

CRIMINAL JUSTICE, PUBLIC SAFETY &  
EMERGENCY SERVICES COMMITTEE  
SHERIFF AGENDA  
March 23, 2026

COMMITTEE MEMBERS: Supervisors Maday, Conover, Strainer, Gilligan, Driscoll, Butler, O'Neill, and Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
  1. Request: Enter into an agreement with New York State Department of Corrections and Community Supervision (DOCCS) for the procurement of food products for Warren County Correctional Facility inmates.  
Rationale: The current five year agreement for food services with DOCCS is scheduled to expire on July 1, 2026.
  2. Request: Amend the County budget to reflect the appropriate revenue and expense codes for the 2026 Queensbury Union Free School District School Resource Officer account.  
Rationale: The amendment is necessary to ensure the budget codes for the Qby SRO account accurately reflect the current agreement total of \$153,000.
- IV. Discussion Items:
- V. Referrals/Pending Items:
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

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Attachments: 1. Resolution Request Form No. 3 - Request for New Contract (NYS DOCCS)  
2. Resolution Request Form No. 7 - Request to Amend County Budget (Qby SRO Account)

**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME:** Sheriff

**DATE:** March 23, 2026

- (a) **Is this a Result of a Bid or Request for Proposal?** No
- (b) **Purpose of Contract:** Procurement of food products for the Correctional Facility
- (c) **Name of Contractor:** NYS Department of Corrections & Community Supervision
- (d) **Address of Contractor:** Evans Dr., Building #50, P.O. Box 4110, Rome NY 13442
- (e) **Contractor's Contact Person and Telephone Number:** Robert Noble  
Director of Nutritional Svcs.  
(315) 339-6880 Ext. 3830
- (f) **Has or will the Contract be provided, if so, please attach:** Yes
- (g) **Commencement Date of Contract:** 06/01/2026
- (h) **Termination Date of Contract:** 05/31/31
- (i) **Payment Provisions:** i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed \$185,293  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.) Monthly
- (j) **Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3150 445 General Sheriff's Correction Division - Foods \$185,293

\* as listed in budget and LOGOS

**RESOLUTION REQUEST FORM NO. 7*****Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME:** Sheriff

**DATE:** March 23, 2026

- (a) **Purpose of Amendment:** Amend County Budget to reflect appropriate revenue and expense codes for the Queensbury Union Free School District School Resource Officer account.
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- |   |         |
|---|---------|
| A.3120.1002 120 Sheriff's SRO's - Salaries Overtime     | \$7,655 |
| A.3120.1002 810 Sheriff's SRO's - Retirement            | \$1,760 |
| A.3120.1002 830 Sheriff's SRO's - Social Security       | \$474   |
| A.3120.1002 831 Sheriff's SRO's - Medicare Contribution | \$111   |
- (c) **Revenue Code (with title), and amount:**
- |  |          |
|--|----------|
| A.3120.1002 2260 Sheriff's SRO's - Other Govt (Queensbury) | \$10,000 |
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