



**Tourism Committee  
AGENDA  
July 21, 2025**

Committee Members: RUNYON, Geraci, Strainer, Crocitto, Turner, Strough, Merlino

*Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board.*

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- I. Committee meeting called to order by Chairwoman Runyon.
  - II. Motion to approve minutes of the June 23, 2025 Tourism Committee meeting.
  - III. Privilege of the floor and public comment:
  - IV. Action Agenda/New Business Items:
    - a. **Resolution Request:** To amend contract with Cenergy Studios LLC  
**Rationale:** To reflect new commencement date of January 1, 2025.
  - V. Discussion Items: None
  - VI. Referrals: None
  - VII. Privilege of the floor and public comment
  - VIII. Motion to adjourn
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**Attachment #1:** Resolution Request Form 4

**Attachment #2:** Resolution 193 of 2025

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: Tourism**

**DATE: July 21, 2025**

- (a) Purpose of Contract Change: **Amend contract with Cenergy Studios LLC to reflect new commencement date of January 1, 2025**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **Resolution 193 of 2025**
- (c) Name of Contractor: **Cenergy Studios LLC d/b/a FourthIdea**
- (d) Address of Contractor: **535 Washington St., Buffalo, NY 14203**
- (e) Contractor's Contact Person and Telephone Number:  
**Thomas Mooney, 716-597-7812, thomas@fourthidea.com**
- (f) Commencement Date of Extension:
- (g) Termination Date of Extension:
- (h) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: **a.6417.0001 470 - CONTRACT****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION No. 193 OF 2025

**RESOLUTION INTRODUCED BY SUPERVISORS RUNYON, GERACI, STRAINER, CROCITTO, TURNER, STROUGH AND MERLINO**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH CENERGY STUDIOS, LLC D/B/A FOURTHIDEA FOR 2025 WARREN COUNTY TRAVEL GUIDE CREATIVE DESIGN & PRINTING (WC 25-25)**

### ***RESOLUTION AMENDED FROM THE FLOOR***

WHEREAS, the Purchasing Agent requested proposals for 2025 Warren County Travel Guide Creative Design & Printing (WC 25-25), and

WHEREAS, proposals were opened on May 8, 2025 and the Tourism Director has recommended the contract be awarded to Cenergy Studios, LLC d/b/a FourthIdea, 535 Washington Street Buffalo, NY 14203, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Cenergy Studios, LLC d/b/a FourthIdea of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Cenergy Studios, LLC d/b/a FourthIdea in an amount not to exceed One Hundred Fifty-Five Thousand Six Hundred Forty-Two Dollars and Ninety-Six Cents (\$155,642.96) for 2025 Warren County Travel Guide Creative Design & Printing, pursuant to the terms and provisions of the bid documents and proposal (WC 25-25), for a term commencing May 15, 2025 and terminating May 12, 2026, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001 470, Tourism/Occupancy, Tourism, Contract.