

PERSONNEL, ADMINISTRATION & HIGHER EDUCATION COMMITTEE

AGENDA

AUGUST 28, 2025

*Committee Members: Wild, Driscoll, Etu, Maday, Bean, Patchett, and Merlino - Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chair.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the Floor/Public Comment

**IV. REQUEST FOR EXECUTIVE SESSION TO ADDRESS ACTION AGENDA ITEMS:**

- 1A) To discuss collective negotiations pursuant to article fourteen of the Civil Service Law, specifically regarding Collective Bargaining Agreement between SUNY Adirondack and their educational support personnel - Pursuant to Section 105(1)(e) of the Public Officer's Law;
- 4A) To discuss matters leading to the appointment employment, promotion, discipline, suspension, dismissal or removal of a particular person or corporation, relative to the nomination of two individuals to the CDTA Board of Directors - Pursuant to Section 105(1)(f) of the Public Officer's Law.
- 4B) To discuss collective negotiations pursuant to Article Fourteen of the Civil Service Law, specifically regarding CSEA position reallocations - Pursuant to Section 105(1)(e) of the Public Officer's Law.
- 5E) To engage in discussions of matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person concerning August 2025 - Pursuant to Section 105(1)(f) of the Public Officer's Law.
- 5F) To engage in discussions of proposed, pending and current litigation and to provide attorney-client communications concerning one or more of the matters listed below which shall be identified at the time of the meeting - Pursuant to Sections 105(1)(d) and 108(3) of the Public Officer's Law.

**V. Action Agenda Items:**

**1) Requests/Items to be Discussed by Representatives of SUNY Adirondack:**

- A) Request to approve the Collective Bargaining Agreement between SUNY Adirondack and the Educational Support Personnel of SUNY Adirondack for the period commencing September 1, 2025 contingent upon similar resolution being adopted by the Washington County Board of Supervisors.
- B) SUNY Adirondack representatives to provide an update on the College.

**2) Requests/Items to be Discussed by the Human Resources Director (Jackie Figueroa, Director):**

- A) Review of report on tracking of vacancies filled.
- B) Matt Schuette, *representing Marshall & Sterling*, to discuss benefit renewal for 2025 - 2026 plan year and request approval of same.

**3) Referral from the Environmental Concerns & Real Property Tax Services Committee (Chaired by Supervisor Turner):**  
**Real Property Tax Services (Lexie Delurey, Director):**

Request to appoint a Director of Real Property Tax Services, at a salary not to exceed \$96,422, to fulfill the remainder of the unexpired term to be vacated upon the retirement of the current Director (9/27/25 - 9/30/25), as well as for a new six-year term (10/1/25 - 9/30/31).

**4) Requests/Items to be Discussed by the County Administrator (John Taflan, County Administrator):**

- A) Request for an executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment employment, promotion, discipline, suspension, dismissal or removal of a particular person or corporation, pursuant to Section 105(1)(f) of the Public Officer's Law. The subject of the executive session will be the attached request to rescind Resolution No. 125 of 2025 and approve a separate resolution making nomination of two individuals to the CDTA Board of Directors.
- B) Request for an executive session to discuss and potentially approve CSEA position reallocations.

**5) Requests/Items to be Discussed by the County Attorney (Larry Elmen, County Attorney):**

**Action Agenda/New Business Items:**

- A) Request for resolution to approve and adopt "Warren County Policy for The Public Use of County Facilities" referred by the Warren County Risk & Safety Committee. The new policy provides guidelines for the public use of County facilities and protocols to ensure continuity of County operations.

**CONTINUED**

- B) Request for resolution to approve and adopt "Warren County District Attorney's Office Policy and Procedure for Use of Certified Therapy Dogs for Victim and Witness Support" referred by the Warren County Risk & Safety Committee. This policy is a new policy to address potential liability resulting from the presence of certified therapy dogs in the Warren County Municipal Center.
- C) Request for appropriation in the amount of \$1,201.08 from Budget Code A.863.00, *Insurance Reserve*, to Budget Code A.4018.0040 441, *Preventive Program, Health Education, Auto Repairs*, as reimbursement to DPW for windshield damage repairs provided to County fleet vehicle

**Discussion Items:**

- D) Insurance Reserve Payment Report as of July 30, 2025: Report enclosed.
- E) Personnel Matters: Request for a motion to enter an executive session, per Public Officers Law §105(1)(f), to engage in discussions of matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person concerning August 2025.
- F) Litigation Update: Request for a motion to enter into an executive session, per Public Officers Law §105(1)(d), to engage in discussions of proposed, pending and current litigation and to provide attorney-client communications per Public Officers Law §108(3), concerning one or more of the matters listed below which shall be identified at the time of the meeting:

1. Lawsuits Without Insurance Coverage:

- a) Michael Easterbrooks v. Schenectady County, et al, Albany County Index No. 907013-2021, filed August 10, 2021. Discovery ongoing defendants to be deposed.
- b) Joshua Rouse v. Berkshire Farms Center for Youth, et al, Warren County Index No. EF2021-69346, filed August 10, 2021. Discovery ongoing. Plaintiff's deposition to continue August 26, 2025.
- c) Kathleen Innes v. Warren County and Correctional Medical Care, NDNY 1:22-cv-00641-BKS-TWD, filed June 15, 2022. Discovery completed. Summary judgment motions fully submitted on May 15, 2025. Awaiting Court Decision and Order.
- d) Estate of Ann Alice Hennessey v. County of Warren & Christine Norton, as County Treasurer, NDNY 1:24-cv-314-AMN-CFH, filed March 6, 2024.
  - Alleging violations of federal constitutional rights under 5th Amendment, 8th Amendment, and 14th Amendment, as well as section 1983 claims for deprivation of civil rights, and State law claim for unjust enrichment.
  - March 22, 2024: Insurance Coverage Denied through Travelers-claims made.
  - New York Tax Foreclosure Surplus Litigation: Multi-District Litigation (MDL) No. 3117: Plaintiffs motion to join all 37 counties subject to individual lawsuits. Responses filed 5/7/2024. Decision pending.
  - May 31, 2024: Motion to Dismiss against remaining plaintiff, Estate of Ann Alice Hennessey, filed with Federal District Court.
  - July 19, 2024: Plaintiff filed opposition papers to County's Motion to Dismiss.
  - July 25, 2024: County filed reply brief in response to plaintiff's opposition papers.
  - October 8, 2024: Court conference in Federal District Court regarding pending motions to dismiss. All separately filed lawsuits consolidated into a single matter following court conference. No new activity.
- e) Village of Hudson Falls v. Town of Queensbury, Town of Kingsbury, County of Washington & County of Warren, Index No. 2024-37927, filed December 10, 2024. Action to Quiet Title on Village/Town Boundary Line along Warren Street and Quarry Crossing between Dix Avenue and River Street. Hearing on Motion for Preliminary Injunction held March 20, 2025. No action taken by Court.

2. Lawsuits Covered by Insurance:

- a) Patricia Zahaba v. County of Warren and Town of Queensbury, Warren County Index No. EF2022-70243, filed June 13, 2022. Date of Loss alleged: June 11, 2021. Notice of Claim served September 8, 2021. Depositions ongoing.
- b) John Werner v. Bernice Conlon & Warren County, Warren County Index No. EF2022-70247, filed June 15, 2022. Date of Loss alleged: August 15, 2021. Notice of Claim served November 8, 2021. Further depositions of County witnesses scheduled for July. Depositions ongoing.
- c) Jasmine Earnest v. Town of Queensbury, County of Warren, Stilsing Electric, Inc. & Joanne Levack, Warren County Index No. EF2022-2111, filed September 29, 2022. Date of Loss alleged: April 12, 2022. Notice of Claim served May 9, 2022. Discover disclosure deadline: 3/28/2025; Court-ordered Mediation Sessions: May 28, 2025; Summary judgment motions filed May 16, 2025; Pretrial conference: 9/4/2025; Trial Date: 10/10/2025 through 10/31/2025.

- d) Timothy McIntyre & Brenna Michalak v. County of Warren, Warren County Index No. EF2023-72092, filed December 11, 2023. Date of Loss alleged: September 18, 2022. Notice of Claim, served December 19, 2022. Discovery ongoing.
  - e) Nicholas Oudekerk (Pro Se) v. Sergeant Brandon Thomas & Corrections Officer Nicholas Crum, NDNY 9:24-cv-00109-AMN-TWD, filed March 13, 2024.
    - September 13, 2024: Motion to Dismiss filed.
    - October 10, 2024/October 24, 2024/December 4, 2024: Court provides Pro Se Plaintiff additional time and opportunity to file opposition papers to Motion to Dismiss.
    - December 19, 2024: Pro Se Plaintiff files opposition papers.
    - February 11, 2025: Awaiting Decision & Order.
    - June 9, 2025: Motion to Dismiss denied. Discovery to follow.
  - f) James Condon v. Warren County Deputy Sheriffs Ortiz & Duggan, NDNY 1:24-cv-1172, filed September 25, 2024. Discovery started. Court Ordered Mediation Sessions: July 30, 2025. Depositions of named County employees completed. Plaintiff's deposition completed. Depositions for two Sheriff deputies completed. Third-party depositions pending.
  - g) Corey M. Russell (Pro Se) v. Bailey, NDNY 9:24-cv-1109, filed November 4, 2024. Date of Loss: June 4, 2024. Order dismissing various claims filed October 23, 2024. County Motion to Dismiss filed April 30, 2025.
  - h) Daniel S. Murray v. County of Warren, NDNY 9:25-cv-00622, filed May 16, 2025. Date of Loss: March 2025. Lawsuit alleged medical indifference, per Eighth Amendment to US Constitution for failure to timely replace lost hearing aids, and violations of the Americans with Disabilities Act and Rehabilitation Act. Initial appearances pending. Claim was tendered to Primecare by contractual agreement for defense and indemnification.
3. Notice of Claims & Administrative Complaints:
- a) Administrative Complaint: Department of Human Rights for Richie Russo against County of Warren and Warren County DSS, dated May 2, 2024. Date of Loss alleged: November 27, 2023 through March 7, 2024. 2/3/2025: Final Investigation Report and Basis of Determination issued by NYS Division of Human Rights finding probable cause to support allegations of the complaint. Matter to proceed to administrative law judge for hearing.
  - b) Notice of Claim served July 15, 2024. Jennifer Dees & Ethan Smith. Date of Loss alleged: June 2024. Warren County District Attorney's Office regarding assignment as special prosecutor for Saratoga County in the matter of People v. Veronica Smith.
  - c) Notice of Claim served January 24, 2025. Tyson Poulos alleges malicious prosecution and denial of right to fair trial, to include negligent hiring, supervision, retention and training of various employees of the County and its departments.
  - d) Notice of Claim served June 12, 2025. Ryan Brower, an incarcerated person at the Warren County Correctional Facility, alleges unlawful release of medical records in violation of HIPAA. Claim was tendered to Primecare by contractual agreement for defense and indemnification.
  - e) Notice of Claim served July 9, 2025. Eric Larkin, an incarcerated person at the Warren County Correctional Facility, alleges negligence claims regarding medical treatment received during his stay at the county jail. Claim was tendered to Primecare by contractual agreement for defense and indemnification.
  - f) Notice of Claim served July 21, 2025. Estate of Dylan Calabrese claims the wrongful death of decedent was caused by the negligence of the County of Warren and Town of Queensbury on April 24, 2025 when decedent was operating a motorcycle on Quaker Road traveling eastbound. Decedent approached the intersection of Lafayette Street in the Town of Queensbury and proceeded into the intersection. The notice of claim alleges that decedent's motorcycle was struck by the vehicle operated by Roger Burdo who was traveling westbound on Quaker Road and executing a left hand turn onto Lafayette Street.
  - g) Notice of Claim, served July 21, 2025. Darcy L. Williams claims ongoing civil rights violations, ADA noncompliance, Family Court retaliation, disability discrimination, DSS misconduct and other unclassified causes of harm to her and her children related to conduct by the Department of Social Services, Warren County Sheriff's Office and Family Court of the State of New York-Warren County.

VI. Pending Items:

No Items this Month.

VII. Privilege of the Floor/Public Comment

VIII. Motion to adjourn

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: County Administrator**

**DATE: 8/28/2025**

(a) Purpose of Request:

**Approving the Collective Bargaining Agreement between SUNY Adirondack and the Educational Support Personnel of SUNY Adirondack for the period commencing September 1, 2025 contingent upon a similar resolution being adopted by the Washington County Board of Supervisors**

(b) Details:

(c) Previous Resolution Number:

**R486/2022**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

2025 - NOTICE OF INTENT TO FILL TRACKING

Approval Date	Department	Position	Incumbent	Reason for Vacancy *	Incumbent Salary	Salary Approved	Date Filled	Hire	Salary Hired	Approved vs. Hired	Incumbent vs. Hired
10/10/2024	Veteran's Services	Veteran's Benefits Counselor (2690)	Cooke	RS	\$ 48,790.00	\$ 47,404.00	4/7/2025	Harris	\$59,168.00	\$ 11,764.00	\$ 10,378.00
10/10/2024	Real Property	GIS Tax Map Technician (2768)	Tilly	RS	\$ 57,962.00	\$ 57,962.00	4/1/2025	Hill	\$59,701.00	\$ 1,739.00	\$ 1,739.00
11/1/2024	Social Services	Community Services Worker # 4 PT (2830)	N/A	N	N/A		5/5/2025	Bromley	\$23,692.00	\$ (22,312.00)	\$ -
11/7/2024	DPW	MEO (L) # 17 (1250)	Livingston	PR	\$ 49,545.00	\$ 44,418.00	2/10/2025	Hammond	\$45,751.00	\$ 1,333.00	\$ (3,794.00)
11/8/2024	DPW	MEO (L) # 5 (1264)	Stockman	PR	\$ 43,187.00	\$ 44,418.00	4/7/2025	Mitchell	\$55,066.00	\$ 10,648.00	\$ 11,879.00
11/19/2024	Social Services	Support Investigator # 1 (1740)	Granger	O	\$ 55,855.00	\$ 46,004.00	3/3/2025	Collins	\$47,384.00	\$ 1,380.00	\$ (8,471.00)
12/2/2024	Social Services	Caseworker # 9 (1653)	York	RS	\$ 55,602.00	\$ 55,602.00	1/28/2025	Terry	\$57,270.00	\$ 1,668.00	\$ 1,668.00
12/20/2024	Social Services	Support Investigator # 5 (1739)	Johnson	PR	\$ 47,363.00	\$ 47,384.00	3/3/2025	Havill	\$47,384.00	\$ -	\$ 21.00
12/23/2024	Probation	Probation Officer Trainee # 1 (2384)	N/A	N	N/A	\$ 55,602.00	2/3/2025	McKinney	\$65,766.00	\$ 10,164.00	\$ -
1/6/2025	Social Services	Principal Account Clerk (1688)	Mammone	PR	\$ 61,566.00	\$ 50,497.00	vacant				
1/6/2025	Social Services	Sr. Caseworker # 3 (1681)	Mckinney	O	\$ 69,976.00	\$ 60,920.00	2/3/2025	Norton	\$69,976.00	\$ 9,056.00	\$ -
1/7/2025	Health Services	PHN # 15 (1553)	Murphy	RT	\$ 84,070.00	\$ 67,659.00	vacant				
1/10/2025	Probation	Senior Probation Officer # 4 (2387)	Gheen	RT	\$ 78,496.00	\$ 64,527.00	2/4/2025	Carrow	\$74,137.00	\$ 9,610.00	\$ (4,359.00)
1/24/2025	Public Defender	Coordinating Attorney - PD (2588)	Komon	PR	\$ 113,616.00	\$ 104,408.00	1/27/2025	Nichols	\$104,408.00	\$ -	\$ (9,208.00)
1/27/2025	Social Services	Caseworker # 35 (2408)	Davis	PR	\$ 59,754.00	\$ 57,270.00	2/10/2025	Smith	\$57,270.00	\$ -	\$ (2,484.00)
1/28/2025	Public Defender	5th Assistant Public Defender (1078)	Leahy	RS	\$ 92,613.00	\$ 95,391.00	2/10/2025	Terwilliger	\$95,391.00	\$ -	\$ 2,778.00
2/12/2025	County Clerk	Legal Record Clerk (1123)	Duers	O	\$ 47,130.00	\$ 45,751.00	7/7/2025	Woodard	\$45,751.00	\$ -	\$ (1,379.00)
2/12/2025	Social Services	Principal SWE # 3 (2222)	Whitted	O	\$ 68,589.00	\$ 55,800.00	3/4/2025	Rowland	\$67,089.00	\$ 11,289.00	\$ (1,500.00)
2/12/2025	DPW	MEO (L) # 3 (1249)	Monroe	PR	\$ 45,751.00	\$ 45,751.00	2/18/2025	Frasier	\$45,751.00	\$ -	\$ -
2/12/2025	Office for the Aging	Services Assistant OFA # 1 (2653)	McCarthy	RT	\$ 52,486.00	\$ 45,751.00	4/14/2025	Wilkins	\$45,751.00	\$ -	\$ (6,735.00)
2/18/2025	Veteran's Services	Van Driver # 4 Per Diem (2481)	Nolin	RS	18.5091/hr	18.5091/hr	5/5/2025	Wilson	18.5091/hr	\$ -	\$ -
2/21/2025	DPW	MEO (M) # 24 (2209)	Secor	RS	\$ 48,826.00	\$ 48,826.00	3/3/2025	Russell	\$48,826.00	\$ -	\$ -
2/21/2025	DPW	MEO (M) # 26 (2420)	Kennedy	PR	\$ 48,882.00	\$ 48,826.00	3/3/2025	Allison	\$48,826.00	\$ -	\$ (56.00)
2/25/2025	Board of Elections	Deputy Commissioner of Elections # 1 (1138)	Hubbard	PR	\$ 61,008.00	\$ 61,008.00	2/24/2025	Clesceri	\$61,008.00	\$ -	\$ -
2/25/2025	Health Services	Principal Account Clerk (1539)	Cote	RT	\$ 63,066.00	\$ 50,497.00	3/17/2025	Shrestha	\$51,954.00	\$ 1,457.00	\$ (11,112.00)
2/25/2025	County Clerk	MV License Registration Clerk # 10 (1117)	Sacco	RS	\$ 48,065.00	\$ 47,384.00	4/14/2025	Walker	\$47,384.00	\$ -	\$ (681.00)
2/26/2025	DPW	Administrative Assistant # 2 (1152)	Molinari	RT	\$ 59,031.00	\$ 47,384.00	3/18/2025	Mahoney	\$47,384.00	\$ -	\$ (11,647.00)
2/26/2025	DPW	Cleaner # 6 (2143)	Goucher	RS	\$ 39,743.00	\$ 38,499.00	3/4/2025	Duval	\$38,499.00	\$ -	\$ (1,244.00)
2/28/2025	Workforce Development	E&T Coordinator (2614)	Yannaci	RS	\$ 48,065.00	\$ 47,384.00	3/10/2025	Milner	\$47,384.00	\$ -	\$ (681.00)
2/28/2025	Workforce Development	E&T Counselor II # 2 (2697)	Galeno	RS	\$ 55,013.00	\$ 51,890.00	4/28/2025	Lee	\$51,890.00	\$ -	\$ (3,123.00)
3/3/2025	Probation	Probation Officer Trainee # 2 (2400)	Mallory	PR	\$ 43,968.00	\$ 57,270.00	3/24/2025	Cozzens	\$58,844.00	\$ 1,574.00	\$ 14,876.00
3/4/2025	Social Services	Caseworker # 18 (1678)	Hayes	RS	\$ 59,754.00	\$ 57,270.00	4/14/2025	Derway	\$59,754.00	\$ 2,484.00	\$ -
3/4/2025	Social Services	Sr Caseworker # 4 (1657)	Norton	PR	\$ 69,976.00	\$ 60,920.00	2/3/2025	Davis	\$63,535.00	\$ 2,615.00	\$ (6,441.00)
3/5/2025	Social Services	Senior SWE # 8 (1701)	Rowland	PR	\$ 61,856.00	\$ 51,192.00	5/5/2025	Oswald	\$61,856.00	\$ 10,664.00	\$ -
3/5/2025	Social Services	Senior SWE # 6 (1728)	Connell	PR	\$ 58,760.00	\$ 51,192.00	vacant			\$ -	\$ -
3/5/2025	Social Services	Principal SWE # 2 (2599)	Groff	RT	\$ 67,589.00	\$ 55,800.00	6/16/2025	Connell	\$64,075.00	\$ 8,275.00	\$ (3,514.00)
3/7/2025	Social Services	Caseworker # 39 (2616)	Cozzens	RS	\$ 58,844.00	\$ 57,270.00	4/21/2025	Paravella	\$57,270.00	\$ -	\$ (1,574.00)
3/11/2025	Countryside	Institutional Aide # 8 (1866)	Rosson	RS	\$ 41,036.00	\$ 39,190.00	3/17/2025	Lyng	\$39,190.00	\$ -	\$ (1,846.00)
3/11/2025	Social Services	Social Services Attorney (1684)	Cross	RS	\$ 103,149.00	\$ 94,385.00	4/28/2025	Leahy	\$103,149.00	\$ 8,764.00	\$ -
3/14/2025	Veteran's Services	Office Specialist (2425)	Harris	O	\$ 55,678.00	\$ 45,751.00	6/16/2025	Aprile	\$45,751.00	\$ -	\$ (9,927.00)
3/19/2025	Health Services	Senior Account Clerk # 1 (1538)	Shrestha	PR	\$ 47,124.00	\$ 45,751.00	vacant			\$ -	\$ -
3/19/2025	Public Defender	6th Assistant Public Defender (2380)	Nicols	PR	\$ 94,835.00	\$ 94,835.00	3/24/2025	White	\$102,073.00	\$ 7,238.00	\$ 7,238.00
3/25/2025	Board of Elections	Sr. Clerk/Election Mgmt Tech # 1 (2751)	Clesceri	PR	\$ 52,219.00	\$ 52,219.00	5/5/2025	Biddiscombe	\$52,219.00	\$ -	\$ -
3/28/2025	Social Services	Caseworker # 32 (1661)	Derway	O	\$ 59,754.00	\$ 57,270.00	4/14/2025	Stofa	\$57,270.00	\$ -	\$ (2,484.00)
4/2/2025	DPW	Senior Building Maintenance Worker (2772)	Chervinski	RS	\$ 48,826.00	\$ 48,826.00	4/8/2025	Bocchi	\$48,826.00	\$ -	\$ -
4/3/2025	Social Services	Caseworker # 23 (1672)	Campbell	RS	\$ 57,270.00	\$ 57,270.00	5/5/2025	Mackey	\$57,270.00	\$ -	\$ -
4/15/2025	Social Services	Caseworker # 31 (1677)	Hendrie	RS	\$ 57,270.00	\$ 57,270.00	6/2/2025	Clickner	\$52,270.00	\$ (5,000.00)	\$ (5,000.00)
4/22/2025	DPW	Building Maintenance Worker # 12 (1191)	Trask	RS	\$ 45,751.00	\$ 45,751.00	4/28/2025	Clark	\$45,751.00	\$ -	\$ -
4/21/2025	County Clerk	Legal Recording Clerk (1119)	Slater	RS	\$ 47,827.00	\$ 45,751.00	vacant			\$ -	\$ -
4/21/2025	Social Services	Sr. Caseworker # 6 (2267)	Cummings	RS	\$ 72,898.00	\$ 60,920.00	5/19/2025	Watkins	\$73,398.00	\$ 12,478.00	\$ 500.00
4/22/2025	DPW	MEO (L) # 16 (1260)	McGrath	RS	\$ 55,748.00	\$ 48,826.00	6/2/2025	Seigfried	\$48,826.00	\$ -	\$ (6,922.00)
4/23/2025	Purchasing	Purchasing Assistant (2276)	Biddiscombe	RS	\$ 46,431.00	\$ 45,751.00	6/23/2025	Allen	\$45,751.00	\$ -	\$ (680.00)
4/24/2025	DPW	MEO (M) # 4 (1254)	Carpenter	O	\$ 58,130.00	\$ 51,890.00	4/28/2025	Mitchell	\$58,130.00	\$ 6,240.00	\$ -
5/6/2025	Countryside	Cleaner ( 1881)	Burgess	RS	\$ 38,499.00	\$ 38,499.00	5/13/2025	Evans	\$38,499.00	\$ -	\$ -

\* (RT= Retired, RS= resigned, PR= promotion, O= Other, N- New)

2025 - NOTICE OF INTENT TO FILL TRACKING

Approval Date	Department	Position	Incumbent	Reason for Vacancy *	Incumbent Salary	Salary Approved	Date Filled	Hire	Salary Hired	Approved vs. Hired	Incumbent vs. Hired
5/2/2025	District Attorney	Legal Clerk II # 3 (2669)	Davis	RS	\$ 49,517.00	\$ 47,384.00	6/2/2025	Farrell	\$47,384.00	\$ -	\$ (2,133.00)
5/2/2025	Social Services	SWE # 22 (1732)	Oswald	PR	\$ 57,531.00	\$ 47,384.00	5/29/2025	Harvey	\$48,784.00	\$ 1,400.00	\$ (8,747.00)
5/7/2025	Social Services	Sr Caseworker # 9 (2685)	Watkins	O	\$ 73,398.00	\$ 60,920.00	5/19/2025	Missita	\$72,898.00	\$ 11,978.00	\$ (500.00)
5/7/2025	Social Services	Assistant SS Attorney # 3 (2831)	Leahy	PR	\$ 95,391.00	\$ 80,656.00				\$ -	\$ -
5/19/2025	DPW	MEO (L) # 5 (1264)	Mitchell	RS	\$ 55,066.00	\$ 48,826.00	5/20/2025	Lanfear	\$55,066.00	\$ 6,240.00	\$ -
5/19/2025	DPW	MEO (M) # 31 (2834)	Russell	RS	\$ 58,130.00	\$ 51,890.00	5/19/2025	Moulton	\$58,130.00	\$ 6,240.00	\$ -
5/16/2025	County Attorney	1st Assistant County Attorney (1126)	Terwilliger	O	\$ 117,025.00	\$ 117,025.00	5/19/2025	Dickey	\$116,000.00	\$ (1,025.00)	\$ (1,025.00)
5/16/2025	DPW	Building Maintenance Worker # 2 (2142)	Williams	RS	\$ 45,751.00	\$ 45,751.00	6/2/2025	Franzoni	\$45,751.00	\$ -	\$ -
5/21/2025	DPW	MEO (L) # 2 (1239)	Hayes	PR	\$ 65,908.00	\$ 48,826.00	5/27/2025	Webb	\$55,066.00	\$ 6,240.00	(10,842.00)
5/21/2025	IT	Computer Help Desk Tech II # 5 (2835)	N/A	O	N/A	\$ 66,038.00	6/2/2025	Sheperd	\$66,038.00	\$ -	\$ -
5/2/2025	Social Services	Caseworker # 19 (1669)	Missita	PR	\$ 68,753.00	\$ 57,270.00	6/9/2025	Haley	\$57,270.00	\$ -	(11,483.00)
5/28/2025	Social Services	Intake Clerk # 1 (1723)	Harvey	PR	\$ 41,409.00	\$ 40,729.00	7/14/2025	Beattie	\$40,729.00	\$ -	(680.00)
6/5/2025	Social Services	Caseworker # 41 (2742)	Gregory	RS	\$ 58,844.00	\$ 57,270.00	7/28/2025	Kestner	\$57,270.00	\$ -	(1,574.00)
6/12/2025	DPW	MEO (L) # 6 (1259)	Janos	PR	\$ 44,418.00	\$ 48,826.00				\$ -	\$ -
6/12/2025	Workforce Development	Job Coach- Temp (2719)	Tucker	O	\$ 43,660.00	\$ 43,660.00	6/16/2025	Vachon	\$43,660.00	\$ -	\$ -
7/7/2025	Social Services	SWE # 15 (1718)	Lehrer	O	\$ 40,921.00	\$ 47,384.00	vacant			\$ -	\$ -
7/7/2025	Social Services	Caseworker # 33 (2080)	Nevergreen	RS	\$ 57,270.00	\$ 57,270.00	vacant			\$ -	\$ -
6/27/2025	DPW	MEO (M) # 3 (1253)	Norton	O	\$ 58,811.00	\$ 51,890.00	6/30/2025	Webb	\$58,130.00	\$ 6,240.00	(681.00)
7/2/2025	Public Defender	Legal Clerk I (2664)	Bolton	RS	\$ 42,126.00	\$ 42,126.00	7/2/2025	Karp	\$42,126.00	\$ -	\$ -
7/8/2025	DPW	Highway Construction Supervisor # 2 (2391)	Converse	PR	\$ 57,832.00	\$ 60,920.00	7/9/2025	Blydenburgh	\$70,764.00	\$ 9,844.00	12,932.00
7/11/2025	Social Services	Secretary (2270)	Beattie	O	\$ 40,729.00	\$ 40,729.00	8/18/2025	Celeste	\$40,729.00	\$ -	\$ -
7/16/2025	Clerk of the Legislative Board	Legislative Office Specialist (2372)	Ganotes-Gleason	O	\$ 53,652.00	\$ 49,615.00	7/16/2025	Lovelace	\$53,652.00	\$ 4,037.00	\$ -
7/17/2025	Human Resources	Civil Service Assistant- Temp (2594)	Palmer	RS	\$ 53,599.00	\$ 52,219.00	7/22/2025	Green	\$52,219.00	\$ -	\$ (1,380.00)
7/21/2025	Social Services	Caseworker # 9 (1653)	Terry	RS	\$ 57,270.00	\$ 57,270.00	vacant			\$ -	\$ -
7/21/2025	Social Services	Community Services Worker # 3 PT (2829)	Kestner	PR	\$ 23,692.00	\$ 47,384.00	vacant			\$ -	\$ -
7/22/2025	DPW	Building Maintenance Worker # 11 (1193)	Tyrell	RS	\$ 47,827.00	\$ 45,751.00	7/28/2025	Colpas	\$45,751.00	\$ -	\$ (2,076.00)
7/24/2025	Public Defender	Law Intern # 2 (2760)	Cartmell	PR	\$ 74,865.00	\$ 77,111.00	7/31/2025	Kurd	\$77,111.00	\$ -	\$ 2,246.00
8/4/2025	Treasurer	Deputy Treasurer (1090)	Lynch	RT	\$ 130,604.00	\$ 116,472.00	8/5/2025	Stark	\$116,472.00	\$ -	\$ (14,132.00)
8/5/2025	DPW	MEO (M) # 32 (2831)	N/A	O	N/A	\$ 51,890.00	vacant			\$ -	\$ -
8/5/2025	DPW	Construction Specialist I (2626)	N/A	O	N/A	\$ 77,225.00	8/11/2025	Johnson	\$79,542.00	\$ 2,317.00	\$ -
8/14/2025	Social Services	Caseworker # 16 (1670)	Herrington	RS	\$ 57,951.00	\$ 57,270.00	vacant				
8/15/2025	Real Property	Director of Real Property (1102)	Delurey	RT	\$ 96,422.00	\$ 79,542.00	vacant				
8/19/2025	Social Services	Caseworker # 26 (1705)	Rauf-Nomaw	RS	\$ 57,270.00	\$ 57,270.00	vacant				
8/19/2025	Social Services	Principal Account Clerk (1688)	Mammone	PR	\$ 61,566.00	\$ 50,497.00	vacant				
								<b>Totals:</b>		<b>\$156,639.00</b>	<b>\$ (93,860.00)</b>

\* (RT= Retired, RS= resigned, PR= promotion, O= Other, N- New)

***RESOLUTION REQUEST FORM NO. 20******MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Human Resources**

**DATE: August 22, 2025**

- (a) Purpose of Request: **To authorize renewal and continuation of health, dental, vision and voluntary life, accident and critical illness insurance benefits for county officers, employees and retirees.**
- (b) Details: **As presented by Marshall & Sterling**
- (c) Previous Resolution Number: **Res. 319 of 2024**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# 2025 Renewal Presentation

Presentation to Warren County  
August 28, 2025





# Corporate Overview

**As one of the largest independent insurance and risk management agencies in the nation, Marshall+Sterling is a leader in group benefits, specializing in health, dental, life, disability and flex benefits.**

Our experienced professionals help clients advance the health, wealth and performance of their most vital resource - their people. Our firm also provides customized administration, technology and total benefit programs.

Augmented by a broad spectrum of insurance, risk and wealth management, and financial planning offerings, Marshall+Sterling provides complete risk solutions for our clientele. This integrated, custom-tailored approach, utilizing uniquely developed strategies and service models, allows Marshall+Sterling the ability to develop programs which provide superior excellence in coverage, care and cost effectiveness.

- **Founded in 1864**
- Total written premiums in excess of **\$1 Billion**
- **550 Insurance Specialists**
- **36 branch offices** across New York, California, Florida, Michigan, Virginia and the U.S. Virgin Islands
- Group Benefits executives **serve on the Advisory Boards** of all four major health insurance carriers
- **An employee-owned company**
- One of the top 50\* largest privately-held insurance brokers in the nation
- Nationally recognized for **outstanding service and Best Practices**

\* Source: Insurance Journal Report

ITEM 2B

***Our Employee Benefits Offices...***

***(866) 573-4768***

110 Main Street,  
**Poughkeepsie, NY 12601**

8 British American Boulevard  
**Latham, NY 12110**

42 South Street  
**Glens Falls, NY 12801**

2561 Strang Road, Suite 117  
**Yorktown Heights, NY 10598**

# We're here for you.

## Your Marshall+Sterling Team:

**Joseph Mancini** – Vice President, Upstate Regional Manager of Employee Benefits  
Phone: 518-782-9505, Ext. 2186 • Cell: 845-372-2437 • [jmancini@marshallsterling.com](mailto:jmancini@marshallsterling.com)

Joseph oversees the service and support teams for all large group market, as well as our communications team. His oversight ensures that the entirety of our employee benefits team works in concert to meet the unique needs of each of our large group clients.

**Matt Schuette, RHU, ChHC** – Vice President, Regional Sales Manager  
Phone: 518-792-0042, Ext. 122 • Cell: 518-361-8847 • [mschuette@marshallsterling.com](mailto:mschuette@marshallsterling.com)

Matt provides complete analysis of your organization's employee benefits programs, planning and funding strategies, and makes professional recommendations that are the best fit for you.

**Dannielle Mattes** – Vice President, Manager, Compliance & Client Solutions  
Phone: 845-226-3083, Ext. 2452 • Cell: 845-901-9131 • [dmattes@marshallsterling.com](mailto:dmattes@marshallsterling.com)

Dannielle designs compliance risk management programs that encompass Health Care Reform (ACA) as well as State and Federal compliance requirements.

**Megan Kelsey** – Account Manager  
Office: 518-373-0069, Ext. 157 • Cell: 518-965-7095 • [mkelsey@marshallsterling.com](mailto:mkelsey@marshallsterling.com)

Megan is your primary point of contact to assist with eligibility, escalated claims, or any questions you and your team have. Megan will manage your renewal and open enrollment process, conduct meetings for your team, and manage and direct the day-to-day process.

**Kara Struffolino** – Client Service Representative  
Phone: 518-373-0069, Ext. 155 • [kstruffolino@marshallsterling.com](mailto:kstruffolino@marshallsterling.com)

Kara provides support for the Account Manager, focusing on your team's questions, and working with our internal team to service your account, ensuring that member support is provided efficiently and effectively.

**Brooke Wing** – Assistant Client Service Representative  
Phone: 845-226-3083, Ext. 2494 • [bwing@marshallsterling.com](mailto:bwing@marshallsterling.com)

Brooke supports the Client Service Representative as they provide claims assistance, answer general questions, and address any issues around eligibility. They also serve as an in-house contact for you and your team.



# Executive Summary & Current State ITEM 2B

## Working Group Members

- + John Taflan, Christine Norton, Frank Thomas, Kevin Geraghty, Michael Wild, Jackie Figueroa, Neil Baker, Tammie DeLorenzo

## Intent

- + Warren County moved to a self-insured plan as of 12.1.2017, and shortly thereafter the Working Group was created. The purpose is to meet periodically to review claims trends, cost containment concepts, evaluation of vendors, and impact to the employee and Warren County's budget

## Healthcare trends and market challenges

- + Warren County's benefits (co-pay's) have stayed the same for years, adding additional trends to Warren County since the employee's portion of the cost hasn't changed as costs rise (trend) in the background.
- + As a benchmark, the 2026 Small Group (<100) submitted rates from the local carriers average + 20%. They will invariably be reduced and may settle to an average increase in the mid-teens.
- + Federal Spending Cuts to Medicaid and ACA Subsidies
  - Increase to uninsured patients
  - Hospitals/provider consolidation - seeking higher reimbursement rates from carriers
- + Potential of new tariffs may increase claim costs
- + New gene and cell therapies that exceed \$1.0M for treatment more widely being utilized
- + Significant increased utilization of GLP-1 medications specially for weight loss
- + MCO Tax (Applicable to Experience Rated and Small Group, but not Self-Insured plans)

# Executive Summary & Current State ITEM 2B

## Medical & Prescription

- + Medical claims PMPM are up 7.3% from the prior period (7/1 – 6/30).
- + Year-to-date through 6/30/25, there are 7 members with over \$82,500 in claims.
- + Top high-cost Claimant has exceeded \$500k primarily due to specialty mediations at \$70,000 each (reminder – Warren County is only responsible for the first \$165k before reinsurance takes over).
- + Weight loss drug (Wegovy, Zepbound, Saxenda) utilization rose from 73 to 121 members. Correspondingly, total claims paid increased by 71%, increasing from \$597,825 to \$1,027,583, representing approximately 30% of all prescription spend.

## Cost Containment

- + Making the move to ProAct has had a positive impact
  - Payer Matrix has saved \$169,941 through June 2025
  - ProAct PLUS non-specialty copay assistance (Mfg coupons) has saved Warren County \$88,835 through June 2025.
  - CanaRx has saved \$15,011 since inception December 2024. There is still about \$120,678 in savings available based on prescriptions that are being filled domestically that could be filled internationally. This amount is based on 6 months of claims
  - ProAct Rebate revenue is up.

# Executive Summary & Current State ITEM 2B

## 2025 Renewal (12.1.25)

- + Marshall+Sterling is projecting an overall increase in total costs of \$1.07M.
- + The above increases are assuming that we renew as is with the benefits, vendors and contracts that we currently have in place.
- + The recommended increasing premium equivalents by 11.8% to cover projected costs
- + The Working Group decided to use surplus funds to bring the employees increase down to 8%

## Medicare

- + Anthem Medicare plan renews on 1/1/26.
- + Initial renewal was +16.7%, we were able to reduce to +13.6%.
- + 2026 Anthem Medicare rate (\$236.35) is +9.3% more than the 2023 Humana rate of \$216.33, with major hospitals still in-network.

## Dental

- + Delta Dental is the current provider, and many dentists have dropped out of the network (OON).
- + We marketed with the top carriers (Guardian, Anthem, Met, etc.) to find a better network, but overall, Delta's network remained the best. However, network issue with Delta Dental still exist.
- + MSEB marketed the dental plan due to network issues.
  - Solution – stay with Delta Dental and increase the annual Max to \$2,000 in conjunction with changing the OON UCR, to address the OON issues.

## Vision

- + Current vision plan with Anthem is voluntary.
- + 12/1/25 renewal is still pending; we have estimated at +3%.
- + Last renewal increase was 12/1/23 at +1.2%.

## Voluntary Life

- + 12/1/25 renewal with Guardian is still pending; we have estimated at +0%.

# Self-Funded Medical & Rx Premium Equivalents

ITEM 2B

CURRENT: MEDICAL + PRESCRIPTION PREMIUM EQUIVALENTS				
	Counts	EPO	Counts	HDEPO
Employee	275	\$878.00	59	\$669.51
Employee + 1	150	\$1,799.88	9	\$1,372.50
Family	180	\$2,523.94	12	\$1,924.62
Annual Premium (Estimated)		\$11,588,894		\$899,388
Total Annual Premium (Estimated)			\$12,488,283	

RENEWAL: SUGGESTED MEDICAL + PRESCRIPTION PREMIUM EQUIVALENTS TO COVER EXPECTED CLAIMS				
	Counts	EPO	Counts	HDEPO
Employee	275	\$981.68	59	\$748.57
Employee + 1	150	\$2,012.41	9	\$1,534.57
Family	180	\$2,821.97	12	\$2,151.88
Annual Premium (Estimated)		\$12,957,329		\$1,005,590
Total Annual Premium (Estimated)			\$13,962,918	
Percent Change From Current			11.8%	

RENEWAL: FINAL MEDICAL + PRESCRIPTION PREMIUM EQUIVALENTS AT 8%				
	Counts	EPO	Counts	HDEPO
Employee	275	\$948.24	59	\$723.07
Employee + 1	150	\$1,943.87	9	\$1,482.30
Family	180	\$2,725.86	12	\$2,078.59
Annual Premium (Estimated)		\$12,516,015		\$971,338
Total Annual Premium (Estimated)			\$13,487,345	
Percent Change From Current			8.0%	
Estimated amount used from Surplus			\$475,573	

# Plan Design

ITEM 2B

CARRIER PLAN TYPE	Current & Renewal Highmark EPO 5098	Current & Renewal Highmark HDEPO 6398
Out-of-Area Network	Blue Card	Blue Card
Deductible/Out-of-Pocket Type	N/A / Embedded	Embedded / Embedded
<b>IN-NETWORK</b>		
Deductible	None	\$1,500/\$3,000
Coinsurance	None	None
Out-of-Pocket Maximum	\$6,350/\$12,700	\$5,000/\$10,000
PCP/Specialist Office Visit	\$25 / \$40	Ded then \$25/ Ded then \$40
Preferred Telemedicine	Covered in Full	Covered in Full
Urgent Care	\$35	Ded then \$35
Inpatient Hospital	\$250	Ded then \$250
Outpatient Surgery	\$75	Ded then \$75
Emergency Room	\$100	Ded then \$100
Vision Coverage	Not Covered	Not Covered
<b>OUT-OF-NETWORK</b>		
Deductible	N/A	N/A
Coinsurance	N/A	N/A
Out-of-Pocket Maximum	N/A	N/A
<b>PRESCRIPTION DRUG</b>		
Deductible	None	Subject to Deductible
Generic/Brand/Non-Formulary	\$10/\$30/\$50	\$10/\$30/\$50
Mail-Order (90-day supply)	2.5 X Copay	2.5 X Copay

# Medicare Plan

ITEM 2B

CARRIER		Current & Renewal Anthem	
Benefits		In-Network	Out-of-Network
<b>Deductible</b>		None	
<b>Coinsurance</b>		None	
<b>Out-of-Pocket Maximum</b>		\$3,400	
<b>Physician Services</b>			
PCP Visits		\$10	\$10
Specialist Visits		\$15	\$15
Routine Adult Exam		Covered in Full	Covered in Full
<b>Preventive Services</b>		Covered in Full	Covered in Full
<b>In-Patient Services</b>		Covered in Full	Covered in Full
<b>Emergency Care</b>		\$75	\$75
<b>Urgent Care</b>		\$10	\$10
<b>Telemedicine</b>			
Primary Care		Covered in Full	N/A
<b>Physical, Speech and Occupational Therapy</b>		\$15	\$15
<b>Home Health Care</b>		Covered in Full	Covered in Full
<b>Prosthetic Devices and DME</b>		\$0 Copay, \$20 per Purchase	\$0 Copay, \$20 per Purchase
<b>Hearing Services</b>			
Hearing Exam		No Copay, \$70 Max Every 12 Months	
Hearing Aids		\$500 per Ear, \$1,000 Every 24 Months	
<b>Vision Benefit</b>			
Vision Exam		No Copay, \$70 Max Every 12 Months	
Vision Hardware		\$100 Max Every 24 Months	
<b>Preventive Dental</b>		Discounts Available	
<b>Part D Prescription Drugs</b>		\$0/\$0/\$30/\$50/\$50 Standard Pharmacy; <b>\$2,100 OOP Max (2025: \$2,000)</b>	
<b>Health &amp; Wellness</b>		SilverSneakers, Healthy Meals Program, Community Support, Nurseline, Foreign Travel Health Needs Services	
<b>Network</b>		Blue Card	
Rates	Counts	Current	Renewal
Employee Only	537	\$208.09	\$236.35
<b>Estimated Annual Premium</b>		\$1,340,932	\$1,523,039
<b>Percentage Change From Current</b>			13.6%

# Dental Insurance

ITEM 2B

CARRIER	Current & Renewal Delta Dental		Option 1 Delta Dental		Option 3 Delta Dental	
Network	PPO		PPO		PPO	
Dependent Age	To Age 26		To Age 26		To Age 26	
Ortho Age	To Age 19		To Age 19		To Age 19	
Participation Requirement	Current		Current		Current	
Rate Guarantee	December 1, 2026		December 1, 2026		December 1, 2026	
Out-of-Network UCR	Fee Schedule		Fee Schedule		<b>95th UCR</b>	
	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Deductible	\$35/\$105	\$35/\$105	\$35/\$105	\$35/\$105	\$35/\$105	\$35/\$105
Ded. Waived for Preventive	Yes	Yes	Yes	Yes	Yes	Yes
Annual Maximum	\$1,500	\$1,500	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
Preventive	100%	100%	100%	100%	100%	100%
Basic	80%	80%	80%	80%	80%	80%
Major	50%	50%	50%	50%	50%	50%
Space Maintainers	80%	80%	80%	80%	80%	80%
Periodontics	80%	80%	80%	80%	80%	80%
Endodontics	80%	80%	80%	80%	80%	80%
Waiting Period for Major	None	None	None	None	None	None
Ortho (coinsurance/lifetime max)	50%/\$750	50%/\$750	50%/\$750	50%/\$750	50%/\$750	50%/\$750
MONTHLY RATES	Census	Current	Renewal	Estimated Option 1		Estimated Option 3
Employee Only	267	\$29.97	\$30.92	\$31.45		\$37.93
Family	299	\$77.04	\$79.49	\$80.84		\$97.50
Annual Premium (Estimated)		\$372,443	\$384,278	\$390,811		\$471,355
Percent Change From Current			3.2%	4.9%		26.6%

The rates and benefits in this report are for illustration purposes only. For actual rates and benefit detail plans, refer to insurance carrier proposals.

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Real Property Tax Services**

**DATE: August 12, 2025**

- (a) Purpose of Request:  
**To recommend the appointment of a Director of Real Property, at a salary not to exceed \$96,422 upon the retirement of the current Director.**
- (b) Details:  
**The current Director of Real Property Tax Services has filed for retirement effective September 27, 2025. A replacement will need to be appointed to fulfill the remainder of her current appointment through September 30, 2025, and for a new term commencing October 1, 2025.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:  
**A.1355.110**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME:**

**DATE:**

(a) Purpose of Request:

(b) Details:

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION No. 125 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, ETU, MADAY, BEAN, PATCHETT AND MERLINO**

**NOMINATING MEMBER TO SERVE ON THE CAPITAL DISTRICT TRANSPORTATION AUTHORITY (CDTA) BOARD OF DIRECTORS**

WHEREAS, by Resolution No. 233 of 2023, the Warren County Board of Supervisors elected to become a member of the CDTA, with the election becoming effective upon the State Legislature amending section 1302 of the Public Authorities Law and to authorize the County of Warren to become a member on or before December 31, 2023, and

WHEREAS, as a member of the CDTA, Warren County must nominate a County resident to serve on the CDTA Board of Directors for a period of three (3) years, and

WHEREAS, the County Administrator requested, and the Personnel, Administration & Higher Education Committee agreed, to nominate Liza Ochsendorf, Director of Warren County Workforce Development, to serve on the CDTA Board of Directors, as the County's joint nomination by the minority and the majority party members of the Warren County Board of Supervisors, for a period of three (3) years, pending final decision by Governor Kathy Hochul, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby nominates Liza Ochsendorf, Director of Warren County Workforce Development, to serve as the Warren County member on the CDTA Board of Directors, as the County's joint nomination by the minority and majority party members of the Warren County Board of Supervisors, for a period of three (3) years, pending final decision by Governor Kathy Hochul, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized to forward a certified copy of this resolution to Governor Kathy Hochul.

***RESOLUTION REQUEST FORM NO. 20***

***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: COUNTY ADMINISTRATOR**

**DATE: AUGUST 28, 2025**

- (a) Purpose of Request:  
**To approve reallocation of certain CSEA positions**
  
- (b) Details:  
**To be discussed in executive session**
  
- (c) Previous Resolution Number:  
**n/a**
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:  
**appropriate departmental budgets**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: County Attorney**

**DATE: 8/28/25**

(a) Purpose of Request: **Adopting the Warren County Policy for the Public Use of County Facilities**

(b) Details:

**The Risk & Safety Committee approved the proposed Policy for the Public Use of County Facilities at the August 13, 2025 meeting after identifying the absence of a Board of Supervisors approved policy which establishes protocols to ensure compliance with New York State laws. The proposed policy will provide uniform and consistent standards for public use of County Facilities across the County.**

(c) Previous Resolution Number: **N/A**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

## WARREN COUNTY POLICY FOR THE PUBLIC USE OF COUNTY FACILITIES

### I. PURPOSE

The purpose of this policy is to provide guidelines for the public use of County facilities to establish protocols that ensure continuity of operations.

### II. DEFINITIONS

**County Facility:** Any building, property or facility the County owns, leases, operates and/or maintains.

**Department Head:** County officers or employees given the supervisory title of Department Head.

**Department Head Designee:** A County employee with statutory authority or designated by the Department Head to act on their behalf.

**Public Use Applicants:** A member of the community of the County of Warren or an organization that provides a service to the Warren County community including residents, visitors, and employees.

### III. PROTOCOLS FOR USE

The County's permission to use any County facility does not constitute an endorsement by the County of any group's beliefs, policies or activities. The public's use of County facilities shall be subject to the priority given to official County business when there are conflicts of time and space. The County reserves the right to reject any application or to cancel the privilege of use by any group if, in the County's opinion, said group might cause undue hardship on staff or the County facility being requested.

#### A. Approval Jurisdictions

1. The County Municipal Complex and its facilities at 1340 State Route 9, Lake George, NY calendar of use shall be governed by the Clerk of the Board of Supervisors and/or their designee with its usage supervised by the Superintendent of Public Works and/or their designee.
2. The Warren County Sheriff's Complex located at 1400 State Route 9, Lake George, NY calendar of use shall be governed by the Warren County Sheriff and/or their designee.
3. All other County facilities calendar of use and the management of those public activities shall be governed by the Superintendent of Public Works and/or their designee.
4. The HSB facility located at 1340 State Route 9, Lake George, NY shall not be available for use without the express written permission of the Superintendent of Public Works and the Commissioner of Social Services and/or their designees.

Each jurisdiction shall be responsible for keeping a calendar of events for the County facilities they manage.

#### B. Application for Public Use of County Facilities

County facilities are classified as public property and shall be scheduled as follows:

1. The use of County facilities shall be available for meetings and activities of non-profit civic, cultural and educational organizations, or other organizations that conduct public business for County residents.
2. Authorization of other uses for County facilities are subject to the provisions of County Law §215.2.

3. Public Use Applicants shall complete and execute a **Warren County Facility Use Permit Application**, attached to this policy as **Exhibit A**, and provide the required insurance as follows: The Public Use Applicant shall name the County of Warren as Certificate Holder and the County of Warren, its Board of Supervisors, agents and employees as Additional Insureds on a Primary and Non-contributory Basis for Commercial General Liability Insurance including personal and advertising injury in the amount of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) Aggregate and Commercial Automobile Insurance for hired, owned and non-owned vehicles in the amount of One Million Dollars (\$1,000,000) Combined Single Limit. The Public Use Applicant shall be responsible for holding the County of Warren harmless from any liability claim arising from the use of any County Premises. The insurance requirement may be modified or waived when appropriate at the discretion of the County Attorney.

### C. Rules for the Use of County Facilities

The following facility use rules shall apply to the use of all County facilities:

1. Smoking, the possession of weapons, and the consumption of alcoholic beverages and/or drugs are expressly prohibited during the occupation and use of any County facility.
2. Applicants shall be responsible for providing proper supervision and payments of costs arising from any damage or loss during such use resulting from the Public Use Applicant's organization and its participants. Damage restitution shall be made to the Public Use Applicant's insurance carrier named on the certificate of insurance provided to the County.
3. Guidelines for food concessions and preparation are governed by the New York State Department of Health. You can contact them at (518) 793-3893. These guidelines give details on how your organization manages food handling, preparation and distribution in the most responsible and legal manner. If food or beverages are sold or given away during special events, a New York State Department of Health Permit is required by each vendor serving food. All vendors are required to submit copies of their Health Permits to the Event Organizer and to the County. Public Use Applicants shall be responsible for providing this information to the County with their application.
4. Permits may be required for vendors that use tents and/or canopies. Tents and canopies larger than four hundred (400) square feet, and temporary structures may require an additional permit, per Chapter 31 Tents, Temporary Special Event Structures and other Membrane Structures of the NYS Fire Code, from the County Building and Codes Department. Applicants shall be required to obtain written permission from the County for the identification and placement where tents can be placed within County facilities. Prior approval is required to have tents and structures placed on County property prior to the event date and removed after the event date. All tents and other objects that require staking in the ground are subject to and will adhere to Dig Safely New York regulations and County Department of Public Works protocols.

## WARREN COUNTY PUBLIC USE OF COUNTY FACILITIES APPLICATION - PERMIT



Permit #: \_\_\_\_\_  
Expires: \_\_\_\_\_

Name of Person Making this Permit: \_\_\_\_\_  
 Name of Organization Making this Permit: \_\_\_\_\_  
 Name of Event: \_\_\_\_\_  
 Mailing Address of Organization: \_\_\_\_\_  
 Organization Contact Telephone/Cell Number(s): \_\_\_\_\_  
 Day of Event Contact/Cell Phone Number(s): \_\_\_\_\_  
 Emergency Contact/Cell Phone Number(s): \_\_\_\_\_  
 Email Address of Event Contact: \_\_\_\_\_  
 Description of Event: \_\_\_\_\_  
 County Facility Use Requested: \_\_\_\_\_  
 Day and Time Period Requested: \_\_\_\_\_

**NOW, THEREFORE, permission is hereby granted to use the facilities as identified for the period in question per the following terms and conditions:**

My organization agrees to indemnify and save harmless the City, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the permitted activity, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of your organization or its employees, or agents.

The County of Warren requires a Certificate of Insurance naming the County as an additional insured on a primary and non-contributory basis for the event to be held for:

- Commercial General liability insurance, including personal injury liability insurance, in the amount of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate;
- Commercial Automobile Insurance for hired, owned and non-owned vehicles in the amount of One Million Dollars (\$1,000,000); and
- Proof of NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance or waiver of same from the NYS Workers Compensation Bureau is required per NYS Law. Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect. Please provide the required Certificate of Insurance with your application.

The County of Warren shall be the Certificate Holder and an additional insured on a primary and non-contributory basis for commercial general and automobile insurance on all certificates. Certificates of Insurance should be addressed to the attention of: County Attorney's Office, County of Warren, 1340 State Route 9, Lake George, NY 12845. Your organization acknowledges that failure to obtain such insurance on behalf of the County constitutes a material breach of this permit and subjects your organization to liability for damages, indemnification and all other legal remedies available to the County. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the County.

My organization has given me permission to represent them in this application. I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief. I have read, understand and agree to abide by the rules and regulations governing the use of County facilities and agree to comply with all permit conditions and with all other requirements of the county and state governments, and any other applicable entity that may pertain to the use of the premises and the conduct of the event including compliance with all of the provisions of the Federal Americans with Disabilities Act (ADA). I further certify that I, on behalf of my organization, am authorized to commit my organization and, therefore, agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the County of Warren.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Authorized Representative/Title: \_\_\_\_\_

County Facility Approved for Use: \_\_\_\_\_

Duration of Approved Use of County Facility: \_\_\_\_\_

Special Conditions Required for the use of the County facility requested:

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Department Head Approval/Date: \_\_\_\_\_

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: County Attorney**

**DATE: 8/28/25**

(a) Purpose of Request: **Adopting the Warren County District Attorney's Office Policy and Procedure: Use of Certified Therapy Dogs for Victim and Witness Support**

(b) Details:

**The Risk & Safety Committee approved the proposed Policy for the District Attorney's Office Policy and Procedure: Use of Certified Therapy Dogs for Victim and Witness Support through email after identifying the absence of a Board of Supervisors approved policy which establishes protocols to ensure compliance with New York State laws. The proposed policy will provide uniform and consistent standards for use of certified therapy dogs for victim and witness support for the District Attorney's Office.**

(c) Previous Resolution Number: **N/A**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

**Warren County District Attorney's Office**  
**Policy and Procedure: Use of Certified Therapy Dogs for Victim and Witness Support**

**I. PURPOSE**

The purpose of this policy is to establish guidelines and procedures for the use of a certified therapy dog within the Warren County District Attorney's Office to provide emotional support to victims and witnesses, particularly those who have experienced traumatic events, as they navigate the criminal justice system. The certified therapy dog is intended to promote a sense of calm and security, reduce anxiety, and enhance communication with victims and witnesses during interviews, court preparation, and, where permitted, courtroom proceedings. This policy shall apply to all staff members of the Warren County District Attorney's Office, including crime victim specialists, prosecutors, investigators and administrative personnel.

**II. POLICY STATEMENT**

It is the policy of the Warren County District Attorney's Office to utilize a certified therapy dog, under the supervision of a trained handler, to support victims and witnesses in a trauma-informed, victim-centered approach. The certified therapy dog program will operate in compliance with all legal and ethical standards, ensuring the safety, privacy, and comfort of all individuals involved.

**III. DEFINITIONS**

**Certified Therapy Dog:** A generic term, excluding Service Animals, which includes dogs that have been trained, tested, and certified by a recognized certified therapy dog organization and is qualified to work in legal and clinical environments.

**Certified Therapy Dog Handler:** A trained individual, typically a member of the DA's Office staff or a volunteer, who is responsible for the care, supervision, and control of the therapy dog at all times.

**Service Animals:** As defined by the American With Disabilities Act and the NYS Attorney General, these are dogs (and sometimes miniature horses) trained to perform tasks for individuals with disabilities and are allowed in public accommodations.

**Victim/Witness:** Any person impacted by and/or a witness to a criminal offense.

**Trauma-Informed Care:** An approach that recognizes and responds to the effects of trauma, emphasizing physical, psychological, and emotional safety.

**IV. RESPONSIBILITIES**

The following is a delineation of the responsibilities for the utilization of Certified Therapy Dogs within the County District Attorney's Office legal proceedings:

**A. District Attorney or Designee:**

1. Approves Certified Therapy Dog Program implementation.
2. Ensures compliance with policy and legal standards.
3. Approves use of a Certified Therapy Dog on a case-by-case basis.
4. Maintains a log of the use of Certified Therapy Dogs utilized in District Attorney assigned cases including their certifications, agreements, and insurance as applicable.

**B. Certified Therapy Dog Handler:**

1. Maintains control and care of the Certified Therapy Dog.
2. Ensures the Certified Therapy Dog is properly groomed, vaccinated, and certified.
3. Coordinates Certified Therapy Dog presence at appropriate proceedings.
4. Maintains log of the Certified Therapy Dog's activities and interactions while being used to support the District Attorney's Office and provides same to the District Attorney.

**C. Crime Victim Specialist:**

1. Makes recommendation to the District Attorney when Certified Therapy Dog use is appropriate.
2. Obtains consent from the victim/witness or guardian (if applicable).
3. Assists in scheduling and preparation for Certified Therapy Dog-assisted support.
4. Coordinates with court personnel as needed.

**VI. PROCEDURE FOR USING CERTIFIED THERAPY DOGS IN THE DISTRICT ATTORNEY'S OFFICE****A. County Registration of Certified Therapy Dogs and Their Handlers**

The County shall require the following documentation for the registration of Certified Therapy Dogs and/or Courthouse Dogs and their accredited handler when utilized within the District Attorney's Office:

1. Proof of the training and current certification of an individual's standing as a Certified Therapy Dog Handler.
2. Proof of the training and current certification of the Certified Therapy Dog.
3. Execution of a County Agreement in a form approved by the County Attorney specific to the use of Certified Therapy Dogs in County legal proceedings if the Certified Therapy Dog Handler is not a county employee.
4. Provision of a Certificate of Insurance from the Certified Therapy Dog Handler naming the County of Warren, its Board, agents, and employees as an Additional Insured on a Primary and Non-contributory Basis for Commercial General Liability for personal injury and completed operations for One Million Dollars per Occurrence with a Two Million Dollar Aggregate and proof of NYS Statutory Workers Compensation and Employer Liability Insurance or a Waiver of same from the NYS Workers Compensation Board.
5. The exception to this policy shall be a County employee who agrees to act as a Certified Therapy Dog Handler on behalf of the County with the permission of the District Attorney and/or his designee. The County shall provide insurance to the Certified Therapy Dog Handler for all those activities assigned by the District Attorney.

**B. Deployment of a Certified Therapy Dog**

Certified Therapy Dogs shall be deployed within the County District Attorney's Office as follows:

1. Crime Victim Specialist staff will assess the appropriateness of Certified Therapy Dog use for each case.
2. Obtains written consent from the victim or, if under eighteen (18) years of age or incapacitated, from a legal guardian.
3. The Certified Therapy Dog Handler shall schedule the Certified Therapy Dog's presence as approved by the District Attorney as may be needed during:
  - a. Interviews and forensic interviews;
  - b. Witness preparation meetings;
  - c. Grand jury testimony (where permitted); and/or
  - d. Trial, hearings, or sentencing (pending judicial approval)

**C. Courtroom Use of Certified Therapy Dogs**

The decision to use a Certified Therapy Dog in court proceedings shall be the sole discretion of the District Attorney and must be approved by the presiding judge. If the use of a Certified Therapy Dog is granted by the District Attorney,

the District Attorney's Office and the Certified Therapy Dog Handler will follow all requirements set by the approving judge as well as any regulations set by the NYS Office of Court Administration.

It is imperative that District Attorney Staff ensure the Certified Therapy Dog remain unobtrusive, typically lying beside the victim/witness or in a designated area and that the presence of the Certified Therapy Dog should not create prejudice or disrupt proceedings.

#### **D. Safety and Conduct**

The following health and safety measures shall be undertaken when utilizing Certified Therapy Dogs deployed within the County District Attorney's Office:

1. The Certified Therapy Dog must always be under the Certified Therapy Dog Handler's control.
2. The Certified Therapy Dog shall not be used with individuals allergic to or afraid of dogs unless necessary accommodation is made.
3. If the Certified Therapy Dog exhibits signs of stress or illness, the District Attorney shall be immediately notified, and it must not be used until it is medically cleared for duty and written documentation from a licensed veterinary clinic is provided to satisfaction of the District Attorney.

#### **VII. CONFIDENTIALITY AND DOCUMENTATION**

All interactions with victims/witnesses involving the Certified Therapy Dog are confidential and subject to the same legal protections as other victim services. A confidential log of each victim session shall be maintained, including date, duration, handler name, type of proceeding, and general outcome (without personal details) and provided to the District Attorney on a monthly basis.

#### **VIII. TRAINING AND EVALUATION**

Certified Therapy Dogs shall undergo annual training and evaluation within the County District Attorney's Office as follows:

1. Handlers must undergo training in trauma-informed care, court procedures, and proper handling techniques.
2. Annual evaluations of the Certified Therapy Dog's performance and health must be conducted.
3. Feedback from victims, witnesses, and staff should be collected to assess program impact.

The annual documentation of the use of Certified Therapy Dogs by the County District Attorney's Office shall be provided to the County Attorney's Office on an annual basis for the purpose of obtaining property and casualty insurance for the programming in question.

#### **IX. INCIDENTS AND CLAIMS NOTIFICATION**

The District Attorney shall be responsible for notifying the County Attorney's Office of any incident involving the use of Certified Therapy Dogs that may give rise to a claim or litigation within seventy-two (72) hours of its occurrence to that the County's property and casualty insurance carrier may be notified in accordance with its coverage requirements.

- July 19, 2024: Plaintiff filed opposition papers to County's Motion to Dismiss.
  - July 25, 2024: County filed reply brief in response to plaintiff's opposition papers.
  - October 8, 2024: Court conference in Federal District Court regarding pending motions to dismiss. All separately filed lawsuits consolidated into a single matter following court conference.
  - No new activity.
- 5) *Village of Hudson Falls v. Town of Queensbury, Town of Kingsbury, County of Washington & County of Warren*, Index No. 2024-37927, filed December 10, 2024. Action to Quiet Title on Village/Town Boundary Line along Warren Street and Quarry Crossing between Dix Avenue and River Street. Hearing on Motion for Preliminary Injunction held March 20, 2025. No action taken by Court.
- B. Lawsuits Covered by Insurance:
- 1) *Patricia Zahaba v. County of Warren and Town of Queensbury*, Warren County Index No. EF2022-70243, filed June 13, 2022. Date of Loss alleged: June 11, 2021. Notice of Claim served September 8, 2021. Depositions ongoing.
  - 2) *John Werner v. Bernice Conlon & Warren County*, Warren County Index No. EF2022-70247, filed June 15, 2022. Date of Loss alleged: August 15, 2021. Notice of Claim served November 8, 2021. Depositions ongoing.
  - 3) *Jasmine Earnest v. Town of Queensbury, County of Warren, Stilsing Electric, Inc. & Joanne Levack*, Warren County Index No. EF2022-2111, filed September 29, 2022. Date of Loss alleged: April 12, 2022. Notice of Claim served May 9, 2022. Discover disclosure deadline: 3/28/2025; Court-ordered Mediation Sessions: May 28, 2025; Summary judgment motions filed May 16, 2025; Pretrial conference: 9/4/2025; Settlement conference: September 8, 2025; Trial Date: 10/10/2025 through 10/31/2025.
  - 4) *Timothy McIntyre & Brenna Michalak v. County of Warren*, Warren County Index No. EF2023-72092, filed December 11, 2023. Date of Loss alleged: September 18, 2022. Notice of Claim, served December 19, 2022. Discovery ongoing.
  - 5) *Nicholas Oudekerk (Pro Se) v. Sergeant Brandon Thomas & Corrections Officer Nicholas Crum*, NDNY 9:24-cv-00109-AMN-TWD, filed March 13, 2024.
    - September 13, 2024: Motion to Dismiss filed.
    - October 10, 2024/October 24, 2024/December 4, 2024: Court provides Pro Se Plaintiff additional time and opportunity to file opposition papers to Motion to Dismiss.
    - December 19, 2024: Pro Se Plaintiff files opposition papers.
    - February 11, 2025: Awaiting Decision & Order.
    - June 9, 2025: Motion to dismiss denied. Discovery to follow.
  - 6) *James Condon v. Warren County Deputy Sheriffs Ortiz & Duggan*, NDNY 1:24-cv-1172, filed September 25, 2024. Discovery started. Court Ordered Mediation Sessions: July 30, 2025. Depositions of named County employees completed. Plaintiff's deposition completed. Depositions for two sheriff deputies completed. Third-party depositions pending.
  - 7) *Corey M. Russell (Pro Se) v. Bailey*, NDNY 9:24-cv-1109, filed November 4, 2024. Date of Loss: June 4, 2024. Order dismissing various claims filed October 23, 2024. County Motion to Dismiss filed April 30, 2025.
  - 8) *Daniel S. Murray v. County of Warren*, NDNY 9:25-cv-00622, filed May 16, 2025. Date of Loss: March 2025. Lawsuit alleged medical indifference, per Eighth Amendment to US Constitution for failure to timely replace lost hearing aids, and violations of the Americans with Disabilities Act and Rehabilitation Act. Initial appearances pending. Claim was tendered to Primecare by contractual agreement for defense and indemnification.

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: COUNTY ATTORNEY**

**DATE: 8/28/25**

- (a) Purpose of Request: **Appropriating \$1,201.08 from the Insurance Reserve (A.863.00) to Budget Code A.4018.0040 441 Preventive Program, Health Education, Auto Repairs**
- (b) Details: **Reimbursement to DPW for windshield damage on County vehicle**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **A.863.00 Reserve, Insurance**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

Claimant	Date of Incident	Location of Incident	Description of Incident	Responsible Dept	Amount of Damages	Insurance Reserve Withdrawl Request Date	County Check Number	County Account Number	Check Cut Date	Status	Sheriff Reserve Fund Balance	DPW Reserve Fund Balance
Waite, Ryan	2/28/2025	N/A	NYS Police Report NY2500169041: Park Avenue Extension, Hadley. DPW employee Ruland backed into parked vehicle owned by Waite	Public Works	\$1,109.10	25.04.04	305496	A1420-1265	25.04.16	Closed		\$23,890.90
Schuler, Donald	3/2/2025	14 Bayridge Drive, Queensbury	WCSO Incident Report 2025-03852: Front door damaged. Wrong response door for warrant.	Sheriff	\$1,500.00	25.04.08	305571	A1420-1265	25.04.21	Closed	\$23,500.00	
Frontier Communications	3/7/2025	57 Murray Road and Lanfear Road, Stony Creek	County DPW employees excavating at site caused damage to 25 PAIR Frontier Line at location. No calls to DIG SAFE before excavation.	Public Works	\$792.29	25.03.31	305332	A1420-1265	25.04.16	Closed		\$23,098.61
Project Resources Group d/b/a Charter Communications	5/5/2025	393 Old Stage Road, Lake Luzerne	County DPW employee excavating at site caused damage to Charter Communications underground conduit	Public Works	\$259.61	25.07.16	307406	A1420-1265	25.07.21	Closed		\$22,839.00
County DHS; Vaccine Loss	5/10/2025	Medication Room County Administration DHS Offices	DHS refridgerator failed. Emergency protocols followed for Vaccine Excursion, Storage and Handling, but vaccines and medications lost	Public Health	\$4,227.05	25.07.8	Transfer from Reserve to Public Health	A1420-1265	BOS Resolution No. 300 of 2025 passed on August 15, 2025	Closed		