

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: OCTOBER 22, 2025

COMMITTEE MEMBERS PRESENT:

SUPERVISORS CONOVER
STRAINER
BRUNO
CROCITTO
TURNER

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
SCOTT ROY AEL, SOLID WASTE COMPLIANCE OFFICER
DEAN MOORE, DIRECTOR, PARKS, RECREATION & RAILROAD
KRISTEN WILDE, ENVIRONMENTAL EDUCATION ADMINISTRATOR, UP YONDA FARM
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS ETU
STROUGH
WILD
JESSICA CARSON, FISCAL COORDINATOR, TOURISM
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
CHRISTINE NORTON, COUNTY TREASURER
MONICA STARK, DEPUTY COUNTY TREASURER
LESLIE LOVELACE, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBERS ABSENT:

SUPERVISORS BEAN
MERLINO

Please note, the following contains a summarization of the October 22, 2025 meeting of the Public Works Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=kIfnJWueR9o>

Mr. Conover called the meeting of the Public Works Committee to order at 10:32 a.m.

Motion was made by Mr. Bruno, seconded by Ms. Turner and carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*) to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Solid Waste & Recycling; Parks, Recreation & Railroad; and DPW agendas were distributed; copies of the agendas are on file with the meeting minutes.

The Committee commenced with a review of the Action Agenda/New Business Items portion of the Solid Waste & Recycling agenda, which included the following requests:

1. To ratify the action taken in submitting an application to the New York State Department of Environmental Conservation for grant funding in an amount not to exceed \$7,500 for the Municipal Waste Reduction and Recycling Program and authorizing the Chairman to execute any resulting agreement for same.

Motion was made by Ms. Turner, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*) to approve the request as outlined above and the necessary resolution was authorized for the November 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To authorize a Memorandum of Understanding between Warren County and the towns within Warren County for hauling services provided by Warren County Department of Public Works (DPW) with a rate increase from \$2.76/mile to \$3.14/mile effective January 1, 2026. (*Previous Resolution No. 368 of 2024*)

Motion was made by Mr. Strainer and seconded by Mr. Bruno to approve the request as presented. The County Attorney recommended amending the motion to include the bid schedule. Messrs. Strainer and Bruno amended their motions accordingly. Mr. Conover called the question and the motion, as amended, was

carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*) to approve the request as outlined above and the necessary resolution was authorized for the November 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. To authorize a transfer of funds in the amount of \$204 from Budget Code A.1628 435, *Waste Management Containment, Medical Fees*, to Budget Code A.1628 120, *Waste Management Containment, Salaries-Overtime*, to cover additional overtime fees.

Motion was made by Mr. Bruno, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

The Information for Discussion/Review portion of the agenda, which included the following items, was outlined:

1. Working Group update.
2. 2026 hauling rates.

There being no further Solid Waste & Recycling business to discuss, Committee commenced with a review of the Action Agenda/New Business Items portion of the Parks, Recreation and Railroad agenda, which included the following requests:

1. To authorize an agreement with South Warren Snowmobile Club to provide snowmobile trail maintenance and equipment for a lump sum amount of \$27,000 for a term commencing January 1, 2026 and terminating December 31, 2026.
2. To authorize an agreement with Hague Sno-Goers to provide snowmobile trail maintenance and equipment for a lump sum amount of \$9,000 for a term commencing January 1, 2026 and terminating December 31, 2026.
3. To authorize an agreement with Northern Warren Trailblazers Snow Club to provide snowmobile trail maintenance and equipment in a lump sum amount of \$27,000 for a term commencing January 1, 2026 and terminating December 31, 2026.
4. To authorize an agreement with Thurman Connection to provide snowmobile trail maintenance and equipment in a lump sum amount of \$27,000 for a term commencing January 1, 2026 and terminating December 31, 2026.

Motion was made by Mr. Crocitto and seconded by Mr. Bruno to approve the requests as presented. The County Attorney recommended amending the motion to include added language to allow for automatic renewals upon approval by both parties. Messrs. Crocitto and Bruno amended their motions accordingly. Mr. Conover called the question and the motion, as amended, was carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*) to approve the requests as outlined above and the necessary resolutions were authorized for the November 21st Board meeting. *Copies of the resolution request forms are on file with the minutes.*

5. To authorize an agreement with Saratoga Snowmobile Association for snowmobiles to use the railroad Right-of-Way between MP 55.89 to MP 58.65 for a term commencing upon execution and terminating April 15, 2026.

Motion was made by Ms. Turner and seconded by Mr. Strainer to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*) to approve the request as outlined above and the necessary resolution was authorized for the November 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

6. To amend the fee schedule for Up Yonda farm as listed in attached Schedule A.

Motion was made by Mr. Bruno, seconded by Ms. Turner and carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*) to approve the request as outlined above and the necessary resolution was authorized for the November 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

7. To accept donation of a bench and plaque at the Leonard Street parking lot on the Warren County Bike Path.

Motion was made by Mr. Crocitto, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*) to approve the request as outlined above and the necessary resolution was authorized for the November 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

8. To authorize a transfer of funds in the amount of \$2,000 from Budget Code A.7110 110, *Parks & Recreation, Salaries-Regular*, to Budget Code A.7110 120, *Parks & Recreation, Salaries-Overtime*, to cover unanticipated overtime costs for the remainder of the year.

Motion was made by Mr. Strainer, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Information for Discussion/Review portion of the agenda included the following items:

1. Trunk or Treat at Up Yonda Farm.
2. Fish Hatchery stocking Update.
3. Up Yonda Update.

Note: the Referrals/Pending Items section of the Parks, Recreation & Railroad Agenda was not addressed.

There being no further Parks, Recreation and Railroad business to discuss, Committee commenced with a review of the Action Agenda/New Business Items portion of the DPW agenda, which included the following requests:

1. To decrease Capital Project No. H390, *County Bridge & Culvert Projects*, in the amount of \$7,000.
2. To amend the County Budget in the amount of \$7,000 to increase Budget Code D.9950 910, *Transfers - Capital Projects*, in accordance with transfer of surplus local match funds from Capital Project No. H390, *County Bridge & Culvert Projects*.
3. To amend Capital Project No. H409, *County Culvert Assessment*, to decrease in-kind services by \$7,000 and increase Budget Code D.9950.910, *Transfers-Capital Projects*, by same to fund the local grant match.

Motion was made by Mr. Bruno, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*) to approve the requests as outlined above and refer same to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

4. To authorize a new contract with the lowest responsible bidder for on-call electrical repair, installation and upgrade, pursuant to the terms and provisions of the specifications (WC 50-25) and proposal for a term commencing January 1, 2026 and terminating December 31, 2026, with the option to renew for two additional one-year renewal terms.

Motion was made by Ms. Turner and seconded by Mr. Bruno to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*) to approve the request as outlined above and the necessary resolution was authorized for the November 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

5. To authorize the Superintendent of Public Works to sign Just Compensation in an amount not to exceed \$13,500 for right-of-way in association with Capital Project No. H425, *Adirondack Bridge and Beaver Pond Bridge Replacements*, in the Town of Horicon. (*Previous Resolution No. 386 of 2021*)

Motion was made by Mr. Bruno, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*) to approve the request as outlined above and the necessary resolution was authorized for the November 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

6. To authorize the Superintendent of Public Works to proceed with Eminent Domain procedures for Capital Project No. H425, *Adirondack Bridge and Beaver Pond Bridge Replacements*, in the Town of Horicon.

Motion was made by Mr. Strainer and seconded by Mr. Bruno to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*) to approve the request as outlined above and the necessary resolution was authorized for the November 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

7. To authorize the Superintendent of Public Works to proceed with Eminent Domain procedures for Capital Project No. H428, *Bay Road (CR7) over Unnamed Watercourse South of Lockhart Mountain Culvert NY*, in the Town of Queensbury.

Motion was made by Mr. Strainer, seconded by Ms. Turner and carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*) to approve the request as outlined above and the necessary resolution was authorized for the November 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

8. To authorize a transfer of funds in the amount of \$80,000 from Budget Code D.5112.8386 280, *2024 CR#35 Diamond Point Road*, to Budget Code D.5112.8382 280, *2025 CR#35 Diamond Point Road*, to cover capital project expenses.

Motion was made by Mr. Bruno, seconded by Mr. Strainer to approve the request as presented; following discussion, Mr. Conover called the question and the motion was carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

Finally, Committee reviewed the Discussion Items portion of the agenda, which included the following items:

1. Road Project Updates.
2. Hague Bridges.

Privilege of the floor was called for, but there was no one wishing to speak.

There being no further business to come before the Public Works Committee, on motion made by Mr. Strainer, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Messrs. Bean and Merlino absent*), Mr. Conover adjourned the meeting at 11:15 a.m.

Respectfully submitted,
Leslie Lovelace, Legislative Office Specialist