

**PUBLIC WORKS COMMITTEE**  
**PARKS, RECREATION AND RAILROAD AGENDA**  
**April 22, 2025**

Committee Members: CONOVER, Strainer, Bruno, Bean, Crocitto, Turner and Merlino

- I. Committee Meeting Call to Order by Chair**
- II. Approval of minutes of prior Committee Meeting**
- III. Privilege of the floor and public comment**
- IV. Action Agenda/New Business**
- V. Information for Discussion/Review**
  - 1. Receipt of LCBP grant in the amount of \$5,850.00
  - 2. Warren County Fish Hatchery Stocking update
- VI. Referral/Pending Items**
- VII. Privilege of the floor and public comment**
- VIII. Motion to Adjourn**

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Attachments:

## Hajos, Kevin

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**From:** Moore, Dean  
**Sent:** Tuesday, April 8, 2025 2:48 PM  
**To:** Hajos, Kevin  
**Subject:** FW: LCBP 2025 Education and Outreach Small Grant Decision Letter  
**Attachments:** LCBP Agreement Package Checklist 2.28.2025.pdf

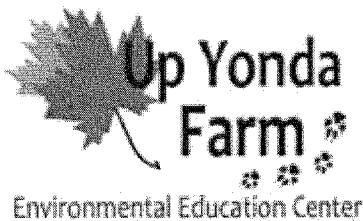
Email confirmation

Dean L. Moore, Director  
Warren County Parks, Recreation & Railroad  
4028 Main Street  
Warrensburg, NY 12885  
Office: 518-824-6601  
Mobile: 518-920-3653  
[DMoore@warrencountypw.com](mailto:DMoore@warrencountypw.com)

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**From:** Wilde, Kristen <[wildek@WarrenCountyNY.gov](mailto:wildek@WarrenCountyNY.gov)>  
**Sent:** Friday, March 21, 2025 2:32 PM  
**To:** Moore, Dean <[moored@WarrenCountyNY.gov](mailto:moored@WarrenCountyNY.gov)>  
**Subject:** FW: LCBP 2025 Education and Outreach Small Grant Decision Letter

Kristen Wilde  
Environmental Education Administrator  
Up Yonda Farm Environmental Education Center  
518.644.9767  
[www.upyondafarm.com](http://www.upyondafarm.com)



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**From:** Lake Champlain Basin Program <[administrator@grantinterface.com](mailto:administrator@grantinterface.com)>  
**Sent:** Friday, March 21, 2025 2:07 PM  
**To:** Wilde, Kristen <[wildek@WarrenCountyNY.gov](mailto:wildek@WarrenCountyNY.gov)>  
**Cc:** [ehowe@lcbp.org](mailto:ehowe@lcbp.org); [kcrowningshield@lcbp.org](mailto:kcrowningshield@lcbp.org); [contracts@neiwpc.org](mailto:contracts@neiwpc.org); [scroce@neiwpc.org](mailto:scroce@neiwpc.org); [ljenness@lcbp.org](mailto:ljenness@lcbp.org); [avold@lcbp.org](mailto:avold@lcbp.org); [shagar@lcbp.org](mailto:shagar@lcbp.org)  
**Subject:** LCBP 2025 Education and Outreach Small Grant Decision Letter

**Warning: Unusual sender** <[administrator@grantinterface.com](mailto:administrator@grantinterface.com)>  
You don't usually receive emails from this address. Make sure you trust this sender before taking any actions.

Dear Kristen:

Congratulations! The Patrick Leahy Lake Champlain Basin Program is pleased to inform you that your application for the *Watershed Education at Up Yonda Farm* has received approval from the Lake Champlain Steering Committee for funding in the amount of \$5,850.00. You must submit the documentation listed below **and** execute your agreement with NEIWPCC to accept the grant and receive future payments.

Please reference the **Agreement Package Checklist** and submit the following documentation to LCBP's grant contracting team, **at this link** by **5:00PM EST on April 21, 2025**:

- Workplan
  - W-9 Form
  - Certificate of Insurance
  - Proof of active [SAM.gov](https://www.sam.gov) registration
  - EPA Subrecipient Risk Assessment Form
  - Disadvantaged Business Enterprise Form
  - Copy of NICRA (if applicable)
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- In your workplan, please clearly explain how this funding will expand programming, how current hands-on opportunities will be expanded, and consider incorporating ways to assess student learning from this project. NEIWPCC is working to ensure that all projects and associated workplans align with the recent Executive Orders. Please connect directly with your Project Officer if you have any questions regarding this effort. Your Project Officer is Sue Hagar, [shagar@lcbp.org](mailto:shagar@lcbp.org).

**Please note that NEIWPCC cannot authorize payment for work outside the scope of the subaward agreement, including any work performed prior to execution of the subaward agreement.**

To complete your Workplan, please use LCBP's workplan template and budget table template which can be found on **LCBP's Grantee Toolkit website**. Additional information regarding the foregoing items may also be found in the **Agreement Package Checklist**.

NEIWPCC will send you a subaward agreement for execution after your documentation has been approved. In general, NEIWPCC issues agreements within 60 days from the date LCBP approves your Workplan, provided the requisite documentation has been provided. Please plan your project timeline accordingly.

NEIWPCC has a standard contract template, based on our federal funding agreement that will support this project, that will be used for your agreement. This template may be viewed **at this link**. Please review this document prior to submitting your workplan to ensure that you understand the Terms and Conditions that will be attached to your agreement with NEIWPCC before you can begin this work. NEIWPCC generally does not negotiate the agreement or contract templates, except for the scope of work or workplan and task-based budget.

There were many worthwhile applications for funding and only a select few were funded

during this grant cycle. We congratulate you and thank you for your efforts on behalf of the Lake Champlain Basin Program!

Please contact Kerry Crowningshield, [kcrowningshield@lcbp.org](mailto:kcrowningshield@lcbp.org), or Lauren Jenness Kneen, [ljenness@lcbp.org](mailto:ljenness@lcbp.org), if you have any questions.

Sincerely,

Eric Howe  
NEIWPC Program Director  
Lake Champlain Basin Program  
Champlain Valley National Heritage Partnership

Cc: Sarita Croce, Director of Water Resource Protection Programs  
[contracts@neiwpc.org](mailto:contracts@neiwpc.org)

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The following waters have been stocked by Warren County Fish Hatchery as of:

4/22/2025

Number	Species	Length(in.)	Date Stocked	Number	Species	Length(in.)	Date Stocked
<b>Town of Bolton</b>				<b>Town of Lake George</b>			
Brown's Pond	100	Brook Trout		English Brook	450	Brook Trout	10.55 4/17/2025
Edgecomb Pond	500	Rainbow Trout			45	Brook Trout(2yr)	15.75 4/17/2025
	100	Rainbow Trout(2yr)					
Northwest Bay Brook	400	Brook Trout		West Brook	50	Brook Trout	10.55 4/17/2025
	40	Brook Trout(2yr)					
	200	Brook Trout		<b>Town of Lake Luzerne</b>			
<b>Town of Chester</b>				Lake Luzerne	1000	Rainbow Trout	9.5 4/14/2025
Trout Brook	350	Brook Trout		Lake Luzerne( Surplus)	460	Rainbow Trout	
	36	Brook Trout(2yr)					
<b>Schroon River:</b>				<b>Town of Queensbury</b>			
Starbuckville Dam	100	Rainbow Trout(Fall)		Clendon Brook	100	Brook Trout	10.55 4/4/2025
				Gurney Lane Pond	100	Brook Trout	10.55 4/17/2025
Tumblehead Falls	450	Rainbow Trout	9.5 4/22/2025		50	Brook Trout	
	68	Rainbow Trout(2yr)	14.5 4/22/2025	Halfway Brook	750	Brook Trout	10.55 4/4/2025
	450	Brook Trout	11.50 4/21/2025	Hovey Pond	300	Brook Trout	10.85 4/2/2025
	13	Brook Trout(2yr)	15.75 4/21/2025		300	Brook Trout	10.55 4/17/2025
	100	Rainbow Trout(Fall)		Glen Lake	350	Rainbow Trout(Fall)	
					500	Rainbow Trout	9.5 4/14/2025
Palmer Pond	700	Rainbow Trout		<b>Town of Stony Creek</b>			
(AIR STOCK)				Roaring Branch	200	Brook Trout	
				Stony Creek	600	Brook Trout	
<b>City of Glens Falls</b>					30	Brook Trout(2yr)	
Crandall Pond	100	Rainbow Trout	8.15 4/4/2025	<b>Town of Thurman</b>			
	100	Rainbow Trout(2yr)		Patterson Brook	800	Brook Trout	
	400	Rainbow Trout		<b>Town of Warrensburg</b>			
<b>Town of Hague</b>				Hatchery Grounds Pond	50	Rainbow Trout	9.5 4/2/2025
Hague Brook	200	Brook Trout			25	Brook Trout	10.55 4/17/2025
Trout Brook	250	Brook Trout			40	Rainbow Trout	
					40	Rainbow Trout	
<b>Town of Horicon</b>					50	Rainbow Trout	
Spuytenduivel Brook	200	Brook Trout			50	Brook Trout	
Mill Pond	650	Rainbow Trout			25	Rainbow Trout	
	150	Rainbow Trout(2yr)			5	Brook Trout(2yr)	
				<b>Schroon River</b>			
<b>Town of Johnsbury</b>				Gristmill Section	600	Rainbow Trout	9.5 4/17/2025
Hudson River	100	Rainbow Trout(Fall)			60	Rainbow Trout(2yr)	14.5 4/17/2025
	451	Brook Trout					
				Riverbank Section	250	Rainbow Trout	9.5 4/22/2025
Mill Creek	1150	Brook Trout			68	Rainbow Trout(2yr)	14.5 4/22/2025
	115	Brook Trout(2yr)			450	Brook Trout	11.50 4/21/2025
	200	Brook Trout			13	Brook Trout(2yr)	15.75 4/21/2025
North Creek	750	Rainbow Trout			100	Rainbow Trout(Fall)	
	75	Rainbow Trout(2yr)					
				<b>Schroon River Surplus</b>			
North Creek -----	250	Rainbow Trout			500	Brook Trout	
Recreation Pond	50	Rainbow Trout(2yr)					
Thirteenth Lake	2800	Rainbow Trout			600	Rainbow Trout	
Thirteenth Lake(surplus)	327	Rainbow Trout					