p>Requester's name and address (optional)</p>
	<p>6 City, state, and ZIP code</p> <p>Bolton Landing, NY 12814</p>	
	<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
OR									
Employer identification number									
2	2	-	2	9	0	2	-	9	4

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date 7/17/2024
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Park O&M

DATE: 02/28/25

- (a) Purpose of Request: Vendor is requesting to have the fee waived for use of the Charles R. Wood Park Festival Space.

- (b) Details: Wild in the Trees Music and Skateboarding Festival is looking to have the fees waived for the use of the Charles R. Wood Festival for this festival. (table attached showing fess for the space).

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS



* SKATE PARK IN WOOD PARK

VILLAGE OF LAKE GEORGE/WARREN COUNTY APPLICATION/USE PERMIT FOR THE CHARLES R. WOOD PARK FESTIVAL SPACE

APPLICATIONS MUST BE SUBMITTED TO THE VILLAGE OF LAKE GEORGE AT LEAST NINETY (90) DAYS PRIOR TO SCHEDULED EVENT

Date of Application: 10/29/2024
Name/Description of Event: Wild in the Trees Music & Skateboarding Festival
Name of Organization or Individual Applying: Frank Cavone
Mailing Address: 253 Park Ave (Apt 3) Albany, NY 12202
Phone Number: 518-683-5331
Email for office contact: fcavoneproductions@gmail.com
Date(s) of Event: 10/4/2025
Set up date(s): 10/4/2025
Tear down date(s): 10/4/2025
Time of Event: (Each day) A.M. to P.M. Number of People Expected to attend:

Will structures be placed as part of Event? If so, describe:
Permittee Contact Person, address, phone number (cell number) if different than above:

Will admission fee be charged? Yes No Amount \$ 20 (All ticket sales go to charity)

Will food be served: Yes No
Will you need? (Check all that apply; additional fees may be applicable)

- Restrooms, Ports-Johns, Trash receptacles, Trash collection, Electricity, Lighting, Water, Other

List all contractors, subcontractors, vendors, agents, performers by name, contact person and phone number (Use additional sheets if necessary)

Blank lines for listing contractors, subcontractors, vendors, agents, performers.

On attached Park map, insert Event layout. Include all items and approximate location.

Will Alcoholic Beverages be sold/served at Event? Yes no. If yes, a resolution must be obtained from the Village of Lake George Board of Trustees at least sixty (60) days prior to the scheduled event.

1. INSURANCE:

The Permittee and all contractors, subcontractors, vendors, agents, representatives and performers associated with the permitted activities shall, to the fullest extent permitted by law, indemnify, hold harmless and defend Warren County and the Village of Lake George, and their respective officers and/or employees against any and all losses, claims, notices of claim, actions, demands, damages, liabilities, expenses, penalties or judgments, including but not limited to attorney's fees and all other costs of defense, by reason of liability imposed by law or otherwise upon Warren County and the Village of Lake George, their respective officers and/or employees for damages arising from bodily injuries, including death, at any time resulting therefrom, sustained by any person or persons, including Permittee's employees, contractors, subcontractors, agents, vendors, representatives; performers

and/or invitees or on account of damages to property, including loss of use thereof, arising from any acts or omissions on the part of Permittee, its employees, contractors, subcontractors, vendors, agents, representatives, performers and/or invitees. If such indemnity is made void or otherwise impaired by any law controlling the construction thereof, such indemnity shall be deemed to conform to the indemnity permitted by law, so as to require indemnification to the fullest extent permitted by law. The indemnity provided by requirements contained herein shall be in addition to and not in limitation upon any rights of common law indemnity. Without limiting or modifying the foregoing, Permittee shall indemnify, defend and hold harmless Warren County and the Village of Lake George from and against any and all losses, claims, notices of claim, actions, demands, damages, liabilities, expenses, penalties or judgments, including but not limited to attorney's fees and all other costs of defense, by reason of liability imposed by law or otherwise upon Warren County and/or the Village of Lake George, their respective officers and/or employees for damages arising from any infringement or unlawful use of a United States Patent, trademark or copyright by Permittee or any of Permittee's contractors, subcontractors, agents, representatives, vendors or performers.

a. The Permittee, and each contractor, subcontractor, or vendor associated in any way, shall furnish with this application a certificate of insurance showing liability insurance issued to and covering the Permittee as "named insured" and adding the County of Warren, its Board, Officers and Employees, and the Village of Lake George as "additional insured, on a primary, non-contributory basis" with respect to liability arising out of operations of the named insured or any employee, agent, representative or invitee thereof. Insurance coverage provided hereby for Warren County and the Village of Lake George shall be primary coverage, but only with respect to liability arising out of the Permittee operations. The limits of liability for use of the property for the permitted activities shall be not less than the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate combined single limits for all damages arising out of bodily injury, including death and/or property damage. The certificate shall state that it will not be cancelled or non-renewed without 10 days' notice to the Superintendent of the Department of Public Works. The enumeration in this permit of the kind and amount of insurance shall not abridge, diminish or affect the Permittee's legal responsibilities for the consequences of accidents arising out of or resulting from the operations of the Permittee under the permit. All insurance companies must be licensed or admitted carriers in New York State.

b. Failure to obtain any insurance as required hereunder constitutes a material breach of this Use Permit and shall subject the Permittee to liability for damages, indemnification and all other legal remedies available to Warren County and the Village of Lake George. The failure of Warren County or the Village of Lake George or their respective Boards, officers and/or employees to object to the contents of any certificate of insurance or absence of the same shall not be deemed a waiver of any and all rights held by Warren County.

2. FACILITY USE FEES - SEE ATTACHED FEE SCHEDULE:

The following fees shall apply for the use of the property:

- Non-refundable deposit (\$1000 for first day, due with application
- Refundable security deposit (\$500) - due within 10 days of event

3. DAMAGES/GARBAGE REMOVAL:

The Permittee is responsible for clean-up and all clean-up costs and all costs for damage to the property arising out of acts or omissions of the Permittee, employees and/or invitees and for garbage removal. Upon inspection after the Event, the Superintendent of the Department of Public Works or his designee reserves the right to assess damage and/or cleanup costs and bill costs to Permittee. The Superintendent of Public Works or his designee reserves the right to retain a portion of or all of the \$500 security deposit as reimbursement for damages or clean-up costs.

4. HEALTH AND OTHER PERMITS:

It is the responsibility of Permittee to be in compliance with the New York State or Local Health Department and Fire Codes and other laws or regulations as related to public gatherings with regard to Permittee's activities upon the property or that of its employees, agents, representatives and/or invitees and vendors.

5. PROPERTY USE:

- a. Permittee accept conditions of the property "as is".
- b. Cleanliness of the property is the responsibility of the Permittee.
- c. No other uses or activities are allowed other than the permitted activities expressly set forth herein.

6 SECURITY OF PROPERTY:

The Permittee must provide security for the property during use. This includes overnight security for Events running more than one day.

7 SAFETY EQUIPMENT PROCEDURES:

It is the responsibility of the Permittee to assure that safety equipment is worn and safety procedures adhered to as appropriate for the Event and as required by New York State Departments of Health and Labor and local Health and Fire Codes or other applicable laws or codes.

8 REVOCATION OF PERMIT:

The County of Warren, upon order of the Superintendent of the Department of Public Works reserves the right to revoke or annul this permit at any time and at his discretion without a hearing or the necessity of showing cause.

9. Permittee hereby acknowledges receipt of a copy of the Village of Lake George Code Chapter 148 and agrees to comply with said Code.

10. By signing below, the Permittee agrees to be bound by all terms, conditions and special conditions in this Use Permit.

11. This Use Permit shall only be effective if signed by the authorized officials of the Village of Lake George and Warren County or their duly authorized representatives.

SPECIAL CONDITIONS

1. Use of the property is for permitted activities only.
2. Any other conditions or requirements imposed by the Village of Lake George and/or Superintendent of the Warren County Department of Public Works.
3. Any conditions imposed by Resolution of the Village of Lake George.
4. _____

12. WEATHER POLICY:

The Permittee understands that weather may impact the use, operation and attendance at the event and that application fees are non-refundable (with the exception of the \$500 security deposit). The Permittee further understands that any cancellation of the Event, unless done so by the County of Warren or Village of Lake George will also result in forfeiture of the application fees.



Signature of Organizations Representative or Applicant

Frank Cavone

(Print Name)

**PLEASE COMPLETE THE FOLLOWING
FEE SCHEDULE - FESTIVAL COMMONS AREA**

Festival Space-Events UP to 10 days open for admission

			# of Days	Amount Due
Festival Space	\$1,500	Per day		
Set-up Day(s)	500	Per day		
Tear down day(s)	500	Per day		

OR Festival Space-Events OVER 10 days open for admission

Festival Space	\$1,500	First day		
Festival Space	750	Every day thereafter		
Set-up Day(s)	500	Per day		
Tear down day(s)	500	Per day		

OR Festival Space - Single Day use or any portion of one day: above does not include holidays

Mon-Friday only	750	One day only		
Mon-Friday only	500	For Non-Profits only		
PLUS Refundable Security Deposit				\$500
TOTAL AMOUNT DUE				
AMOUNT DUE WITH APPLICATION				(\$1,500)
BALANCE DUE 30 DAYS BEFORE EVENT				

ALL CHECKS PAYABLE TO WARREN COUNTY (submit to Village of Lake George)

Exclusive use of the adjacent West Brook parking lot is available through separate permit and fee (\$2,000.00 per day). Please contact Kevin Hajos at (518) 623-4141, or by email at khajos@warrencountydpr.com for more information.

Parks Operation & Management Committee reserves the right to adjust rates based on special considerations. Please use the section below to inform the Committee of any special circumstances it should take into consideration when reviewing your application:

Special Considerations: All ticket sales and proceeds go to charity. Is there any way to waive the fee?

All checks should be made out to the Warren County Treasurer. Applications, insurance forms, and payments should be sent to: Village of Lake George, P.O. Box 791, Lake George, NY 12845.

I have read the above and agree to the conditions set forth.

Applicant Frank Carone Date 10/24/2024 Title (for corporate or organizational applicant) _____

OFFICE USE ONLY

<ul style="list-style-type: none"> Date application received: <u>10/31/24</u> Total fee due: \$ _____ Payment received with application: \$ _____ Check #s: _____ 	<p align="center">VILLAGE OF LAKE GEORGE</p> <p align="center">APPROVED <input checked="" type="checkbox"/></p> <p align="center">DENIED <input type="checkbox"/></p> <p align="center"><u>[Signature]</u></p> <p align="center">Raymond Perry, Mayor Date _____</p>
<p>Balance due within 10 days of event: \$ _____</p> <p>Date Balance Received: _____</p> <p>Check #s: _____</p>	<p align="center">WARREN COUNTY</p> <p align="center">APPROVED <input type="checkbox"/></p> <p align="center">DENIED <input type="checkbox"/></p> <p align="center">Kevin Hajos, Superintendent Date _____</p> <p align="center">Department of Public Works</p>

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Frank Cavale

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
253 Park Ave Apt 3

6 City, state, and ZIP code
Albany, NY 12202

7 List account number(s) here (optional)

Print or type. See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

0	9	4	-	8	2	-	9	4	8	8
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OR

Employer identification number

		-								
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ [Signature] Date ▶ 10/29/2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

February 14, 2025

To: Parks O&M Committee

From: Debonnay Meyers, Special Events Clerk

Subject: Wood Park Special Event List for 2025

List of Events Confirmed

Date	Name of Event	New or Returning?
November 30, 2024 – March 2, 2025	Lights at the Lake	NEW
May 26 – June 1, 2025	Americade	Returning
June 6 – June 8, 2025	ESTRA Tow Show	Returning
June 28 & June 29, 2025	Adirondack Wine & Food Festival	Returning
October 4, 2025	Wild in the Trees Skate Festival	Returning

Events Withdrawn / Cancelled

Date	Name of Event	New or Returning?	Withdrawn Reason
June 21, 2025	Jeep Invasion	NEW	Insurance / Trail Venue Issues
August 8 – 10, 2025? September 26 – 28, 2025? October 10 – 12, 2025?	Bronco Invasion	NEW	Insurance Issues
Summer 2025?	Modern Muscle Car Invasion	NEW	Insurance Issues

Events on Hold

Date	Name of Event	New or Returning?	Hold Reason
July 5, 2025	Lake George Land Conservancy (LGLC) Hike-a-thon	NEW	Waiting for O&M decision on fees.
October 4, 2025	Wild in the Trees Skate Festival	Returning	Waiting for O&M decision on fees.
September / October 2025	TBD	NEW	Waiting for the Salvation Army to have an internal review.
TBD	Reggae Concert TBD	NEW	Waiting on event sponsor to submit application if interested.
September 4 – 7, 2025	Adirondack Nationals Car Show	Returning	Waiting on event sponsor to submit application for Village Board approval.

February 14, 2025

To: Parks O&M Committee

From: Debonnay Meyers, Special Events Clerk

Subject: Wood Park Special Event List for 2025

2024 Wood Park Events

Date	Name of Event	Will they return?	If no, why?
November 24, 2023 – February 25, 2024	Winter Realms	No.	Contract not renewed.
May 29, 2024 – June 1, 2024	Americade	Yes.	
June 7, 2024 – June 9, 2024	ESTRA Tow Show	Yes.	
June 15 & 16, 2024	Lunar Faire	No.	Lost money.
June 29 & 30, 2024	Adirondack Wine & Food Festival	Yes.	
July 13, 2024	Lake George Box Off “War on the Water 2”	Unsure.	
August 2 – 4, 2024	Lake George Arts & Craft Festival	No.	Lost money.
August 17 & 18, 2024	Kicking it Country & Swifties Invade Festival	Unsure.	
August 30 – September 1, 2024	Adirondack Independence Music Festival	Unsure.	
September 5 – September 8, 2024	Adirondack Nationals Car Show	Yes.	
September 14 & 15, 2024	Rock the Lake	Unsure.	
September 26 & 27, 2024	Pilgrimage for Restoration	Unsure.	
October 11 – 13, 2024	Soul Bloom Music & Wellness Festival	Unsure.	
November 30, 2024 – March 2, 2025	Lights at the Lake	Dependent on success.	