

**PUBLIC WORKS COMMITTEE  
DPW AGENDA  
October 22, 2025**

Committee Members: CONOVER, Strainer, Bruno, Bean, Crocitto, Turner and Merlino

- I. Committee meeting called to order by Chair**
- II. Approval of minutes of prior Committee Meeting**
- III. Privilege of the floor and public comment**
- IV. Action Agenda/New Business Items**
  1. Request: Decrease Capital Project  
Rationale: Return local match to fund source D.9950 910
  2. Request: Amend Budget  
Rationale: Transfer of surplus local match.
  3. Request: Amend Capital Project  
Rationale: Fund the local match for Culvert Assessment Project
  4. Request: New Contract  
Rationale: For a term agreement for On-Call Electrical Services
  5. Request: Miscellaneous  
Rationale: Authorize Superintendent to approve Just Compensation
  6. Request: Miscellaneous  
Rationale: Authorize condemnation proceedings for Adirondack & Beaver Pond Bridge Replacements, Town of Horicon
  7. Request: Miscellaneous  
Rationale: Authorize condemnation proceedings for Bay Road over Unnamed Watercourse Culvert Replacement, Town of Queensbury
  8. Request: Transfer of Funds  
Rationale: For 2025 Diamond Point Road project
- V. Discussion Items**
  1. Road Project Updates
  2. Hague Bridges
- VI. Referrals/Pending Items**
- VII. Privilege of the floor and public comment**
- VIII. Motion to Adjourn**

Attachments:

1. Resolution Request No. 9 – Decrease Capital Project
2. Resolution Request No. 7 – Amend Budget
3. Resolution Request No. 9 – Amend Capital Project
4. Resolution Request No. 3 – New Contract
5. Resolution Request No. 20 – Miscellaneous
6. Resolution Request No. 20 – Miscellaneous
7. Resolution Request No. 20 – Miscellaneous
8. Resolution Request No. 10A – Transfer of Funds

## ***RESOLUTION REQUEST FORM NO. 9***

### ***Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: DPW**

**DATE: 10/22/25**

(a) Exact Title and Number of Project\*: County Bridge & Culvert Projects (H390)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable):

(e) Amount of Decrease (if applicable): \$7,000.00

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

-\$7,000.00 County Funds (Return surplus local match to fund source D.9950.910)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: Return surplus local match to funding source D.9950 910

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: DPW**

**DATE: 10/22/25**

(a) Purpose of Amendment: To increase D.9950 910 (Transfers - Capital Projects) in accordance with transfer of surplus local match funds from capital projects

(b) Appropriation Code (with title), Object Code (with title) and Amount:

D.9950 910 - Interfund Transfers (\$7,000.00)

(c) Revenue Code (with title), and Amount:

D.5010 5031 - Interfund Transfers (\$7,000.00)

## ***RESOLUTION REQUEST FORM NO. 9***

### ***Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: DPW**

**DATE: 10/22/25**

- (a) Exact Title and Number of Project\*: County Culvert Assessment (H409)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable):
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
- (g) Changes in Funding (if Amendment): Amend shares to eliminate in-kind services and replace with \$7,000.00 Local Match Share (Transfer from D.9950.910 Transfers-Capital Projects)
- (h) Purpose of Increase or Decrease or Amendment: Fund grant local match

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 10/22/25**

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 50-25
  
- (b) Purpose of Contract: On-Call Electrical Repair, Installation and Upgrade Services
  
- (c) Name of Contractor: TBD - Bids due 11/6/25
  
- (d) Address of Contractor: TBD
  
- (e) Contractor's Contact Person and Telephone Number: TBD
  
- (f) Has or will the Contract be provided, if so, please attach:
  
- (g) Commencement Date of Contract: 1/1/26
  
- (h) Termination Date of Contract: 12/31/26, with two (2) optional one (1) year extensions
  
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
  
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: Various

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: DPW**

**DATE: 10/22/25**

- (a) Purpose of Request: To authorize the Superintendent of Public Works to sign Just Compensation for Right of Way in association with PIN 1761.49 Adirondack Bridge and Beaver Pond Bridge Replacements, Town of Horicon
  
- (b) Details: The County's Consultant, RK Hite and Co., has completed appraisals of property to be acquired as part of the Adirondack Bridge and Beaver Pond Bridge replacements project. Maps 01, 02 and 11 identify portions of Tax Map ID 20.10-1-50, owned by Adirondack Lodges Homeowners Association, Inc., that are necessary for project construction. The appraised Just Compensation amount for these acquisitions is \$13,500.00. Since the compensation amount exceeds the \$10,000.00 limit established in Resolution 386 of 2021, this request is to authorize the Superintendent of Public Works to execute the Just Compensation determination correspondence and all other necessary documents required to complete the ROW acquisition, in a form approved by the County Attorney, without the need for additional Board of Supervisors action.
  
- (c) Previous Resolution Number: 386 of 2021
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: H425.9550 280 Adirondack Bridge and Beaver Pond Bridge Replacements

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: DPW**

**DATE: 10/22/25**

- (a) Purpose of Request: Request the authorization of Condemnation proceedings for required Right of Way relative to PIN 1761.49 Adirondack Bridge and Beaver Pond Bridge Replacements in the Town of Horicon
  
- (b) Details: The County and its ROW subconsultant RK Hite have made repeated good-faith efforts since to negotiate the voluntary acquisition of the required portions of a parcel of real property situated on Johnson Road bearing Tax Map Reference No. 20.10-1-24 (“Zapletal Parcel”) in the Town of Horicon. The County, in concert with the ROW consultant, has determined that all reasonable efforts to acquire the required property through negotiation have been exhausted and that it is now necessary to commence acquisition under the Eminent Domain Procedure Law to ensure timely completion of the Project and protection of the public interest.
  
- (c) Previous Resolution Number:
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: H425.9550 280 Adirondack Bridge and Beaver Pond Bridge Replacements

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: DPW**

**DATE: 10/22/25**

- (a) Purpose of Request: Request the authorization of Condemnation proceedings for required ROW relative to PIN 1762.76 Bay Rd over unnamed watercourse Culvert Replacement project in the Town of Queensbury
  
- (b) Details: The County and its Consultant Greenman Pedersen, have made repeated good-faith efforts since March 2025 to negotiate the voluntary acquisition of the required property interests from Mr. Swinton, property owner of Map No. 1, Parcel No. 1, Tax Map ID 265.-1-56, located at 1670 Bay Road, Lake George, NY 12845 in Warren County. Representatives have made multiple attempts to contact Mr. Swinton by phone, email, and in person to schedule meetings and execute the necessary right-of-way documents, but despite intermittent communication and expressed intent to cooperate, Mr. Swinton has not followed through with signing the agreement. The Final Notice Letter was sent to Mr. Swinton via certified mail on October 1, 2025. The County, in concert with the ROW consultant, has determined that all reasonable efforts to acquire the required property through negotiation have been exhausted and that it is now necessary to commence acquisition under the Eminent Domain Procedure Law to ensure timely completion of the Project and protection of the public interest.
  
- (c) Previous Resolution Number:
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: H428.9550 280 Bay Road (CR 7) over unnamed watercourse Culvert Replacement.

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

**REQUEST FOR TRANSFER OF FUNDS**

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED: \_\_\_\_\_ DATE: 10/22/2025

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>	<u>TOWN</u>
D.5112.8386 280	2024 CR#35 Diamond Point Road	D.5112.8382 280	2025 CR#35 Diamond Point Road	\$ 80,000.00	Lake George

FROM CODE                      TITLE                      TO CODE                      TITLE                      AMOUNT

A.1990 439                      Contingent Fund

Please state reason for transfer request:

Transfer surplus road project funds to cover capital project expenses