

**PUBLIC WORKS  
COMMITTEE DPW  
AGENDA  
June 24, 2025**

Committee Members: CONOVER, Strainer, Bruno, Bean, Crocitto, Turner and Merlino

**I. Committee meeting called to order by Chair**

**II. Approval of minutes of prior Committee Meeting**

**III. Privilege of the floor and public comment**

**IV. Action Agenda/New Business Items**

1. Request: Amend Contract  
Rationale: Supplemental Agreement for additional preliminary engineering, construction support and construction inspection for H411 Corinth Road CR 28 over Clendon Brook Culvert Project, T/O Queensbury
2. Request: Increase to Capital Project  
Rationale: Increase for additional preliminary design, construction support and construction inspection.
3. Request: Miscellaneous  
Rationale: Ratify the actions of the Chairman of the Board for the approval of a submission for a grant application for the NYSDOT/AGFTC Roadway Departure Safety Action Plan Grant
4. Request: Miscellaneous  
Rationale: Establish 2025 Maintenance Paving Projects
5. Request: New Contract  
Rationale: To enter in to contract with the lowest responsive bidder for the 2025 Maintenance Paving Projects
6. Request: Transfer of Funds  
Rationale: To fund the 2025 Maintenance Paving Projects

**V. Discussion Items**

**VI. Referrals/Pending Items**

**VII. Privilege of the floor and public comment**

**VIII. Motion to Adjourn**

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**Attachments:**

1. Resolution Request No. 4 – Amend Contract
2. Resolution Request No. 9 – Increase Capital Project
3. Resolution Request No. 20 – Miscellaneous
4. Resolution Request No. 20 – Miscellaneous
5. Resolution Request No. 3 – New Contract
6. Resolution Request No. 10a – Transfer Funds

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: DPW**

**DATE: 6/24/25**

- (a) Purpose of Contract Change: Supplemental Agreement No. 1 for additional Preliminary Engineering, Construction Support and Construction Inspection services for the Corinth Road (CR 28) over Clendon Brook Culvert Project (T/O Queensbury)
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: Resolution 79 of 2022
- (c) Name of Contractor: CHA Consulting, Inc
- (d) Address of Contractor: 3 Winners Circle, Albany, NY 12205
- (e) Contractor's Contact Person and Telephone Number: Joe Cimino (518) 453-4550
- (f) Commencement Date of Extension: upon execution
- (g) Termination Date of Extension: upon project completion
- (h) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed additional \$ 79,500.00
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H411.9550 280 Corinth Road (CR 28) over Clendon Brook Culvert Replacement

## Attachment A

### Architectural/ Engineering Consultant Supplemental Agreement Project Description and Funding

PIN: 1762.12  
BIN: N/A

*Term of Agreement Ends: December 31, 2027*

Main Agreement    Amendment to Agreement    Supplement to Agreement

#### ***Phase of Project Consultant to work on:***

P.E./Design    ROW Incidentals    ROW Acquisition  
 Construction, C/I

#### ***PROJECT DESCRIPTION:***

**PIN 1762.12  
Corinth Road (CR28) over Clendon Brook  
Town of Queensbury, NY**

**MAXIMUM AMOUNT OF ADDITIONAL FUNDS FOR ALL COMPENSATION PAYABLE UNDER THIS SUPPLEMENTAL AGREEMENT (No. 1) FOR THE SCOPE OF WORK DESCRIBED IN ATTACHMENT B FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A, OTHERWISE IN ACCORDANCE WITH THE CHOSEN METHOD OF COMPENSATION AND OTHER TERMS OF THIS AGREEMENT:**

**\$ 79,500.00**

**MAXIMUM AMOUNT OF FUNDS FOR ALL COMPENSATION PAYABLE UNDER THE ORIGINAL CONTRACT AND SUPPLEMENTAL AGREEMENT(S) FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A:**

**\$442,500.00**

# Architectural/ Engineering Consultant Supplemental Agreement No. 1

PIN 1762.12

Supplemental Agreement No. 1 made this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by and between

**Warren County**  
(municipal corporation)

having its principal office at **1340 State Route 9; Lake George, NY 12845** (the "**Municipality**")

and

**CHA Consulting, Inc.** with its office at **3 Winners Circle; Albany, NY 12205** (the "**Consultant**")

**WITNESSETH:**

WHEREAS, in connection with a federal-aid project funded through the New York State Department of Transportation ("NYSDOT") identified for the purposes of this Supplemental Agreement as **Corinth Road (CR28) over Clendon Brook** (as described in detail in Attachment A annexed hereto, the "Project"), the Municipality has sought to engage the supplemental services of a Consultant Engineer to perform the supplemental scope of services; and

WHEREAS, the **Chairman of the Board of Supervisors** is authorized to enter this Supplemental Agreement on behalf of the Municipality,

NOW, THEREFORE, the parties hereto agree as follows:

## **ARTICLE 1. DOCUMENTS FORMING THIS SUPPLEMENTAL AGREEMENT**

This Supplemental Agreement consists of the following:

- Supplemental Agreement Form - this document titled "Architectural/Engineering Consultant Supplemental Agreement NO. 1";
- Attachment "A" - Project Description and Funding;
- Attachment "B" - Task List;
- Attachment "C" - as applicable, Staffing Rates, Hours, Reimbursables and Fee.

**IN WITNESS WHEREOF**, the parties have duly executed this Supplemental Agreement effective the day and year first above written.

Reference: PIN 1762.12

Municipality	Consultant
by: _____	by: _____
Date:	Date:

**Warren County**

STATE OF NEW YORK

ss:

COUNTY OF \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ before me, the subscriber, personally appeared to me known, who, being by me duly sworn, did depose and say; that he/she resides in the \_\_\_\_\_, New York; that he/she is the \_\_\_\_\_ of the \_\_\_\_\_, the entity described in and which executed the foregoing instrument; that he/she is the authorized with the execution of the matter herein provided for, and that he/she signed and acknowledged the said instrument in his/her position as a duly authorized representative of Municipality.

\_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, N.Y.

**CHA Consulting, Inc.**

STATE OF NEW YORK

ss:

COUNTY OF ALBANY

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ before me, the subscriber, personally appeared to me known, who, being by me duly sworn, did depose and say; that he resides in the County of \_\_\_\_\_, New York; that he is the \_\_\_\_\_ of CHA Consulting, Inc., which executed the foregoing instrument; that he is authorized with the execution of the matter herein provided for, and that he signed and acknowledged the said instrument in his position as a duly authorized representative of Consultant.

\_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, N.Y.

## ***RESOLUTION REQUEST FORM NO. 9***

### ***Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 6/24/25**

- (a) Exact Title and Number of Project\*: H411 Corinth Road (CR 28) over Clendon Brook Culvert Project (T/O Queensbury)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$41,109.66
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
  - \$ 0.00 State Share
  - \$ 41,109.66 Local Match
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To fund additional preliminary engineering, construction support and construction inspection services

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: DPW**

**DATE: 6/24/25**

- (a) Purpose of Request: Ratify the actions of the Chairman of the Board of Supervisors in approving the submission of an application for the NYSDOT/AGFTC Roadway Departure Safety Action Plan Grant
  
- (b) Details: The New York State Department of Transportation (NYSDOT), in coordination with the Adirondack/Glens Falls Transportation Council, has released a local call for roadway departure mitigation projects included in the Statewide Roadway Departure Safety Action Plan (RwDSAP). The project solicitation includes federal funds for systemic safety projects on local and county roads, focused on measures which will reduce crashes related to lane and roadway departures.
  
- (c) Previous Resolution Number: na
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: DPW**

**DATE: 6/24/25**

- (a) Purpose of Request: To establish 2025 maintenance paving projects
- (b) The following road projects shall be established by the Treasurer with funding to be transferred from various road projects under separate resolution.

D.5112	8379	2025 CR#8 Friends Lake Road (T/O Chester)	\$290,000.00
	8380	2025 CR#22 Harrisburg Road (T/O Stony Creek)	\$415,000.00
	8381	2025 CR#28 Corinth Road (T/O Queensbury)	\$254,000.00
	8382	2025 CR#35 Diamond Point Road (T/O Lake George)	\$532,000.00
	8383	2025 CR#42 Dix Avenue (T/O Queensbury)	\$143,000.00
	8384	2025 CR#78 Thirteenth Lake Road (T/O Johnsbury)	\$105,000.00

- (c) Previous Resolution Number: NA

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 6/24/25**

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 29-25
  
- (b) Purpose of Contract: Construction contract(s) for 2025 Maintenance Paving Projects
  
- (c) Name of Contractor: TBD - Bids due 6/17/25
  
- (d) Address of Contractor: TBD
  
- (e) Contractor's Contact Person and Telephone Number: TBD
  
- (f) Has or will the Contract be provided, if so, please attach:
  
- (g) Commencement Date of Contract: upon execution
  
- (h) Termination Date of Contract: upon completion of project
  
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
  
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Varies

**REQUEST FOR TRANSFER OF FUNDS**

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED: \_\_\_\_\_ DATE: 6/24/2025

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>	<u>TOWN</u>
D.5112.8368 280	Co Roads, 2024 CR#35 Diamond Point Road	D.5112.8358 280	Co Roads, 2024 CR#26 Palisades Road	\$ 33,420.50	Horicon
D.5112.8365 280	Co Roads, 2024 CR#11 Horicon Avenue	D.5112.8379 280	Co Roads, 2025 CR#8 Friends Lake Road	\$ 105,000.00	Chester
D.5112.8368 280	Co Roads, 2024 CR#35 Diamond Point Road	D.5112.8379 280	Co Roads, 2025 CR#8 Friends Lake Road	\$ 35,800.00	Chester
D.5112.8369 280	Co Roads, 2025 CR#2 Stony Creek Road	D.5112.8379 280	Co Roads, 2025 CR#8 Friends Lake Road	\$ 149,200.00	Chester
D.5112.8369 280	Co Roads, 2025 CR#2 Stony Creek Road	D.5112.8380 280	Co Roads, 2025 CR#22 Harrisburg Road	\$ 212,500.00	Stony Creek
D.5112.8370 280	Co Roads, 2025 CR#3 Warrensburg Road	D.5112.8380 280	Co Roads, 2025 CR#22 Harrisburg Road	\$ 183,500.00	Stony Creek
D.5112.8371 280	Co Roads, 2025 CR#4 Athol Road	D.5112.8380 280	Co Roads, 2025 CR#22 Harrisburg Road	\$ 12,400.00	Stony Creek
D.5112.8372 280	Co Roads, 2025 CR#4 High Street	D.5112.8380 280	Co Roads, 2025 CR#22 Harrisburg Road	\$ 6,600.00	Stony Creek
D.5112.8372 280	Co Roads, 2025 CR#4 High Street	D.5112.8381 280	Co Roads, 2025 CR#28 Corinth Road	\$ 27,600.00	Queensbury
D.5112.8373 280	Co Roads, 2025 CR#10 Schroon River Road	D.5112.8381 280	Co Roads, 2025 CR#28 Corinth Road	\$ 100,000.00	Queensbury
D.5112.8374 280	Co Roads, 2025 CR#11 Bolton Landing Riverbank Road	D.5112.8381 280	Co Roads, 2025 CR#28 Corinth Road	\$ 105,000.00	Queensbury
D.5112.8375 280	Co Roads, 2025 CR#13 Glen Athol Road	D.5112.8381 280	Co Roads, 2025 CR#28 Corinth Road	\$ 21,400.00	Queensbury
D.5112.8375 280	Co Roads, 2025 CR#13 Glen Athol Road	D.5112.8382 280	Co Roads, 2025 CR#35 Diamond Point Road	\$ 152,400.00	Lake George
D.5112.8376 280	Co Roads, 2025 CR#48 Trout Lake Road	D.5112.8382 280	Co Roads, 2025 CR#35 Diamond Point Road	\$ 71,000.00	Lake George
D.5112.8377 280	Co Roads, 2025 CR#55 Valentine Pond Road	D.5112.8382 280	Co Roads, 2025 CR#35 Diamond Point Road	\$ 42,300.00	Lake George
D.5112.8378 280	Co Roads, 2025 CR#60 Old Stage Road	D.5112.8382 280	Co Roads, 2025 CR#35 Diamond Point Road	\$ 266,300.00	Lake George
D.5112.8378 280	Co Roads, 2025 CR#60 Old Stage Road	D.5112.8383 280	Co Roads, 2025 CR#42 Dix Avenue	\$ 143,000.00	Queensbury
D.5112.8378 280	Co Roads, 2025 CR#60 Old Stage Road	D.5112.8384 280	Co Roads, 2025 CR#78 Thirteenth Lake Road	\$ 105,000.00	Johnsburg

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

Transfer surplus road project funds to cover capital project expenses