

Criminal Justice, Public Safety & Emergency Services Committee
Office of Emergency Services

January 20, 2026

COMMITTEE MEMBERS: MADAY, Conover, Strainer, Gilligan, Driscoll, Butler, O'Neill

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
 1. Request: Resolution request to amend the 2026 budget to accommodate the FY22 Domestic Terrorism Prevention Program Grant (A.3645.4120) in the amount of \$93,031.18. *Attachment #1*
Rationale: Resolution is needed to carry over grant funds from 2025.
 2. Request: Resolution request to amend the 2026 budget to accommodate the FY23 Domestic Terrorism Prevention Program Grant (A.3645.4129) in the amount of \$171,919.05. *Attachment #2*
Rationale: Resolution is needed to carry over grant funds from 2025.
 3. Request: Resolution request to amend the 2026 budget to accommodate the FY22 State Homeland Security Program grant (A.3645.4118) in the amount of \$1,803.91. *Attachment #3*
Rationale: Resolution is needed to carry over grant funds from 2025.
 4. Request: Resolution request to amend the 2026 budget to accommodate the FY23 State Homeland Security Program grant (A.3645.4122) in the amount of \$36,432.68. *Attachment #4*
Rationale: Resolution is needed to carry over grant funds from 2025.
 5. Request: Resolution request to amend the 2026 budget to accommodate the FY24 State Homeland Security Program grant (A.3645.4127) in the amount of \$36,987.00. *Attachment #5*
Rationale: Resolution is needed to carry over grant funds from 2025.
 6. Request: Resolution request to amend the 2026 budget to accommodate the FY22 HazMat Grant Program (A.3645.4125) in the amount of \$13,619.89. *Attachment #6*
Rationale: Resolution is needed to carry over grant funds from 2025.
- V. Discussion Items
- VI. Referrals/Pending Items
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments:

1. Resolution Request Form #7 and supporting documentation
2. Resolution Request Form #7 and supporting documentation
3. Resolution Request Form #7 and supporting documentation
4. Resolution Request Form #7 and supporting documentation
5. Resolution Request Form #7 and supporting documentation
6. Resolution Request Form #7 and supporting documentation

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Office of Emergency Services

DATE: January 20, 2026

(a) **Purpose of Amendment: Increase both sides of the 2026 budget to carry over grant funds from 2025.**

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3645.4120 445 – FY22 DHSES Domestic Terrorism Prevention – Foods	\$ 172.68
A.3645.4120 470 – FY22 DHSES Domestic Terrorism Prevention - Contracts	\$92,858.50

(c) **Revenue Code (with title), and Amount:**

A.3645.4120 3380 – FY22 DHSES Domestic Terrorism Prevention State Homeland Security Program	\$93,031.18
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Summarization Level None ▼ Reclassification Journal Type ▼

Account Type Expense ▼

Include Unposted Transactions

A.3645.4120 - General, Homeland Security, FY22 DHSES Domestic Terror Prev Fiscal Year: 2025

Account Number	Description	Adopted Budget	Amended Budget	Encumbrances	Expenses	Encumbrances	Expenses	Remaining Balance	% Used	Remaining Balance	% Used
		\$0.00	\$138,984.60	\$0.00	\$0.00	\$0.00	\$45,953.42	\$93,031.18	33%		
427	Memberships & Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++		
444	Travel/Education/Conference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++		
445	Foods	\$0.00	\$1,000.00	\$0.00	\$827.32	\$0.00	\$172.68	\$172.68	83%		
470	Contract	\$0.00	\$137,984.60	\$0.00	\$45,126.10	\$0.00	\$92,858.50	\$92,858.50	33%		

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DATE: January 20, 2026

(a) **Purpose of Amendment: Increase both sides of the 2026 budget to carry over grant funds from 2025.**

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3645.4129 444 – FY23 DHSES Domestic Terrorism Prevention – Travel/Edu	\$ 6,456.05
A.3645.4129 470 – FY23 DHSES Domestic Terrorism Prevention - Contracts	\$165,463.00

(c) **Revenue Code (with title), and Amount:**

A.3645.4129 3380 – FY23 DHSES Domestic Terrorism Prevention State Homeland Security Program	\$171,919.05
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Summarization Level None ▼ Reclassification Journal Type ▼

Account Type Expense ▼

Include Unposted Transactions

A.3645.4129 - General, Homeland Security, FY23 DHSES Domestic Terror Prev Fiscal Year: 2025

Account Number	Description	Adopted Budget	Amended Budget	Encumbrances	Expenses	Amended Budget	Encumbrances	Expenses	Remaining Balance	% Used	Remaining Balance	% Used
427	Memberships & Dues	\$400.00	\$450.00	\$0.00	\$450.00	\$450.00	\$0.00	\$450.00	\$0.00	100%	\$171,919.05	0%
444	Travel/Education/Conference	\$6,500.00	\$6,500.00	\$0.00	\$43.95	\$6,500.00	\$0.00	\$43.95	\$6,456.05	1%		
470	Contract	\$165,513.00	\$165,463.00	\$0.00	\$0.00	\$165,463.00	\$0.00	\$0.00	\$165,463.00	0%		

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DEPARTMENT NAME: Office of Emergency Services

DATE: January 20, 2026

(a) **Purpose of Amendment: Increase both sides of the 2026 budget to carry over grant funds from 2025.**

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3645.4118 410 – FY22 State Homeland Security Program – Supplies	\$ 706.91
A.3645.4118 470 – FY22 State Homeland Security Program – Contract	\$1,097.00

(c) **Revenue Code (with title), and Amount:**

A.3645.4118 4380 – FY22 State Homeland Security Program- State Homeland Security Program	\$1,803.91
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Summarization Level None ▼ Reclassification Journal Type ▼

Account Type Expense ▼

Include Unposted Transactions

A.3645.4118 - General, Homeland Security, FY22 State Homeland Sec Program Fiscal Year: 2025

Account Number	Description	Adopted Budget	Amended Budget	Encumbrances	Expenses	Encumbrances	Expenses	Remaining Balance	Remaining Balance	% Used	% Used
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,120.22	\$0.00	\$1,803.91	0%	38%
260	Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	+++
410	Supplies	\$0.00	\$1,827.13	\$0.00	\$1,120.22	\$0.00	\$706.91	\$706.91	\$0.00	61%	+++
444	Travel/Education/Conference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	+++
470	Contract	\$0.00	\$1,097.00	\$0.00	\$0.00	\$0.00	\$1,097.00	\$1,097.00	\$0.00	0%	0%

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Office of Emergency Services

DATE: January 20, 2026

(a) **Purpose of Amendment: Increase both sides of the 2026 budget to carry over grant funds from 2025.**

(b) Appropriation Code, Object Code, Full Title and Amount:

A.3645.4122 220 – FY23 State Homeland Security Program – Office Equipment	\$ 1,013.50
A.3645.4122 250 – FY23 State Homeland Security Program – Technical Equipment	\$ 124.95
A.3645.4122 260 – FY23 State Homeland Security Program – Other Equipment	\$33,900.00
A.3645.4122 410 – FY23 State Homeland Security Program – Supplies	\$ 114.95
A.3645.4122 428 – FY23 State Homeland Security Program – Data Processing	\$ 1,279.28

(c) Revenue Code (with title), and Amount:

A.3645.4122 4380 – FY23 State Homeland Security Program- State Homeland Security Program	\$36,432.68
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Summarization Level None ▼ Reclassification Journal Type ▼

Account Type Expense ▼

Include Unposted Transactions

A.3645.4122 - General, Homeland Security, FY23 State Homeland Sec Program Fiscal Year: 2025

Account Number	Description	Adopted Budget	Amended Budget	Encumbrances	Expenses	Amended Budget	Encumbrances	Expenses	Remaining Balance	% Used
		\$0.00	\$49,385.92	\$843.15	\$12,235.04	\$49,385.92	\$843.15	\$12,235.04	\$36,307.73	26%

Account Number	Description	Adopted Budget	Amended Budget	Encumbrances	Expenses	Amended Budget	Encumbrances	Expenses	Remaining Balance	% Used
220	Office Equipment	\$0.00	\$1,013.50	\$0.00	\$0.00	\$1,013.50	\$0.00	\$0.00	\$1,013.50	0%
250	Technical Equipment	\$0.00	\$1,282.17	\$843.15	\$439.02	\$1,282.17	\$843.15	\$439.02	\$0.00	100%
260	Other Equipment	\$0.00	\$33,900.00	\$0.00	\$0.00	\$33,900.00	\$0.00	\$0.00	\$33,900.00	0%
410	Supplies	\$0.00	\$4,890.25	\$0.00	\$4,775.30	\$4,890.25	\$0.00	\$4,775.30	\$114.95	98%
428	Data Processing & Internet Fees	\$0.00	\$2,000.00	\$0.00	\$720.72	\$2,000.00	\$0.00	\$720.72	\$1,279.28	36%
444	Travel/Education/Conference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
470	Contract	\$0.00	\$6,300.00	\$0.00	\$6,300.00	\$6,300.00	\$0.00	\$6,300.00	\$0.00	100%

REMAINING BALANCE -- 36,432.68

Annual Totals YTD ▼ Reclass Journal Type ▼

Classification Equipment

Fiscal Year **2025**

	Amended Budget	Encumbrances	Expenses	YTD Balance	Percent Used
	\$1,282.17	\$843.15	\$439.02	\$0.00	100%

Month	Budget	Amendments	Encumbrances	Expenses	Current YTD Balance	Percent Used
January	\$0.00	\$124.95	\$124.95	\$0.00	\$0.00	100%
February	\$0.00	\$1,013.50	\$0.00	\$0.00	\$1,013.50	11%
March	\$0.00	\$0.00	\$0.00	\$0.00	\$1,013.50	11%
April	\$0.00	\$0.00	\$0.00	\$0.00	\$1,013.50	11%
May	\$0.00	\$0.00	\$0.00	\$0.00	\$1,013.50	11%
June	\$0.00	\$0.00	\$0.00	\$0.00	\$1,013.50	11%
July	\$0.00	\$0.00	\$0.00	\$0.00	\$1,013.50	11%
August	\$0.00	\$0.00	\$0.00	\$0.00	\$1,013.50	11%
September	\$0.00	\$0.00	\$0.00	\$0.00	\$1,013.50	11%
October	\$0.00	\$0.00	\$0.00	\$0.00	\$1,013.50	11%
November	\$0.00	\$143.72	\$1,157.22	\$0.00	\$0.00	100%
December	\$0.00	\$0.00	-\$439.02	\$439.02	\$0.00	100%
Total	\$0.00	\$1,282.17	\$843.15	\$439.02	\$0.00	100%
Unposted Transactions	\$0.00	\$0.00	(\$718.20)	\$718.20	\$0.00	100%
Grand Total	\$0.00	\$1,282.17	\$124.95	\$1,157.22	\$0.00	100%

LIQUIDATE

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DATE: January 20, 2026

(a) Purpose of Amendment: Increase both sides of the 2026 budget to carry over grant funds from 2025.

(b) Appropriation Code, Object Code, Full Title and Amount:

A.3645.4127 220 – FY24 State Homeland Security Program – Office Equipment	\$ 1,500.00
A.3645.4127 250 – FY24 State Homeland Security Program – Technical Equipment	\$ 5,705.00
A.3645.4127 260 – FY24 State Homeland Security Program – Other Equipment	\$13,005.00
A.3645.4127 410 – FY24 State Homeland Security Program – Supplies	\$ 3,000.00
A.3645.4127 470 – FY24 State Homeland Security Program – Contract	\$13,777.00

(c) Revenue Code (with title), and Amount:

A.3645.4127 4380 – FY24 State Homeland Security Program- State Homeland Security Program	\$36,987.00
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Summarization Level None ▼ Reclassification Journal Type ▼

Account Type Expense ▼

Include Unposted Transactions

A.3645.4127 - General, Homeland Security, FY24 State Homeland Sec Program Fiscal Year: 2025

Account Number	Description	Adopted Budget	Amended Budget	Encumbrances	Expenses	Amended Budget	Encumbrances	Expenses	Remaining Balance	% Used	Remaining Balance	% Used
						\$68,285.00	\$0.00	\$31,298.00	\$36,987.00	46%		
220	Office Equipment	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%		
250	Technical Equipment	\$10,705.00	\$10,705.00	\$0.00	\$5,000.00	\$0.00	\$5,705.00	\$5,705.00	\$5,705.00	47%		
260	Other Equipment	\$36,580.00	\$36,580.00	\$0.00	\$23,575.00	\$0.00	\$13,005.00	\$23,575.00	\$13,005.00	64%		
410	Supplies	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0%		
444	Travel/Education/Conference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++		
470	Contract	\$16,500.00	\$16,500.00	\$0.00	\$2,723.00	\$0.00	\$2,723.00	\$2,723.00	\$13,777.00	17%		

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DATE: January 20, 2026

(a) **Purpose of Amendment: Increase both sides of the 2026 budget to carry over grant funds from 2025.**

(b) Appropriation Code, Object Code, Full Title and Amount:

A.3645.4125 410 – FY22 Hazmat Grant Program – Supplies	\$1,718.55
A.3645.4125 422 – FY22 Hazmat Grant Program – Repair/Maint Equipment	\$7,803.75
A.3645.4125 428 – FY22 Hazmat Grant Program – Data Processing/Internet	\$ 834.04
A.3645.4125 444 – FY22 Hazmat Grant Program – Travel/Education	\$1,283.55
A.3645.4125 470 – FY22 Hazmat Grant Program – Contract	\$1,980.00

(c) Revenue Code (with title), and Amount:

A.3645.4125 4382 – FY22 Hazmat Grant Program - Hazmat Grant Program	\$13,619.89
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Summarization Level None ▼
 Account Type Expense ▼

Include Unposted Transactions

Reclassification Journal Type ▼

A.3645.4125 - General, Homeland Security, FY22 Hazmat Grant Program Fiscal Year: 2025

Account Number	Description	Adopted Budget	Amended Budget	Encumbrances	Expenses	Remaining Balance	% Used	Analyze
230	Automotive Equipment	\$0.00	\$40,306.00	\$0.00	\$40,306.00	\$0.00	100%	
250	Technical Equipment	\$0.00	\$5,207.60	\$0.00	\$5,207.60	\$0.00	100%	
260	Other Equipment	\$0.00	\$35,969.28	\$34,487.28	\$1,482.00	\$0.00	100%	
410	Supplies	\$0.00	\$15,000.00	\$13,281.45	\$0.00	\$1,718.55	89%	
422	Repair/Maint-Equipment	\$0.00	\$20,000.00	\$4,622.40	\$7,573.85	\$7,803.75	61%	
428	Data Processing & Internet Fees	\$0.00	\$6,904.71	\$0.00	\$6,070.67	\$834.04	88%	
444	Travel/Education/Conference	\$0.00	\$1,283.55	\$0.00	\$0.00	\$1,283.55	0%	
470	Contract	\$0.00	\$21,020.00	(\$13,540.00)	\$32,580.00	\$1,980.00	91%	
			\$145,691.14	\$38,851.13	\$93,220.12	\$13,619.89	91%	