

# Warren County Board of Supervisors

## AGENDA FRIDAY MARCH 20, 2026 BOARD MEETING



**10:00 a.m. Meeting called to Order by Chairman Geraghty**

**Pledge of Allegiance - Supervisor Butler**

**Roll Call**

**Motion to approve minutes of the February 20, 2026 Board Meeting, subject to correction by the Clerk**

**Presentation of Proclamations to: The Honorable Judge Hobbs, Glens Falls City Court;  
Larry Elmen, County Attorney;  
Ginelle Jones, Director of Public Health/Patient Services; and  
Dean Moore, Director of Parks, Recreation & Railroad**

**Privilege of the Floor and Public Comment - *limited to three minutes per speaker (R312 of 2015)***

**Chair declares public hearing open on proposed Local Law No. 4 of 2026, Entitled "Enacting Local Law No. 4 of 2026, Entitled "A Local Law Amending and Updating Local Law No. 2 of 2022, 'A Local Law Amending and Updating Local Law No. 6 of 2021, a Local Law Amending and Updating Local Law No. 5 of 2021, a Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law'", and requests Clerk of the Board read the Notice of Public Hearing aloud - privilege of the floor extended to anyone withing to be heard on this matter**

**Report by Committee Chairs (including Chairman of the Board's Report)**

**Report of County Administrator**

**Report of County Attorney**

**Reading of Communications**

**Reading of Resolutions**

**Recusals on Resolutions**

**Discussion and Public Comment on Proposed Resolutions**

**Requests for Roll Call Votes**

**Vote on Resolutions**

**Privilege of the Floor and Public Comment - *limited to three minutes per speaker (R312 of 2015)***

**Announcements**

**Motion to Adjourn**

# Warren County Board of Supervisors

## MARCH 20, 2026 BOARD MEETING INDEX



<u>RES. NO.</u>	<u>VOTE</u>	<u>DESCRIPTION</u>
PROC09		<b>PROCLAMATION - DEVELOPMENT DISABILITIES AWARENESS MONTH (MARCH)</b>
PROC10		<b>PROCLAMATION - WOMEN'S HISTORY MONTH (MARCH)</b>
PROC11		<b>PROCLAMATION - NATIONAL PUBLIC DEFENDERS DAY (MARCH 18, 2026)</b>
PROC12		<b>PROCLAMATION - AUTISM AWARENESS MONTH (APRIL 2026)</b>
PROC13		<b>PROCLAMATION - CHILD ABUSE PREVENTION MONTH (APRIL 2026)</b>
PROC14		<b>PROCLAMATION - HONORING JUDGE HOBBS</b>
PROC15		<b>PROCLAMATION - HONORING LARRY ELMEN</b>
PROC16		<b>PROCLAMATION - HONORING GINELLE JONES</b>
PROC17		<b>PROCLAMATION - HONORING DEAN MOORE</b>
92	ROLL CALL	<b>FINANCE &amp; BUDGET - MAKING SUPPLEMENTAL APPROPRIATIONS</b>
93	ROLL CALL	<b>FINANCE &amp; BUDGET - AMENDING WARREN COUNTY BUDGET FOR 2026 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY</b>
94		<b>COUNTY FACILITIES (AIRPORT) - RESOLUTION DECLARING WARREN COUNTY THE SEQRA LEAD AGENCY FOR THE DEMOLITION OF A 6-BAY HANGAR AND THE CONSTRUCTION OF A NEW 6-BAY HANGAR AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT AND AUTHORIZING THE SUPERINTENDENT OF PUBLIC WORKS TO EXECUTE THE SEQRA ENVIRONMENTAL ASSESSMENT AND NEGATIVE DECLARATION FORM</b>
95		<b>CRIMINAL JUSTICE, PUBLIC SAFETY &amp; EMERGENCY SERVICES (ASSIGNED COUNSEL) - AUTHORIZING AGREEMENT WITH LEGAL AID SOCIETY OF NORTHEASTERN NEW YORK, INC. TO PROVIDE PARALEGAL/CASE MANAGEMENT SUPPORT SERVICES FOR INDIGENT PERSONS FOR THE ASSIGNED COUNSEL OFFICE (DISTRIBUTION #14, OILS CONTRACT #C140052)</b>

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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
96		<b>CRIMINAL JUSTICE, PUBLIC SAFETY &amp; EMERGENCY SERVICES (<i>SHERIFF</i>)</b> - HOME RULE REQUEST BY WARREN COUNTY FOR THE ENACTMENT OF SENATE BILL NO. S8588-A AND ASSEMBLY BILL NO. A9334-A ENTITLED "AN ACT TRANSFERRING CERTAIN STATE PROPERTY LOCATED IN THE TOWN OF QUEENSBURY TO THE COUNTY OF WARREN"
97		<b>ECONOMIC GROWTH &amp; DEVELOPMENT (<i>PLANNING &amp; COMMUNITY DEVELOPMENT</i>)</b> - AUTHORIZING SUBMISSION OF AN APPLICATION TO THE EMPIRE STATE DEVELOPMENT FOR NEW YORK'S COUNTY INFRASTRUCTURE PROGRAM GRANT FUNDING TO SUPPORT A COUNTY-SPONSORED INFRASTRUCTURE PROJECT ADVANCING ECONOMIC DEVELOPMENT, PLACEMAKING, TOURISM AND/OR HOUSING-SUPPORTIVE IMPROVEMENTS
98		<b>ENVIRONMENTAL CONCERNS &amp; REAL PROPERTY TAX SERVICES (<i>REAL PROPERTY TAX SERVICES</i>)</b> - ADOPTING AMENDED FEE SCHEDULE FOR THE WARREN COUNTY REAL PROPERTY TAX SERVICES DEPARTMENT
99		<b>HEALTH SERVICES (<i>PUBLIC HEALTH</i>)</b> - RESOLUTION AUTHORIZING ACCEPTANCE OF A STIPEND FOR ATTENDANCE AT THE UNITED HOSPITAL FUND MEETING SPONSORED BY THE ASSOCIATION FOR HEALTH INNOVATION RELATED TO THE 1115 WAIVER
100		<b>HEALTH SERVICES (<i>PUBLIC HEALTH</i>)</b> - AUTHORIZING REIMBURSEMENT TO PARENTS/GUARDIANS WHO PROVIDE ROUND TRIP TRANSPORTATION FOR ELIGIBLE CHILDREN ATTENDING EARLY INTERVENTION (EI) AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) CENTER-BASED SERVICES PER CHILD FOR THE HEALTH SERVICES DEPARTMENT
101		<b>HUMAN SERVICES (<i>DEPARTMENT OF SOCIAL SERVICES</i>)</b> - AMENDING RESOLUTION NO. 501 OF 2025, WHICH AUTHORIZED A MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE SECURITY SERVICES FOR THE WARREN COUNTY HUMAN SERVICES BUILDING, TO INCREASE THE NOT TO EXCEED AMOUNT

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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
102		<b>OCCUPANCY TAX COORDINATION</b> - AMENDING RESOLUTION NO. 507 OF 2025, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2026 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO THE CITY OF GLENS FALLS; TOWN OF HAGUE; TOWN OF HAGUE; TOWN OF HORICON; TOWN OF LAKE LUZERNE; TOWN OF QUEENSBURY; AND TOWN OF THURMAN
103		<b>PUBLIC WORKS (DPW)</b> - AWARDED BID AND AUTHORIZING AGREEMENT WITH BIRDS ALL EXCAVATION AND CONSTRUCTION, LLC FOR BAY ROAD CULVERT REPLACEMENT PROJECT - TOWN OF QUEENSBURY, WARREN COUNTY, NY (WC 3-26)
104		<b>PUBLIC WORKS (DPW)</b> - AWARDED BID AND AUTHORIZING AGREEMENT WITH VARIOUS BIDDERS FOR WARREN COUNTY 2026 HIGHWAY PROJECTS (WC 4-26)
105		<b>PUBLIC WORKS (DPW)</b> - AUTHORIZING AN INTERMUNICIPAL AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE TOWN OF QUEENSBURY TO ESTABLISH FUNDING FOR FUTURE WORK ON A COUNTY CULVERT LOCATED ON COUNTY ROUTE 39 (SUNNYSIDE EAST ROAD) AND PRE-FUNDING COSTS TO RELOCATE AND RE-INSTALL THE PROPOSED JENKINSVILLE WATER MAIN AND AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE ALL DOCUMENTS RELATING TO SAME
106		<b>PUBLIC WORKS (PARKS, RECREATION &amp; RAILROAD)</b> - AUTHORIZING AGREEMENT WITH LOG JAM OF GLENS FALLS, INC. (THE LOG JAM RESTAURANT) FOR THE CREATION AND MAINTENANCE OF A FLOWER/POLLINATOR/SHRUB GARDEN AT THE WARREN COUNTY BIKE PATH
107	ROLL CALL	<b>PERSONNEL</b> - ENACTING LOCAL LAW NO. 4 OF 2026, ENTITLED "A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 2 OF 2022, 'A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2021, A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 5 OF 2021, A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014, WARREN COUNTY ETHICS AND DISCLOSURE LAW'"
108		<b>PERSONNEL</b> - APPOINTING MEMBERS TO THE WARREN COUNTY BOARD OF ETHICS

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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
109	ROLL CALL	<b>PERSONNEL</b> - AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2026 TO CREATE/DELETE POSITIONS WITHIN THE DEPARTMENT OF INFORMATION TECHNOLOGY
110	ROLL CALL	<b>PERSONNEL</b> - APPOINTING PATRICIA BELDEN AS DIRECTOR OF PUBLIC HEALTH/PATIENT SERVICES
111		<b>PERSONNEL</b> - RE-APPOINTING JACKIE FIGUEROA AS WARREN COUNTY'S DIRECTOR OF HUMAN RESOURCES
112		<b>PERSONNEL (WORKFORCE DEVELOPMENT)</b> - AUTHORIZING TEMPORARY COMPENSATION TO A SENIOR EMPLOYMENT & TRAINING COUNSELOR TO SUPPORT DATA ANALYSIS GOALS FOR THE DEPARTMENT OF WORKFORCE DEVELOPMENT
113	ROLL CALL	<b>FINANCE &amp; BUDGET (DPW)</b> - ESTABLISHING 2026 ROAD FUND PROJECTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2026
114	ROLL CALL	<b>FINANCE &amp; BUDGET (DPW)</b> -INCREASING CAPITAL PROJECT NO. H401, SAGAMORE ROAD RETAINING WALL AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2026
115	ROLL CALL	<b>FINANCE &amp; BUDGET (INFORMATION TECHNOLOGY)</b> - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO THE INFORMATION TECHNOLOGY BUDGET TO PURCHASE COMPUTERS AND RELATED EQUIPMENT AND SOFTWARE; AND AMENDING 2026 WARREN COUNTY BUDGET
116		<b>FINANCE &amp; BUDGET (PARKS, RECREATION &amp; RAILROAD)</b> - RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING A LETTER EXPRESSING WARREN COUNTY'S WILLINGNESS TO PROVIDE LOCAL MATCH FUNDING IN SUPPORT OF THE GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR TRANSPORTATION ALTERNATIVES PROGRAM (TAP) GRANT FUNDING

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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
117		<b>FINANCE &amp; BUDGET (PLANNING &amp; COMMUNITY DEVELOPMENT) - ACCEPTING GRANT FUNDING FROM NORTHERN BORDERS REGIONAL COMMISSION FOR CATALYST PROGRAM FOR IMPROVEMENTS TO THE WARREN COUNTY FISH HATCHERY AND AUTHORIZING GRANT AGREEMENT FOR SAME</b>
118		<b>FINANCE &amp; BUDGET (RISK &amp; SAFETY COMMITTEE) - ADOPTING UPDATED WARREN COUNTY ELECTRONIC-WIRE TRANSFERS AND E-BANKING POLICY</b>
119		<b>FINANCE &amp; BUDGET (RISK &amp; SAFETY COMMITTEE) - ADOPTING UPDATED WARREN COUNTY FISCAL APPROVAL AUTHORITY MANAGEMENT POLICY</b>
120		<b>FINANCE &amp; BUDGET (RISK &amp; SAFETY COMMITTEE) - AUTHORIZING THE WARREN COUNTY RISK AND SAFETY COMMITTEE TO PREPARE ALL NECESSARY WARREN COUNTY FINANCE POLICIES AND INTERNAL PROCEDURES AS PART OF THE COUNTY'S RISK AND SAFETY MANUAL</b>
121	ROLL CALL	<b>FINANCE &amp; BUDGET (TREASURER) - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE WARREN COUNTY INDUSTRIAL PARK SEWER FUND BALANCE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO COVER THE COST OF THE WATER/SEWER/TAX INVOICE RECEIVED FROM WASHINGTON COUNTY SEWER DISTRICT #1; AND AMENDING 2026 WARREN COUNTY BUDGET</b>
122		<b>SUPERVISORS RUNYON AND STRAINER - WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION REGARDING A HOME RULE REQUEST BY WARREN COUNTY FOR THE ENACTMENT OF SENATE BILL NO. S9128 AND ASSEMBLY BILL NO. A10373 ENTITLED "AN ACT IN RELATION TO AUTHORIZING THE COUNTY OF WARREN TO OFFER AN OPTIONAL TWENTY-YEAR RETIREMENT PLAN TO BRADLEY MURPHY, A PATROL OFFICER EMPLOYED BY SUCH COUNTY"</b>

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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
123		<b>SUPERVISORS BUTLER AND RUNYON - HOME RULE REQUEST BY WARREN COUNTY FOR THE ENACTMENT OF SENATE BILL NO. S9128 AND ASSEMBLY BILL NO. A10373 ENTITLED "AN ACT IN RELATION TO AUTHORIZING THE COUNTY OF WARREN TO OFFER AN OPTIONAL TWENTY-YEAR RETIREMENT PLAN TO BRADLEY MURPHY, A PATROL OFFICER EMPLOYED BY SUCH COUNTY"</b>
124		<b>SUPERVISORS RUNYON AND O'NEILL - WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A CAPITAL PROJECT PLANNING COMMITTEE FOR CAPITAL PROJECT REVIEW AND PLANNING</b>
125		<b>SUPERVISORS O'NEILL AND RUNYON - RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A CAPITAL PROJECT PLANNING COMMITTEE FOR CAPITAL PROJECT REVIEW AND PLANNING</b>
126		<b>SUPERVISORS RUNYON AND GILLIGAN - WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH FERRARO AMODIO &amp; ASSOCIATES, LLC D/B/A FAZ FORENSICS FOR FORENSIC ACCOUNTING AUDITING SERVICES FOR FISCAL YEAR 2025 (WC 5-26)</b>
127		<b>SUPERVISORS DRISCOLL AND TURNER - ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH FERRARO AMODIO &amp; ASSOCIATES, LLC D/B/A FAZ FORENSICS FOR FORENSIC ACCOUNTING AUDITING SERVICES FOR FISCAL YEAR 2025 (WC 5-26)</b>

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<b><u>RES. NO.</u></b>	<b><u>VOTE</u></b>	<b><u>DESCRIPTION</u></b>
128		<b>SUPERVISORS RUNYON AND O'NEILL - WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE TREASURER'S OFFICE BUDGET TO COVER THE COST OF THE CONTRACT FOR FORENSIC ACCOUNTING AUDITING SERVICES FOR FISCAL YEAR 2025; AND AMENDING 2026 WARREN COUNTY BUDGET</b>
129	ROLL CALL	<b>SUPERVISORS RUNYON AND STROUGH - AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE TREASURER'S OFFICE BUDGET TO COVER THE COST OF THE CONTRACT FOR FORENSIC ACCOUNTING AUDITING SERVICES FOR FISCAL YEAR 2025; AND AMENDING 2026 WARREN COUNTY BUDGET</b>
CA04		<b>CERTIFICATE OF APPOINTMENT - WARREN COUNTY YOUTHBOARD</b>
		<i>PROCLAMATION NOS. 9-17; RESOLUTION NOS. 92-121; ONE CERTIFICATE OF APPOINTMENT; AND FLOOR RESOLUTION NOS. 1-8 (LATER RESOLUTION NOS. 122-129) WERE DISTRIBUTED TO THE MEMBERS OF THE WARREN COUNTY BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON MARCH 17, 2026</i>

Supervisor	Town	Wt Vote	Vote
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Y means yes  
N means no  
A means absent  
NV means not voting

Conover	Bolton	31	Y
Maday	Chester	47	Y
Diamond	GF - 1	45	Y
Gilligan	GF - 2	45	Y
Turner	GF - 3	45	Y
Bruno	GF - 4	45	Y
Driscoll	GF - 5	45	Y
Patchett	Hague	10	Y
Butler	Horicon	22	Y
Goodspeed	Johnsburg	33	Y
Crocitto	Lake George	53	Y
Niles	Lake Luzerne	47	Y
Strough	Queensbury	89	a
Wild	Queensbury	89	Y
Etu	Queensbury	89	Y
Strainer	Queensbury	89	Y
Beaty	Queensbury	89	Y
O'Neill	Stony Creek	12	Y
Runyon	Thurman	17	Y
Geraghty	Warrensburg	60	Y

1,002

Yes	913
No	-
Absent	89
Not Voting	-

Resolution PASSES

Required for simple majority	502
Required for 2/3 vote	668
Required for 3/4 vote	752

Supervisor	Town	Wt Vote	Vote
------------	------	---------	------

Y means yes  
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Butler	Horicon	22	Y
Goodspeed	Johnsburg	33	Y
Crocitto	Lake George	53	Y
Niles	Lake Luzerne	47	Y
Strough	Queensbury	89	Y
Wild	Queensbury	89	Y
Etu	Queensbury	89	Y
Strainer	Queensbury	89	Y
Beaty	Queensbury	89	Y
O'Neill	Stony Creek	12	Y
Runyon	Thurman	17	Y
Conover	Bolton	31	Y
Maday	Chester	47	Y
Diamond	GF - 1	45	Y
Gilligan	GF - 2	45	Y
Turner	GF - 3	45	Y
Bruno	GF - 4	45	Y
Driscoll	GF - 5	45	Y
Patchett	Hague	10	Y
Geraghty	Warrensburg	60	Y

1,002

Yes	1,002
No	-
Absent	-
Not Voting	-
Resolution	PASSES

Required for simple majority	502
Required for 2/3 vote	668
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Supervisor	Town	Wt Vote	Vote
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Niles	Lake Luzerne	47	Y
Strough	Queensbury	89	Y
Wild	Queensbury	89	Y
Etu	Queensbury	89	Y
Strainer	Queensbury	89	Y
Beaty	Queensbury	89	Y
O'Neill	Stony Creek	12	Y
Runyon	Thurman	17	Y
Conover	Bolton	31	Y
Maday	Chester	47	Y
Diamond	GF - 1	45	Y
Gilligan	GF - 2	45	Y
Turner	GF - 3	45	Y
Bruno	GF - 4	45	Y
Driscoll	GF - 5	45	Y
Patchett	Hague	10	Y
Geraghty	Warrensburg	60	Y

1,002

Yes	1,002
No	-
Absent	-
Not Voting	-
Resolution	PASSES

Required for simple majority	502
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Beaty	Queensbury	89	Y
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Runyon	Thurman	17	Y
Conover	Bolton	31	Y
Maday	Chester	47	Y
Diamond	GF - 1	45	Y
Gilligan	GF - 2	45	Y
Turner	GF - 3	45	Y
Bruno	GF - 4	45	Y
Driscoll	GF - 5	45	Y
Patchett	Hague	10	Y
Geraghty	Warrensburg	60	Y

1,002

Yes	1,002
No	-
Absent	-
Not Voting	-
Resolution	PASSES

Required for simple majority	502
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Strainer	Queensbury	89	Y
Beaty	Queensbury	89	Y
O'Neill	Stony Creek	12	Y
Runyon	Thurman	17	Y
Conover	Bolton	31	Y
Maday	Chester	47	Y
Diamond	GF - 1	45	Y
Gilligan	GF - 2	45	Y
Turner	GF - 3	45	Y
Bruno	GF - 4	45	Y
Driscoll	GF - 5	45	Y
Patchett	Hague	10	Y
Geraghty	Warrensburg	60	Y

1,002

Yes	1,002
No	-
Absent	-
Not Voting	-
Resolution	PASSES

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Beaty	Queensbury	89	Y
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Runyon	Thurman	17	Y
Conover	Bolton	31	Y
Maday	Chester	47	Y
Diamond	GF - 1	45	Y
Gilligan	GF - 2	45	Y
Turner	GF - 3	45	Y
Bruno	GF - 4	45	Y
Driscoll	GF - 5	45	A
Patchett	Hague	10	Y
Geraghty	Warrensburg	60	Y

1,002

Yes	957
No	-
Absent	45
Not Voting	-
Resolution	PASSES

Required for simple majority	502
Required for 2/3 vote	668
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Turner	GF - 3	45	Y
Bruno	GF - 4	45	Y
Driscoll	GF - 5	45	Y
Patchett	Hague	10	Y
Geraghty	Warrensburg	60	Y

1,002

Yes	1,002
No	-
Absent	-
Not Voting	-
Resolution	PASSES

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Gilligan	GF - 2	45	Y
Turner	GF - 3	45	Y
Bruno	GF - 4	45	Y
Driscoll	GF - 5	45	Y
Patchett	Hague	10	Y
Geraghty	Warrensburg	60	Y

1,002

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Absent	-
Not Voting	-
Resolution	PASSES

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Strainer	Queensbury	89	Y
Beaty	Queensbury	89	Y
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Gilligan	GF - 2	45	Y
Turner	GF - 3	45	Y
Bruno	GF - 4	45	Y
Driscoll	GF - 5	45	Y
Patchett	Hague	10	Y
Geraghty	Warrensburg	60	Y

1,002

Yes	1,002
No	-
Absent	-
Not Voting	-
Resolution	PASSES

Required for simple majority	502
Required for 2/3 vote	668
Required for 3/4 vote	752

Supervisor	Town	Wt Vote	Vote
------------	------	---------	------

Y means yes  
N means no  
A means absent  
NV means not voting

Butler	Horicon	22	Y
Goodspeed	Johnsburg	33	Y
Crocitto	Lake George	53	Y
Niles	Lake Luzerne	47	Y
Strough	Queensbury	89	Y
Wild	Queensbury	89	Y
Etu	Queensbury	89	Y
Strainer	Queensbury	89	Y
Beaty	Queensbury	89	Y
O'Neill	Stony Creek	12	Y
Runyon	Thurman	17	Y
Conover	Bolton	31	Y
Maday	Chester	47	Y
Diamond	GF - 1	45	Y
Gilligan	GF - 2	45	Y
Turner	GF - 3	45	Y
Bruno	GF - 4	45	Y
Driscoll	GF - 5	45	Y
Patchett	Hague	10	Y
Geraghty	Warrensburg	60	Y

1,002

Yes	1,002
No	-
Absent	-
Not Voting	-
Resolution	PASSES

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Beaty	Queensbury	89	Y
O'Neill	Stony Creek	12	Y
Runyon	Thurman	17	Y
Conover	Bolton	31	Y
Maday	Chester	47	Y
Diamond	GF - 1	45	Y
Gilligan	GF - 2	45	Y
Turner	GF - 3	45	Y
Bruno	GF - 4	45	Y
Driscoll	GF - 5	45	Y
Patchett	Hague	10	Y
Geraghty	Warrensburg	60	Y

1,002

Yes	1,002
No	-
Absent	-
Not Voting	-
Resolution	PASSES

Required for simple majority	502
Required for 2/3 vote	668
Required for 3/4 vote	752

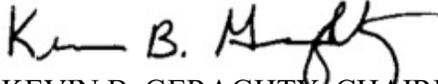
# Warren County Board of Supervisors

## CERTIFICATE OF APPOINTMENT

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named individuals as members of the Warren County Youth Board, for the term set opposite his/her name:

<u>NAME/ADDRESS</u>	<u>TERM</u>
Emily Gould (Town of Hague - Public Official)	1/1/2026 - 12/31/2028
Jim Ross (Town of Lake George - Youth Organization)	1/1/2026 - 12/31/2028
Hailie McIntosh (Town of Horicon - Youth Representative)	1/1/2026 - 12/31/2028
Lydia Phelps (Town of Bolton - Youth Representative)	1/1/2026 - 12/31/2028

Dated: March 20, 2026

  
KEVIN B. GERAGHTY, CHAIRMAN  
Warren County Board of Supervisors

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, people with developmental disabilities are of all racial, ethnic, educational, social and economic backgrounds, and all are valued members of society who find fulfillment living everyday lives, and

**WHEREAS**, people with developmental disabilities deserve equal opportunities to enjoy, participate in and contribute to their local communities alongside their neighbors without disabilities, and

**WHEREAS**, Warren County is proud to employ numerous county agencies that prioritize work to improve the lives of those with disabilities on a daily basis, and

**WHEREAS**, Warren County is committed to encouraging communities and other support structures to promote higher expectations and self-determination for individuals with disabilities, and

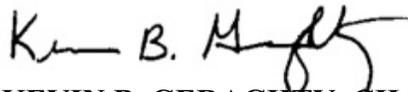
**WHEREAS**, Developmental Disabilities Awareness Month is an appropriate time to recognize Warren County's commitment to assisting persons with disabilities and identifying improvements to public policy that facilitate full inclusion of Warren County citizens with developmental disabilities and their families, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of March 2026 to be

### ***"DEVELOPMENTAL DISABILITIES AWARENESS MONTH"***

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate with appropriate programs, ceremonies and activities.

**DATED: MARCH 20, 2026**



**KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, American women of every race, class and ethnic background have made historic contributions to the growth and strength of the United States in countless ways, and have played, and continue to play, critical economic, cultural, and social roles in every sphere our nation by constituting a significant portion of the labor force working both inside and outside of the home, and

**WHEREAS**, American women have played a unique role throughout the history of the nation in providing the majority of the volunteer labor force and have been particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our nation, and

**WHEREAS**, American women of every race, class, and ethnic background served as early leaders in the forefront of each major progressive social change movement, have served our country courageously in the military, and have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and the peace movement, which sought to create a more fair and just society for all, and

**WHEREAS**, despite significant progress, women and girls continue to face systemic barriers to full and equal participation in our economy and society, and

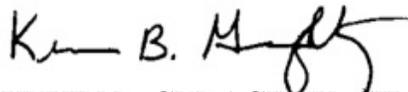
**WHEREAS**, the Warren County Historical Society has created an exhibit named “HerStory” dedicated to chronicling the leadership roles of women in Warren County’s history, which is available for viewing at society headquarters in Queensbury, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of March 2026 to be

### **“WOMEN’S HISTORY MONTH”**

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate our rich history of accomplished women with appropriate programs, ceremonies and activities.

**DATED: MARCH 20, 2026**



**KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, the 6th Amendment of the United States Constitution guarantees those accused of crimes the right to a speedy and public trial, an impartial jury, to be informed of the accusation they face, to confront witnesses and have the assistance of defense counsel, and

**WHEREAS**, in 1963, the U.S. Supreme Court unanimously ruled that a defendant's trial without assistance of an attorney was fundamentally unfair and violated the Sixth and Fourteenth Amendments to the United States Constitution, stating, "It is an obvious truth in our adversary system of criminal justice, any person hauled into court, who is too poor to hire a lawyer, cannot be assured a fair trial unless counsel is provided for him." and

**WHEREAS**, Public Defender's Offices and Assigned Counsel Offices across New York ably provide these constitutionally guaranteed services to those accused of crimes in New York, responding at all hours of the day for arraignments and other court proceedings as needed, and

**WHEREAS**, New York State has dedicated extensive resources to assisting counties with public defense through the Office of Indigent Legal Services, with both funding and legal assistance, and

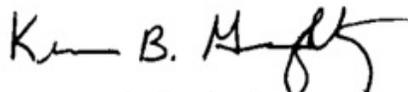
**WHEREAS**, Warren County Public Defender Gregory Canale oversees a Public Defender's Office of 12 attorneys that provides exemplary legal service to the residents of Warren County, as do attorneys with the Assigned Counsel Office, now therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, do hereby proclaim March 18, 2026 to be

### ***NATIONAL PUBLIC DEFENDERS DAY***

in Warren County, and commend our attorneys who continue to fulfill the Constitution to guarantee those accused of crimes their right to counsel.

**DATED: MARCH 20, 2026**



**KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, autism effects an estimated 1 in 44 children, and 1 in 45 adults, and is a complex disorder that impacts each person differently, resulting in unique strengths and challenges, and

**WHEREAS**, autism can cause challenges with verbal and non-verbal communication, social interaction, and repetitive behaviors, and can affect anyone, regardless of age, race, ethnicity, gender, or socioeconomic background, and

**WHEREAS**, autism is often accompanied by medical conditions that impact quality of life, and comprehensive, collaborative advancement of research will provide a better understanding of the many forms of autism, while strengthening advocacy efforts and ensuring access to services and resources throughout the life span, and

**WHEREAS**, early diagnosis and intervention tailored to individual needs can have lifelong benefits, easing the transition to adulthood and fostering greater independence, and

**WHEREAS**, each person and family affected by autism should have access to reliable information, support and opportunities to live up to their greatest potential, and

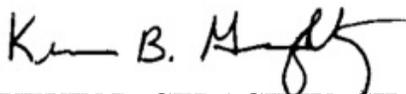
**WHEREAS**, it is important to take part in the annual observance of Autism Awareness Month to address the diverse needs of individual and families affected by autism, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim the month of April 2026 to be

### ***“AUTISM AWARENESS MONTH”***

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate with appropriate programs, ceremonies and activities.

**DATED: MARCH 20, 2026**



**KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, all of New York's children are entitled to be loved, cared for, and safeguarded from verbal, sexual, emotional and physical abuse, exploitation and neglect, and

**WHEREAS**, a large portion of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community, involving partnerships, among families, social service agencies, schools, faith communities, civic organizations, law enforcement agencies and the business community, and

**WHEREAS**, home visiting programs, such as Healthy Families New York, help strengthen families by providing parents with skills and reducing stress, which can lead to child abuse; New York is demonstrating positive leadership in preventing child abuse through such evidence-based services, and

**WHEREAS**, an informed family is an effective defense in preventing child abuse and neglect, and New York has increased its efforts to raise awareness and to prevent abuse-related head trauma known as *Shaken Baby Syndrome*, and to promote safe sleeping environments through early education programs in hospitals, birthing centers, pediatricians' offices and local departments of Social Services, and

**WHEREAS**, all New Yorkers share a responsibility in preventing child abuse through diligent reporting of suspected child abuse or maltreatment to the Statewide Central Register of Child Abuse and Maltreatment, the state's child abuse hotline service that is available 24 hours a day, seven days a week by calling 1-800-342-3720, and

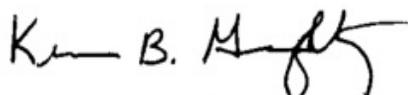
**WHEREAS**, National Child Abuse Prevention Month is observed during the month of April, directing attention and support to programs which promote the safety and security of children, families and communities; all New Yorkers join in this effort to make the safety, welfare, and well-being of precious children among the highest of our priorities, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby proclaim April 2026 to be

### ***"CHILD ABUSE PREVENTION MONTH"***

in Warren County and ask that all County residents observe this month in ways that help make Warren County and our region a better place for our children.

**DATED: MARCH 20, 2026**



**KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, the Hon. Glens Falls City Judge Gary Hobbs has spent nearly 40 years in service to residents of Warren County serving as a jurist, prosecutor, attorney in private practice and volunteer for numerous organizations, and

**WHEREAS**, Judge Hobbs is retiring from the Glens Falls City Court bench after 22 years as of March 31, 2026, capping an illustrious career on the bench that saw numerous innovations that improved the local judicial system, and

**WHEREAS**, Judge Hobbs introduced or helped introduced numerous initiatives that bettered and streamlined the local court system, including courts that focused on providing drug treatment for those whose addictions played a part in their crimes; providing mental health treatment for those in need and bringing new innovations to try to address the cycle of domestic abuse with abusers, and

**WHEREAS**, Judge Hobbs helped create Warren County's Central Arraignment Part Court, which streamlines criminal court arraignments, resulting in better use of time for law enforcement, judges, defense attorneys and defendants, and helping cut travel costs, and

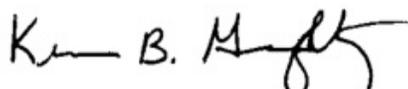
**WHEREAS**, in addition, Judge Hobbs served as an Acting County Court Judge, Acting Warren County Family Court Judge and supervising local court judge for the region, assisting and mentoring less experienced and non-attorney judges, and

**WHEREAS**, before he began his career as a jurist, Judge Hobbs worked as an Assistant District Attorney and Special Prosecutor for Warren County, overseeing prosecution of criminal cases seeking justice on behalf of the People of the State of New York, and

**WHEREAS**, when Judge Hobbs was not in a courtroom or law office, he could be found donating his time assisting local youth sports organizations, the Warren County and NY State bar associations and student mock trial competitions, so be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Board of Supervisors, do hereby thank Judge Gary Hobbs for his public service to the residents of Warren County and New York, and wish him a happy and healthy retirement.

**DATED: MARCH 20, 2026**



**KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, Larry Elmen was hired as Warren County Attorney in November 2021, coming to Warren County after 26 years as a lawyer in the U.S. Army and N.Y. State Assistant Attorney General, and

**WHEREAS**, Attorney Elmen took the reins as the county's top legal counsel during a time in which Warren County was dealing with many complicated legal issues, such as the COVID-19 pandemic, American Rescue Plan Act funding, national litigation regarding tax foreclosure auctions and more, and

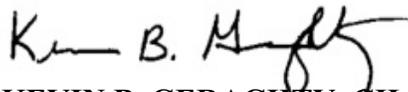
**WHEREAS**, Attorney Elmen has led numerous projects to improve and codify Warren County's policies and practices during his tenure and bringing aboard a risk management professional, and

**WHEREAS**, Attorney Elmen helped re-establish the Warren County Board of Ethics, reforming it into an important part of the system of checks-and-balances for county employees, and

**WHEREAS**, Attorney Elmen has provided a steady hand and calm, measured legal advice to county leaders over his four and a half year tenure, now therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby offer our deepest appreciation to Larry Elmen for his counsel to the Board of Supervisors and County employees, and we wish him well in his future endeavors.

**DATED: MARCH 20, 2026**



**KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, Ginelle Jones came to Warren County Health Services in 1994 to begin a nursing career, and over the course of 32 years worked her way up the chain of command to lead the department, and

**WHEREAS**, Ginelle's dedication to public health, Warren County and her co-workers was evident every day, as she worked whenever needed, day or night, to ensure the Public Health mission of prevention and protection was carried out, and

**WHEREAS**, Ginelle served as Public Health Nurse, Supervising Nurse and Deputy Health Services Director before succeeding her mentor, Patricia Auer, as Health Services Director in 2018, and

**WHEREAS**, less than two years later, the biggest public health crisis in a century, the COVID-19 pandemic, took hold, and Warren County Health Services – under Ginelle's direction – was the tireless community leader in Warren County and the region to help county leaders and residents get through the health emergency, and

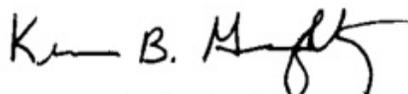
**WHEREAS**, in addition to her exemplary work ethic, Ginelle volunteered her time with numerous community organizations, including Double H Hole in the Woods Ranch, Boy Scouts, Greater Adirondack Health Aides and more, and

**WHEREAS**, Ginelle's dedication was recognized countless times, including being named Warren County's "Employee of the Year" in 2020, Glens Falls Rotary Club's "Citizen of the Year" in 2021 and recognition from South High Marathon Dance for establishing health protocols to allow their event to be held in 2021, and

**WHEREAS**, fittingly, Ginelle was at the helm of Warren County Health Services as the agency celebrated its 100<sup>th</sup> anniversary in 2025, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby thank Ginelle Jones for her decades of service to the residents and visitors of Warren County, and we pass along our wishes for a healthy and happy retirement.

**DATED: MARCH 20, 2026**



**KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

# Warren County Board of Supervisors

## Proclamation

**WHEREAS**, Dean Moore came to Warren County Department of Public Works On October 17, 1994, starting a career that would highlight his dedication to our natural environment and recreational resources, and

**WHEREAS**, Two years later, Dean took a position as Naturalist at Warren County's Up Yonda Farm Environmental Education Center in Bolton Landing, helping improve the facilities and programs at this beloved institution, and

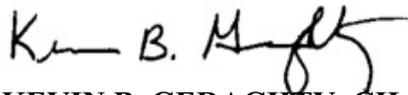
**WHEREAS**, Dean's service to the community and its environment turned to Warren County Soil & Water Conservation District in 2007, where he became part of the team that is dedicated to improving Warren County's environment, and

**WHEREAS**, On August 19, 2022, Dean took the helm of Warren County Department of Parks & Recreation, building on the progress made by prior directors to improve recreational facilities and acquire grant funding, spearheading major projects with Warren County Fish Hatchery, Warren County bikeway and numerous canoe/kayak launches, and

**WHEREAS**, Dean will forever be remembered for his strong work ethic, dedication to his co-workers and affable nature, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, do hereby thank Dean Moore for his 32 years of service to the residents and visitors of Warren County, and we pass along our wishes for a healthy and happy retirement.

**DATED: MARCH 20, 2026**



**KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

# Warren County Board of Supervisors

## RESOLUTION NO. 92 OF 2026

RESOLUTION INTRODUCED BY SUPERVISORS ETU, CROCITTO, CONOVER, MADAY, BRUNO, STROUGH AND RUNYON

### MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2026 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
<b><u>DEPARTMENT: COUNTY CLERK/DMV</u></b>				
A.1420 120	County Clerk, Salaries-Overtime	A.1665 120	Public Records, Salaries-Overtime	\$50.00
<b><u>DEPARTMENT: INFORMATION TECHNOLOGY</u></b>				
A.1681 110	Telecommunications, Salaries-Regular	A.1681 130	Salaries-Part Time	30,000.00
<b><u>DEPARTMENT: PUBLIC WORKS</u></b>				
D.5112.8365 280	County Roads, 2024 CR#11 Horicon Ave, Projects	D.5112.8384 280	County Roads, 2025 CR#78 Thirteenth Lake Road (Jo), Projects	37,972.86
D.5112.8368 280	CR#35 Diamond Point Road	D.5112.8384 280		102,660.64
D.5112.8369 280	2025 CR#2 Stony Creek Road (Thur)	D.5112.8384 280		79,878.69
D.5112.8371 280	2025 CR#4 Athol Road (Thur)	D.5112.8384 280		2,050.44
D.5112.8372 280	2025 CR#4 High Street (Thur)	D.5112.8384 280		2,650.65
D.5112.8373 280	2025 CR#10 Schroon River Road	D.5112.8384 280		22,000.37
D.5112.8374 280	2025 CR#11 Bolt Land-River Bank	D.5112.8384 280		36,734.09

**RESOLUTION NO. 92 OF 2026**

**PAGE 2 OF 2**

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b><u>DEPARTMENT: PUBLIC WORKS - cont.</u></b>				
D.5112.8375 280	2025 CR#13 Glen Athol Rd (Thurm)	D.5112.8384 280	County Roads, 2025 CR#78 Thirteenth Lake Road (Jo), Projects	\$111,722.23
D.5112.8376 280	2025 CR#48 Trout Lake Rd (Bo)	D.5112.8384 280		10,991.52
D.5112.8377 280	2025 CR#55 Valentine Pond Road	D.5112.8384 280		14,022.12
D.5112.8378 280	2025 CR#60 Old Stage Road (Lu)	D.5112.8384 280		50,000.00
<b><u>DEPARTMENT: SPECIAL ITEMS</u></b>				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.9950 910	Transfers-Capital Projects, Interfund Transfers	32,920.00

# Warren County Board of Supervisors

## RESOLUTION No. 93 OF 2026

### RESOLUTION INTRODUCED BY SUPERVISORS ETU, CROCITTO, CONOVER, MADAY, BRUNO, STROUGH AND RUNYON

#### AMENDING WARREN COUNTY BUDGET FOR 2026 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2026 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: ASSIGNED COUNSEL</b>		
<u>ESTIMATED REVENUE</u>		
A.1170.4212 3047	Legal Defense - Indigents, Aid to Defense Supplemental, Discovery Reform	\$49,037.33
A.1170.4213 3047	Aid to Defense Discovery Reform, Discovery Reform	49,545.34
<u>APPROPRIATIONS</u>		
A.1170.4212 440	Legal Defense - Indigents, Aid to Defense Supplemental, Legal/Transcript Fees	49,037.33
A.1170.4213 440	Aid to Defense Discovery Reform, Legal/Transcript Fees	49,545.34
<b>DEPARTMENT: HEALTH SERVICES</b>		
<u>ESTIMATED REVENUE</u>		
A.4013 4403	W.I.C., W.I.C.	779.69
A.4018.0040 1617	Preventive Program, Health Education, Health Education Classes	500.00
<u>APPROPRIATIONS</u>		
A.4013 423	W.I.C., Telephone	779.69
A.4018.0040 444	Preventive Program, Health Education, Travel/Education/Conference	500.00
<b>DEPARTMENT: PUBLIC WORKS</b>		
<u>ESTIMATED REVENUE</u>		
A.7111.0198 2002	Up Yonda Farm, Bed Tax, Donation-Bed Tax	1,250.00
A.7111 2706	Donation-Up Yonda Farm	5,000.00
D.3310 5031	County Road, Traffic Control, Interfund Transfers	716.00

**RESOLUTION NO. 93 OF 2026**

**PAGE 2 OF 2**

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: PUBLIC WORKS, con't.</b>		
D.5020 5031	Engineering, Interfund Transfers	\$1,896.00
D.5110 5031	Maintenance of Roads, Interfund Transfers	3,454.00
DM.5130 5031	Road Machinery, Machinery, Interfund Transfers	2,864.00
DM.5140 5031	Motor Fuel Farms, Interfund Transfers	590.00
<b><u>APPROPRIATIONS</u></b>		
A.7111.0198 410	Up Yonda Farm, Bed Tax, Supplies	1,250.00
A.7111 130	Salaries-Part Time	5,000.00
D.3310 220.1	County Road, Traffic Control, Office Equipment-Reserve	716.00
D.5020 220.1	Engineering, Office Equipment-Reserve	1,896.00
D.5110 220.1	Maintenance of Roads, Office Equipment-Reserve	3,454.00
DM.5130 220.1	Road Machinery, Office Equipment-Reserve	2,864.00
DM.5140 220.1	Motor Fuel Farms, Office Equipment-Reserve	590.00
<b>DEPARTMENT: SOCIAL SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.6010 3610	Social Services, Social Services Admin	47,422.00
<b><u>APPROPRIATIONS</u></b>		
A.6010 471	Social Services, Administration	47,422.00
<b>DEPARTMENT: TREASURER</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4310 5788	Mental Health Admin, Leases	35,414.76
<b><u>APPROPRIATIONS</u></b>		
A.4310 275	Mental Health Admin, Buildings	35,414.76

and be it further

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2026 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County Budget for 2026 is hereby amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION No. 94 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS BRUNO, CONOVER, PATCHETT, DIAMOND, STROUGH, BEATY AND NILES**

**RESOLUTION DECLARING WARREN COUNTY THE SEQRA LEAD AGENCY FOR THE DEMOLITION OF A 6-BAY HANGAR AND THE CONSTRUCTION OF A NEW 6-BAY HANGAR AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT AND AUTHORIZING THE SUPERINTENDENT OF PUBLIC WORKS TO EXECUTE THE SEQRA ENVIRONMENTAL ASSESSMENT AND NEGATIVE DECLARATION FORM**

WHEREAS, the demolition of a 6-Bay Hangar and the construction of a new 7,696 square foot 6-Bay Hangar at the Warren County (Floyd Bennett Memorial) Airport is subject to the requirements of State Environmental Quality Review Act (SEQRA) pursuant to 6 NYCRR Part 617, and

WHEREAS, the Project consists of the demolition of a 6-Bay Hangar and the construction of a new 7,696 square foot 6-unit hangar in the former hangar's footprint, and

WHEREAS, the Project is an Unlisted Action under SEQRA, and

WHEREAS, the Environmental Assessment Form has been prepared by the Department of Public Works, now, therefore, be it

RESOLVED, the Warren County Board of Supervisors hereby determines this Project to be an Unlisted Action under SEQRA, and be it further

RESOLVED, that the Warren County Board of Supervisors expresses intent to serve as lead agency for the Project under SEQRA, and be it further

RESOLVED, that the Superintendent of Public Works be, and hereby is, authorized to execute the Environmental Assessment and Negative Declaration Form referred to above and thereafter the County shall distribute the Environmental Assessment and Negative Declaration Form to all involved or interested agencies together with a request for consent of the involved agencies for Warren County to serve as lead agency for the Project under SEQRA.

# Warren County Board of Supervisors

## RESOLUTION No. 95 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS MADAY, CONOVER, STRAINER, GILLIGAN, DRISCOLL, BUTLER AND O'NEILL**

**AUTHORIZING AGREEMENT WITH LEGAL AID SOCIETY OF NORTHEASTERN NEW YORK, INC. TO PROVIDE PARALEGAL/CASE MANAGEMENT SUPPORT SERVICES FOR INDIGENT PERSONS FOR THE ASSIGNED COUNSEL OFFICE (DISTRIBUTION #14, OILS CONTRACT #C140052)**

WHEREAS, the Assigned Counsel Administrator requested and the Criminal Justice, Public Safety & Emergency Services Committee agreed to enter into an agreement with the Legal Aid Society of Northeastern New York, Inc. to reimburse the agency for paralegal/case management support services for indigent persons in the Warren County Family Court, in an amount not to exceed One Hundred Three Thousand Five Hundred Fourteen Dollars (\$103,514) using funding from the Office of Indigent Legal Services (OILS) grant (Distribution #14, Contract #C140052), for a term commencing January 1, 2024 and terminating upon exhaustion of grant funding, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Legal Aid Society of Northeastern New York, Inc., 55 Colvin Avenue, Albany, New York 12206, to reimburse the agency for paralegal/case management support services for indigent persons in the Warren County Family Court, in an amount not to exceed One Hundred Three Thousand Five Hundred Fourteen Dollars (\$103,514), using funding from the Office of Indigent Legal Services (OILS) grant (Distribution #14, Contract #C140052), for a term commencing January 1, 2024 and terminating upon exhaustion of grant funding, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from the appropriate departmental budget code(s).

# Warren County Board of Supervisors

## RESOLUTION No. 96 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS MADAY, CONOVER, STRAINER, GILLIGAN, DRISCOLL, BUTLER AND O'NEILL**

**HOME RULE REQUEST BY WARREN COUNTY FOR THE ENACTMENT OF SENATE BILL NO. S8588-A AND ASSEMBLY BILL NO. A9334-A ENTITLED "AN ACT TRANSFERRING CERTAIN STATE PROPERTY LOCATED IN THE TOWN OF QUEENSBURY TO THE COUNTY OF WARREN"**

WHEREAS, the Warren County Board of Supervisors, on behalf of the County, desires to request enactment of Senate Bill No. S8588-A and Assembly Bill No. A9334-A, entitled "An Act Transferring Certain Property located in the Town of Queensbury to the County of Warren," a copy of Senate Bill No. S8588-A and Assembly Bill No. A9334-A being on file with the Clerk of the Board of Supervisors, and

WHEREAS, the local government, Warren County, does not have the power to enact such legislation by local law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors, on behalf of the County of Warren, pursuant to Article 11 of the Constitution, hereby requests the Legislature to enact Senate Bill No. S8588-A and Assembly Bill No. A9334-A, said bills entitled "An Act Transferring Certain Property located in the Town of Queensbury to the County of Warren," and a copy of Senate Bill No. S8588-A and Assembly Bill No. A9334-A being on file with the Clerk of the Warren County Board of Supervisors and also being available at this meeting of the Board of Supervisors, and be it further

RESOLVED, that it is hereby declared that a necessity exists for the enactment of such legislation in that the local government, Warren County, does not have the power to enact such legislation by local law, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and he hereby is, authorized to complete the Municipal Home Rule Request form, complete the certification contained thereon, and indicate that the Board of Supervisors has voted in favor of the Municipal Home Rule Request stated therein, and transmit the same together with this resolution to the Senate and the Assembly.

# Warren County Board of Supervisors

## RESOLUTION No. 97 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS WILD, CROCITTO, BRUNO, PATCHETT, DIAMOND, BEATY AND NILES**

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE EMPIRE STATE DEVELOPMENT FOR NEW YORK'S COUNTY INFRASTRUCTURE PROGRAM GRANT FUNDING TO SUPPORT A COUNTY-SPONSORED INFRASTRUCTURE PROJECT ADVANCING ECONOMIC DEVELOPMENT, PLACEMAKING, TOURISM AND/OR HOUSING-SUPPORTIVE IMPROVEMENTS**

WHEREAS, the County Planner requested, and the Economic Growth & Development Committee agreed, to submit an application to the Empire State Development for New York's County Infrastructure Program grant funding in an amount not to exceed One Million Dollars (\$1,000,000), with a local share amount to be determined, to support a County-sponsored infrastructure project advancing economic development, placemaking, tourism and/or housing-supportive improvements, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a grant application to the Empire State Development, 655 Third Avenue, New York, New York 10017, for New York's County Infrastructure Program grant funding in an amount not to exceed One Dollars (\$1,000,000), with a local share amount to be determined, to support a County-sponsored infrastructure project advancing economic development, placemaking, tourism and/or housing-supportive improvements, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION No. 98 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS PATCHETT, ETU, STRAINER, BEATY, NILES, CROCITTO AND DIAMOND**

### **ADOPTING AMENDED FEE SCHEDULE FOR THE WARREN COUNTY REAL PROPERTY TAX SERVICES DEPARTMENT**

WHEREAS, the Warren County Real Property Tax Services Department prepares copies of tax maps, aerial maps, parcel maps, tax rolls and other real property documents for sale to the public, and

WHEREAS, the Warren County Board of Supervisors adopted an updated fee schedule for the Real Property Tax Services Department within Warren County by Resolution No. 381 of 2013 (previously authorized by Resolution No. 296 of 1987) and the fees have not been re-examined since that time, and

WHEREAS, the Environmental Concerns & Real Property Tax Services Committee reviewed the current fee schedule and made certain changes to the fees listed and recommends that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the attached fee schedule for the Real Property Tax Services Department within Warren County, be, and hereby is, adopted as the official fee schedule effective March 23, 2026, and be it further

RESOLVED, that any and all prior fee schedules, Resolutions or parts thereof inconsistent with the annexed are hereby repealed effective March 23, 2026.

**RESOLUTION NO. 98 OF 2026**

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**SCHEDULE "A"**

**WARREN COUNTY REAL PROPERTY TAX SERVICES DEPARTMENT**

1340 State Route 9  
Lake George, NY 12845  
518 761-6464

**\*\*\*FEE SCHEDULE\*\*\*  
EFFECTIVE MARCH 23, 2026**

Subdivision Maps:	1-3 lot.....	\$	25.00
	4-9.....	\$	50.00
	10 or more.....	\$	100.00
Tax Maps:	Full size (30x42).....	\$	10.00
	Half size.....	\$	8.00
Parcel Maps:	Small (8.5x11).....	\$	3.00
	Small w/aerial.....	\$	5.00
	Large (30x42).....	\$	20.00
Photo Copies:	Per page.....	\$	1.00
Custom Reports:	Emailed.....	\$	.05/parcel
Mailing Labels.....		\$	.05/label
Bill Extracts:	Entire County.....	\$	1,500-\$2,000
Tax Rolls and Bills:	Currently per page & supplies.....	\$	.25/parcel
Town/City/Village processing			
Assessment Disclosure Notices.....		\$	.20/parcel
School Processing	Per page & supplies & parcel fee.....	\$	.55/parcel + binder(s)
Binders:			
Tax Roll.....		\$	5.00
Assessment Roll.....		\$	7.00

# Warren County Board of Supervisors

## RESOLUTION No. 99 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS STRAINER, GILLIGAN, BRUNO, MADAY, BUTLER, WILD AND O'NEILL**

**RESOLUTION AUTHORIZING ACCEPTANCE OF A STIPEND FOR ATTENDANCE AT THE UNITED HOSPITAL FUND MEETING SPONSORED BY THE ASSOCIATION FOR HEALTH INNOVATION RELATED TO THE 1115 WAIVER**

WHEREAS, the Association for Health Innovation (AHI) sponsored the United Hospital Fund meeting regarding matters related to the Section 1115 Medicaid Waiver (the "1115 Waiver"), and

WHEREAS, participation in said meeting provides valuable information, policy updates and strategic discussion relevant to the implementation and administration of the 1115 Waiver, and

WHEREAS, AHI has offered a stipend to offset expenses associated with attendance at the meeting, and

WHEREAS, the Director of Public Health/Patient Services requested, and the Health Services Committee agreed, to accept a stipend in the amount of Five Hundred Dollars (\$500) for attending the United Hospital Fund meeting sponsored by AHI related to the 1115 Waiver, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the acceptance such the stipend offered by AHI in connection with attendance at the United Hospital Fund meeting in the amount of Five Hundred Dollars (\$500).

# Warren County Board of Supervisors

## RESOLUTION NO. 100 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS STRAINER, GILLIGAN, BRUNO, MADAY, BUTLER, WILD AND O'NEILL**

**AUTHORIZING REIMBURSEMENT TO PARENTS/GUARDIANS WHO PROVIDE ROUND TRIP TRANSPORTATION FOR ELIGIBLE CHILDREN ATTENDING EARLY INTERVENTION (EI) AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) CENTER-BASED SERVICES PER CHILD FOR THE HEALTH SERVICES DEPARTMENT**

WHEREAS, pursuant to Resolution No. 385 of 2023, the Warren County Board of Supervisors authorized an agreement with Durrin, Inc. relative to Transportation for Preschool Children with Disabilities and Early Intervention Program in Warren County, NY (WC 42-23), for a term commencing September 1, 2023 and terminating August 31, 2024, with the option for four (4) additional one (1) year terms upon mutual agreement of the parties, and

WHEREAS, the Warren County Department of Public Health is responsible for administering both NYS mandated Early Intervention (EI) and Committee on Preschool Special Education (CPSE) programs, which includes transportation for eligible children to attend approved center-based services, and

WHEREAS, reimbursement to parents/guardians who provide round trip transportation for eligible children attending Early Intervention (EI) and Committee on Preschool Special Education (CPSE) programs will incentivize more families to provide their own round trip transportation reducing overall program costs with contracted vendors, and

WHEREAS, the Director of Public Health/Patient Services requested and the Health Services Committee agreed to provide reimbursement to parents/guardians who provide round trip transportation for eligible children, per day per child, attending Early Intervention (EI) and Committee on Preschool Special Education (CPSE) programs, for a term commencing April 6, 2026, at the following rates:

<b>Miles</b>	<b>Rate</b>
0-15 miles	\$20
15.1 - 30 miles	\$30
30.1 - 45 miles	\$40
45.1 - 60 miles	\$50
60.1+	\$60

\*Round trip distance from home/primary residence to program attended now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County Auditor to reimburse parents/guardians who provide round trip transportation for eligible children, per day per child, attending Early Intervention (EI) and Committee on Preschool Special Education (CPSE) programs at the rates described in the preambles of this resolution, and it is further

RESOLVED, that the funds shall be expended from the appropriate departmental budget code(s).

# Warren County Board of Supervisors

## RESOLUTION NO. 101 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL, GILLIGAN, TURNER, WILD, STRAINER, O'NEILL AND GOODSPEED**

**AMENDING RESOLUTION NO. 501 OF 2025, WHICH AUTHORIZED A MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE SECURITY SERVICES FOR THE WARREN COUNTY HUMAN SERVICES BUILDING, TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, pursuant to Resolution No. 501 of 2025, the Warren County Board of Supervisors authorized a memorandum of understanding between Warren County Department of Social Services and Warren County Sheriff's Office to provide security services for the Warren County Human Services Building in an amount not to exceed One Hundred Fourteen Thousand One Hundred Three Dollars (\$114,103), over a term commencing January 1, 2026 and terminating December 31, 2026, with the option for two (2) additional one (1) year terms upon the same terms and conditions and upon mutual agreement of the parties, and

WHEREAS, the Commissioner of Social Services requested, and the Human Services Committee agreed, to amend the memorandum of understanding to increase the not to exceed amount to One Hundred Twenty-Eight Thousand One Hundred Thirty-Eight Dollars and Forty Cents (\$128,138.40), now, therefore, be it

RESOLVED, that Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amended memorandum of understanding between the Warren County Department of Social Services and the Warren County Sheriff's Office for an amount not to exceed One Hundred Twenty-Eight Thousand One Hundred Thirty-Eight Dollars and Forty Cents (\$128,138.40), in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 501 of 2025 will remain the same.

# Warren County Board of Supervisors

## RESOLUTION NO. 102 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS CROCITTO, WILD, STROUGH, TURNER, RUNYON, BUTLER AND PATCHETT**

**AMENDING RESOLUTION NO. 507 OF 2025, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2026 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO THE CITY OF GLENS FALLS; TOWN OF HAGUE; TOWN OF HAGUE; TOWN OF HORICON; TOWN OF LAKE LUZERNE; TOWN OF QUEENSBURY; AND TOWN OF THURMAN**

WHEREAS, pursuant to Resolution No. 507 of 2025, the Chair of the Board of Supervisors was authorized and directed to execute agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their February 23, 2026 meeting, the Occupancy Tax Coordination Committee considered written applications from the following applicants for 2026 occupancy tax funding and approved municipal event funding request, as follows:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
City of Glens Falls	Funds to develop & expand new & existing events in the City of Glens Falls	3/20/26-12/31/26	\$50,000.00 <i>Municipal Application Funding</i>
Town of Hague	Hague Event Pavilion	3/20/26-12/31/26	\$150,000.00 <i>Municipal Application Funding</i>
Town of Hague	Music in the Park	3/20/26-12/31/26	\$10,000.00 <i>Municipal Application Funding</i>
Town of Horicon	Food Truck Fridays on the Pond 2026	3/20/26-12/31/26	\$21,100.00 <i>Municipal Application Funding</i>
Town of Lake Luzerne	2026 Concerts and Food Trucks	3/20/26-12/31/26	\$13,000.00 <i>Municipal Application Funding</i>
Town of Queensbury	2026 Balloon Festival Fire and EMS Coverage	3/20/26-12/31/26	\$7,500.00 <i>Municipal Application Funding</i>
Town of Thurman	Observatory Building	3/20/26-12/31/26	\$10,000.00 <i>Municipal Application Funding</i>

*RESOLUTION No. 102 OF 2026*

*PAGE 2 OF 5*

now, therefore, be it

RESOLVED, that Resolution No. 507 of 2025 be, and hereby is, amended to approve and award 2026 occupancy tax awards to the applicants named above in the amounts set forth above and to increase the total amount of occupancy tax funding to Six Hundred Seventy-Eight Thousand Six Hundred Dollars (\$678,600.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy Tax, Tourism-Special Events (\$417,000.00) and Budget Code A.6417.0002 469.05, Tourism/Occupancy Tax, Municipal Application Funding (\$261,600.00), as listed on the revised Schedule "A," and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute Warren County Tourist and Convention Development Agreements for occupancy tax funding for the above referenced applicants, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 507 of 2025 will remain the same.

SCHEDULE "A"

2026 Occupancy Tax Awards

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
1	Adirondack Festivals, LLC	Adirondack Wine and Food Festival	6/27/26-6/28/26	\$15,000.00
2	Adirondack Folk School, Incorporated	Adirondack Folk School Course Catalog	1/1/26-10/6/26	\$9,400.00
3	Adirondack Pub and Brewery, Inc.	Lake George Oktoberfest	10/9/26-10/11/26	\$15,000.00
4	Adirondack Theatre Festival, Inc.	Adirondack Theatre Festival	6/17/26-8/6/26	\$15,000.00
5	Adirondack-Albany Weddings/Total Entertainment, Inc.	Lake George DJ Takeover Music & Arts Festival	5/22/26-5/24/26	\$10,600.00
6	Celebration of the Nations	A Festival of Tribes	9/26/26-10/11/26	\$100,000.00
7	Eastern NY Marine Trades Association, Inc.	Great Upstate Boat Show	3/26/26-3/29/26	\$10,000.00
8	GenzHomes, Inc. d/b/a Alpha Win	Lake George Triathlon	9/5/26-9/6/26	\$6,900.00
9	Glens Falls Collaborative and the City of Glens Falls	The Vietnam Traveling Memorial Wall	8/20/26-8/24/26	\$25,000.00
10	Glens Falls Symphony Orchestra, Inc.	Glens Falls Symphony	2/14/26-12/6/26	\$15,000.00
11	Hyde Collection	Exhibitions and Programs at The Hyde Collection	1/1/26-12/31/26	\$15,000.00

**RESOLUTION NO. 102 OF 2026**

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12	Improv Records, Inc.	Memorial Meltdown	5/23/26- 5/24/26	\$15,000.00
13	Improv Records, Inc.	Adirondack Independence Music Festival	9/4/26- 9/6/26	\$15,000.00
14	Kevin Richards Entertainment and Travel, LLC	Kevin Richards' "Close Up Country Concert Weekend Festival"	3/27/26- 3/29/26	\$9,050.00
15	Kevin Richards Entertainment and Travel, LLC	Kevin Richards' "Close Up Country Concert Weekend Festival #2"	10/23/26- 10/25/26	\$7,850.00
16	Lake George Arts Project	Jazz at the Lake	9/18/26- 9/20/26	\$15,000.00
17	Lake George Music Festival, Inc.	Lake George Music Festival	5/31/26- 6/11/26	\$15,000.00
18	Lake George Volunteer Fire Company	Annual Firefighters Convention and Parade	6/10/26- 6/13/26	\$15,000.00
19	Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/10/26- 10/10/26	\$6,800.00
20	Lower Adirondack Regional Arts Council (LARAC)	LARAC Annual June Arts Festival	6/13/26- 6/14/26	\$15,000.00
21	Marcella Sembrich Memorial Association, Inc.	The Sembrich Summer Music Festival	6/7/26- 9/2/26	\$9,700.00
22	Prime Time Lacrosse, Inc.	Lake George National Invitational	7/17/26- 7/19/26	\$10,000.00
23	Silver Bay YMCA	Bluegrass in Heaven	9/11/26- 9/13/26	\$6,700.00
24	Special Olympics New York, Inc.	Special Olympics State Fall Games	10/16/26- 10/18/26	\$15,000.00

**RESOLUTION No. 102 OF 2026**

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25	Thurman Station Association, Inc. d/b/a Thurman Community Association	Thurman Maple Days	3/14/26-3/29/26	\$10,000.00
26	Warren County Historical Society	Warren County Commission for 250 <sup>th</sup> Anniversary of American Revolution	1/1/26-12/31/26	\$15,000.00
<b>TOTAL</b>				\$417,000.00
<i>to be paid from A.6417.0002 480, Special Event Funding</i>				
	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
1	City of Glens Falls	Funds to develop & expand new & existing events in the City of Glens Falls	3/20/26-12/31/26	\$50,000.00
2	Town of Hague	Hague Event Pavilion	3/20/26-12/31/26	\$150,000.00
3	Town of Hague	Music in the Park	3/20/26-12/31/26	\$10,000.00
4	Town of Horicon	Food Truck Fridays on the Pond 2026	3/20/26-12/31/26	\$21,100.00
5	Town of Lake Luzerne	2026 Concerts and Food Trucks	3/20/26-12/31/26	\$13,000.00
6	Town of Queensbury	2026 Balloon Festival Fire and EMS Coverage	3/20/26-12/31/26	\$7,500.00
7	Town of Thurman	Observatory Building	3/20/26-12/31/26	\$10,000.00
<b>TOTAL</b>				\$261,600.00
<i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				

# Warren County Board of Supervisors

## RESOLUTION NO. 103 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, DIAMOND, PATCHETT, NILES AND BEATY**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH BIRDSALL EXCAVATION AND CONSTRUCTION, LLC FOR BAY ROAD CULVERT REPLACEMENT PROJECT - TOWN OF QUEENSBURY, WARREN COUNTY, NY (WC 3-26)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Bay Road Culvert Replacement Project - Town of Queensbury, Warren County, NY (WC 3-26), and

WHEREAS, the bids were opened on February 24, 2026 and the Superintendent of Public Works has recommended the award the bid to Birdsall Excavation and Construction, LLC, 15 Tower Lane, Clarksville, New York 12041, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Birdsall Excavation and Construction, LLC, 15 Tower Lane, Clarksville, New York 12041 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Birdsall Excavation and Construction, LLC relative to Bay Road Culvert Replacement Project - Town of Queensbury, Warren County, NY, pursuant to the terms and provisions of the bid documents and proposal (WC 3-26), as defined in the attached Schedule "A," for a term commencing upon execution by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from the appropriate departmental budget codes.

WARREN COUNTY BID TABULATION SHEET

<p><b>BID NO: WC 3-26</b>  <b>ITEM(S): BAY ROAD (CR 7) OVER UNNAMED TRIBUTARY TO LAKE GEORGE CULVERT REPLACEMENT PROJECT - TOWN OF QUEENSBURY, WARREN COUNTY, NY</b>  <b>DATE: FEBRUARY 24, 2026</b>  <b>TIME: 3:00 P.M.</b></p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  Birdsall Excavation and Construction, LLC.                  Attn: Jeffrey Birdsall                  15 Tower Lane                  Clarksville, NY 12041                  Ph: 518-269-0690</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  Wm. J. Keller &amp; Sons Construction Corp.                  Attn: John Bayly                  1435 Rte 9                  Castleton, NY 12033                  Ph: 518-732-7782</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  Kubricky-Jointa Lime, LLC.                  Attn: Jamie Flynn                  269 Ballard Road                  Wilton, NY 12831                  Ph: 518-792-5864</p>
<p><b>BID AWARDED TO:</b></p>			
<p>√ <b>JULIE A. BUTLER, PURCHASING AGENT</b></p>			
<p><b>PROJECT:</b></p>			
<p><b>BASE BID TOTAL FOR BAY ROAD CULVERT REPLACEMENT PROJECT:</b></p>			
<p><b>PROJECT:</b></p>		<p><b>BID PRICE</b></p>	
<p>Clearing &amp; Grubbing:</p>		<p><b>BID PRICE</b> \$1,701,590.25</p>	
<p>Removal of Substructures:</p>		<p><b>BID PRICE</b> \$1,495,963.00</p>	
<p>Unclassified Excavation &amp; Disposal:</p>		<p><b>BID PRICE</b></p>	
<p>Embankment in Place:</p>		<p><b>BID PRICE</b></p>	
<p>Select Structure Fill:</p>		<p><b>BID PRICE</b></p>	
<p>Shoulder Backup Material:</p>		<p><b>BID PRICE</b></p>	
<p>Structure Excavation:</p>		<p><b>BID PRICE</b></p>	
<p>Trench &amp; Culvert Excavation:</p>		<p><b>BID PRICE</b></p>	
<p>Prefabricated Composite Integral Abutment Drain:</p>		<p><b>BID PRICE</b></p>	
<p><b>ITEMIZED BREAKDOWN</b></p>		<p><b>BID PRICE</b></p>	
<p>Clearing &amp; Grubbing:</p>		<p><b>UNIT PRICE</b> \$20,000.00</p>	
<p>Removal of Substructures:</p>		<p><b>UNIT PRICE</b> \$250.00</p>	
<p>Unclassified Excavation &amp; Disposal:</p>		<p><b>UNIT PRICE</b> \$45.00</p>	
<p>Embankment in Place:</p>		<p><b>UNIT PRICE</b> \$25.00</p>	
<p>Select Structure Fill:</p>		<p><b>UNIT PRICE</b> \$70.00</p>	
<p>Shoulder Backup Material:</p>		<p><b>UNIT PRICE</b> \$80.00</p>	
<p>Structure Excavation:</p>		<p><b>UNIT PRICE</b> \$30.00</p>	
<p>Trench &amp; Culvert Excavation:</p>		<p><b>UNIT PRICE</b> \$50.00</p>	
<p>Prefabricated Composite Integral Abutment Drain:</p>		<p><b>UNIT PRICE</b> \$15.00</p>	
<p>Clearing &amp; Grubbing:</p>		<p><b>TOTAL</b> \$20,000.00</p>	
<p>Removal of Substructures:</p>		<p><b>TOTAL</b> \$42,750.00</p>	
<p>Unclassified Excavation &amp; Disposal:</p>		<p><b>TOTAL</b> \$24,120.00</p>	
<p>Embankment in Place:</p>		<p><b>TOTAL</b> \$8,825.00</p>	
<p>Select Structure Fill:</p>		<p><b>TOTAL</b> \$6,790.00</p>	
<p>Shoulder Backup Material:</p>		<p><b>TOTAL</b> \$1,600.00</p>	
<p>Structure Excavation:</p>		<p><b>TOTAL</b> \$45,690.00</p>	
<p>Trench &amp; Culvert Excavation:</p>		<p><b>TOTAL</b> \$5,900.00</p>	
<p>Prefabricated Composite Integral Abutment Drain:</p>		<p><b>TOTAL</b> \$1,125.00</p>	
<p>Clearing &amp; Grubbing:</p>		<p><b>UNIT PRICE</b> \$30,000.00</p>	
<p>Removal of Substructures:</p>		<p><b>UNIT PRICE</b> \$252.00</p>	
<p>Unclassified Excavation &amp; Disposal:</p>		<p><b>UNIT PRICE</b> \$60.00</p>	
<p>Embankment in Place:</p>		<p><b>UNIT PRICE</b> \$55.00</p>	
<p>Select Structure Fill:</p>		<p><b>UNIT PRICE</b> \$89.00</p>	
<p>Shoulder Backup Material:</p>		<p><b>UNIT PRICE</b> \$134.00</p>	
<p>Structure Excavation:</p>		<p><b>UNIT PRICE</b> \$30.00</p>	
<p>Trench &amp; Culvert Excavation:</p>		<p><b>UNIT PRICE</b> \$80.00</p>	
<p>Prefabricated Composite Integral Abutment Drain:</p>		<p><b>UNIT PRICE</b> \$10.00</p>	
<p>Clearing &amp; Grubbing:</p>		<p><b>TOTAL</b> \$30,000.00</p>	
<p>Removal of Substructures:</p>		<p><b>TOTAL</b> \$43,092.00</p>	
<p>Unclassified Excavation &amp; Disposal:</p>		<p><b>TOTAL</b> \$32,160.00</p>	
<p>Embankment in Place:</p>		<p><b>TOTAL</b> \$19,415.00</p>	
<p>Select Structure Fill:</p>		<p><b>TOTAL</b> \$8,633.00</p>	
<p>Shoulder Backup Material:</p>		<p><b>TOTAL</b> \$2,680.00</p>	
<p>Structure Excavation:</p>		<p><b>TOTAL</b> \$45,690.00</p>	
<p>Trench &amp; Culvert Excavation:</p>		<p><b>TOTAL</b> \$9,440.00</p>	
<p>Prefabricated Composite Integral Abutment Drain:</p>		<p><b>TOTAL</b> \$750.00</p>	
<p>Clearing &amp; Grubbing:</p>		<p><b>UNIT PRICE</b> \$8,300.00</p>	
<p>Removal of Substructures:</p>		<p><b>UNIT PRICE</b> \$130.00</p>	
<p>Unclassified Excavation &amp; Disposal:</p>		<p><b>UNIT PRICE</b> \$25.00</p>	
<p>Embankment in Place:</p>		<p><b>UNIT PRICE</b> \$57.50</p>	
<p>Select Structure Fill:</p>		<p><b>UNIT PRICE</b> \$150.00</p>	
<p>Shoulder Backup Material:</p>		<p><b>UNIT PRICE</b> \$180.00</p>	
<p>Structure Excavation:</p>		<p><b>UNIT PRICE</b> \$20.00</p>	
<p>Trench &amp; Culvert Excavation:</p>		<p><b>UNIT PRICE</b> \$47.50</p>	
<p>Prefabricated Composite Integral Abutment Drain:</p>		<p><b>UNIT PRICE</b> \$23.00</p>	
<p>Clearing &amp; Grubbing:</p>		<p><b>TOTAL</b> \$8,300.00</p>	
<p>Removal of Substructures:</p>		<p><b>TOTAL</b> \$22,230.00</p>	
<p>Unclassified Excavation &amp; Disposal:</p>		<p><b>TOTAL</b> \$13,400.00</p>	
<p>Embankment in Place:</p>		<p><b>TOTAL</b> \$20,297.50</p>	
<p>Select Structure Fill:</p>		<p><b>TOTAL</b> \$14,550.00</p>	
<p>Shoulder Backup Material:</p>		<p><b>TOTAL</b> \$3,600.00</p>	
<p>Structure Excavation:</p>		<p><b>TOTAL</b> \$30,460.00</p>	
<p>Trench &amp; Culvert Excavation:</p>		<p><b>TOTAL</b> \$5,605.00</p>	
<p>Prefabricated Composite Integral Abutment Drain:</p>		<p><b>TOTAL</b> \$1,725.00</p>	

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 3-26</b> <b>ITEM(S): BAY ROAD (CR 7) OVER UNNAMED TRIBUTARY TO LAKE GEORGE CULVERT REPLACEMENT PROJECT - TOWN OF QUEENSBURY, WARREN COUNTY, NY</b> <b>DATE: FEBRUARY 24, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
Silt Fence - Temporary:	\$12.00	\$5,292.00	\$7.00	\$3,087.00	\$11.50	\$5,071.50
Turbidity Curtain - Temporary:	\$20.00	\$960.00	\$75.00	\$3,600.00	\$67.50	\$3,240.00
Subbase Course, Type 2:	\$75.00	\$26,475.00	\$76.00	\$26,828.00	\$80.50	\$28,416.50
9.5 F3Top Course Asphalt, 80 Series Compaction:	\$220.00	\$11,000.00	\$175.00	\$8,750.00	\$290.00	\$14,500.00
19 F9 Binder Course Asphalt, 80 Series Compaction:	\$210.00	\$17,640.00	\$175.00	\$14,700.00	\$205.00	\$17,220.00
37.5 F9 Base Course Asphalt, 80 Series Compaction:	\$205.00	\$20,910.00	\$175.00	\$17,850.00	\$175.00	\$17,850.00
Diluted Tack Coat:	\$35.00	\$2,590.00	\$45.00	\$3,330.00	\$10.00	\$740.00
Steel H-Piles (HP 12x53):	\$55.00	\$16,665.00	\$65.00	\$19,695.00	\$1.00	\$303.00
Furnishings Equipment for Driving Piles:	\$167,000.00	\$167,000.00	\$79,000.00	\$79,000.00	\$237,000.00	\$237,000.00
Cofferdams (Type 2):	\$50,000.00	\$50,000.00	\$11,000.00	\$11,000.00	\$8,050.00	\$8,050.00
Temporary Waterway Diversion Structure:	\$30,000.00	\$30,000.00	\$28,000.00	\$28,000.00	\$17,300.00	\$17,300.00
Concrete for Structures, Performance:	\$1,350.00	\$143,100.00	\$2,150.00	\$227,900.00	\$1,550.00	\$164,300.00
Uncoated Bar Reinforcement for Concrete Structures:	\$2.00	\$3,818.00	\$19.00	\$36,271.00	\$2.50	\$4,772.50

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 3-26</b> <b>ITEM(S): BAY ROAD (CR 7) OVER UNNAMED TRIBUTARY TO LAKE GEORGE CULVERT REPLACEMENT PROJECT - TOWN OF QUEENSBURY, WARREN COUNTY, NY</b> <b>DATE: FEBRUARY 24, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>				
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>			
Birdsall Excavation and Construction, LLC. Attn: Jeffrey Birdsall 15 Tower Lane Clarksville, NY 12041 Ph: 518-269-0690	Wm. J. Keller & Sons Construction Corp. Attn: John Bayly 1435 Rte 9 Castleton, NY 12033 Ph: 518-732-7782	Kubricky-Jointa Lime, LLC. Attn: Jamie Flynn 269 Ballard Road Wilton, NY 12831 Ph: 518-792-5864	Epoxy-Coated Bar Reinforcement for Structures:	\$5.00	\$7,955.00	\$21.00	\$33,411.00	\$2.65	\$4,216.15
Stud Shear Connectors for Bridges:			\$8.00	\$6,400.00	\$13.00	\$10,400.00	\$16.50	\$13,200.00	
Structural Approach Slab w/Integral Wearing Surface - Type 1 Friction:			\$780.00	\$80,340.00	\$750.00	\$77,250.00	\$530.00	\$54,590.00	
Superstructure Slab w/Integral Wearing Surface - Bottom Formwork Required - Type 1 Friction:			\$850.00	\$172,550.00	\$1,700.00	\$345,100.00	\$1,050.00	\$213,150.00	
Winter Surface Treatment - Superstructure Slabs & Structural Approach Slabs:			\$30.00	\$9,660.00	\$24.00	\$7,728.00	\$1.00	\$322.00	
Longitudinal Sawcut Grooving of Structural Slab Surface:			\$13.50	\$7,641.00	\$17.00	\$9,622.00	\$14.50	\$8,207.00	
Protective Sealing of Structural Concrete on New Bridge, Decks & Bridge Deck Overlays:			\$5.00	\$30,090.00	\$1.00	\$6,018.00	\$2.25	\$13,540.50	
Remove & Reset Stone Wall:			\$1,000.00	\$4,000.00	\$2,500.00	\$10,000.00	\$2,650.00	\$10,600.00	
Structural Steel - Type 1:			\$150,000.00	\$150,000.00	\$135,000.00	\$135,000.00	\$311,000.00	\$311,000.00	
Hot-Dip Galvanizing of Structural Steel:			\$0.75	\$45,000.00	\$0.56	\$33,600.00	\$0.43	\$25,800.00	
Temporary Wood Support:			\$350.00	\$3,500.00	\$260.00	\$2,600.00	\$480.00	\$4,800.00	

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 3-26</b> <b>ITEM(S): BAY ROAD (CR 7) OVER UNNAMED TRIBUTARY TO LAKE GEORGE CULVERT REPLACEMENT PROJECT - TOWN OF QUEENSBURY, WARREN COUNTY, NY</b> <b>DATE: FEBRUARY 24, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
Steel Bridge Railing (Four Rail):	\$305.00	\$37,820.00	\$295.00	\$36,580.00	\$370.00	\$45,880.00
Transition Bridge Railing:	\$270.00	\$31,320.00	\$262.00	\$30,392.00	\$330.00	\$38,280.00
Box Beam Guide Railing:	\$55.00	\$2,475.00	\$54.00	\$2,430.00	\$67.00	\$3,015.00
Box Beam Guide Railing (Shop Bent or Shop Mitered):	\$63.00	\$1,890.00	\$61.00	\$1,830.00	\$76.50	\$2,295.00
Box Beam End Piece:	\$750.00	\$3,750.00	\$780.00	\$3,900.00	\$870.00	\$4,350.00
Box Beam Guide Railing End Assembly, Type IIA:	\$2,250.00	\$6,750.00	\$2,150.00	\$6,450.00	\$2,700.00	\$8,100.00
Temporary Plastic Barrier Fence:	\$5.00	\$1,525.00	\$7.25	\$2,211.25	\$5.95	\$1,814.75
Asphalt Sidewalks, Driveways & Bicycle Paths, and Vegetation Control Strips:	\$280.00	\$7,560.00	\$175.00	\$4,725.00	\$300.00	\$8,100.00
Turf Establishment - Performance:	\$10.50	\$2,394.00	\$20.00	\$4,560.00	\$6.95	\$1,584.60
Planting - Vines, Groundcovers - As Specified Bare Root:	\$180.00	\$3,600.00	\$80.00	\$1,600.00	\$100.00	\$2,000.00
Planting - Herbaceous Plants - As Specified Bare Root:	\$200.00	\$4,000.00	\$80.00	\$1,600.00	\$100.00	\$2,000.00
Remove, Store & Reset Flagpole - Type 01:	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$2,850.00	\$2,850.00

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 3-26</b> <b>ITEM(S): BAY ROAD (CR 7) OVER UNNAMED TRIBUTARY TO LAKE GEORGE CULVERT REPLACEMENT PROJECT - TOWN OF QUEENSBURY, WARREN COUNTY, NY</b> <b>DATE: FEBRUARY 24, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
Basic Work Zone Traffic Control:	\$20,000.00	\$20,000.00	\$40,000.00	\$40,000.00	\$68,800.00	\$68,800.00
Mailboxes:	\$500.00	\$1,000.00	\$236.00	\$472.00	\$465.00	\$930.00
Stone Filling (Light):	\$95.00	\$380.00	\$205.00	\$820.00	\$365.00	\$1,460.00
Stone Filling (Medium):	\$112.00	\$20,384.00	\$100.00	\$18,200.00	\$150.00	\$27,300.00
Bedding Material, Type 1:	\$125.00	\$3,625.00	\$150.00	\$4,350.00	\$130.00	\$3,770.00
Native Stream Bed Material (A):	\$150.00	\$10,050.00	\$178.00	\$11,926.00	\$79.00	\$5,293.00
Survey Operations:	\$20,000.00	\$20,000.00	\$6,500.00	\$6,500.00	\$62,000.00	\$62,000.00
Portable Variable Message Display Units:	\$10,000.00	\$20,000.00	\$8,000.00	\$16,000.00	\$11,800.00	\$23,600.00
Delineator, Snowplowing Marker, Supplementary Snowplowing Marker Panels:	\$29.00	\$174.00	\$24.00	\$144.00	\$29.50	\$177.00
Steel Post, 2.0 lb/ft:	\$115.00	\$460.00	\$95.00	\$380.00	\$120.00	\$480.00
Reestablish Electrical Underground Service to Customers:	\$25,000.00	\$25,000.00	\$15,000.00	\$15,000.00	\$12,600.00	\$12,600.00
White Epoxy ReflectORIZED Pavement Stripes - 15 Mils:	\$6.00	\$3,000.00	\$7.00	\$3,500.00	\$8.85	\$4,425.00
Yellow Epoxy ReflectORIZED Pavement Stripes - 15 Mils:	\$6.00	\$3,000.00	\$7.00	\$3,500.00	\$8.85	\$4,425.00

Birdsall Excavation and Construction, LLC.  
 Attn: Jeffrey Birdsall  
 15 Tower Lane  
 Clarksville, NY 12041  
 Ph: 518-269-0690

Wm. J. Keller & Sons Construction Corp.  
 Attn: John Bayly  
 1435 Rte 9  
 Castleton, NY 12033  
 Ph: 518-732-7782

Kubricky-Jointa Lime, LLC.  
 Attn: Jamie Flynn  
 269 Ballard Road  
 Wilton, NY 12831  
 Ph: 518-792-5864

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-26 ITEM(S): BAY ROAD (CR 7) OVER UNNAMED TRIBUTARY TO LAKE GEORGE CULVERT REPLACEMENT, PROJECT - TOWN OF QUEENSBURY, WARREN COUNTY, NY DATE: FEBRUARY 24, 2026 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
	\$1.00	\$68,620.00	\$1.00	\$68,620.00	\$1.00	\$68,620.00
	\$1.00	\$100.00	\$1.00	\$100.00	\$1.00	\$100.00
	\$1.00	\$100.00	\$1.00	\$100.00	\$1.00	\$100.00
	\$1.00	\$100.00	\$1.00	\$100.00	\$1.00	\$100.00
SUBTOTAL:		\$1,470,963.00		\$1,633,590.25		\$1,702,806.00
MOBILIZATION (4% MAXIMUM OF SUBTOTAL):		\$25,000.00		\$68,000.00		\$66,000.00
TOTAL BASE BID:		\$1,495,963.00		\$1,701,590.25		\$1,768,806.00
COMMENTS:		n/a		Overcharged Mobilization. Max amount can only be \$65,343.61		n/a

# Warren County Board of Supervisors

## RESOLUTION NO. 104 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, DIAMOND, PATCHETT, NILES AND BEATY**

### **AWARDING BID AND AUTHORIZING AGREEMENT WITH VARIOUS BIDDERS FOR WARREN COUNTY 2026 HIGHWAY PROJECTS (WC 4-26)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Warren County 2026 Highway Projects (WC 4-26), and

WHEREAS, the bids were opened on February 16, 2026 and the Superintendent of Public Works has recommended awards be made to Peckham Road Corp., 438 Vaughn Road Hudson Falls, New York 12839 (for Project Nos. 26-1, 26-5, 26-6 and 26-8); Kubricky-Jointa Lime, LLC, 269 Ballard Road, Wilton, New York 12831 (for Project Nos. 26-2 and 26-4); Commercial Paving Company, LLC, 1380 Towpath Lane, Fort Edward, New York 12828 (for Project 26-3), and Noel J. Brunell & Son, Inc., 7441 U.S. Route 9, Plattsburgh, New York 12901 (for Project 26-7), as outlined in the attached “Schedule A” document now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the various bidders of the acceptance of their bids, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute agreements with the various bidders, for Warren County 2026 Highway Projects, pursuant to the terms and provisions of the specifications (WC 4-26), as defined in the attached Schedule “A,” for a term commencing upon execution by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for these agreements shall be expended from the appropriate departmental budget codes.

WARREN COUNTY BID TABULATION SHEET

<p><b>BID NO: WC 4-26</b>  <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b>  <b>DATE: FEBRUARY 26, 2026</b>  <b>TIME: 3:00 P.M.</b></p>	<p>Peckham Road Corp.                  Attn: Caleb Edelstein                  438 Vaughn Road                  Hudson Falls, NY 12839                  Ph: 518-792-3157</p>	<p>Kubricky-Jointa Lime, LLC.                  Attn: Jamie Flynn                  269 Ballard Road                  Wilton, NY 12831                  Ph: 518-584-2421</p>	<p>Commercial Paving Company, LLC                  Attn: Karlie Bolen                  1380 Towpath Lane                  Fort Edward, NY 12828                  Ph: 518-747-3649</p>	<p>Noel J. Brunell &amp; Son, Inc,                  Attn: Emilie Simoneau                  7441 U.S. Route 9                  Plattsburgh, NY 12901                  Ph: 518-561-1290</p>
<p><b>BID AWARDED TO:</b></p>				
<p><b>RESOLUTION NO. Xx of 2026</b></p>				
<p>√ <b>JULIE A. BUTLER, PURCHASING AGENT</b></p>				
<p><b>TERM:</b> Individual project completion times shall be subject to the contract times provisions of Substantial and Final Completion under Section 14 of the General Conditions and Article 3 of the Agreement. Project completion times shall commence to run upon issuance of a project specific Notice to Proceed. It is anticipated that project completion times will overlap and/or run concurrently when multiple projects are awarded under a single contract.</p>				
<p><b>PROJECT NUMBER:</b></p>	<p><b>BID PRICE</b></p>	<p><b>BID PRICE</b></p>	<p><b>BID PRICE</b></p>	<p><b>BID PRICE</b></p>
<p><b>PROJECT # 26-1 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>\$492,995.09</p>	<p>\$521,822.74</p>	<p>\$533,729.87</p>	<p>\$564,994.05</p>
<p><b>PROJECT # 26-2 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>\$413,992.45</p>	<p>\$391,611.84</p>	<p>\$453,828.18</p>	<p>No Bid</p>
<p><b>PROJECT # 26-3 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>\$305,419.22</p>	<p>\$304,123.51</p>	<p>\$299,899.80</p>	<p>\$324,644.20</p>
<p><b>PROJECT # 26-4 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>\$652,481.79</p>	<p>\$629,154.90</p>	<p>No Bid</p>	<p>No Bid</p>
<p><b>PROJECT # 26-5 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>\$901,496.75*</p>	<p>\$974,252.03</p>	<p>\$917,499.17</p>	<p>No Bid</p>
<p><b>PROJECT # 26-6 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>\$582,601.30</p>	<p>\$632,996.82</p>	<p>\$636,854.18</p>	<p>\$591,336.05</p>
<p><b>PROJECT # 26-7 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>\$208,465.06</p>	<p>\$209,161.84</p>	<p>\$215,400.00</p>	<p>\$199,971.45</p>
<p><b>PROJECT # 26-8 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>\$586,306.84</p>	<p>\$651,664.26</p>	<p>No Bid</p>	<p>No Bid</p>

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>							
	<b>UNIT PRICE</b>	<b>TOTAL</b>						
<b>ITEMIZED BREAKDOWN PROJECT #26-1</b>								
Shoulder Backup Material:	\$55.00	\$45,705.00	\$52.50	\$43,627.50	\$50.50	\$41,965.50	\$65.90	\$54,762.90
Truing & Leveling F9, HMA, 80 Series Compaction:	\$87.00	\$28,449.00	\$112.89	\$36,915.03	\$124.00	\$40,548.00	\$115.15	\$37,654.05
12.5 F2 Top Course HMA, 70 Series Compaction:	\$89.00	\$303,935.00	\$94.13	\$321,453.95	\$92.00	\$314,180.00	\$90.75	\$309,911.25
Diluted Tack Coat:	\$2.00	\$5,416.00	\$3.40	\$9,207.20	\$6.00	\$16,248.00	\$5.95	\$16,112.60
HMA Sidewalks, Driveways & Bicycle Paths & Vegetation Control Strips:	\$412.00	\$12,772.00	\$326.93	\$10,134.83	\$409.00	\$12,679.00	\$295.00	\$9,145.00
Basic Work Zone Traffic Control:	\$17,500.00	\$17,500.00	\$24,726.23	\$24,726.23	\$20,000.00	\$20,000.00	\$33,500.00	\$33,500.00
Cleaning Existing Pavement and/or Shoulder:	\$0.10	\$3,867.20	\$0.09	\$3,480.48	\$0.12	\$4,640.64	\$0.30	\$11,601.60
White Paint ReflectORIZED Pavement Strips - 20 Mils:	\$0.31	\$8,905.06	\$0.31	\$8,905.06	\$0.34	\$9,766.84	\$0.45	\$12,926.70
Yellow Paint ReflectORIZED Pavement Strips - 20 Mils:	\$0.31	\$8,905.06	\$0.31	\$8,905.06	\$0.34	\$9,766.84	\$0.45	\$12,926.70
White ReflectORIZED Preformed Pavement Strips:	\$3.99	\$490.77	\$3.99	\$490.77	\$4.35	\$535.05	\$7.75	\$953.25
Field Change Payment:	\$1.00	\$28,800.00	\$1.00	\$28,800.00	\$1.00	\$28,800.00	\$1.00	\$28,800.00
Asphalt Price Adjustment:	\$1.00	\$13,300.00	\$1.00	\$13,300.00	\$1.00	\$13,300.00	\$1.00	\$13,300.00

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b> Peckham Road Corp. Attn: Caleb Edelstein 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157		<b>NAME &amp; ADDRESS OF BIDDER</b> Kubricky-Jointa Lime, LLC. Attn: Jamie Flynn 269 Ballard Road Wilton, NY 12831 Ph: 518-584-2421		<b>NAME &amp; ADDRESS OF BIDDER</b> Commercial Paving Company, LLC Attn: Karlie Bolen 1380 Towpath Lane Fort Edward, NY 12828 Ph: 518-747-3649		<b>NAME &amp; ADDRESS OF BIDDER</b> Noel J. Brunell & Son, Inc, Attn: Emilie Simoneau 7441 U.S. Route 9 Plattsburgh, NY 12901 Ph: 518-561-1290	
	<b>ITEMIZED BREAKDOWN PROJECT #26-1</b> Fuel Price Adjustment: SUBTOTAL: MOBILIZATION: BASE BID TOTAL:	<b>UNIT PRICE</b> \$1.00 \$485,445.09 \$7,550.00 \$492,995.09	<b>TOTAL</b> \$7,400.00 \$517,346.11 \$4,476.63 \$521,822.74	<b>UNIT PRICE</b> \$1.00 \$519,829.87 \$13,900.00 \$533,729.87	<b>TOTAL</b> \$7,400.00 \$548,994.05 \$16,000.00 \$564,994.05	<b>UNIT PRICE</b> \$1.00 \$7,400.00 \$1.00 \$7,400.00	<b>TOTAL</b> \$7,400.00 \$7,400.00	

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>							
	<b>UNIT PRICE</b>	<b>TOTAL</b>						
<b>ITEMIZED BREAKDOWN PROJECT #26-2</b> Truing & Leveling F9, HMA, 80 Series Compaction:	\$90.00	\$7,650.00	\$113.28	\$9,628.80	\$142.00	\$12,070.00		
12.5 F2 Top Course HMA, 70 Series Compaction:	\$92.00	\$208,104.00	\$96.28	\$217,785.36	\$92.00	\$208,104.00		
Diluted Tack Coat:	\$2.05	\$3,675.65	\$3.40	\$6,096.20	\$6.00	\$10,758.00		
Production Cold Milling of Bituminous Concrete:	\$2.05	\$52,484.10	\$1.63	\$41,731.26	\$2.43	\$62,212.86		
Basic Work Zone Traffic Control:	\$36,000.00	\$36,000.00	\$29,727.23	\$29,727.23	\$58,000.00	\$58,000.00		
Removal & Repair of Deteriorated HMA Pavement:	\$190.00	\$19,000.00	\$58.03	\$5,803.00	\$143.00	\$14,300.00		
White Epoxy ReflectORIZED Pavement Strips - 15 Mils:	\$1.29	\$13,594.02	\$1.29	\$13,594.02	\$1.42	\$14,963.96		
Yellow Epoxy ReflectORIZED Pavement Stripes - 15 Mils:	\$1.29	\$9,401.52	\$1.29	\$9,401.52	\$1.42	\$10,348.96		
White ReflectORIZED Preformed Pavement Strips:	\$3.99	\$11,108.16	\$3.99	\$11,108.16	\$4.35	\$12,110.40		
White Preformed ReflectORIZED Pavement Letters:	\$100.00	\$1,600.00	\$100.00	\$1,600.00	\$110.00	\$1,760.00		

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>							
	<b>UNIT PRICE</b>	<b>TOTAL</b>						
<b>ITEMIZED BREAKDOWN PROJECT #26-2</b> White Preformed ReflectORIZED Pavement Symbols:	\$300.00	\$6,000.00	\$300.00	\$6,000.00	\$330.00	\$6,600.00	\$330.00	\$6,600.00
Field Change Payment:	\$1.00	\$22,300.00	\$1.00	\$22,300.00	\$1.00	\$22,300.00	\$1.00	\$22,300.00
Asphalt Price Adjustment:	\$1.00	\$7,900.00	\$1.00	\$7,900.00	\$1.00	\$7,900.00	\$1.00	\$7,900.00
Fuel Price Adjustment:	\$1.00	\$5,400.00	\$1.00	\$5,400.00	\$1.00	\$5,400.00	\$1.00	\$5,400.00
<b>SUBTOTAL:</b>		\$404,217.45		\$388,075.55		\$446,828.18		\$446,828.18
<b>MOBILIZATION:</b>		\$9,775.00		\$3,536.29		\$7,000.00		\$7,000.00
<b>BASE BID TOTAL:</b>		\$413,992.45		\$391,611.84		\$453,828.18		\$453,828.18

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>							
	<b>UNIT PRICE</b>	<b>TOTAL</b>						
<b>ITEMIZED BREAKDOWN PROJECT #26-3</b>								
Shoulder Backup Material:	\$64.70	\$14,298.70	\$46.35	\$10,243.35	\$36.00	\$7,956.00	\$77.50	\$17,127.50
Truing & Leveling F9, HMA, 80 Series Compaction:	\$88.00	\$13,200.00	\$129.72	\$19,458.00	\$90.00	\$13,500.00	\$123.45	\$18,517.50
12.5 F2 Top Course HMA, 70 Series Comp.	\$86.00	\$133,644.00	\$95.95	\$149,106.30	\$89.00	\$138,306.00	\$92.50	\$143,745.00
Diluted Tack Coat:	\$2.00	\$2,464.00	\$3.40	\$4,188.80	\$5.25	\$6,468.00	\$6.60	\$8,131.20
Production Cold Milling of Bituminous Concrete:	\$2.00	\$35,200.00	\$2.17	\$38,192.00	\$2.65	\$46,640.00	\$1.80	\$31,680.00
HMA Sidewalks, Driveways & Bicycle Paths & Vegetation Control Strips:	\$355.00	\$17,040.00	\$225.41	\$10,819.68	\$280.00	\$13,440.00	\$258.00	\$12,384.00
Basic Work Zone Traffic Control:	\$24,500.00	\$24,500.00	\$23,608.86	\$23,608.86	\$17,300.00	\$17,300.00	\$34,595.00	\$34,595.00
Removal & Repair of Deteriorated HMA Pavement:	\$185.00	\$18,500.00	\$58.66	\$5,866.00	\$92.00	\$9,200.00	\$42.00	\$4,200.00
White Paint ReflectORIZED Pavement Strips - 20 Mils:	\$0.31	\$4,092.00	\$0.31	\$4,092.00	\$0.34	\$4,488.00	\$0.45	\$5,940.00
Yellow Paint ReflectORIZED Pavement Strips - 20 Mils:	\$0.31	\$4,092.00	\$0.31	\$4,092.00	\$0.34	\$4,488.00	\$0.45	\$5,940.00
White ReflectORIZED Preformed Pavement Strips:	\$3.99	\$1,388.52	\$3.99	\$1,388.52	\$4.35	\$1,513.80	\$8.00	\$2,784.00
Field Change Payment:	\$1.00	\$17,500.00	\$1.00	\$17,500.00	\$1.00	\$17,500.00	\$1.00	\$17,500.00

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>ITEMIZED BREAKDOWN PROJECT #26-3</b> Asphalt Price Adjustment:	\$1.00	\$6,600.00	Peckham Road Corp. Attn: Caleb Edelstein 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157	Kubricky-Jointa Lime, LLC. Attn: Jamie Flynn 269 Ballard Road Wilton, NY 12831 Ph: 518-584-2421	Commercial Paving Company, LLC Attn: Karlie Bolen 1380 Towpath Lane Fort Edward, NY 12828 Ph: 518-747-3649	Noel J. Brunell & Son, Inc, Attn: Emilie Simoneau 7441 U.S. Route 9 Plattsburgh, NY 12901 Ph: 518-561-1290	\$1.00	\$6,600.00
	\$1.00	\$4,500.00					\$1.00	\$4,500.00
SUBTOTAL:		\$297,019.22		\$299,655.51		\$291,899.80		\$313,644.20
MOBILIZATION:		\$8,400.00		\$4,468.00		\$8,000.00		\$11,000.00
BASE BID TOTAL:		\$305,419.22		\$304,123.51		\$299,899.80		\$324,644.20

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>							
	<b>UNIT PRICE</b>	<b>TOTAL</b>						
<b>ITEMIZED BREAKDOWN PROJECT #26-4</b> Truing & Leveling F9, HMA, 80 Series Compaction:	\$93.00	\$15,624.00	\$122.56	\$20,590.08				
12.5 F2 Top Course HMA, 70 Series Compaction:	\$95.00	\$300,390.00	\$94.77	\$299,662.74				
Diluted Tack Coat:	\$2.05	\$5,139.35	\$3.40	\$8,523.80				
Production Cold Milling of Bituminous Concrete:	\$2.50	\$89,505.00	\$2.18	\$78,048.36				
HMA Sidewalks, Driveways & Bicycle Paths & Vegetation Control Strips:	\$900.00	\$11,700.00	\$351.89	\$4,574.57				
Basic Work Zone Traffic Control:	\$60,000.00	\$60,000.00	\$57,469.87	\$57,469.87				
White Epoxy ReflectORIZED Pavement Strips - 15 Mils:	\$1.29	\$18,867.54	\$1.29	\$18,867.54				
Yellow Epoxy ReflectORIZED Pavement Stripes - 15 Mils:	\$1.29	\$19,383.54	\$1.29	\$19,383.54				
White ReflectORIZED Preformed Pavement Stripes:	\$3.99	\$33,372.36	\$3.99	\$33,372.36				
White Preformed ReflectORIZED Pavement Letters:	\$100.00	\$12,400.00	\$100.00	\$12,400.00				

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>							
	<b>UNIT PRICE</b>	<b>TOTAL</b>						
<b>ITEMIZED BREAKDOWN PROJECT #26-4</b> White Preformed ReflectORIZED Pavement Symbols: Field Change Payment: Asphalt Price Adjustment: Fuel Price Adjustment: <b>SUBTOTAL:</b> <b>MOBILIZATION:</b> <b>BASE BID TOTAL:</b>	\$300.00	\$16,800.00	\$300.00	\$16,800.00				
	\$1.00	\$36,300.00	\$1.00	\$36,300.00				
	\$1.00	\$11,900.00	\$1.00	\$11,900.00				
	\$1.00	\$7,700.00	\$1.00	\$7,700.00				
	\$639,081.79		\$625,592.86					
	\$13,400.00		\$3,562.04					
	\$652,481.79		\$629,154.90					

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>							
	<b>UNIT PRICE</b>	<b>TOTAL</b>						
<b>ITEMIZED BREAKDOWN PROJECT #26-5</b>								
Shoulder Backup Material:	\$52.40	\$46,531.20*	\$36.03	\$31,994.64	\$35.60	\$31,612.80		
Truing & Leveling F9, HMA, 80 Series Compaction:	\$113.50	\$11,123.00	\$92.91	\$9,105.18	\$100.00	\$9,800.00		
12.5 F2 Top Course HMA, 70 Series Compaction:	\$86.85	\$223,204.50	\$106.04	\$272,522.80	\$88.00	\$226,160.00		
19 F9 Binder Course HMA, 70 Series Compaction:	\$82.50	\$367,207.50	\$92.80	\$413,052.80	\$80.00	\$356,080.00		
Diluted Tack Coat:	\$2.00	\$6,986.00	\$3.40	\$11,876.20	\$5.50	\$19,211.50		
Production Cold Milling of Bituminous Concrete:	\$3.05	\$88,764.15	\$2.18	\$63,444.54	\$3.29	\$95,748.87		
HMA Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips:	\$400.00	\$12,800.00	\$391.97	\$12,543.04	\$351.80	\$11,257.60		
Basic Work Zone Traffic Control:	\$32,000.00	\$32,000.00	\$48,118.10	\$48,118.10	\$53,000.00	\$53,000.00		
White Paint ReflectORIZED Pavement Strips - 20 Mils:	\$0.31	\$6,370.50	\$0.31	\$6,370.50	\$0.34	\$6,987.00		
Yellow Paint ReflectORIZED Pavement Strips - 20 Mils:	\$0.31	\$6,370.50	\$0.31	\$6,370.50	\$0.34	\$6,987.00		
White ReflectORIZED Preformed Pavement Strips:	\$3.99	\$239.40	\$3.99	\$239.40	\$4.39	\$263.40		

Peckham Road Corp.  
Attn: Caleb Edelstein  
438 Vaughn Road  
Hudson Falls, NY 12839  
Ph: 518-792-3157

Kubricky-Jointa Lime, LLC.  
Attn: Jamie Flynn  
269 Ballard Road  
Wilton, NY 12831  
Ph: 518-584-2421

Commercial Paving Company, LLC  
Attn: Karlie Bolen  
1380 Towpath Lane  
Fort Edward, NY 12828  
Ph: 518-747-3649

Noel J. Brunell & Son, Inc,  
Attn: Emilie Simoneau  
7441 U.S. Route 9  
Plattsburgh, NY 12901  
Ph: 518-561-1290



WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
	Peckham Road Corp. Attn: Caleb Edelstein 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157		Kubricky-Jointa Lime, LLC. Attn: Jamie Flynn 269 Ballard Road Wilton, NY 12831 Ph: 518-584-2421		Commercial Paving Company, LLC Attn: Karlie Bolen 1380 Towpath Lane Fort Edward, NY 12828 Ph: 518-747-3649		Noel J. Brunell & Son, Inc, Attn: Emilie Simoneau 7441 U.S. Route 9 Plattsburgh, NY 12901 Ph: 518-561-1290	
<b>ITEMIZED BREAKDOWN PROJECT #26-6</b>								
Shoulder Backup Material:	\$52.75	\$27,535.50	\$59.61	\$31,116.42	\$35.00	\$18,270.00	\$62.85	\$32,807.70
Truing & Leveling F9, HMA, 80 Series Compaction:	\$86.00	\$27,348.00	\$109.73	\$34,894.14	\$110.00	\$34,980.00	\$113.50	\$36,093.00
12.5 F2 Top Course HMA, 70 Series Compaction:	\$87.00	\$293,799.00	\$102.27	\$345,365.79	\$87.70	\$296,162.90	\$86.25	\$291,266.25
Diluted Tack Coat:	\$2.00	\$5,356.00	\$3.40	\$9,105.20	\$5.50	\$14,729.00	\$5.75	\$15,398.50
Production Cold Milling of Bituminous Concrete:	\$1.90	\$72,648.40	\$1.79	\$68,442.44	\$2.63	\$100,560.68	\$1.35	\$51,618.60
HMA Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips:	\$335.00	\$17,085.00	\$260.57	\$13,289.07	\$350.00	\$17,850.00	\$256.00	\$13,056.00
Basic Work Zone Traffic Control:	\$29,000.00	\$29,000.00	\$33,616.54	\$33,616.54	\$39,800.00	\$39,800.00	\$41,600.00	\$41,600.00
Removal & Repair of Deteriorated HMA Pavement:	\$118.00	\$23,600.00	\$60.52	\$12,104.00	\$110.00	\$22,000.00	\$44.00	\$8,800.00
White Paint ReflectORIZED Pavement Strips - 20 Mils:	\$0.31	\$8,639.70	\$0.31	\$8,639.70	\$0.34	\$9,475.80	\$0.40	\$11,148.00
Yellow Paint ReflectORIZED Pavement Strips - 20 Mils:	\$0.31	\$8,639.70	\$0.31	\$8,639.70	\$0.34	\$9,475.80	\$0.40	\$11,148.00
Field Change Payment:	\$1.00	\$37,000.00	\$1.00	\$37,000.00	\$1.00	\$37,000.00	\$1.00	\$37,000.00
Asphalt Price Adjustment:	\$1.00	\$13,400.00	\$1.00	\$13,400.00	\$1.00	\$13,400.00	\$1.00	\$13,400.00

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
			Peckham Road Corp. Attn: Caleb Edelstein 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157	Kubricky-Jointa Lime, LLC. Attn: Jamie Flynn 269 Ballard Road Wilton, NY 12831 Ph: 518-584-2421	Commercial Paving Company, LLC Attn: Karlie Bolen 1380 Towpath Lane Fort Edward, NY 12828 Ph: 518-747-3649	Noel J. Brunell & Son, Inc, Attn: Emilie Simoneau 7441 U.S. Route 9 Plattsburgh, NY 12901 Ph: 518-561-1290		
<b>ITEMIZED BREAKDOWN PROJECT #26-6</b>								
Fuel Price Adjustment:	\$1.00	\$9,700.00	\$1.00	\$9,700.00	\$1.00	\$9,700.00	\$1.00	\$9,700.00
SUBTOTAL:		\$573,751.30		\$625,313.00		\$623,404.18		\$573,036.05
MOBILIZATION:		\$8,850.00		\$7,683.82		\$13,450.00		\$18,300.00
BASE BID TOTAL:		\$582,601.30		\$632,996.82		\$636,854.18		\$591,336.05

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>							
	<b>UNIT PRICE</b>	<b>TOTAL</b>						
<b>ITEMIZED BREAKDOWN PROJECT #26-7</b>								
Shoulder Backup Material:	\$90.50	\$12,217.50	\$42.91	\$5,792.85	\$43.00	\$5,805.00	\$90.00	\$121,501.00
Truing & Leveling F9, HMA, 80 Series Compaction:	\$87.50	\$7,262.50	\$129.73	\$10,767.59	\$113.00	\$9,379.00	\$118.85	\$9,864.55
12.5 F2 Top Course HMA, 70 Series Compaction:	\$89.50	\$98,987.00	\$102.99	\$113,906.94	\$91.00	\$100,646.00	\$88.65	\$98,046.90
Diluted Tack Coat:	\$2.05	\$1,818.35	\$3.40	\$2,981.80	\$6.00	\$5,262.00	\$5.45	\$4,779.65
Production Cold Milling of Bituminous Concrete:	\$2.00	\$25,042.00	\$1.97	\$24,666.37	\$2.69	\$33,681.49	\$1.35	\$16,903.35
Misc. Cold Milling of Bituminous Concrete:	\$28.25	\$1,130.00	\$29.87	\$1,194.80	\$65.50	\$2,620.00	\$12.25	\$490.00
HMA Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips:	\$800.00	\$12,000.00	\$301.02	\$4,515.30	\$444.00	\$6,600.00	\$292.00	\$4,380.00
Basic Work Zone Traffic Control:	\$16,225.00	\$16,225.00	\$11,302.89	\$11,302.89	\$16,000.00	\$16,000.00	\$21,500.00	\$21,500.00
White Paint ReflectORIZED Pavement Strips - 20 Mils:	\$0.31	\$2,253.70	\$0.31	\$2,253.70	\$0.34	\$2,471.80	\$0.45	\$3,271.00
Yellow Paint ReflectORIZED Pavement Strips - 20 Mils:	\$0.31	\$2,253.70	\$0.31	\$2,253.70	\$0.34	\$2,471.80	\$0.45	\$3,271.00
White ReflectORIZED Preformed Pavement Strips:	\$3.99	\$275.31	\$3.99	\$275.31	\$4.39	\$302.91	\$6.00	\$414.00
Field Change Payment:	\$1.00	\$13,200.00	\$1.00	\$13,200.00	\$1.00	\$13,200.00	\$1.00	\$13,200.00

Peckham Road Corp.  
Attn: Caleb Edelstein  
438 Vaughn Road  
Hudson Falls, NY 12839  
Ph: 518-792-3157

Kubricky-Jointa Lime, LLC.  
Attn: Jamie Flynn  
269 Ballard Road  
Wilton, NY 12831  
Ph: 518-584-2421

Commercial Paving Company, LLC  
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1380 Towpath Lane  
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Noel J. Brunell & Son, Inc,  
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7441 U.S. Route 9  
Plattsburgh, NY 12901  
Ph: 518-561-1290



WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>							
	<b>UNIT PRICE</b>	<b>TOTAL</b>						
<b>ITEMIZED BREAKDOWN PROJECT #26-8</b>								
Shoulder Backup Material:	\$50.50	\$27,371.00	\$56.27	\$30,498.34				
Full Depth Reclamation of Asphalt Pavement:	\$6.70	\$81,297.80	\$6.87	\$83,360.58				
Aggregate for Full Depth Reclamation of Asphalt Pavement:	\$10.50	\$3,559.50	\$35.00	\$11,865.00				
Truing & Leveling F9, HMA, 80 Series Compaction:	\$85.50	\$6,156.00	\$87.71	\$6,315.12				
12.5 F2 Top Course HMA, 70 Series Compaction:	\$87.50	\$93,800.00	\$99.37	\$106,524.64				
19 F9 Binder Course HMA, 70 Series Compaction:	\$80.00	\$148,320.00	\$93.54	\$173,423.16				
Diluted Tack Coat:	\$2.00	\$2,912.00	\$3.40	\$4,950.40				
Asphalt Emulsion:	\$2.10	\$76,444.20	\$3.24	\$117,942.48				
HMA Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips:	\$325.00	\$14,625.00	\$240.79	\$10,835.55				
Basic Work Zone Traffic Control:	\$46,300.00	\$46,300.00	\$25,912.00	\$25,912.00				
Survey Operations:	\$2,150.00	\$2,150.00	\$2,982.15	\$2,982.15				
White Paint ReflectORIZED Pavement Strips - 20 Mils:	\$0.31	\$2,604.00	\$0.31	\$2,604.00				

Peckham Road Corp.  
Attn: Caleb Edelstein  
438 Vaughn Road  
Hudson Falls, NY 12839  
Ph: 518-792-3157

Kubricky-Jointa Lime, LLC.  
Attn: Jamie Flynn  
269 Ballard Road  
Wilton, NY 12831  
Ph: 518-584-2421

Commercial Paving Company, LLC  
Attn: Karlie Bolen  
1380 Towpath Lane  
Fort Edward, NY 12828  
Ph: 518-747-3649

Noel J. Brunell & Son, Inc,  
Attn: Emilie Simoneau  
7441 U.S. Route 9  
Plattsburgh, NY 12901  
Ph: 518-561-1290

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>							
	<b>UNIT PRICE</b>	<b>TOTAL</b>						
<b>ITEMIZED BREAKDOWN PROJECT #26-8</b> Yellow Paint ReflectORIZED Pavement Stripes - 20 Mils:	\$0.31	\$2,604.00	\$0.31	\$2,604.00				
White ReflectORIZED Preformed Pavement Stripes:	\$3.99	\$263.34	\$3.99	\$263.34				
Field Change Payment:	\$1.00	\$33,500.00	\$1.00	\$33,500.00				
Asphalt Price Adjustment:	\$1.00	\$16,700.00	\$1.00	\$16,700.00				
Fuel Price Adjustment:	\$1.00	\$6,700.00	\$1.00	\$6,700.00				
<b>SUBTOTAL:</b>	\$565,306.84		\$636,980.76					
<b>MOBILIZATION:</b>	\$21,000.00		\$14,683.50					
<b>BASE BID TOTAL:</b>	\$586,306.84		\$651,664.26					

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WARREN COUNTY BID TABULATION SHEET

<p><b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b></p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b> Peter Luizzi &amp; Bros. Contracting, Inc. Attn: Michael Alix 857 1<sup>st</sup> Street Watervliet, NY 12189 Ph: 518-482-8954</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b> New Castel Paving, LLC. Attn: Steve Radloff 1 Madison Street - Suite 100 Troy, NY 12180 Ph: 518-275-0226</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b> All States Construction, LLC. d/b/a Gorman Construction Attn: Allison Speenburgh 1473 Erie Blvd. - Suite 301 Schenectady, NY 12305 Ph: 518-462-5401</p>
<p><b>PROJECT NUMBER:</b></p>			
<p><b>PROJECT # 26-1 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>No Bid</p>	<p>No Bid</p>	<p>No Bid</p>
<p><b>PROJECT # 26-2 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>\$434,000.00</p>	<p>\$462,676.40</p>	<p>No Bid</p>
<p><b>PROJECT # 26-3 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>\$344,000.00</p>	<p>\$339,441.87</p>	<p>No Bid</p>
<p><b>PROJECT # 26-4 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>\$694,000.00</p>	<p>\$818,921.57</p>	<p>No Bid</p>
<p><b>PROJECT # 26-5 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>\$988,000.00</p>	<p>No Bid</p>	<p>No Bid</p>
<p><b>PROJECT # 26-6 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>No Bid</p>	<p>No Bid</p>	<p>No Bid</p>
<p><b>PROJECT # 26-7 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>No Bid</p>	<p>No Bid</p>	<p>No Bid</p>
<p><b>PROJECT # 26-8 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>No Bid</p>	<p>No Bid</p>	<p>\$820,991.57*</p>

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>ITEMIZED BREAKDOWN PROJECT #26-1</b>						
Shoulder Backup Material:						
Truing & Leveling F9, HMA, 80 Series Compaction:						
12.5 F2 Top Course HMA, 70 Series Compaction:						
Diluted Tack Coat:						
HMA Sidewalks, Driveways & Bicycle Paths & Vegetation Control Strips:						
Basic Work Zone Traffic Control:						
Cleaning Existing Pavement and/or Shoulder:						
White Paint ReflectORIZED Pavement Strips - 20 Mils:						
Yellow Paint ReflectORIZED Pavement Strips - 20 Mils:						
White ReflectORIZED Preformed Pavement Strips:						
Field Change Payment:						
Asphalt Price Adjustment:						

Peter Luizzi & Bros. Contracting, Inc.  
Attn: Michael Alix  
857 1<sup>st</sup> Street  
Watervliet, NY 12189  
Ph: 518-482-8954

New Castel Paving, LLC.  
Attn: Steve Radloff  
1 Madison Street - Suite 100  
Troy, NY 12180  
Ph: 518-275-0226

All States Construction, LLC.  
d/b/a Gorman Construction  
Attn: Allison Speenburgh  
1473 Erie Blvd. - Suite 301  
Schenectady, NY 12305  
Ph: 518-462-5401



WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>ITEMIZED BREAKDOWN PROJECT #26-2</b>						
Truing & Leveling F9, HMA, 80 Series Compaction:	\$125.00	\$10,625.00	\$117.35	\$9,974.75		
12.5 F2 Top Course HMA, 70 Series Compaction:	\$105.00	\$237,510.00	\$103.57	\$234,275.34		
Diluted Tack Coat:	\$7.00	\$12,551.00	\$6.52	\$11,690.36		
Production Cold Milling of Bituminous Concrete:	\$2.10	\$53,764.20	\$2.13	\$54,532.26		
Basic Work Zone Traffic Control:	\$17,540.00	\$17,540.00	\$51,907.64	\$51,907.64		
Removal & Repair of Deteriorated HMA Pavement:	\$125.00	\$12,500.00	\$62.61	\$6,261.00		
White Epoxy ReflectORIZED Pavement Strips - 15 Mils:	\$1.30	\$13,699.40	\$1.34	\$14,120.92		
Yellow Epoxy ReflectORIZED Pavement Stripes - 15 Mils:	\$1.30	\$9,474.40	\$1.34	\$9,765.92		
White ReflectORIZED Preformed Pavement Strips:	\$4.00	\$11,136.00	\$4.16	\$11,581.44		
White Preformed ReflectORIZED Pavement Letters:	\$100.00	\$1,600.00	\$104.26	\$1,668.16		

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WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b>  <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b>  <b>DATE: FEBRUARY 26, 2026</b>  <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>ITEMIZED BREAKDOWN PROJECT #26-3</b>						
Shoulder Backup Material:	\$55.00	\$12,155.00	\$49.28	\$10,890.88		
Truing & Leveling F9, HMA, 80 Series Compaction:	\$125.00	\$18,750.00	\$122.60	\$18,390.00		
12.5 F2 Top Course HMA, 70 Series Comp.	\$110.00	\$170,940.00	\$104.29	\$162,066.66		
Diluted Tack Coat:	\$7.00	\$8,624.00	\$6.52	\$8,032.64		
Production Cold Milling of Bituminous Concrete:	\$2.25	\$39,600.00	\$2.45	\$43,120.00		
HMA Sidewalks, Driveways & Bicycle Paths & Vegetation Control Strips:	\$200.00	\$9,600.00	\$273.02	\$13,104.96		
Basic Work Zone Traffic Control:	\$21,655.00	\$21,655.00	\$26,396.65	\$26,396.65		
Removal & Repair of Deteriorated HMA Pavement:	\$125.00	\$12,500.00	\$64.52	\$6,452.00		
White Paint ReflectORIZED Pavement Strips - 20 Mils:	\$0.31	\$4,092.00	\$0.32	\$4,224.00		
Yellow Paint ReflectORIZED Pavement Stripes - 20 Mils:	\$0.31	\$4,092.00	\$0.32	\$4,224.00		
White ReflectORIZED Preformed Pavement Strips:	\$4.00	\$1,392.00	\$4.18	\$1,454.64		
Field Change Payment:	\$1.00	\$17,500.00	\$1.00	\$17,500.00		

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WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>ITEMIZED BREAKDOWN PROJECT #26-3</b> Asphalt Price Adjustment: Fuel Price Adjustment: <b>SUBTOTAL:</b>	\$1.00	\$6,600.00	\$1.00	\$6,600.00		
	\$1.00	\$4,500.00	\$1.00	\$4,500.00		
		\$332,000.00		\$326,956.43		
<b>MOBILIZATION:</b>		\$12,000.00		\$12,485.44		
<b>BASE BID TOTAL:</b>		\$344,000.00		\$339,441.87		

Peter Luizzi & Bros.  
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WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>ITEMIZED BREAKDOWN PROJECT #26-4</b>						
Truing & Leveling F9, HMA, 80 Series Compaction:	\$125.00	\$21,000.00	\$131.18	\$22,038.24		
12.5 F2 Top Course HMA, 70 Series Compaction:	\$110.00	\$347,820.00	\$110.41	\$349,116.42		
Diluted Tack Coat:	\$7.00	\$17,549.00	\$7.46	\$18,702.22		
Production Cold Milling of Bituminous Concrete:	\$2.20	\$78,764.40	\$3.31	\$118,504.62		
HMA Sidewalks, Driveways & Bicycle Paths & Vegetation Control Strips:	\$250.00	\$3,250.00	\$344.87	\$4,483.31		
Basic Work Zone Traffic Control:	\$48,513.00	\$48,513.00	\$122,008.39	\$122,008.39		
White Epoxy ReflectORIZED Pavement Strips - 15 Mils:	\$1.30	\$19,013.80	\$1.39	\$20,330.14		
Yellow Epoxy ReflectORIZED Pavement Stripes - 15 Mils:	\$1.30	\$19,533.80	\$1.39	\$20,886.14		
White ReflectORIZED Preformed Pavement Stripes:	\$4.00	\$33,456.00	\$4.30	\$35,965.20		
White Preformed ReflectORIZED Pavement Letters:	\$100.00	\$12,400.00	\$107.67	\$13,351.08		

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	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>ITEMIZED BREAKDOWN PROJECT #26-4</b> White Preformed ReflectORIZED Pavement Symbols:						
Field Change Payment:	\$1.00	\$36,300.00	\$1.00	\$36,300.00		
Asphalt Price Adjustment:	\$1.00	\$11,900.00	\$1.00	\$11,900.00		
Fuel Price Adjustment:	\$1.00	\$7,700.00	\$1.00	\$7,700.00		
SUBTOTAL:		\$674,000.00		\$799,374.88		
MOBILIZATION:		\$20,000.00		\$19,546.69		
BASE BID TOTAL:		\$694,000.00		\$818,921.57		

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	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>ITEMIZED BREAKDOWN PROJECT #26-5</b>						
Shoulder Backup Material:	\$40.00	\$35,520.00				
Truing & Leveling F9, HMA, 80 Series Compaction:	\$125.00	\$12,250.00				
12.5 F2 Top Course HMA, 70 Series Compaction:	\$100.00	\$257,000.00				
19 F9 Binder Course HMA, 70 Series Compaction:	\$94.00	\$418,394.00				
Diluted Tack Coat:	\$7.00	\$24,451.00				
Production Cold Milling of Bituminous Concrete:	\$3.00	\$87,309.00				
HMA Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips:	\$200.00	\$6,400.00				
Basic Work Zone Traffic Control:	\$18,695.00	\$18,695.00				
White Paint ReflectORIZED Pavement Strips - 20 Mils:	\$0.31	\$6,370.50				
Yellow Paint ReflectORIZED Pavement Strips - 20 Mils:	\$0.31	\$6,370.50				
White ReflectORIZED Preformed Pavement Strips:	\$4.00	\$240.00				

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Contracting, Inc.  
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857 1<sup>st</sup> Street  
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WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>ITEMIZED BREAKDOWN PROJECT #26-5</b>						
Field Change Payment:	\$1.00	\$53,300.00				
Asphalt Price Adjustment:	\$1.00	\$23,800.00				
Fuel Price Adjustment:	\$1.00	\$13,900.00				
<b>SUBTOTAL:</b>		\$964,000.00				
<b>MOBILIZATION:</b>		\$24,000.00				
<b>BASE BID TOTAL:</b>		\$988,000.00				

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	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>ITEMIZED BREAKDOWN PROJECT #26-6</b>						
Shoulder Backup Material:						
Truing & Leveling F9, HMA, 80 Series Compaction:						
12.5 F2 Top Course HMA, 70 Series Compaction:						
Diluted Tack Coat:						
Production Cold Milling of Bituminous Concrete:						
HMA Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips:						
Basic Work Zone Traffic Control:						
Removal & Repair of Deteriorated HMA Pavement:						
White Paint ReflectORIZED Pavement Strips - 20 Mils:						
Yellow Paint ReflectORIZED Pavement Strips - 20 Mils:						
Field Change Payment:						
Asphalt Price Adjustment:						

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Ph: 518-462-5401

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>  Peter Luizzi & Bros. Contracting, Inc. Attn: Michael Alix 857 1 <sup>st</sup> Street Watervliet, NY 12189 Ph: 518-482-8954	<b>NAME &amp; ADDRESS OF BIDDER</b>  New Castel Paving, LLC. Attn: Steve Radloff 1 Madison Street - Suite 100 Troy, NY 12180 Ph: 518-275-0226	<b>NAME &amp; ADDRESS OF BIDDER</b>  All States Construction, LLC. d/b/a Gorman Construction Attn: Allison Speenburgh 1473 Erie Blvd. - Suite 301 Schenectady, NY 12305 Ph: 518-462-5401
	<b>UNIT PRICE</b>  	<b>UNIT PRICE</b>  	<b>UNIT PRICE</b>  
<b>ITEMIZED BREAKDOWN PROJECT #26-6</b>  Fuel Price Adjustment:  SUBTOTAL:  MOBILIZATION:  BASE BID TOTAL:	<b>TOTAL</b>  	<b>TOTAL</b>  	<b>TOTAL</b>  

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>ITEMIZED BREAKDOWN PROJECT #26-7</b>						
Shoulder Backup Material:						
Truing & Leveling F9, HMA, 80 Series Compaction:						
12.5 F2 Top Course HMA, 70 Series Compaction:						
Diluted Tack Coat:						
Production Cold Milling of Bituminous Concrete:						
Misc. Cold Milling of Bituminous Concrete:						
HMA Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips:						
Basic Work Zone Traffic Control:						
White Paint ReflectORIZED Pavement Strips - 20 Mils:						
Yellow Paint ReflectORIZED Pavement Strips - 20 Mils:						
White ReflectORIZED Preformed Pavement Strips:						
Field Change Payment:						

Peter Luizzi & Bros. Contracting, Inc.  
Attn: Michael Alix  
857 1<sup>st</sup> Street  
Watervliet, NY 12189  
Ph: 518-482-8954

New Castel Paving, LLC.  
Attn: Steve Radloff  
1 Madison Street - Suite 100  
Troy, NY 12180  
Ph: 518-275-0226

All States Construction, LLC.  
d/b/a Gorman Construction  
Attn: Allison Speenburgh  
1473 Erie Blvd. - Suite 301  
Schenectady, NY 12305  
Ph: 518-462-5401

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
	Peter Luizzi & Bros. Contracting, Inc. Attn: Michael Alix 857 1 <sup>st</sup> Street Watervliet, NY 12189 Ph: 518-482-8954		New Castel Paving, LLC. Attn: Steve Radloff 1 Madison Street - Suite 100 Troy, NY 12180 Ph: 518-275-0226		All States Construction, LLC. d/b/a Gorman Construction Attn: Allison Speenburgh 1473 Erie Blvd. - Suite 301 Schenectady, NY 12305 Ph: 518-462-5401	
<b>ITEMIZED BREAKDOWN PROJECT #26-7</b>						
Asphalt Price Adjustment:						
Fuel Price Adjustment:						
SUBTOTAL:						
MOBILIZATION:						
BASE BID TOTAL:						

WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 4-26</b> <b>ITEM(S): WARREN COUNTY 2026 HIGHWAY PROJECTS</b> <b>DATE: FEBRUARY 26, 2026</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
<b>ITEMIZED BREAKDOWN PROJECT #26-8</b>						
Shoulder Backup Material:			\$87.15	\$47,235.30		
Full Depth Reclamation of Asphalt Pavement:			\$6.87	\$83,360.58		
Aggregate for Full Depth Reclamation of Asphalt Pavement:			\$35.00	\$11,865.00		
Truing & Leveling F9, HMA, 80 Series Compaction:			\$90.21	\$6,495.12		
12.5 F2 Top Course HMA, 70 Series Compaction:			\$102.31	\$109,676.32		
19 F9 Binder Course HMA, 70 Series Compaction:			\$96.81	\$179,485.74		
Diluted Tack Coat:			\$4.06	\$5,911.36		
Asphalt Emulsion:			\$3.24	\$117,942.48		
HMA Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips:			\$302.52	\$13,613.40		
Basic Work Zone Traffic Control:			\$128,172.20	\$128,172.20		
Survey Operations:			\$21,229.87	\$21,229.87		
White Paint ReflectORIZED Pavement Strips - 20 Mils:			\$0.43	\$3,612.00		

All States Construction, LLC.  
d/b/a Gorman Construction  
Attn: Allison Speenburgh  
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Schenectady, NY 12305  
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New Castel Paving, LLC.  
Attn: Steve Radloff  
1 Madison Street - Suite 100  
Troy, NY 12180  
Ph: 518-275-0226

Peter Luizzi & Bros.  
Contracting, Inc.  
Attn: Michael Alix  
857 1<sup>st</sup> Street  
Watervliet, NY 12189  
Ph: 518-482-8954



# Warren County Board of Supervisors

## RESOLUTION NO. 105 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, DIAMOND, PATCHETT, NILES AND BEATY**

**AUTHORIZING AN INTERMUNICIPAL AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE TOWN OF QUEENSBURY TO ESTABLISH FUNDING FOR FUTURE WORK ON A COUNTY CULVERT LOCATED ON COUNTY ROUTE 39 (SUNNYSIDE EAST ROAD) AND PRE-FUNDING COSTS TO RELOCATE AND RE-INSTALL THE PROPOSED JENKINSVILLE WATER MAIN AND AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE ALL DOCUMENTS RELATING TO SAME**

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee agreed, to enter into an intermunicipal agreement with the Town of Queensbury to establish funding for future work on a county culvert located on County Route 39 (Sunnyside East Road) and requiring the Town of Queensbury to pre-fund costs to relocate and re-install the proposed Jenkinville Water Main in the amount of Four Hundred Seventy Five Thousand Dollars (\$475,000), for a term commencing upon execution by both parties and continuing until completion of all future work on the County culvert, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an intermunicipal agreement with the Town of Queensbury to establish funding for future work on a county culvert located on County Route 39 (Sunnyside East Road) and requiring the Town of Queensbury to pre-fund costs to relocate and re-install the proposed Jenkinville Water Main in the amount of Four Hundred Seventy Five Thousand Dollars (\$475,000), for a term commencing upon execution by both parties and continuing until completion of all future work on the County culvert, in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute any and all other necessary documents relating to said intermunicipal agreement, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 106 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS CONOVER, STRAINER, BRUNO, DIAMOND, PATCHETT, NILES AND BEATY**

**AUTHORIZING AGREEMENT WITH LOG JAM OF GLENS FALLS, INC. (THE LOG JAM RESTAURANT) FOR THE CREATION AND MAINTENANCE OF A FLOWER/POLLINATOR/SHRUB GARDEN AT THE WARREN COUNTY BIKE PATH**

WHEREAS, Warren County owns and maintains the Warren County Bike Path for public recreational use, and

WHEREAS, the Log Jam Restaurant has expressed interest in beautifying and maintaining a portion of the Warren County Bike Path, and

WHEREAS, the Superintendent of Public Works requested, and the Public Works Committee agreed, to enter into an agreement with Log Jam of Glens Falls, Inc., at no cost to the County, for the creation and maintenance of a flower/pollinator/shrub garden at the entrance of the Warren County Bike Path located near the bike off-ramp at the Factory Outlets near the intersection of State Route 149 and State Route 9 in Lake George, New York, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Log Jam of Glens Falls, Inc., 1484 State Route 9, Lake George, New York 12845, at no cost to the County, for the creation and maintenance of a flower/pollinator/shrub garden at the entrance of the Warren County Bike Path located near the bike off-ramp at the Factory Outlets near the intersection of State Route 149 and State Route 9 in Lake George, New York, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney.

# Warren County Board of Supervisors

## RESOLUTION NO. 107 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS RUNYON, CROCITTO, DRISCOLL, ETU, MADAY, TURNER AND CONOVER**

**ENACTING LOCAL LAW NO. 4 OF 2026, ENTITLED “A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 2 OF 2022, ‘A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2021, A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 5 OF 2021, A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014, WARREN COUNTY ETHICS AND DISCLOSURE LAW”**

WHEREAS, a proposed Local Law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled “A Local Law Amending and Updating Local Law No. 2 of 2022, ‘A Local Law Amending and Updating Local Law No. 6 of 2021, A Local Law Amending and Updating Local Law No. 5 of 2021, A Local Law Amending and Updating Local Law No. 6 of 2014,’” and

WHEREAS, the Board of Supervisors adopted Resolution No. 81 of 2026, which authorized a public hearing to be held by the Board of Supervisors on the 20<sup>th</sup> day of March, 2026, in the Supervisors’ Room in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 20<sup>th</sup> day of March, 2026, does hereby enact and adopt Local Law No. 4 of 2026, as annexed hereto.

**RESOLUTION NO. 107 OF 2026**

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**COUNTY OF WARREN  
LOCAL LAW NO. 4 OF 2026**

**“A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 2 OF 2022, ‘A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO.6 OF 2021, ‘A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 5 OF 2021, A LOCAL LAW AMENDING AND UPDATING LOCAL LAW NO. 6 OF 2014, WARREN COUNTY ETHICS AND DISCLOSURE LAW”**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York as follows:

SECTION 1. Title. This Local Law shall be entitled “A Local Law Amending and Updating Local Law No. 2 of 2022, ‘A Local Law Amending and Updating Local Law No. 6 of 2021, A Local Law Amending and Updating Local Law No. 5 of 2021, A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law.”

SECTION 2. Purpose. To update the Local Law to reflect Article 18 of the General Municipal Law provisions and to amend the Financial Disclosure Form included as “Appendix B” in the Warren County Ethics and Disclosure Law intended to ensure that officers and employees for the County of Warren hold their positions to serve and benefit the public, and not for obtaining unwarranted personal or private gain in the exercise and performance of their official powers and duties. The Board of Supervisors recognizes that, in furtherance of this fundamental principle, there is a need for clear and reasonable standards of ethical conduct. This code of ethics establishes those standards.

SECTION 3. Definitions.

- (a) “Board” means Warren County Board of Supervisors.
- (b) “Code” or “Code of Ethics” means this Code of Ethics.
- (c) “Contract”: means any claim, account or demand against or agreement with a municipality, express or implied, and shall include the designation of a depository of public funds and the designation of a newspaper, including but not limited to an official newspaper, for the publication of any notice, resolution, ordinance, or other proceeding where such publication is required or authorized by law.
- (d) “County of Warren” or “County” means the municipal government organized under the laws of the State of New York with a principal place of business located at 1340 State Route 9, Lake George, New York 12845, and its officers, employees, departments, offices, boards and agencies.
- (e) “Gift” means anything of value, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or anything of value in any other form. The value of a gift is the gift’s fair market value, determined by the retail cost of the item or the fair market value of a comparable item. The fair market value of a ticket entitling the holder to food, refreshments, entertainment, or any other benefit is the face value of the ticket, or the actual cost to the donor, whichever is greater.
- (f) “Interest” means a direct or indirect financial or material benefit accruing to a municipal officer or employee as a result of a contract with the municipality which such officer or employee serves, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the municipality or an area of the municipality, or a lawful class of such residents or taxpayers. A municipal officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse, or a member of their household, is an owner, partner, member, director, officer, employee, or directly, collectively, or indirectly owns or controls more than five percent (5%) of the organization’s outstanding stock, or any other form of ownership in the organization.
- (g) “Member of their Household” means any person residing in the same household as a County officer or employee and such residence is the person’s primary residence, without regard for familial relationship.
- (h) “Municipality” means a county, city, town, village, school district, consolidated health district, county vocational education and extension board, public library, board of cooperative educational services, urban renewal agency, a joint water works system established pursuant to chapter six hundred fifty-four of the laws of nineteen hundred twenty-seven, or a town or county improvement district, district corporation, or other district or a joint service established for the purpose of carrying on, performing or financing one or more improvements or services

intended to benefit the health, welfare, safety or convenience of the inhabitants of such governmental units or to benefit the real property within such units, an industrial development agency but shall have no application to a city having a population of one million or more or to a county, school district, or other public agency or facility therein, and shall include Adirondack Community College.

- (i) "Municipal officer or employee" means an officer or employee of a municipality, whether paid or unpaid, including members of any administrative board, commission or other agency thereof and in the case of a county, shall be deemed to also include any officer or employee paid from county funds. No person shall be deemed to be a municipal officer or employee solely by reason of being a volunteer firefighter or civil defense volunteer, except a fire chief or assistant fire chief.
- (j) "Sporadic" means less than four times during any twelve (12) month period.
- (k) "Relative" means a person's spouse, child, stepchild, stepparent, or other person who is a direct descendent of the grandparents of such person or the spouse of such person.
- (l) "Spouse" means a husband or wife of the municipal officer or employee unless living separate and apart with the intention of terminating the marriage, or separated pursuant to either a judicial order, decree or judgment, or a legally binding separation agreement.

SECTION 4. Applicability. This code of ethics applies to the officers and employees for the County of Warren and shall replace and supersede all Warren County Code of Ethics, dated 2014, 2021, and 2022. The provisions of this Code of Ethics shall apply in addition to all applicable State and local laws relating to conflicts of interest and ethics including, but not limited to, Article 18 of the General Municipal Law and all rules, regulations, policies and procedures of the County of Warren.

SECTION 5. Prohibition on use of municipal position for personal or private gain. No municipal officer or employee shall use their municipal position or official powers and duties to secure a financial or material benefit for themselves, a Relative, a Member of their Household, or for any private organization in which they are deemed to have an Interest.

SECTION 6. Disclosure of Interest in legislation and other matters.

- (a) Whenever a matter requiring the exercise of discretion comes before a municipal officer or employee, either individually or as a member of a board, and disposition of the matter could result in a direct or indirect financial or material benefit to themselves, a Relative, a member of their Household, or any private organization in which they are deemed to have an Interest, the County officer or employee shall refrain from the exercise of discretion in the matter.
- (b) The County officer or employee shall disclose, in writing, the nature of the Interest by completing the "Outside Interest Form" as required by Section 8 as provided at Appendix "A" herein. The Outside Interest Form disclosure shall be made when the matter requiring disclosure first comes before the County officer or employee, or when the County officer or employee first acquires knowledge of the Interest requiring disclosure, whichever occurs first.

SECTION 7. Interests in Contracts Prohibited.

- (a) No County officer or employee may have an Interest in a contract with the County of Warren that is prohibited by sections 801 and 802 of the General Municipal Law.
- (b) Every County officer and employee shall disclose an Interest in any County contract at the time and in the manner required by section 803 of the General Municipal Law, and this Code of Ethics.

SECTION 8. Outside Interest Form.

- (a) Any County officer or employee, to include their spouse or a Member of their Household, that engages in any outside activity with any business entity, for-profit or not-for-profit, or maintains any financial relationship with the County of Warren as an employee, contractor, consultant, owner, partner, Board member, or passive investor shall complete and file an Outside Interest Form, as provided at Appendix "A."
- (b) Any County officer or employee that provides to or receives from the County of Warren any client referrals, either individually or for the benefit of any business entity as provided by Section 8(a) above, shall complete and file an Outside Interest Form, as provided at Appendix "A."

**RESOLUTION NO. 107 OF 2026**

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- (c) Any County officer or employee, to include their spouse or a Member of their Household, that competes with the County of Warren or any of its departments or offices, either individually or for the benefit of any business entity as provided by Section 8(a) above, shall complete and file an Outside Interest Form, as provided at Appendix "A."
- (d) In the case of a person serving as a municipal officer elected to a public office, the Outside Interest Form shall be filed with the Clerk of the Board of Supervisors.
- (e) In the case of all municipal officers and employees not elected to a public office, the Outside Interest Form shall be submitted to the filer's Department Head or, if the filer does not have a Department Head, then the Outside Interest Form shall be filed with the County officer, employee or board having the power to appoint such person to the title and position held, with a copy filed with the County Attorney.
- (f) In the case of a County officer or employee appointed to serve on any municipal board or committee by or through the County of Warren, then a copy of the Outside Interest Form shall be filed with the Clerk of the Board of Supervisors.
- (g) All Outside Interest Forms filed with the Clerk of the Board of Supervisors shall be made public at the next scheduled meeting of the Board of Supervisors, through publication, and shall be included by reference in the minutes of the meeting.

**SECTION 9: Annual Financial Disclosure Statements.**

- (a) All County officers and employees shall comply with the requirements set forth by General Municipal Law, Article 18, and any amendments or revisions related to the filing of financial disclosure statements, as well as this Code of Ethics.
- (b) County Officers and Employees Required to File (Mandatory Filers). The County officers and employees holding titles and positions whose duties and responsibilities are described below shall be deemed Mandatory Filers and shall be required to complete, sign and file an annual financial disclosure statement every year:
  - (1) Elected officials;
  - (2) The heads of any department, office, agency, division, council, board, commission, authority or bureau of the County of Warren, and their deputies, and such other persons authorized to act on their behalf who make policy decisions;
  - (3) Officers and employees holding titles involved in policymaking, including members of boards, commissions and public authorities of the County of Warren. A person shall hold a policymaking position if they meet the following criteria, based upon either the powers and duties of the title held and that title's job description, or any applicable law or regulation, or based on the actual duties performed by such person:
    - a. They have been determined to be managerial pursuant to Civil Service Law §201(7) because they formulate policy; or
    - b. They are in the non-competitive class under §2.2 of the rules and regulations of the New York State Department of Civil Service, provided that the person holds a position that is designated in any applicable rules and regulations promulgated by the county civil service commission or County Personnel Officer pursuant to Civil Service Law §20, on the basis that the position requires the performance of functions influencing policy; or
    - c. They exercise responsibilities of a broad scope in the formulation of plans for the implementation of goals or policy for a county agency or acts as an advisor to an individual in such a position.
  - (4) Officers and employees that possess discretionary authority with respect to:
    - a. Contracts, leases, franchises, concessions, permits, or licenses; or
    - b. The purchase, sale, rental, or lease of real property, personal property, or services, or a contract therefore; or
    - c. The obtaining of grants of money or loans; or
    - d. Inspections; or
    - e. The adoption or repeal of any rule or regulation having the force and effect of law.
  - (5) A non-exhaustive, representative list of County officers and employees mandated to file annual financial disclosure statements is set forth at Appendix "B" and incorporated by reference herein.
- (c) Approved Format for Financial Disclosure Statement. Each Mandatory Filer shall complete the annual financial

**RESOLUTION NO. 107 OF 2026**

**PAGE 5 OF 20**

disclosure statement in the form set forth at Appendix “C” herein.

- (d) Time and Place for Filing. The annual financial disclosure statements shall be filed with the County Attorney’s Office no later than the 31st of January each year. The failure to file an annual financial disclosure statement may subject a Mandatory Filer to discipline.
- (e) Board of Ethics Review. The Board of Ethics shall have authority to review all filed annual financial disclosure statements, to request additional information from any Mandatory Filers, as needed to determine questions that may arise under State law or this Code of Ethics.
  - (1) A complete list of all annual financial disclosure statements filed with the County Attorney’s Office shall be made available for inspection and review by the Board of Ethics members by February 14th of each year, or within fifteen (15) days after the Board of Ethics has been appointed and sworn.
  - (2) The Board of Ethics shall adopt procedures to address a Mandatory Filer which fail to file an annual financial disclosure statement, or files a Financial Disclosure Statement deemed incomplete, or which raised a material question which requires the Board of Ethics to obtain additional information from the Mandatory Filer.
  - (3) The County Attorney’s Office shall assist the Board of Ethics to accomplish the ministerial acts required for the Board of Ethics to accomplish their assigned tasks.
  - (4) The Board of Ethics shall notify the County Administrator and Board of Supervisors, in writing, whether all Mandatory Filers have completed the requirements of this section and advise of any Mandatory Filer that failed to file or filed an incomplete annual financial disclosure statement, as of April 30th each year.
  - (5) Updated financial disclosure statements shall be filed by Mandatory Filers during each calendar year when a material change of circumstances which warrant supplemental disclosure occurs and all such updated financial disclosure statements shall be filed with the County Attorney’s Office and submitted to the Board of Ethics for review.

**SECTION 10. Recusal.**

- (a) No County officer or employee may participate, either directly or indirectly, in any decision, or take any official action upon any matter requiring the exercise of discretion, including discussing the matter during a public meeting and any executive session, or voting upon such a matter, when they know, should know, or have reason to know that the action may confer a direct or indirect financial or material benefit on themselves, a Relative, a Member of their Household, or any private organization in which they are deemed to have an Interest.
- (b) Any Interest requiring recusal must be set forth on the filer’s annual Financial Disclosure Statement.
- (c) Any County officer or employee recusing from a matter should report the Interest which caused the recusal on an Outside Interest Form, as required by Section 6.
- (d) In the event that this section prohibits a municipal officer or employee from exercising or performing a power or duty:
  - (1) if the power or duty is vested in a municipal officer as a member of a board, then the power or duty shall be exercised or performed by the other members of the board; or
  - (2) if the power or duty that is vested in a municipal officer individually, then the power or duty shall be exercised or performed by their deputy or, if the officer does not have a deputy, the power or duty shall be performed by another person to whom the officer may lawfully delegate the function; or
  - (3) if the power or duty is vested in a municipal employee, they shall refer the matter to their immediate supervisor, and the immediate supervisor shall designate another person to exercise or perform the power or duty.

**SECTION 11. Prohibition inapplicable; disclosure and recusal not required.**

- (a) This Code’s prohibition on use of a municipal position (section 5), disclosure requirements (sections 6, 8 and 9), and requirements relating to recusal (section 10), shall not apply with respect to the following matters:
  - (1) adoption of the County of Warren’s annual budget;
  - (2) any matter requiring the exercise of discretion that directly affects any of the following groups of people or a lawful class of such groups:
    - (i) all municipal officers or employees;
    - (ii) all residents or taxpayers of the municipality or an area of the municipality; or
    - (iii) the general public; or

- (3) any matter that does not require the exercise of discretion.
- (b) Recusal shall not be required with respect to any matter:
  - (1) which comes before the Warren County Board of Supervisors or standing Committee or Special Committee thereof when a majority of the board's total membership or committee's total membership would otherwise be prohibited from acting by section 10 of this Code; or
  - (2) which comes before a municipal officer when the officer would be prohibited from acting by section 10 of this Code and the matter cannot be lawfully delegated to another person.

**SECTION 12. Investments in conflict with official duties.**

- (a) No County officer or employee may acquire the following investments:
  - (1) investments that can be reasonably expected to require more than Sporadic recusal under section 10 of this Code; or
  - (2) investments that would otherwise impair the person's independence of judgment in the exercise or performance of their official powers and duties.
- (b) This section does not prohibit a County officer or employee from acquiring any other investments or the following assets:
  - (1) real property located within Warren County and used as a personal primary residence;
  - (2) less than five percent (5%) of the stock of a publicly traded corporation; or
  - (3) bonds or notes issued by a municipality and acquired more than one year after the date on which the bonds or notes were originally issued.

**SECTION 13. Private employment in conflict with official duties.** No County officer or employee, during their tenure as a municipal officer or employee, may engage in any private employment, including the rendition of any business, commercial, professional or other types of services, and including serving as a Board member, consultant, contractor or passive investor of an entity that: engages in any business or maintains any relationship with the County of Warren, provides to or oversees from the County of Warren any client referrals; or competes with the County of Warren, if such private employment or activity:

- (a) may be expected to require more than Sporadic recusal, pursuant to sections 10 and 12 of this Code;
- (b) may be expected to require disclosure or use of confidential information gained through service as a municipal officer or employee; or
- (c) violates section 805-a(1)(c) of the General Municipal Law which prohibits receiving, or entering into any agreement, express or implied, for compensation for services rendered in relation to any matter before any municipality of which they are an officer, member, or employee or of any municipal agency over which they have jurisdiction or to which they have the power to appoint any member, officer or employee; or
- (d) violates section 805-a(1)(d) of the General Municipal Law which prohibits receiving, or entering into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any agency of their municipality, whereby their compensation is to be dependent or contingent upon any action by such municipal agency with respect to such matter, provided that this paragraph shall not prohibit the fixing at any time of fees based upon the reasonable value of the services rendered; or
- (e) requires representation of a person or organization other than the County of Warren in connection with litigation, negotiations or any other matter to which the County of Warren is a party.

**SECTION 14. Future employment.**

- (a) No County officer or employee may ask for, pursue or accept a private post-government employment opportunity with any person or organization that has a matter requiring the exercise of discretion pending before the County officer or employee, either individually or as a member of a board, while the matter is pending or within the thirty (30) days following final disposition of the matter.
- (b) No County officer or employee, for the two-year period after serving as a County officer or employee, may represent or render services to a private person or organization in connection with any matter involving the exercise of discretion before any County of Warren department, office, board, or comparable organizational unit for which they served.

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- (c) No County officer or employee, at any time after serving as a County officer or employee, may represent or render services to a private person or organization in connection with any particular transaction in which they personally and substantially participated while serving as a County officer or employee.

SECTION 15. Personal representations and claims permitted. This Code shall not be construed as prohibiting a County officer or employee from:

- (a) representing themselves, their spouse, or their minor children before the County of Warren; or
- (b) asserting a claim against the County of Warren on their own behalf, or on behalf of their spouse or their minor children.

SECTION 16. Use of County resources.

- (a) County resources shall be used only for lawful County purposes.
- (b) County resources include, but are not limited to the County's personnel, as well as the County's money, vehicles, equipment, materials, supplies, and other County property. County resources shall include the County's computer data network, to include but not limited to the use of County hardware to access the County computer data network, and the County's software programs and applications, as more fully governed by the County's Computer Use policy, which is incorporated by reference herein.
- (c) No County officer or employee may use or permit the use of County resources for personal or private purposes, but this provision shall not be construed as prohibiting:
  - (1) The use of County resources authorized by law or municipal policy;
  - (2) The use of County resources for personal or private purposes when provided to a County officer or employee as part of their compensation; or
  - (3) The occasional and incidental use during the business day of County telephones and the computer data network for necessary personal matters such as family care and changes in work schedule.

SECTION 17. Nepotism. Except as otherwise required by law:

- (a) No County officer or employee shall induce another person to hire a Relative of the officer or employee, or a Member of their Household;
- (b) No County officer or employee, either individually or as a member of a board, may participate in any decision to appoint, hire, promote, discipline or discharge a Relative or Member of their Household for any title or position at, for, or within the County of Warren, or a County of Warren board, except as follows:
  - (1) A Department Head may undertake to appoint, hire, promote, discipline or discharge a Relative or a Member of their Household, only if no other County officer or employee can undertake the action, and the action is undertaken in accordance with the Civil Service Law and Rules promulgated thereunder for competitive positions; or
  - (2) In all other cases, a Department Head may undertake to appoint, hire, promote, discipline or discharge a Relative or a Member of their Household, only if no other County officer or employee can undertake the action and the Department Head obtains approval from the Board of Supervisors prior to undertaking the action contemplated.
- (c) No County officer or employee may immediately or directly manage and/or supervise a Relative or member of their Household in the performance of the Relative's or a Member of their Household's official powers or duties. If a County officer or employee would be responsible for the management or supervision of a Relative or a Member of their Household, an alternative supervisory arrangement must be made and documented to manage and supervise the Relative or the Member of their Household; the management and supervision must be undertaken pursuant to Civil Service Law and Rules, if applicable, and any decision to appoint, hire, promote, discipline or discharge must be in accordance with subdivision (b) above.
- (d) Any County officer or employee, or prospective officer or employee, may request a written advisory opinion from the Board of Ethics regarding the implementation of this Section as to a specific Relative or Member of their Household.

**SECTION 18. Political Solicitations.**

- (a) No County officer or employee shall directly or indirectly compel or induce a subordinate County officer or employee to make, or promise to make, any political contribution, whether by gift of money, service, or other thing of value.
- (b) No County officer or employee may act or decline to act in relation to appointing, hiring or promoting, discharging, disciplining, or in any manner changing the official rank, status or compensation of any County officer or employee, or an applicant for a position as a County officer or employee, on the basis of the giving or withholding or neglecting to make any contribution of money or service or any other valuable thing for any political purpose.

**SECTION 19. Confidential Information.** No County officer or employee who requires confidential information in the course of exercising or performing their official powers or duties may disclose or use such information unless the disclosure or use is required by law, or in the course of exercising or performing their official powers and duties.

**SECTION 20. Gifts.**

- (a) Prohibited Gifts. No County officer or employee, their spouse, or Member of their Household, shall solicit, accept or receive a gift in violation of section 805-a(1)(a) of the General Municipal Law or in violation of this section.
- (b) Solicitation of Gifts Prohibited. No County officer or employee, their spouse, or Member of their Household, may directly or indirectly solicit any gift.
- (c) Certain Gifts Prohibited. No County officer or employee, their spouse, or other Member of their Household, may accept or receive any unsolicited gift, or multiple gifts from the same donor, individually or collectively, having an annual aggregate value of Seventy-Five Dollars (\$75.00) or more, if the gift:
  - (1) reasonably appears to be intended to influence the County officer or employee in the exercise or performance of their official powers or duties; or
  - (2) reasonably could be expected to influence the County officer or employee in the exercise or performance of their official powers or duties; or
  - (3) is intended as a reward for any official action on the part of the County officer or employee.
- (d) Aggregating multiple gifts from same donor. The determination of whether multiple gifts from a single donor exceed Seventy-Five Dollars (\$75.00) shall be determined by adding together the value of all gifts received by a County officer or employee, their spouse, or a Member of their Household, during the twelve (12) month period preceding the receipt of the most recent gift from an individual donor or any corporate interest or business entity with whom the individual donor is associated (i.e. an officer, director, partner, employee, agent, contractor or consultant).
- (e) Presumptions for gifts.
  - (1) A gift to a County officer or employee, their spouse, or a Member of their Household shall be presumed to be intended to influence the exercise or performance of their official powers or duties when the gift is from a private person or organization that seeks County of Warren action involving the exercise of discretion by or with the participation of the officer or employee.
  - (2) A gift to a County officer or employee, their spouse, or a Member of their Household shall be presumed to be intended as a reward for official action when the gift is from a private person or organization that obtained County of Warren action which involved the exercise of discretion by, or with, the participation of the County officer or employee during the twelve (12) month period preceding the gift.
- (f) Gifts Not Prohibited. This section does not prohibit any other gift, including:
  - (1) gifts made to the County of Warren;
  - (2) gifts from a person with a family or personal relationship with the County officer or employee, their spouse, or a Member of their Household, when the circumstances make it clear that the personal relationship, rather than the title or position held by the County officer or employee, is the primary motivating factor for the gift;
  - (3) gifts given on special occasions, such as marriage, illness, or retirement, which are modest, reasonable and customary;
  - (4) unsolicited advertising or promotional material of little intrinsic value, such as pens, pencils, note pads, and calendars;

- (5) awards and plaques having a value of less than Two Hundred and Fifty Dollars (\$250.00) when presented publicly in recognition of service as a County officer or employee, or in recognition of service to the community unrelated to their position as a County officer or employee;
- (6) meals and refreshments provided when a County officer or employee is a speaker or participant at a job-related professional or educational conference or program, and the meals and refreshments are made available to all participants; or
- (7) receipt of a prize or other item of value worth less than Two-Hundred and Fifty Dollars (\$250.00) when such prize was received by the County officer or employee while in attendance at a job-related professional educational conference or program and all attendees were included in a blind drawing or could have been included in the blind drawing for the prize.

**SECTION 21. Board of Ethics.**

- (a) There is hereby established a Board of Ethics for the County of Warren.
- (b) Composition. The Board of Ethics shall consist of seven (7) primary members and as many alternate members are deemed appropriate by the Board of Supervisors. All members and alternate members shall be deemed officers of the County of Warren. Alternate members shall serve in the event a primary member is unable to serve at any meeting due to illness, unavailability, or when a conflict is presented.
- (c) Appointment. All members of the Board of Ethics shall be appointed by the Board of Supervisors and shall serve at the pleasure of the Board of Supervisors.
- (d) Term. The term of appointment for members shall run concurrent with the term of the Board of Supervisors.
- (e) Qualifications. All members shall maintain a primary residence in the State of New York and Warren County at the time of appointment and during the entire term of appointment, in accordance with Public Officers Law. Members shall be selected based upon their education, experience, demonstrated integrity, commitment to honesty, and selfless desire to serve the public.
  - (1) No member shall be a municipal officer or employee for any Municipality located in Warren County.
  - (2) No member of the Board of Ethics shall be an official, officer or committee person of a political party or hold any similar office or title in a political party at the time of appointment or during their term.
- (f) Compensation. Members of the Board of Ethics shall not receive any salary, compensation, or other employee benefits, for their services as members of the Board of Ethics.
- (g) Role of Board of Ethics. The role of the Board of Ethics shall be limited to providing recommendations to the Board of Supervisors which shall be purely advisory and which does not require further action by the Board of Supervisors.
- (h) Responsibilities of the Board of Ethics.
  - (1) Advisory Opinions. The Board of Ethics shall render advisory opinions with respect to Article 18 of the General Municipal Law and this Code. Such advisory opinions must be rendered pursuant to a written request per the rules and regulations promulgated by the Board of Ethics.
  - (2) Amendment of Code. The Board of Ethics may submit written recommendations to the Board of Supervisors regarding proposed amendments to the Code of Ethics not more than once each calendar year.
  - (3) Ethics Complaints. The Board of Ethics may accept written complaints or allegation of a conflict of interest or violation of this Code alleged against any County officer or employee from any source. The Board of Ethics may initiate an investigation upon its own motion, or upon receipt of a sworn complaint alleging a violation. The Board of Ethics shall have the advice of legal counsel employed by the Board of Ethics, or if none, the Warren County Attorney or their designee.
  - (4) Rules and Regulations. The Board of Ethics is authorized to establish rules and regulations necessary for the proper discharge of their duties and may amend such rules and regulations as deemed necessary, upon the majority vote of the Board of Ethics.
  - (5) Meetings. Members of the Board of Ethics shall meet at least twice each calendar year to review annual financial disclosure statements and thereafter, as needed. Documentation of the meeting date and time shall be provided to the County Attorney's office and the Clerk of the Board of Supervisors. The Board of Ethics is not designated a "public body: as defined by Public Officers Law § 102(2) and only serves as an advisory body to the Board of Supervisors.

**RESOLUTION NO. 107 OF 2026**

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- (6) Ministerial Tasks. The Board of Ethics may utilize the services of the Warren County Attorney's Office for ministerial tasks required to accomplish their responsibilities. The Warren County Attorney's Office shall serve as the official repository of records for the Board of Ethics, as the mailing address for the Board of Ethics, and the agent for service of process for the Board of Ethics.
- (i) Members of the Board of Ethics shall be appointed for the remainder of the current term within sixty (60) days of the effective date of this Local Law and they shall comply with the Local Law immediately upon appointment.

**SECTION 22: Annual Ethics Training.**

- (a) Every County officer and employee employed on January 1st shall complete an annual ethics training course no later than January 31st of each calendar year. Any officer or employee that begins employment after January 1st of the calendar year shall complete the annual ethics training within ten (10) calendar days following their first day of appointment or employment, and each year thereafter.
- (b) The annual ethics training shall provide instruction regarding the legal and ethical obligations of County officers and employees while serving the County of Warren and the content of such training shall be determined by the County Administrator.
- (c) The Director of Information Technology shall track and report to the County Administrator all employees which complete annual ethics training through the County's computer data network and the County Administrator shall ensure all County officers and employee comply with this section.
- (d) Department Heads supervising County employees without access to the County's computer data network shall report to the County Administrator by name and title, each employee which completed ethics training and the date completed.

**SECTION 23. Posting and distribution.**

- (a) The Clerk of the Board of Supervisors, or their designee, shall promptly cause a copy of this Local Law, and a copy of any amendment to this Local Law, to be posted publicly and conspicuously in each building under the County of Warren's control. The code must be posted within ten (10) days following the date on which the Local Law takes effect. An amendment to the Local Law must be posted within ten (10) days following the date on which the amendment takes effect. Prior to January 31st of each calendar year, the Clerk of the Board will confirm that the most current version of this Local Law remains posted publicly and conspicuously in each building under the County's control.
- (b) The Warren County Administrator or their designee must promptly cause a copy of this Local Law, including any amendments to the Local Law, to be distributed, electronically or in hard copy, to every person who is or becomes an officer and employee of the County of Warren, and receipt by every employee shall be acknowledged in a manner and form determined by the County Administrator.
- (c) A copy of this Local Law shall be provided to all new officers and employees within ten (10) days of employment or assuming office, as the case may be.
- (d) Every County officer or employee who receives a copy of this Local Law or an amendment to the Local Law must acknowledge such receipt in writing or electronically. Such acknowledgments must be filed with the Clerk of the Board of Supervisors who shall maintain such acknowledgments as a public record.
- (e) The failure to post this Local Law or an amendment to the Local Law does not affect either the applicability or enforceability of the Local Law or the amendment.
- (f) The failure of a County officer or employee to receive a copy of this Local Law or an amendment to the Local Law, or to acknowledge receipt thereof, in writing, does not affect either the applicability or enforceability of the Local Law or any amendment to the Local Law.

**SECTION 24. Enforcement.** Any County officer or employee who violates this Local Law may be reprimanded, censured, fined, suspended or removed from office or employment in the manner provided by law. Any County officer or employee who is being disciplined for violation of this Local Law must be referred by the Department Head for the County officer or employee to the Board of Ethics as an ethics complaint. Any recommendation made by the Board of Ethics shall be placed in the permanent personnel file for such County officer or employee.

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SECTION 25. Severability. In the event that any provision of this Local Law shall be determined by a Court of Law to be illegal and/or unenforceable, the Local Law, to the extent the Courts have determined practical shall continue in full force and effect as if the said illegal or unenforceable provision were not contained a part thereof.

SECTION 26. Effective date. This Local Law shall take effect immediately upon filing with the Secretary of State.

**RESOLUTION NO. 107 OF 2026**

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**APPENDIX "A"  
Outside Interest Form for County of Warren**

Complete this form when required by section 8 of the Code of Ethics. The completed form must be filed as required by Section 8 of the Code.

Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

State the nature of your outside activities or those of your spouse, or a Member of your Household, in any entity that engages in any business with the County of Warren or maintains any other financial relationship with the County of Warren.

Describe the nature of your outside activities in any entity that provides to, or receives from, the County of Warren any client referrals.

Describe the nature of your outside activities or the activities of your spouse, or a Member of your Household, with any entity that competes with the County of Warren.

PREPARED AND SUBMITTED BY:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Date Received and Filed.*

\_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Date Filed

**APPENDIX "B"**

The following County of Warren officers and employees shall file a financial disclosure statement as provided by the Warren County Code of Ethics:

Supervisor, Warren County Board of Supervisors  
Clerk of the Warren County Board of Supervisors  
Deputy Clerk of the Warren County Board of Supervisors  
District Attorney  
Assistant District Attorney  
Public Defender  
Assistant Public Defender  
Warren County Administrator  
Assistant to the Warren County Administrator  
County Auditor  
County Treasurer  
Deputy County Treasurer  
Budget Officer  
Purchasing Agent  
Deputy Purchasing Agent  
Director of Real Property Tax Services  
Deputy Director of Real Property Tax Services  
County Clerk  
Deputy County Clerk  
County Attorney  
Assistant County Attorney  
Director, County Human Resources  
Personnel Officer  
Commissioners of Elections  
Deputy Commissioners of Elections  
Superintendent of Public Works  
Deputy Superintendent Public Works  
Deputy Superintendent Public Works/Operations  
Airport Manager  
Director of Probation  
Sheriff  
Undersheriff  
Lieutenant, Sheriff's Office  
Director of Public Health/Patient Services, Health Services  
Assistant Director Public Health  
Assistant Director Patient Services  
Director, Community Mental Health Services  
Assistant Director of Mental Health  
Commissioner of Social Services  
Deputy Commissioner of Social Services  
Social Services Attorney  
Assistant Social Services Attorney  
Director Countryside Adult Home  
Director of Workforce Development  
Director of Tourism  
Director of Weights & Measures  
Director, Office for the Aging  
County Historian

*Appendix "B" con't*

Warren County Planner  
Associate Warren County Planner  
Administrator, Fire Prevention and Building Code Enforcement  
Administrator, Self-Insurance  
Deputy Insurance Administrator  
Director, Veterans' Services Agency  
Director of Information Technology  
Director, Office of Emergency Services  
Fire Coordinator  
Executive Director Lake Champlain/Lake George Regional Planning Board  
Warren County Coroner  
Warren County Medical Examiner  
Director, Soil and Water Conservation District  
Members of the Board of Ethics

APPENDIX "C"

ANNUAL STATEMENT OF FINANCIAL DISCLOSURE COUNTY OF WARREN FORM F-100 FOR 20 \_\_\_\_

1. General Information

\_\_\_\_\_  
Last Name Middle Initial First Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Department or Agency

\_\_\_\_\_  
County Address

\_\_\_\_\_  
County Telephone

\_\_\_\_\_  
Primary Residence

2. Marital Status. If married, please give full name of spouse: \_\_\_\_\_  
Provide name and age for each child or stepchild to have, from oldest to youngest. Please list the address for any child or stepchild that does not reside primarily at your primary residence. If none, state "None" or "N/A".

- |    | <u>FULL NAME:</u> | <u>AGE:</u> | <u>ADDRESS (Town &amp; State only):</u> |
|----|-------------------|-------------|---|
| A. | _____             | _____       | _____;                                  |
| B. | _____             | _____       | _____;                                  |
| C. | _____             | _____       | _____;                                  |
| D. | _____             | _____       | _____;                                  |
| E. | _____             | _____       | _____;                                  |
| F. | _____             | _____       | _____;                                  |
| G. | _____             | _____       | _____;                                  |
| H. | _____             | _____       | _____.                                  |

*(Please list any additional children on separate paper)*



**RESOLUTION NO. 107 OF 2026**

*Appendix C, con't*

B. Outside Employment. State your name, your spouse's name, or the name of any Member of your Household that holds any outside occupation, employment, trade, business, or profession providing more than \$1,000 per year when the business entity also conducts business with the County of Warren or any Town, Village or City in Warren County. If none, state "None" or "N/A".

<u>Name</u>	<u>Position</u>	<u>Organization</u>	<u>County Department or Municipality &amp; Nature of Involvement</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*(Please provide any additional information concerning nature of relationship and involvement on separate paper, as needed)*

C. Investments. Itemize and describe all investments in excess of \$5,000 or five percent (5%) of the value in any business, corporation, partnership, or other assets, including stocks, bonds, loans, pledged collateral, and other investments, for you, or your Relative, if such investment is with a business or other entity involved with the County or any Town, Village or City in Warren County. If none, state "None" or "N/A".

<u>Name/Owner</u>	<u>Business Name / Address of Business</u>	<u>Description of Investment</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

*(Please provide any additional information concerning nature of relationship and involvement on separate paper, as needed)*

D. Real Property Other Than Primary Residence. List the address of all real estate in Warren County, excluding your primary residence, which you, your spouse, children, or stepchildren, have an interest, regardless of its value. If none, state "None" or "N/A".

- (1) \_\_\_\_\_ ;
- (2) \_\_\_\_\_ ;
- (3) \_\_\_\_\_ .

*(Please list any additional properties on separate paper, as needed)*

**RESOLUTION NO. 107 OF 2026**

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*Appendix C, con't*

E. Other Income. Identify the source and nature of any other income in excess of \$1,000/year from any source not described above, for you, your spouse, or a Member of your Household, if the source of income is a person or business entity that conducts business with the County of Warren or any Town, Village or City in Warren County.

<u>Name</u>	<u>Name / Address of Income Source</u>	<u>Nature of Income</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

*(Please provide any additional information concerning nature of relationship and involvement on separate paper, as needed)*

6. Interest in Contracts

State any Interest that you, your spouse, children, stepchildren, or a Member of your Household has in any contract involving the County of Warren or a Town, Village or City in Warren County.

<u>Name of Person with Interest</u>	<u>Contract Description &amp; County Department or Municipality Involved</u>
_____	_____

*(Please provide any additional information concerning contracts on separate paper, as needed)*

7. Debts. Describe all debts you, your Spouse, or a Member of your Household owe to the County of Warren or any Municipality in Warren County, that is greater than \$5,000. For example, any unpaid school taxes, property taxes, occupancy tax payments, or other local tax liens or assessments as of the date of filing this financial disclosure statement.

<u>Name of Debtor</u>	<u>Name of Creditor</u>
_____	_____
_____	_____
_____	_____
_____	_____

Appendix C, con't

8. Third-Party Reimbursements. Identify and describe the source of any third-party reimbursement for travel-related expenditures of any matter that relates to your official duties. The term "reimbursement" includes any travel-related expenses provided by anyone other than the County of Warren for speaking engagements, conferences, or fact-finding events that relate to your official duties received by you, your Spouse or a Member of your Household.

<u>Source</u>	<u>Description and Amount</u>

9. Gifts and Honorariums.

(a) Has anyone attempted to influence your performance of your official duties by giving you gifts during the twelve months prior to you submitting this financial disclosure statement, to include the total value of gifts given to you, your Spouse or a Member of your Household? The term "gift" means anything of value, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or anything of value in any other form. The value of a gift is the gift's fair market value, determined by the retail cost of the item or the fair market value of a comparable item. The fair market value of a ticket entitling the holder to food, refreshments, entertainment, or any other benefit is the face value of the ticket, or the actual cost to the donor, whichever is greater. If none, state "None." If yes, indicate:

<u>Source</u>	<u>Description of Gift</u>

10. Miscellaneous Provisions.

- A. The filer shall provide the Board of Ethics with additional information, upon request.
- B. The reporting requirement of this statement is required by New York State Law and the law of the County of Warren.
- C. This statement is subject to public disclosure under the New York State Freedom of Information Law (FOIL).

**CERTIFICATION:**

By my signature below, I acknowledge, understand and agree that any person who knowingly and willfully with intent to deceive makes a false statement or gives information which such individual knows to be false on such statement of financial disclosure filed pursuant to the Warren County Code of Ethics and the Warren County Board of Supervisors may refer a violation to the appropriate prosecutor and such violation shall be punishable as a class A misdemeanor. Notwithstanding any other provision of law to the contrary, no other penalty, civil or criminal may be imposed for a failure to file, or for a false filing, of such statement, except that the appointing authority may impose disciplinary action as otherwise provided by law.

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Signature of Reporting Individual

Date

# Warren County Board of Supervisors

## RESOLUTION NO. 108 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS RUNYON, CROCITTO, DRISCOLL, ETU, MADAY, TURNER AND CONOVER**

### **APPOINTING MEMBERS TO THE WARREN COUNTY BOARD OF ETHICS**

WHEREAS, Local Law No. 4 of 2026, commonly known as the Warren County Ethics and Disclosure Law (hereafter, “Code of Ethics”), established a Board of Ethics for Warren County and that the members shall be appointed by the Warren County Board of Supervisors to serve at the pleasure of the appointing authority, without salary or compensation, for a term which runs concurrent to the appointing authorities term of office, and

WHEREAS, to achieve the purposes of the Code of Ethics the following persons are recommended for appointment to the Board of Ethics, now, therefore be it

RESOLVED, that the following are hereby appointed to the Warren County Board of Ethics for the term opposite their name:

<b>NAME</b>	<b>TERM</b>
John Duffy	03/20/2026- 12/31/2026
George Gedney	03/20/2026 - 12/31/2026
Scott Vanderhoef	03/20/2026 - 12/31/2026
Patrick Dowd	03/20/2026 - 12/31/2026
Marybeth Mitcham	03/20/2026 - 12/31/2026
Harold Wirths	03/20/2026 - 12/31/2026
Monique Boulet	03/20/2026 - 12/31/2026

# Warren County Board of Supervisors

## RESOLUTION No. 109 OF 2026

RESOLUTION INTRODUCED BY SUPERVISORS RUNYON, CROCITTO, DRISCOLL, ETU, MADAY, TURNER AND CONOVER

### AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2026 TO CREATE/DELETE POSITIONS WITHIN THE DEPARTMENT OF INFORMATION TECHNOLOGY

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2026 are hereby amended as follows:

**INFORMATION TECHNOLOGY**

Creating Position of:

A.1681 130

TITLE:

Telecommunications Analyst - Per Diem

EFFECTIVE DATE

March 23, 2026

BASE ANNUAL SALARY

\$45.36/hr

Deleting Position of:

A.1681 130

TITLE:

Telecommunications Analyst

EFFECTIVE DATE

March 23, 2026

BASE ANNUAL SALARY

\$94,358

Creating Position of:

A.1680 110

TITLE:

Computer Help Desk Tech II #6

EFFECTIVE DATE

March 23, 2026

BASE ANNUAL SALARY

\$66,386

# Warren County Board of Supervisors

## RESOLUTION NO. 110 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS RUNYON, CROCITTO, DRISCOLL, ETU, MADAY, TURNER AND CONOVER**

### **APPOINTING PATRICIA BELDEN AS DIRECTOR OF PUBLIC HEALTH/PATIENT SERVICES**

WHEREAS, Ginelle Jones, Director of Public Health/Patient Services, has filed for retirement effective April 4, 2026, and

WHEREAS, it was recommended, and the Personnel Committee agreed, to appoint Patricia Belden to fill the position of Director of Public Health/Patient Services, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appoints Patricia Belden as the Director of Public Health/Patient Services, effective April 4, 2026, and serving at the pleasure of the Board of Supervisors, at the annual salary established in the Warren County Salary and Compensation Plan of One Hundred Thirty-Four Thousand Six Hundred Ninety-One Dollars (\$134,691).

# Warren County Board of Supervisors

## RESOLUTION NO. 111 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS RUNYON, CROCITTO, DRISCOLL, ETU, MADAY, TURNER AND CONOVER**

### **RE-APPOINTING JACKIE FIGUEROA AS WARREN COUNTY'S DIRECTOR OF HUMAN RESOURCES**

RESOLVED, that Jackie Figueroa be, and hereby is, re-appointed as Warren County's Director of Human Resources, for a term of six (6) years, in accordance with Civil Service Law §15(1)(b), commencing April 28, 2026 and terminating April 27, 2032, at the annual salary established in the Warren County Salary and Compensation Plan.

# Warren County Board of Supervisors

## RESOLUTION NO. 112 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS RUNYON, CROCITTO, DRISCOLL, ETU, MADAY, TURNER AND CONOVER**

**AUTHORIZING TEMPORARY COMPENSATION TO A SENIOR EMPLOYMENT & TRAINING COUNSELOR TO SUPPORT DATA ANALYSIS GOALS FOR THE DEPARTMENT OF WORKFORCE DEVELOPMENT**

WHEREAS, the Director of Workforce Development requested, and the Personnel Committee agreed, to temporary compensation to a Senior Employment & Training Counselor to support data analysis goals in an amount not to exceed Five Hundred Dollars (\$500) per calendar quarter, for a total amount not to exceed Five Thousand Dollars (\$5,000), beginning April 1, 2026 and terminating June 30, 2028, or for as long as funding remains available, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes temporary compensation to a Senior Employment & Training Counselor to support data analysis goals, in an amount not to exceed Five Hundred Dollars (\$500) per calendar quarter, for a total amount not to exceed Five Thousand Dollars (\$5,000), beginning April 1, 2026 and terminating June 30, 2028, or for as long as funding remains available, and be it further

RESOLVED, that the funding for this temporary compensation shall be expended from the appropriate departmental budget codes.

# Warren County Board of Supervisors

## RESOLUTION NO. 113 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS ETU, CROCITTO, CONOVER, MADAY, BRUNO, STROUGH AND RUNYON**

**ESTABLISHING 2026 ROAD FUND PROJECTS; AUTHORIZING TRANSFER OF FUNDS;  
AND AMENDING WARREN COUNTY BUDGET FOR 2026**

WHEREAS, the Superintendent of Public Works requested and the Finance & Budget Committee agreed to the establishment of 2026 road fund projects, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby establish the following road fund projects:

<u>PROJECT</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8387	2026 CR#4 Athol Road (Thurman)	\$ 225,000.00
D.5112.8388	2026 CR#4 Mountain Road (Thurman)	\$ 410,000.00
D.5112 8389	2026 CR#7 Bay Road (Queensbury)	\$ 485,000.00
D.5112 8390	2026 CR#10 Horicon Avenue (Warrensburg)	\$ 385,000.00
D.5112 8391	2026 CR#28 Corinth Road (Queensbury)	\$ 790,000.00
D.5112 8392	2026 CR#46 Atateka Drive (Chester)	\$ 285,000.00
D.5112 8393	2026 CR#46 Potter Brook Road (Warrensburg)	\$ 880,000.00
D.5112 8394	2026 CR#53 East Schroon River Road (Horicon)	\$ 35,000.00
D.5112 8395	2026 CR#55 Valentine Pond Road (Horicon)	\$ 775,000.00
D.5112 8396	2026 CR#62 Glendale Road (Chester/Horicon)	\$ 265,000.00
D.5112 8397	2026 CR#68 Landon Hill Road (Chester)	\$ 732,000.00
	TOTAL	\$ 5,267,000.00

1. The above Road Fund Projects are hereby established.
2. The estimated cost for such Road Fund Projects is the amount of Five Million Two Hundred Sixty-Seven Thousand Dollars (\$5,267,000.00).
3. The proposed method of financing such Road Fund Projects consists of the transfer of funds from Budget Code D.5112.8384 280, County Road, County Roads, 2025 CR#78 Thirteenth Lk Rd (Jo), in the amounts listed above, which the County Treasurer is hereby authorized and directed to make,

and it is further

RESOLVED, that the Warren County Budget for 2026 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 114 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS ETU, CROCITTO, CONOVER, MADAY, BRUNO, STROUGH AND RUNYON**

**INCREASING CAPITAL PROJECT NO. H401, SAGAMORE ROAD RETAINING WALL  
AUTHORIZING TRANSFER OF FUNDS; AND  
AMENDING WARREN COUNTY BUDGET FOR 2026**

WHEREAS, the Superintendent of Public Works requested and the Finance & Budget Committee agreed to increase Capital Project H401, Sagamore Road Retaining Wall, to fund right of way, construction and construction inspection project costs, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H401, Sagamore Road Retaining Wall, as follows:

1. Capital Project No. H401, Sagamore Road Retaining Wall, is hereby increased in the amount of Seventy-Five Thousand Dollars (\$75,000.00).
2. The estimated total cost of Capital Project No. H401, Sagamore Road Retaining Wall, is now Two Hundred Twenty-Two Thousand Five Hundred Dollars (\$222,500.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Local share funding in the amount of Seventy-Five Thousand Dollars (\$75,000.00) to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2026 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H401 - Sagamore Road Retaining Wall	\$75,000.00

# Warren County Board of Supervisors

## RESOLUTION NO. 115 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS ETU, CROCITTO, CONOVER, MADAY, BRUNO, STROUGH AND RUNYON**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO THE INFORMATION TECHNOLOGY BUDGET TO PURCHASE COMPUTERS AND RELATED EQUIPMENT AND SOFTWARE; AND AMENDING 2026 WARREN COUNTY BUDGET**

WHEREAS, the Director of Information Technology requested, and the Finance & Budget Committee agreed, to appropriate funds to purchase computers and related equipment and software, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed One Hundred Thousand Seven Hundred Dollars (\$100,700.00) from the Computer Reserve Fund, Budget Code A.895.00, to the following Departmental budgets to purchase computers and related equipment and software:

PROJECT	TITLE	AMOUNT
A.1680 220.1	Information Technology, Office Equipment-Reserve	\$70,000.00
A.3110 220.1	Sheriff's Law Enforcement, Office Equipment-Reserve	\$ 2,000.00
A.3640 220.1	Civil Defense, Office Equipment-Reserve	\$ 2,500.00
A.1490 220.1	Public Works Admin-DPW, Office Equipment-Reserve	\$ 1,770.00
A.1628 220.1	Waste Management Containment, Office Equipment-Reserve	\$ 1,306.00
A.9901.0180 910	Transfers, Transfer-County Road, Interfund Transfers	\$ 6,066.00
A.9901.0182 910	Transfers, Transfer-Road Machinery, Interfund Transfers	\$ 3,454.00
A.7110 220.1	Parks & Recreation, Office Equipment-Reserve	\$ 2,864.00
A.6772 220.1	OFA-Warren County, Office Equipment-Reserve	\$10,740.00

and be it further,

RESOLVED, that the Warren County Budget for 2026 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION NO. 116 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS ETU, CROCITTO, CONOVER, MADAY, BRUNO, STROUGH AND RUNYON**

**RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING A LETTER EXPRESSING WARREN COUNTY'S WILLINGNESS TO PROVIDE LOCAL MATCH FUNDING IN SUPPORT OF THE GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR TRANSPORTATION ALTERNATIVES PROGRAM (TAP) GRANT FUNDING**

WHEREAS, the New York State Department of Transportation offers grant funding through the Transportation Alternatives Program (TAP) (the "Program") for the Warren County Bikeway Modernization and Connectivity Project (the "Project"), and

WHEREAS, the total Project budget is approximately Seven Million Three Hundred Seventy-One Thousand Dollars (\$7,371,000) with 80% of the funds to be provided from federal sources with a 20% local match, and

WHEREAS, the Program requires applicants to provide a local match equal to 20% of the total project cost as a condition of grant eligibility, and

WHEREAS, the Superintendent of Public Works requested, and the Finance & Budget Committee agreed, that the County submit a letter to the New York State Department of Transportation expressing the Board of Supervisors willingness to provide local match funding equal to 20% of the total Project cost should the grant be awarded, subject to future budgetary appropriation, and

WHEREAS, the Chair of the Board of Supervisors executed a letter to the New York State Department of Transportation prior to the March 20, 2026 Board of Supervisors meeting, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to executing a letter to the New York State Department of Transportation expressing the Board of Supervisors willingness to provide local match funding equal to 20% of the total Project cost in connection with the Transportation Alternatives Program (TAP) application, should the grant be awarded, subject to future budgetary appropriation.

# Warren County Board of Supervisors

## RESOLUTION NO. 117 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS ETU, CROCITTO, CONOVER, MADAY, BRUNO, STROUGH AND RUNYON**

**ACCEPTING GRANT FUNDING FROM NORTHERN BORDERS REGIONAL COMMISSION FOR CATALYST PROGRAM FOR IMPROVEMENTS TO THE WARREN COUNTY FISH HATCHERY AND AUTHORIZING GRANT AGREEMENT FOR SAME**

WHEREAS, pursuant to Resolution No. 104 of 2025, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute and submit a grant application to the Northern Borders Regional Commission for Catalyst Program Grant funding, and

WHEREAS, Northern Borders Regional Commission has awarded Warren County funding under the Catalyst Program an amount not to exceed Two Hundred Eighty-Nine Thousand Six Hundred Dollars (\$289,600), with a Fifty-Seven Thousand Nine Hundred Twenty Dollar (\$57,920) local match, which is to be covered by a combination of in-kind services and a cash share, with the term of the grant to be determined, and

WHEREAS, the County Planner requested, and the Finance Committee agreed, to accept funding from Northern Borders Regional Commission under the Catalyst Program for improvements to the Warren County Fish Hatchery, in an amount not to exceed Two Hundred Eighty-Nine Thousand Six Hundred Dollars (\$289,600), with a local match of Fifty-Seven Thousand Nine Hundred Twenty Dollars (\$57,920), which is to be covered by a combination of in-kind services and a cash share, with the term of the grant to be determined, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute any documents necessary to accept grant funding from Northern Borders Regional Commission under the Catalyst Program, in an amount not to exceed Two Hundred Eighty-Nine Thousand Six Hundred Dollars (\$289,600), for improvements to the Warren County Fish Hatchery, with the term of the grant to be determined, in a form approved by the County Attorney, and it is further

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RESOLVED, that Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute the grant agreement(s), and any and all other necessary documents relating to said grant agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this grant agreement, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant agreement be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney, without the need for further Board resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 118 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS ETU, CROCITTO, CONOVER, MADAY, BRUNO, STROUGH AND RUNYON**

### **ADOPTING UPDATED WARREN COUNTY ELECTRONIC-WIRE TRANSFERS AND E-BANKING POLICY**

WHEREAS, the Risk and Safety Committee recommended, and the Finance & Budget Committee agreed, to adopt the updated Warren County Electronic-Wire Transfers and E-banking Policy and recommended that the same be advanced to the Board of Supervisors for consideration and approval, now, therefore, be it

RESOLVED, that the updated Warren County Electronic-Wire Transfers and E-banking Policy, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County, and be it further

RESOLVED, that any and all prior Warren County Electronic-Wire Transfers and E-banking Policies, Resolutions or parts thereof inconsistent with the annexed Warren County Policy are hereby repealed effective March 20, 2026, and be it further

RESOLVED, that the Warren County Electronic-Wire Transfers and E-banking Policy will automatically be incorporated into the Warren County Risk and Safety Manual which was adopted by the Warren County Board of Supervisors on January 16, 2026.

SCHEDULE "A"

ELECTRONIC-WIRE TRANSFERS AND E-BANKING POLICY

I. PURPOSE

The Board of Supervisors of the County of Warren recognizes the use of various electronic-wire transfers and e-banking transfers as a faster, easier, and more efficient substitute for paper transactions. The purpose of this policy is to provide a framework of procedures, authorized by the Board of Supervisors, in order to ensure proper protocols are followed for all electronic-wire transfers and e-banking transfers in accordance with the Uniform Commercial Code §4A-201, NYS General Municipal Law §5-a and NYS General Municipal Law §10. This policy shall outline what e-banking activities and electronic-wire transfer funds transfers the County may engage in, and the responsibilities of certain individuals in order to establish a segregation of duties.

II. DEFINITIONS

**Accounts Payable:** The short-term, current liability representing money a business owes to vendors or suppliers for goods or services purchased on credit.

**Authorization Controls:** Security measures, policies, and technological protocols that dictate what authenticated users (customers or employees) are permitted to do, limiting access to sensitive data and, or authorizing specific actions like transfers.

**Authorized Transfer:** A financial transaction that is permitted by the County through a pre-approved agreement or a specific instruction.

**Automated Clearing House (ACH):** A secure, batch-processed U.S. electronic network for financial transactions.

**Bad Checks:** Checks issued against a bank account which has insufficient funds.

**Bank Account:** A contractual agreement with a bank whereby an entity and/or individual may deposit or withdraw money.

**Bank Account Number:** A unique string of digits that identifies a specific bank account within a financial institution.

**Bank Account Transfer:** An electronic movement of funds from one bank account to another, either within the same banking institution or between different banks.

**Bank Account Validation:** A financial process that verifies the status, ownership, and authenticity of banking and financial account information.

**Bank Disbursements:** The authorized transfer or payout of funds from a company or individual's account to a recipient, such as a vendor, employee, or borrower.

**Bank Routing Numbers (ABA Routing Transit Number):** A unique, nine-digit code that identifies a specific U.S. financial institution for processing electronic and paper transactions, acting as a digital address for banks to ensure funds go to the right place.

**Banking Call Back Provision:** A banking contractual clause allowing a financial institution to recover previously paid funds under specific circumstances triggered by financial restatements, employee misconduct or cyber threat activity. Also commonly called a “Clawback Provision.”

**Banking Institution:** A financial institution, defined by the banking law or a national banking association located and authorized to do business in New York State.

**Banking LockBox:** A specialized service where a bank maintains a dedicated post office box to receive, process, and deposit customer payments directly into a business’ account. This service accelerates cash flow by minimizing mail and processing delays, improves accuracy, and reduces manual, in-house, accounts-receivable administrative tasks.

**Banking Receipts:** An official, document-based record acknowledging a completed financial transaction between a customer and a bank, such as deposits, withdrawals, or loan payments.

**Board of Supervisors:** The Board of Supervisors of the County of Warren.

**Bond Payments:** The regular interest payments and the final principal repayment made by an issuer (government or corporation) to an investor. These fixed-income payments are typically made on a semi-annual basis, with the total investment returned upon maturity.

**Business to Business (B2B) Transactions:** Financial transactions, services and credit arrangements occurring between companies.

**Business Email Compromise (BEC):** Individuals impersonating representatives of a known vendor via email to commit fraud.

**Cash Custodian:** A designated person or entity responsible for the physical safekeeping, control, and authorized disbursement of cash assets and trust funds.

**Cash Management Technology:** Digital solutions, software and tools that automate and optimize an organization’s cash flow, including the collection, disbursement and reconciliation of funds.

**Cash Transfer Application:** A direct payment of money--in physical currency or e-cash--provided to individuals or households by governments, organizations, or private donors to meet basic needs.

**Centralized Collection Processing:** A specialized unit that handles the billing, collection and management of delinquent or outstanding debts on behalf of multiple agencies, departments or business units.

**Check Fraud:** A financial crime involving the illegal use of paper or electronic checks to unlawfully acquire funds, goods, or services.

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**Check Image:** An electronic or digital image of the front and back of an original paper check.

**Contract:** A legally enforceable agreement between two or more parties.

**County:** The County of Warren, New York.

**County Auditor:** Established per NYS CLS County §600. The position created by the Board of Supervisors has responsibility of auditing all claims, accounts, and demands which are made by law and which would otherwise be audited by the Board of Supervisors.

**County Financial System:** The entirety of the financial systems for the County of Warren, NY.

**County Purchasing Agent:** Established per NYS CLS County §625. The position appointed by the Board of Supervisors for the term for which the membership of such board was elected, authorized by NYS CLS County §600 and Warren County Board Resolution No. 193 of 1968. The Purchasing Agent and designated Purchasing staff shall review and approve Purchase Orders, and ensure compliance with the County Purchasing Policy as well as State and Federal procurement laws, rules and regulations when applicable.

**County Treasurer:** Established per NYS CLS County §550. The County Treasurer is the county's Chief Fiscal Officer, responsible for receiving, safeguarding, managing, and disbursing county funds. The Treasurer maintains accurate accounts of all receipts and expenditures, remits required monies to the State, reports financial activity to appropriate local and state officials, and performs other fiscal duties as required by law or requested by the County's Board of Supervisors, ensuring the proper custody and management of public funds.

**Dedicated Secure Computer:** A computer system isolated for designated tasks such as financial management, crypto currency or handling sensitive data to minimize the attack potential by outside parties by avoiding daily browsing, email or software installations.

**Demand Deposit Account (DDA):** A bank account allowing immediate, on-demand withdrawal of funds without prior notice or penalties, primarily used for daily transactions.

**Department Head:** Each elected and appointed County officer responsible for the administration of their respective departments, agencies and offices which collectively constitute the structure of the County's governmental operations.

**Department Head Designee:** A County employee with statutory authority or designated by the Department Head to act on their behalf.

**Direct Deposit:** An electronic payment method that transactions funds directly into a bank account eliminating the need for physical checks.

**Electronic Banking (E-banking):** The use of electronic technology to conduct banking transactions online.

**Electronic Funds Transfer (EFT) Services:** Computer based transactions that move money electronically between accounts.

**Electronic Signature (e-signature):** A digital symbol, sound, or process attached to an electronic record, showing a person's intent to agree to its terms, serving as a legally binding equivalent to a handwritten signature for digital transactions.

**Encryption:** The process of encoding data to prevent unauthorized access.

**Front End Access:** The client side, user-facing interface of a computer application.

**Fund Release Authority:** A formal, documented authorization - such as a notice, form or "Special Allotment Release Order (SARO)" or "Notice of Cash Allocation (NCA)" both of which are used in public finance - that permits the transfer, disbursement, or expenditure of funds from a restricted account, budget or trust to a recipient, entity, or for a specific person.

**Governmental Accounting Standards Board (GASB):** The source of generally accepted accounting principles (GAAP) used by state and local governments in the United States.

**Generally Accepted Accounting Principles (GAAP):** The standardized, authoritative set of rules, conventions, and procedures for financial reporting in the United States, established by the Financial Accounting Standards Board (FASB).

**General Allotment Release Order (GARO):** A comprehensive document issued by the Department of Budget and Management (DBM) authorizing all national government agencies to incur obligations for common, routine expenditures within a specified period without needing special clearance.

**General Ledger:** The core system for organizing a company's financial history, acting as a central record that collects and summarizes every transaction into specific accounts.

**Independent Contractors:** A self-employed individual or business hired to perform specific tasks for another company or person, controlling how, when, and where they work.

**Internal Controls:** Policies, procedures and mechanisms used to safeguard assets, prevent and detect fraud and errors, and ensure accuracy and reliability of financial reporting to maintain integrity of the County's accounting and banking systems and promote operational efficiency.

**Directive Controls:** Internal controls that provide guidance to help achieve the desired objectives of a department and outline responsibilities of individuals and their fiduciary duties outlined within their job description or by policy adopted by the Board of Supervisors.

**Preventative Controls:** Internal controls that are loss prevention tools to deter the occurrence of errors or other undesirable events using a segregation of duties.

**Detective Controls:** Internal controls that identify issues on a timely basis when they occur using financial reconciliation, budget or benchmark techniques.

**Corrective Controls:** Internal controls that identify laws in processes to determine actions needed to correct identified problems.

**Journal Entries:** A formal, chronological record of a business transaction in an organization's accounting system.

**Key Logger (short for keystroke logger):** A type of surveillance technology designed to record (log) the keys pressed on a keyboard.

**Malware (malicious software):** An umbrella term for any software specifically designed to damage, disrupt, spy on, or gain unauthorized access to computer systems, networks, and mobile devices.

**Magnetic Ink Character Recognition (MICR):** A character-recognition technology used primarily by the banking industry to streamline, process, and clear checks and other documents.

**Multi-factor Authentication (MFA):** A security system that requires more than one type of proof to verify a user's identity, making it significantly harder for unauthorized access than a password alone.

**National Automated Clearing House Association (NACHA):** A national association that governs and manages the ACH network and serves as the backbone for the electronic movement of money and data.

**Notice of Cash Allocation (NCA):** An authorization document issued periodically - usually quarterly by the Department of Budget and Management (DBM) to government agencies, departments, or operating units allowing agencies to pay their operating requirements, goods and services.

**Officer:** An individual given the title of Officer for the County of Warren.

**Online Banking:** A digital service allowing customers to securely manage accounts and perform financial transactions.

**Originating Depository Financial Institution (ODFI):** A bank or financial institution that initiates Automated Clearing House (ACH) transfers, acting as the entry point for electronic payments into the ACH network. ODFIs receive instruction from originators (businesses/entities), ensure compliance with NACHA rules, and process credit or debit entries.

**Outsourced Services:** An external third-party provider contracted for specific tasks, operations, or functions that could otherwise be done internally, allowing cost reduction in processes or specialized skills.

**Payee Information:** The identifying details for a person or entity receiving payment, including their name, address, email, FEIN, and bank details - routing/account numbers needed to receive funds from another party.

**Payee Portal:** A secure, online, self-service platform that enables vendors, contractors, or recipients (payees) to manage their own financial data, update bank information for electronic funds transfer (EFT), view payment history, and submit tax documentation.

**Payment Backup Package:** The documents required for the submission of a voucher for payment.

**Payment Management:** Access to view, track, and reconcile payments including invoice status, from a central interface.

**Pharming:** The fraudulent practice of directing internet users to a bogus website that mimics the appearance of a legitimate one, in order to obtain personal information such as passwords, account numbers, etc.

**Phishing and Email Scams:** Emails designed to look legitimate to steal credentials or financial information.

**Positive Pay System:** A bank fraud prevention service where a company sends its bank a list of issued checks (check number, amount, date, payee) electronically, and the bank matches this “issued file” against checks presented for payment, flagging any discrepancies (like altered amounts or forged numbers) for the company to review and approve/reject before they clear, stopping fraud like counterfeit or altered checks.

**Provider:** A government, non-profit, or private entity including agencies, organizations, or licensed professionals that deliver support to individuals, families, and communities to enhance well-being, safety, and self-sufficiency.

**Public Deposits:** The deposit of public funds in a bank or trust company which are available for all uses generally permitted by the bank or trust company to the depositing local government for funds collected under the bank’s or trust company’s account agreement or policies.

**Public Funds:** Financial resources generated, collected, and managed by government bodies (federal, state, or local) through taxation, fees, or bonds.

**Purchasing Policy:** The policies and procedures adopted by the Board of Supervisors governing the purchase of goods and services for the County.

**Remote Deposit Capture (RDC):** A service providing businesses with the opportunity to deposit checks electronically from their office or home by scanning them.

**Secure Information Submission:** A secure method for providing sensitive banking information for electronic fund transfers (EFT).

**Security Procedures:** A procedure established by agreement between the County and a financial banking institution or trust company for the purpose of (a) verifying that a payment order or communication amending or canceling a payment order is that of the County, or (b) detecting error in the transmission or the content of the payment order or communication. Examples include the use of computer algorithms or other codes, identifying words or numbers, encryption, callback procedures, multifactor authorization, or other similar security devices.

**Segregation of Duties:** An internal control practice that divides financial responsibilities amongst different people assist in identifying and mitigating fraud and errors.

**Social Engineering:** The psychological manipulation of people into performing actions or divulging confidential information, exploiting human trust rather than technical vulnerabilities.

**Special Allotment Release Order (SARO):** A specific authority issued by the Department of Budget and Management (DBM) to government agencies, permitting them to incur obligations for authorized programs, projects or activities not covered by the General Allotment Release Order (GARO).

**Token Keys:** A token is a physical device that provides a key code you enter when logging into an online

banking account.

**Transaction Reversal:** The cancellation of a pending or completed payment, where funds are returned to an account from which they were taken.

**Trust Company:** A trust company as defined by the banking law and located and authorized to do business in New York.

**Unauthorized Financial Transfer:** A transaction from initiated by someone else without permission or authority, from which the business receives no benefit.

**Vendor:** An individual or company that provides goods and/or services to the County in accordance with the County's Purchasing Policy.

**Vendor Record Maintenance:** The update of vendor information by the County Purchasing Department.

**Wire Fraud:** A federal crime (18 U.S.C. §1343) involving the use of interstate electronic communications - including phone, email, internet, or wire transfer - to knowingly devise or participate in a scheme to defraud someone of money or property.

**Wire Fraud Statute:** 18 U.S.C. §1343, a federal law criminalizing schemes to defraud using interstate electronic communications (phone, internet, email) for financial gain, requiring a scheme to defraud, intent to do so, and use of interstate wires in furtherance, carrying penalties up to 20 years imprisonment, hefty fines, or both, with harsher penalties for financial institution fraud.

**Wire Transfer:** A method of electronic funds transfer from one person or entity to another. A wire transfer can be made from one bank account to another bank account, or through a transfer of cash at a cash office.

### **III. POLICY**

The NYS Comptroller identifies interrelated elements of an internal control framework the County hereby adopts to manage its electronic-wire and e-banking financial systems by establishing:

- Separation of control responsibilities for financial integrity in its financial processes to include directive, preventative, detective and corrective controls;
- Monthly risk assessments using tools established by the NYS Comptroller to manage the integrity of the County's financial systems with reports to the Finance Committee;
- Financial policies and procedures for the management of the County's financial transactions shall be supervised by the County Treasurer in partnership with the Finance Committee Chairperson, the Risk and Safety Committee, and the Chairperson of the Board of Supervisors; and
- Methods to monitor the effectiveness of control procedures of County financial transactions in partnership with the County's banking and financial institutions.

#### **A. County Banking and Financial Agreements:**

All electronic-wire and e-banking transaction agreements and their relationships must be approved by the County Board of Supervisors. The Chairperson of the County Board of

Supervisors shall be authorized to execute all such agreements with the County's banking and financial institutions for the purpose of electronic-wire transfer and e-banking in a form approved by the County Attorney. In accordance with General Municipal Law §5-a, the agreements must contain procedures for electronic or wire transfers and e-banking, identify the accounts from which such transfers may be made, specify the officers authorized to initiate the transfers, and implement security procedures for approved transfers as defined by Section 4A-201 of the Uniform Commercial Code.

**B. County Authorization for Electronic-Wire and E-banking Transfers:**

The Board of Supervisors authorizes the County Treasurer; County Clerk; District Attorney; Commissioner of Social Services; and Warren County Sheriff to engage in electronic-wire and e-banking transfers in accordance with all applicable laws and regulations including Uniform Commercial Code §4A-201, NYS General Municipal Law Section §5-a, and NYS General Municipal Law §10 transfers in conformity with the guidelines established by this policy for expenditures approved by the Board of Supervisors and federal and state mandated e-banking transfers.

**IV. ROLES AND RESPONSIBILITIES**

To ensure the integrity of the County's electronic-wire and e-banking transfers, there shall be a segregation of duties for the financial and banking transfers conducted on behalf of the County operations to include, but not be limited to the following:

**A. Board of Supervisors**

The County Board of Supervisors shall be responsible for authorizing contractual relationships with County banking and financial institutions and the essential terms of those agreements.

**B. Board of Supervisors Finance Chairperson**

This policy adopted by the County Board of Supervisors designates the Finance Committee Chairperson, in partnership with the County Treasurer and Risk and Safety Committee, as the primary officer for the administration of this policy subject to audit by the County's external and internal auditors and oversight by the Board of Supervisors.

**C. County Attorney**

The County Attorney shall be responsible for generating the County's contractual documents and negotiating their terms and conditions on behalf of the County. The County Attorney shall also be responsible for obtaining signatures for the execution of the County's contractual agreements prior to the commencement of any services provided.

**D. County Auditor**

The County Auditor's Office must approve all invoices or obligations governed by County Law §600 prior to being paid electronically. After an electronic payment has been made the County Auditor or their designee shall verify the amount(s) approved in the County Financial

System. The County Auditor has the authority to reject any invoice or obligation that does not adhere to all applicable County Policies, Local Laws and generally accepted auditing principles and/or has not been approved by the Department.

**E. County Departments**

County Department Heads shall be fiscally responsible for the budgets under their control and approve expenditures for goods and services rendered as they pertain to their department.

In addition to these specific fiscal responsibilities, each of the following departments have special fiduciary responsibilities that are material to the federal and state relationships they maintain on behalf of the County as follows:

1. County Clerk
2. Warren County Sheriff
3. Warren County District Attorney
4. Warren County Treasurer
5. Commissioner of Social Services

**F. County Department of Human Resources**

The County Department of Human Resources shall be responsible for the entirety of the wages, and benefits determinations on behalf of the employees of the County of Warren in accordance with the Board of Supervisors approved collective bargaining agreements and other employment-related resolutions. The County Director of Human Resources shall direct the County Treasurer's Office in the payment of employee wages, and benefits transfers including e-banking transfers in accordance with the power and responsibility vested in it by the Board of Supervisors and federal and state laws. The Department of Human Resources shall be the final determination of the payment of County wages, and benefits for employees of the County.

**G. County Department of Information Technology**

The County Department of Information Technology shall be responsible for the installation and management of the County's data systems in accordance with the Computer Use Policy. Information Technology shall ensure the security and integrity of computers prescribed by this policy for the sole purpose of Electronic-Wire and E-banking transfers.

The County Department of Information Technology shall be granted authority to administer users and computers used for accessing electronic-wire and e-banking including the immediate termination of users and computers in the event of a breach of this policy and/or the County's Computer Use Policy.

Front end access to electronic wire and e-banking systems shall be limited to designated computers. Users shall use a unique username of the sole purpose of accessing designated computers. Information Technology shall limit access to designated computers to only the unique user names that need such access.

Access to designated computers shall be granted only after written notification from a

Department Head to the Director of Information Technology or their designee, identifying the employee and the computer needed. The number of users assigned to designated computers shall be limited to the minimum number of employees necessary to perform the assigned financial duties.

At no time whatsoever, shall mobile and/or remote access be granted or used by any County employee for the County's electronic-wire and e-banking systems.

**H. County External Auditors**

The County shall employ the services of an external auditor who shall be responsible for annually reviewing County banking and financial transactions for each calendar year and identifying issues in the accounts, protocols and transfers. The external auditors shall work with the County Finance Committee Chairperson and the County Treasurer to present their audit findings and work with the Board of Supervisors to mitigate risk issues identified in the course of that audit.

**I. County Purchasing Department**

The County Purchasing Department shall have the sole responsibility for establishing and maintaining all vendor records for the County's financial management system including establishing vendors with which the County does business, certifying the information provided from the vendors is correct, and managing any changes made to vendor information within the County's financial management system including contact and e-banking information. No other department and/or individual within the County may change a vendor's information.

**J. County Self-Insurance Department**

The County Self-Insurance Department shall be responsible for the fiscal management of the County's self-insurance program and shall direct the Treasurer in e-banking transfers related to workers compensation and NYS Disability programs in accordance with the power and responsibility vested in it by the Board of Supervisors and federal and state laws.

**K. County Treasurer**

The County Treasurer is elected as the County's Chief Fiscal Officer and has responsibility for administering this policy on behalf of the Board of Supervisors. The County Treasurer shall ensure the segregation of financial duties within their department designating authorized users; establishing internal procedures in partnership with the County Finance Committee Chairperson and County Risk and Safety Committee; ensuring compliance and training with federal and state recognized and mandated generally accepted accounting principles; overseeing banking and financial relationships; and assisting in the identification and mitigation of risks associated with the County's electronic-wire and e-banking relationships.

**L. Risk and Safety Committee**

The County Risk and Safety Committee shall have responsibility for supporting the County's

electronic-wire and e-banking financial management system through the development and implementation of policies and protocols in accordance with the County's Property and Casualty Risk Management Program. The Risk and Safety Committee shall partner with the County Treasurer, County Auditor, and County Purchasing Agent to monitor the County's financial risk management program and report its finding to the Finance Committee and Board of Supervisors on a monthly basis.

**V. SCOPE**

The County recognizes that the security is of the utmost importance in managing the integrity of its banking and financial transfers. In accordance with this policy, information in the specific processes associated with electronic-wire and e-banking shall be deemed privileged and confidential. County electronic-wire and e-banking transfers may be used for, but not limited, to the following:

- A. Cash Receipts Including the Electronic Depositing of Checks**
- B. Cash Disbursements Including Preauthorized Debit Payments, ACH Vendor Payments, EFT Wire Transfers, Electronic Federal Tax Payments, and Electronic NYS Tax Payments and NYS Retirement Payments**
- C. Bank Accounts and Bank Reconciliation Procedures Including E-banking services**
- D. Billed Receivables**
- E. Procurement**
- F. Payroll**
- G. Independent Contractors**
- H. Outsourced Services**
- I. Lockboxes**
- J. Accepting Credit and Debit Cards**
- K. Accepting Payments Via a County Website**

**VI. PROCEDURES**

County electronic-wire and e-banking activities shall comply with applicable federal and state laws and regulations as set forth by the Uniform Commercial Code §4A-201, NYS General Municipal Law Section §5-a, and NYS General Municipal Law §10. The County shall:

1. institute internal controls that ensure authorization, validity, accuracy, completeness and the proper recording of transfers with appropriate segregation of duties and audit trails.
2. proactively support risk management initiatives to assist in mitigating operational, cybersecurity, fraud and liquidity risk associated with electronic-wire and e-banking transfers.
3. obtain and provide written documentation for all County electronic-wire and e-banking transfers including documentation sufficient to evidence purpose, authority, amount, beneficiary, and multi-authorized approvals PRIOR to any such transaction taking place; AND
4. ensure "Least Privilege Access" to limit to the minimum segregated limited system access to perform assigned duties.

**VII. VENDOR AND PAYEE MANAGEMENT**

The County's Vendor Management shall be entrusted to the County's Purchasing Department prior to any

electronic-wire and e-banking transfers, the County Purchasing Department shall ensure the following:

**A. Vendor Onboarding:**

Prior to any electronic-wire and e-banking transaction taking place with County funds, vendors and/or other payees shall complete a standardized enrollment form providing their legal name, tax identification number, remittance address, bank account information and the name of one person authorized to change the Vendor's bank account information. This information shall be validated through independent written verification including, but not limited to bank acknowledgments or voided checks.

**B. Changes to Payee Information:**

Any requested change in a vendor's payee information shall require the request be made in written form on the County's Purchasing Department Form (Attachment A) AND on company letterhead executed by a known, designated company employee and verified through an independent call back to a known company number and an approval by a company supervisor not involved in the requested change.

**C. Employee Direct Deposit:**

Payroll or self-insurance direct deposit enrollments and changes shall follow controls established by the Department of Human Resources or the Self-Insurance Department as may be applicable for those types of payments.

**VIII. GENERIC PROCEDURES FOR ELECTRONIC FUNDS TRANSFERS**

The following County generic procedures shall be put into place for electronic-wire and e-banking transfers:

**A. Permissible Use:**

Electronic-wire and e-banking transfers may be utilized for County vendor payments, employee payroll and reimbursements; debt service; intergovernmental transfers, grants and aid; and other payments as may be authorized by this policy.

**B. Initiation:**

Department Heads and/or their designees shall be responsible for the preparation of the payment backup, including the invoice or obligation, accounting code, and approved payee details. The payment backup package must evidence the lawful appropriation, encumbrance, and compliance with County policies. Departments shall be responsible for verifying budget availability prior to submitting payment requests. **All requests for payment for product and/or service rendered to the County must be made and submitted by the Department within thirty (30) days receipt of the vendor's invoice provided all County protocols have been met, or reference is made to an Emergency transaction as described below.**

**C. Approval and Dual Authorization:**

All County electronic-wire, ACH and e-banking transfers shall require dual authorization

within the banking platform by two (2) authorized employees and/or officials who shall be given separate security credentials for the authorization. The County Treasurer shall be responsible for determining the authorized employees and/or officials for these transfers.

**D. Release:**

Following the approvals mandated by this policy, the County Treasurer and/or their designee with fund release authority separate and distinct from the County Treasurer initiator shall transmit the electronic-wire and/or e-banking funds through the banking system using bank and/or financial institution multi-factor authentication procedures.

**E. Pre-Note and Micro-deposits:**

First-time electronic-wire and e-banking paid payees shall use pre-note or micro-deposits when feasible before a first regular payment is made to that vendor. This same procedure shall also be utilized when a payee's banking details are changed and/or updated.

**F. Recurring Payments:**

Recurring electronic-wire and e-banking transfers must be re-validated at least annually or as changes occur, with reapproval and confirmation of banking details, routing numbers and purpose.

**G. Reversals and Reclamations:**

Electronic-wire and e-banking returns, reversals, and payroll reclamations shall be processed consistent with bank and financial institution procedures within their respective timelines. The County Treasurer shall provide written documentation outlining the cause, corrective action taken and be responsible for notifying the appropriate parties. This information shall be updated monthly and provided to the County Finance Chairperson and Risk and Safety Committee.

**H. Emergency Transactions:**

In exigent circumstances, the Board of Supervisors may authorize an expedited electronic-wire and e-banking transfer consistent with the protocols established by this policy and the emergency exemption under Section III(C)(1) of the Purchasing Policy. Any exigent circumstances material to electronic-wire and e-banking transfers must be reported to the County Finance Committee and Board of Supervisors within thirty (30) days of occurrence.

**IX. TRAINING AND AWARENESS**

County employees who have fiduciary duties assigned within this policy shall complete and certify they are in compliance with the **County's Computer Use Policy** and its **Red Flag Identity Theft Prevention Policy** upon hire before being given data access and annually thereafter for continuing access of the County's financial systems. This policy, the **County's Computer Use and Red Flag Identity Theft Prevention Policy** shall be prominently available to those employees for ease of reference and accountability.

**X. COMPLIANCE**

Compliance to this policy and its internal protocols are mandatory. Violations may result in disciplinary action, revocation of data access, recovery actions and/or an immediate referral to law enforcement or other authorities as may be deemed appropriate by the Board of Supervisors. All activities associated with this policy shall comply with the federal and state law for generally accepted accounting principles including bank and financial transfers subject to sanctions and/or money laundering; tax reporting and withholding obligations and IRS reporting. The County Treasurer shall monitor and report any changes in electronic-wire and e-banking guidelines and standards provided by the NYS Comptroller to the Board of Supervisors Finance Chairperson. No change to the County's electronic-wire and e-banking practices may be made without the express permission of the Board of Supervisors after a review by the County Risk and Safety Committee and the Finance Committee.

**XI. MONITORING, REPORTING AND REVIEW**

The County Treasurer shall be responsible for implementing and maintaining generally accepted accounting principles in the monitoring, reporting and review of the County's electronic-wire and e-banking processes. The County shall utilize the internal controls prescribed by the NYS Comptroller and federal and state generally accepted accounting principles. The following generally accepted protocols shall be followed for the compliance associated with this policy:

- A. Monthly Reporting:** The County Treasurer's Office shall include electronic-wire, ACH and e-banking volumes, exceptions including but not limited to: policy deviations, bank errors, returns and security incident(s), fraud attempts and control enhancements in their monthly Financial Report to the Finance Committee. Any significant concerns shall be immediately escalated to the Finance Chairperson and the Risk and Safety Committee for further action.
- B. Periodic Review:** This policy shall be reviewed and updated as needed by the County Risk and Safety Committee, Personnel and Higher Education Committee and Board of Supervisors as changes may be made to generally accepted accounting protocols put forth by the NYS Comptroller, but at least on an annual basis.
- C. Internal Event Notification:** In the event of a suspected unlawful activity, loss identification of a significant control weakness and/or a security or cyber breach to the County's financial management systems. County staff shall be educated to immediately notify the Department of Information Technology. The Director of Information Technology shall assess the security breach and immediately shut down the County's financial management systems until such time as the county's financial system integrity is ensured. The Director of Information Technology shall inform the County Administrator, County Treasurer, County Auditor, County Purchasing Agent, and County Attorney of the security breach as information is available. The County Finance Chairperson and the Chairperson of the Board of Supervisors shall also be informed of the suspected unlawful activity.

The County Treasurer shall partner with the County's financial and/or banking institution, County Purchasing Agent, County Auditor and the Department Head working with the Vendor to identify and mitigate the suspected unlawful activity reporting the risk mitigation efforts to the County Finance Chairperson, County Chairperson of the Board of Supervisors, and Risk and Safety Committee.

- D. External Event Notifications:** In the event of a suspected unlawful activity, loss

identification of a significant control weakness and/or a security or cyber breach to the County's financial management systems from an external party and/or law enforcement agency, the County official apprised of the system security issue shall immediately notify the Department of Information Technology. The Director of Information Technology shall immediately shut down the County's financial management systems until such time system integrity is ensured. The Director of Information Technology shall inform the County Administrator, County Treasurer, County Auditor, County Purchasing Agent, and County Attorney of the security breach as information is available. The County Finance Chairperson and the Chairperson of the Board of Supervisors shall also be informed of the suspected unlawful activity.

## **XII. CONTINGENCIES AND SPECIAL CONTROLS**

Department Heads shall have an immediate responsibility to inform the County Board of Supervisors, Finance Chairperson, County Administrator and County Attorney for any deviation from the policy and protocols associated with this policy.

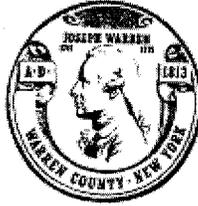
The following contingencies and special controls shall be in effect for this policy and its electronic-wire and e-banking transaction protocols:

- A. New Banking Services:** The adoption of any new electronic-wire and e-banking services must be approved by the Board of Supervisors.
- B. Third Party Platforms:** Any use of third party payment platforms must be approved by the Director of Information Technology, County Treasurer and County Attorney and include contractual security obligations and be able to integrate with County financial management systems.

# ATTACHMENT "A"

## WARREN COUNTY PURCHASING DEPARTMENT

1340 State Route 9  
Lake George, NY 12845  
Telephone: (518) 761-6538  
Fax: (518) 761-6395



Julie A. Butler, Purchasing Agent  
Jason M. Shpur, Deputy Purchasing Agent  
Preston L. Allen III, Purchasing Assistant

### Vendor ACH Payment Registration Form

This form is to be completed by the vendor desiring to be paid via electronic ACH for future payments received from Warren County. Submit this form to the Warren County Purchasing Agent to the address above. Please allow up to three (3) weeks for processing before electronic payments begin.

<b>Vendor Business Name/Last Name, First Name:</b>	
<b>County Vendor # (if known):</b>	
<b>Street Address/PO Box:</b>	
<b>City, State, Zip:</b>	
<b>Bank Name:</b>	
<b>Routing/ABA Number:</b>	
<b>Name on Account:</b>	
<b>Account Number:</b>	
<b>Checking or Savings?</b>	<input type="checkbox"/> Checking <input type="checkbox"/> Savings
<b>Name &amp; Title of Individual Authorized to Request Changes to Account Information:</b>	
<b>Email and Phone Number:</b>	
<b>ACH Payment Authorization Agreement</b>	
I authorize and request Warren County to automatically electronically deposit any payment due to me as a vendor of Warren County to my bank account listed above. I understand that this agreement may be terminated by me or Warren County at any time by written notification.	
<b>Authorized Signature:</b>	
<b>Printed Name/Title:</b>	
<b>Date:</b>	

SWORN to before me this

\_\_\_\_\_ day of \_\_\_\_\_

20\_\_.

Notary Public: \_\_\_\_\_

**You MUST attach a voided check from the bank account listed above to this form.**

# Warren County Board of Supervisors

## RESOLUTION NO. 119 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS ETU, CROCITTO, CONOVER, MADAY, BRUNO, STROUGH AND RUNYON**

### **ADOPTING UPDATED WARREN COUNTY FISCAL APPROVAL AUTHORITY MANAGEMENT POLICY**

WHEREAS, the Risk and Safety Committee recommended, and the Finance & Budget Committee agreed to adopt the updated Warren County Fiscal Approval Authority Management Policy and recommended that the same be advanced to the Board of Supervisors for consideration and approval, now, therefore, be it

RESOLVED, that the updated Warren County Fiscal Approval Authority Management Policy, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County, and be it further

RESOLVED, that any and all prior Warren County Fiscal Approval Authority Management Policies, Resolutions or parts thereof inconsistent with the annexed Warren County Policy are hereby repealed effective March 20, 2026, and be it further

RESOLVED, that the Warren County Fiscal Approval Authority Management Policy will automatically be incorporated into the Warren County Risk and Safety Manual which was adopted by the Warren County Board of Supervisors on January 16, 2026.

SCHEDULE "A"

WARREN COUNTY FISCAL APPROVAL AUTHORITY MANAGEMENT POLICY

**A. PURPOSE:**

The purpose of this policy is to establish financial management approval authority for the County's departmental fiscal operations to enhance accountability and ensure fiscal compliance with the purchasing of County product and services in accordance with New York State General Municipal Law, the County Purchasing Policy, and generally accepted accounting and auditing principles.

**B. DEFINITIONS:**

**County Ethics Legislation:** Local Law No. 4 of 2026 entitled "A Local Law Amending and Updating Local Law No. 2 of 2022, 'A Local Law Amending and Updating Local Law No. 6 of 2021, A Local Law Amending and Updating Local Law No. 5 of 2021, A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law.'"

**County Purchasing Policy:** The policy approved by the County Board of Supervisors which governs the procurement of all goods and services in accordance with New York State General Municipal Law, and generally accepted accounting and auditing principles.

**Department Head:** County officers or employees given the supervisory title of Department Head.

**Department Head Designee:** A County employee with statutory authority or designated by the Department Head to act on their behalf.

**Employee:** A person employed by the County of Warren on a full-time, part-time, less than part-time, per diem or seasonal basis/temporary, and includes volunteers and interns, whether paid or unpaid.

**Employer:** The County of Warren ("County").

**Invoice Batch:** A group of invoices processed together to streamline billing and payment processes.

**Journal Transfer:** A request to move funds between established financial accounts.

**New World Fiscal Program:** A financial and administrative management software program used by the County for funding accounting, budgeting and fiscal management.

**New World Approval Authority:** Authority granted to Department Head and Department Head Designee to initiate and approve purchase orders; vouchers and invoice batches; and journal transfers in accordance with County fiscal budgetary standards.

**Purchase Order:** A request for the purchase of a good or service outlining the details including agreed upon pricing, quantities and qualities.

**Supervisor:** A person within employer's organization who has the authority to direct and control the work performance of an employee, or who has authority to take corrective action regarding the violation of a law, rule or regulation to which an employee submits written notice.

**C. PROCEDURES:**

1. County purchasing shall be governed by the fiscal requirements of New York State General Municipal Laws and the New York State Comptroller's recommendations for fiscal operations for government.
2. Department Heads shall be fiscally responsible for the annual revenues and expenditures granted to them via the County budget process.
3. Only Department Heads and their Department Head Designees may approve departmental expenses including goods and/or services in accordance with federal and state regulatory requirements, the County's Purchasing Policy and generally accepted accounting and auditing principles.
4. A Department Head's request to assign a Department Head Designee under their supervision with New World Fiscal Approval Authority for expenditures, budgeting and fiscal management must be made in writing in advance to the County Department of Information Technology and County Auditor.
5. An employee given the authority to approve departmental fiscal operations may not approve their own expenditures and that of any other employee outlined within the County's Ethics legislation that may give rise to violations of the County's Ethics laws.
6. Department Heads shall maintain executive authority for the County Budget approval process including journal transfer requests and the purchase of goods and services outlined within the County Purchasing Policy.
7. In the absence of a Department Head or Department Head Designee, the County Administrator or their Designee shall have the authority to approve purchases and expenditures for that department.

**D. POLICY VIOLATIONS:**

Department Heads shall be responsible for their adherence to this policy and any employees given the authority to approve expenditures on their behalf. Violations of the protocols established by this policy may result in the non-payment of department expenditures.

**E. EFFECTIVE DATE:**

This policy to be effective upon approval by Warren County Board of Supervisors and all prior policies are hereby rescinded and replaced.

# Warren County Board of Supervisors

## RESOLUTION NO. 120 OF 2026

**RESOLUTION INTRODUCED BY SUPERVISORS ETU, CROCITTO, CONOVER, MADAY, BRUNO, STROUGH AND RUNYON**

**AUTHORIZING THE WARREN COUNTY RISK AND SAFETY COMMITTEE TO PREPARE ALL NECESSARY WARREN COUNTY FINANCE POLICIES AND INTERNAL PROCEDURES AS PART OF THE COUNTY'S RISK AND SAFETY MANUAL**

WHEREAS, the establishment of clear financial policies and internal procedures is necessary to guide Warren County in budgeting, financial reporting, internal controls, procurement, asset management and compliance with applicable laws and regulations, and

WHEREAS, the Risk and Safety Committee requests that the Warren County Board of Supervisors authorize the Warren County Risk and Safety Committee to prepare all necessary Warren County finance policies and internal procedures as part of the County's Risk and Safety Manual, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Warren County Risk and Safety Committee to prepare all necessary Warren County finance policies and internal procedures as part of the County's Risk and Safety Manual, and be it further

RESOLVED, that the Risk and Safety Committee shall present all proposed financial policies and internal procedures to the Finance & Budget Committee for review and formal approval, and be it further

RESOLVED, that once the financial policies and internal procedures are approved by the Warren County Board of Supervisors, the adopted policies and internal procedures shall be implemented and periodically reviewed to ensure continued effectiveness and compliance.

# Warren County Board of Supervisors

## RESOLUTION NO. 121 OF 2026

RESOLUTION INTRODUCED BY SUPERVISORS ETU, CROCITTO, CONOVER, MADAY, BRUNO, STROUGH AND RUNYON

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE WARREN COUNTY INDUSTRIAL PARK SEWER FUND BALANCE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO COVER THE COST OF THE WATER/SEWER/TAX INVOICE RECEIVED FROM WASHINGTON COUNTY SEWER DISTRICT #1; AND AMENDING 2026 WARREN COUNTY BUDGET**

WHEREAS, the Treasurer requested, and the Finance & Budget Committee agreed, to cover the cost of the water/sewer/tax invoice received from Washington County Sewer District #1, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds in an amount not to exceed Fourteen Thousand Two Hundred Fifty-Eight Dollars and Fifty Cents (\$14,258.50) from the Warren County Industrial Park Sewer Fund Balance (GI.909.00) to the following budget code to cover the cost of the water/sewer/tax invoice received from Washington County Sewer District #1:

CODE	DEPARTMENT	AMOUNT
GI.8197 417	Warren County Industrial Sewer, Water/Sewer/Taxes	\$14,258.50

and be it further

RESOLVED, that the Warren County Budget for 2026 be, and hereby is, amended accordingly.

# Warren County Board of Supervisors

## RESOLUTION No. 122 OF 2026

### RESOLUTION INTRODUCED BY SUPERVISORS RUNYON AND STRAINER

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION REGARDING A HOME RULE REQUEST BY WARREN COUNTY FOR THE ENACTMENT OF SENATE BILL NO. S9128 AND ASSEMBLY BILL NO. A10373 ENTITLED "AN ACT IN RELATION TO AUTHORIZING THE COUNTY OF WARREN TO OFFER AN OPTIONAL TWENTY-YEAR RETIREMENT PLAN TO BRADLEY MURPHY, A PATROL OFFICER EMPLOYED BY SUCH COUNTY"**

WHEREAS, by Resolution No. 1 of 2026, and subsequently amended by Resolution No. 76 of 2026, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution regarding a Home Rule Request by Warren County for the enactment of Senate Bill No. S9128 and Assembly Bill No. A10373 Entitled "An Act in Relation to Authorizing the County of Warren to Offer an Optional Twenty-year Retirement Plan to Bradley Murphy, a Patrol Officer Employed by Such County", now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 123 OF 2026

### RESOLUTION INTRODUCED BY SUPERVISORS BUTLER AND RUNYON

#### **HOME RULE REQUEST BY WARREN COUNTY FOR THE ENACTMENT OF SENATE BILL NO. S9128 AND ASSEMBLY BILL NO. A10373 ENTITLED "AN ACT IN RELATION TO AUTHORIZING THE COUNTY OF WARREN TO OFFER AN OPTIONAL TWENTY-YEAR RETIREMENT PLAN TO BRADLEY MURPHY, A PATROL OFFICER EMPLOYED BY SUCH COUNTY"**

WHEREAS, pursuant to Resolution No. 481 of 2025, the Warren County Board of Supervisors requested that New York State Legislature enact special legislation to grant Warren County Patrol Officer Bradley Murphy retroactive membership and service credit in the New York State and Local Retirement effective September 1, 2019, and

WHEREAS, the New York State Legislature proposes Senate Bill No. S9128 and Assembly Bill No. A10373, said bills entitled "An Act in relation to authorizing the County of Warren to offer an optional twenty-year retirement plan to Bradley Murphy, a Patrol Officer employed by such County," and

WHEREAS, the Warren County Board of Supervisors, on behalf of the County, desires to request enactment of Senate Bill No. S9128 and Assembly Bill No. A10373, entitled "An Act in relation to authorizing the County of Warren to offer an optional twenty-year retirement plan to Bradley Murphy, a Patrol Officer employed by such County," a copy of Senate Bill No. S9128 and Assembly Bill No. A10373 being on file with the Clerk of the Board of Supervisors, and

WHEREAS, the local government, Warren County, does not have the power to enact such legislation by local law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors, on behalf of the County of Warren, pursuant to Article 11 of the Constitution, hereby requests the Legislature to enact Senate Bill No. S9128 and Assembly Bill No. A10373, said bills entitled "An Act in relation to authorizing the County of Warren to offer an optional twenty-year retirement plan to Bradley Murphy, a Patrol Officer employed by such County," and a copy of Senate Bill No. S9128 and Assembly Bill No. A10373 being on file with the Clerk of the Warren County Board of Supervisors and also being available at this meeting of the Board of Supervisors, and be it further

RESOLVED, that it is hereby declared that a necessity exists for the enactment of such legislation in that the local government, Warren County, does not have the power to enact such legislation by local law, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and he hereby is, authorized to complete the Municipal Home Rule Request form, complete the certification contained thereon, and indicate that the Board of Supervisors has voted in favor of the Municipal Home Rule Request stated therein, and transmit the same together with this resolution to the Senate and the Assembly.

# Warren County Board of Supervisors

## RESOLUTION No. 124 OF 2026

### RESOLUTION INTRODUCED BY SUPERVISORS O'NEILL AND RUNYON

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A CAPITAL PROJECT PLANNING COMMITTEE FOR CAPITAL PROJECT REVIEW AND PLANNING**

WHEREAS, by Resolution No. 1 of 2026, and subsequently amended by Resolution No. 76 of 2026, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing the establishment of a Capital Project Planning Committee for capital project review and planning, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 125 OF 2026

### RESOLUTION INTRODUCED BY SUPERVISORS O'NEILL AND RUNYON

### RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A CAPITAL PROJECT PLANNING COMMITTEE FOR CAPITAL PROJECT REVIEW AND PLANNING

WHEREAS, the Warren County Board of Supervisors recognizes the importance of effective planning, oversight, and risk management in the development and implementation of capital projects, and

WHEREAS, capital projects may involve significant financial investment, operational, and safety considerations that require structured evaluation and planning, and

WHEREAS, it is recommended that a Capital Project Planning Committee, which shall operate as a sub-committee of the Risk and Safety Committee be established and tasked to convene in the 2<sup>nd</sup> quarter of each calendar year to present, review and identify capital projects which materially affect County operations in accordance with Governmental Accounting Standards Board (GASB) and Generally Accepted Accounting Principles (GAAP), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby establishes the Capital Project Planning Committee, which shall operate as a sub-committee of the Risk and Safety Committee, and shall consist of the following members:

- County Administrator, Chairperson
- Deputy County Administrator
- Superintendent of Public Works
- Warren County Sheriff
- Property & Casualty Risk Manager
- County Planner
- Other members of the Risk and Safety Committee as designated by the Chairperson

and be it further

RESOLVED, that the Capital Project Planning Committee is directed to review capital projects and provide a five (5) year Capital Project Plan for Warren County within the County's bonding limits projections and tax cap to the Finance Committee and the Board of Supervisors no later than August 1<sup>st</sup> of each calendar year, and be it further

RESOLVED, that the Capital Project Plan shall be presented for approval to the Finance Committee and Board of Supervisors as the primary document utilized for capital bonding for the following calendar year and shall be made part of the overall Warren County budget for that same forthcoming year.

# Warren County Board of Supervisors

## RESOLUTION NO. 126 OF 2026

### RESOLUTION INTRODUCED BY SUPERVISORS RUNYON AND GILLIGAN

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH FERRARO AMODIO & ASSOCIATES, LLC D/B/A FAZ FORENSICS FOR FORENSIC ACCOUNTING AUDITING SERVICES FOR FISCAL YEAR 2025 (WC 5-26)**

WHEREAS, by Resolution No. 1 of 2026, and subsequently amended by Resolution No. 76 of 2026, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution accepting proposal and authorizing agreement with Ferraro Amodio & Associates, LLC d/b/a Faz Forensics for forensic accounting auditing services for Fiscal Year 2025 (WC 5-26), now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 127 OF 2026

### RESOLUTION INTRODUCED BY SUPERVISORS DRISCOLL AND TURNER

#### **ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH FERRARO AMODIO & ASSOCIATES, LLC D/B/A FAZ FORENSICS FOR FORENSIC ACCOUNTING AUDITING SERVICES FOR FISCAL YEAR 2025 (WC 5-26)**

WHEREAS, the Purchasing Agent requested proposals for Forensic Accounting Auditing Services for Fiscal Year 2025 (WC 5-26), and

WHEREAS, the proposals were opened on March 10, 2026 and the Chair of Finance recommends awarding the agreement to Ferraro Amodio & Associates, LLC d/b/a FAZ Forensics, 268 Broadway, Suite 203, Saratoga Springs, New York 12866, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Ferraro Amodio & Associates, LLC d/b/a FAZ Forensics, 268 Broadway, Suite 203, Saratoga Springs, New York 12866 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Ferraro Amodio & Associates, LLC d./b/a FAZ Forensics in an amount not to exceed One Hundred Forty-Five Thousand Dollars (\$145,000), for Forensic Accounting Auditing Services for Fiscal Year 2025, pursuant to the terms and provisions of the bid documents and proposal (WC 5-26), for a term commencing March 20, 2026 and terminating upon completion of services, in a form approved by the County Attorney, and be it further

RESOLVED, that Ferraro Amodio & Associates, LLC d/b/a FAZ Forensics is primarily being retained to consult with, coordinate and report to the Warren County Attorney during the term of the agreement and to submit the Final Analysis Report confidentially to the Warren County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1325 470 County Treasurer, Contract.

# Warren County Board of Supervisors

## RESOLUTION No. 128 OF 2026

### RESOLUTION INTRODUCED BY SUPERVISORS RUNYON AND O'NEILL

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE TREASURER'S OFFICE BUDGET TO COVER THE COST OF THE CONTRACT FOR FORENSIC ACCOUNTING AUDITING SERVICES FOR FISCAL YEAR 2025; AND AMENDING 2026 WARREN COUNTY BUDGET**

WHEREAS, by Resolution No. 1 of 2026, and subsequently amended by Resolution No. 76 of 2026, the Board of Supervisors adopted the Rules of the Board, Section B(4) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing the appropriation of funds from the General Fund Unappropriated Fund Balance to the Treasurer's Office Budget to cover the cost of the contract for forensic accounting auditing services for fiscal year 2025; and amending 2026 Warren County Budget, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

# Warren County Board of Supervisors

## RESOLUTION NO. 129 OF 2026

### RESOLUTION INTRODUCED BY SUPERVISORS RUNYON AND STROUGH

### AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE TREASURER'S OFFICE BUDGET TO COVER THE COST OF THE CONTRACT FOR FORENSIC ACCOUNTING AUDITING SERVICES FOR FISCAL YEAR 2025; AND AMENDING 2026 WARREN COUNTY BUDGET

WHEREAS, the Chair of Finance requests appropriating funds to cover the cost of the contract for forensic accounting auditing services for fiscal year 2025, now, therefore, it is

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of the contract for forensic accounting auditing services for fiscal year 2025, in an amount not to exceed One Hundred Forty-Five Thousand Dollars (\$145,000.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.1325 470	County Treasurer, Contract	\$ 145,000.00

and it is further

RESOLVED, that the Warren County Budget for 2026 be, and hereby is, amended accordingly.