

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: MARCH 25, 2025

COMMITTEE MEMBERS PRESENT:

SUPERVISORS CONOVER
STRAINER
BRUNO
BEAN
CROCITTO
TURNER
MERLINO

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
DEAN MOORE, DIRECTOR, PARKS, RECREATION & RAILROAD
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS ETU
GERACI
GILLIGAN
STROUGH
WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
SARA FRANKENFELD, GIS ADMINISTRATOR
ETHAN GADDY, COUNTY PLANNER
CHRISTINE NORTON, COUNTY TREASURER
JIM SIPLON, PRESIDENT, ECONOMIC DEVELOPMENT CORPORATION
JOHN WHEATLEY, VICE-PRESIDENT, ECONOMIC DEVELOPMENT CORPORATION
LUKE MOSSEAU, *THE POST STAR*
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the March 25, 2025 meeting of the Public Works Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=6oq-yaIpiTI>

Mr. Conover called the meeting of the Public Works Committee to order at 9:48 a.m.

Motion was made by Mr. Bean, seconded by Mr. Bruno and carried unanimously to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Parks, Recreation & Railroad and DPW agendas were distributed; copies of the agendas are on file with the meeting minutes.

The Committee commenced with a review of the Parks, Recreation & Railroad agenda which included the following requests:

1. To amend the County Budget in the amount of \$4,900 to reflect receipt of donations from Friends of Up Yonda Farm.

Motion was made by Mr. Bruno and seconded by Mr. Crocitto to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

2. To amend the County Budget in the amount of \$500 to reflect receipt of donations from Town of Highway Superintendents Association of Warren County.

Motion was made by Mr. Strainer, seconded by Mr. Bean and carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

3. To authorize a transfer of funds in the amount of \$3,000 from Budget Code A.7110 110, *Parks &*

Recreation, Salaries - Regular, to Budget Code A.7110 120, Parks & Recreation Salaries - OT, to cover unanticipated overtime costs.

Motion was made by Mr. Merlino, seconded by Mr. Bruno and carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

4. To authorize grant application and agreement with Warren County Soil & Water Conservation District Community Conservation Program for funding in an amount not to exceed \$1,000 to support Water Quality programs for a term commencing May 1, 2025 and terminating December 31, 2025.

Motion was made by Mr. Crocitto, seconded by Mr. Bean and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 11th Board meeting. *A copy of the resolution request form is on file with the minutes.*

A review of the Information for Discussion/Review portion of the agenda included the following items:

1. Maple Festival at Up Yonda Farm.
2. Spring Zing at WC Fish Hatchery - Saturday May 11th: It was noted the date was misprinted on the agenda and should have read May 10th; a flyer was distributed and a copy of which is on file with the meeting minutes.
3. Re-apply for NBRC for Hatchery Visitors Center and Front three ponds - Planning.

Privilege of the floor was called for, but there was no one wishing to speak.

There being no further Parks, Recreation & Railroad business to discuss, Committee commenced with a review of the Action Agenda/New Business portion of the DPW agenda which included the following requests:

1. To authorize a new contract with the lowest responsible bidder for 2025 highway projects pursuant to the terms and provisions of the specifications (WC 2-25) and proposal for a term commencing upon execution and terminating upon completion.

Motion was made by Mr. Bruno, seconded by Mr. Bean and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 11th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a new contract with the lowest responsible bidder for the application of pavement markings, pursuant to the terms and provisions of the specifications (WC 19-25) and proposal for a term commencing upon execution and terminating April 30, 2026, with the option to renew for two additional one-year renewal terms.

Motion was made by Mr. Bruno and seconded by Mr. Merlino to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 11th Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. To authorize a transfer of funds totaling \$735,038.46 amongst various budget codes to cover capital project expenses.

Motion was made by Mr. Strainer and seconded by Mr. Crocitto to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

4. To establish various Road Projects for 2025 as outlined in the agenda attachment.

Motion was made by Mr. Bruno and seconded by Ms. Turner to approve the request as presented; following

discussion, Mr. Conover called the question and the motion was carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

5. To close Capital Project H395, *Oxbow Hill Road and Moon Hill Road*, and return remaining funds in the amount of \$28,558.15 to Budget Code D.9950 910, *Transfers - Capital Projects*.
6. To amend the County Budget in the amount of \$28,558.15 to increase Budget Code D.9950 910, *Transfers - Capital Projects*, in accordance with the closure of Capital Project No. H395, *Oxbow Hill Road and Moon Hill Road (CR 63)*.

Motion was made by Mr. Bean, seconded by Mr. Bruno and carried unanimously to approve the requests as outlined above and refer same to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

7. To amend the existing grant with NYSDOT in an amount not to exceed \$188,073 to add detailed design and right-of-way acquisition phase funding for PIN 1761.49, *East Shore Drive (aka Adirondack Bridge) and Johnson Road (aka Beaver Pond Bridge) Bridge Replacements over Mill Brook*, in the Town of Horicon (H425). *(Previous Resolution No. 150 of 2023)*
8. To increase Capital Project H425, *Adirondack Bridge & Beaver Pond Bridge Replacements*, in the amount of \$178,670.40.
9. To amend the contract with Colliers Engineering & Design, C.T, P.C., in an amount not to exceed \$29,839.28 for additional preliminary engineering services and to add right-of-way acquisition services for PIN 1761.49, *Adirondack and Beaver Pond Bridges over Millbrook*, in the Town of Horicon (H425). *(Previous Resolution No. 151 of 2023)*

Motion was made by Mr. Bean, seconded by Mr. Bruno and carried unanimously to approve Items 7 - 9 as outlined above; Item 8 was referred to the Finance & Budget Committee and the necessary resolutions for Items 7 and 9 were authorized for the April 11th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

Privilege of the floor was called for, but there was no one wishing to speak.

There being no further business to come before the Public Works Committee, on motion made by Mr. Bruno, seconded by Mr. Strainer and carried unanimously, Mr. Conover adjourned the meeting at 10:03 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board