

CRIMINAL JUSTICE, PUBLIC SAFETY & EMERGENCY

SERVICES COMMITTEE MEETING

PROBATION AGENDA

January 20, 2026

Committee Members: Supervisors Maday, Conover, Strainer, Gilligan, Driscoll, Butler and O’Neill

**I. Committee meeting called to order by Chair**

**II. Approval of minutes of prior Committee Meeting**

**III. Privilege of the floor and public comment**

**IV. Action Agenda/New Business Items:**

1. **Request:** To enter into an agreement with DATAPILOT for the term 1/1/26-12/31/26 in the amount of \$1,795 for software maintenance and updates.  
**Rationale:** DATAPILOT is a mobile digital forensic device that acquires evidence from cell phones, tablet computers, wearable devices, gaming systems and more. Annual software maintenance and updates is required to keep the system current.
2. **Request:** To enter into an agreement with WAIT House for the term 1/1/26-12/31/26 in the amount of \$20,000 for the Next Step Youth Probation Check-In program.  
**Rationale:** The Next Step Youth Check-In program is a youth-centered program housed at WAIT House designed to reduce recidivism, build resilience and strengthen life outcome for at-risk youth who may be headed for detention and out of home placement.

**V. Discussion Items:** None

**VI. Referrals/Pending Items:** None

**VII. Privilege of the floor and public comment**

**VIII. Motion to Adjourn**

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Attachments: 1. Resolution Request No. 3 (2)

# **RESOLUTION REQUEST FORM NO. 3**

## **Request for New Contract**

**DEPARTMENT NAME: Probation**

**DATE: 1/20/26**

- (a) Is this a Result of a Bid or Request for Proposal?  
**No**
- (b) Purpose of Contract:  
**To enter into an agreement with DATAPILOT for the term 1/1/26-12/31/26 in the amount of \$1,795 for software maintenance and updates.**
- (c) Name of Contractor:  
**DATPILOT**
- (d) Address of Contractor: **18200 Von Karman Avenue, Suite 780 , Irvine, CA 92612**
- (e) Contractor's Contact Person and Telephone Number:  
**Taylor Tabrosky, (949)789-8204**
- (f) Has or will the Contract be provided, if so, please attach:  
**Will be provided**
- (g) Commencement Date of Contract:  
**1/1/26**
- (h) Termination Date of Contract:  
**12/31/26**
- (i) Payment Provisions: i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed **\$1,795**  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)  
**In lump sum payment**
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

**A. 3140 470 Probation-Contract \$1,795**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

\*as listed in budget and LOGOS

# DATAPILOT

18200 Von Karman Avenue, Suite 780 | Irvine, CA 92612 | TEL: (949) 341-0007 | FAX: (949) 341-0008

## GENERAL INFORMATION

Contact Name	Robert Iusi Jr	Quote Number	00007574
Mailing Address	1340 State Route 9 Lake George, NY 12845	Created Date	7/29/2025
Phone	(518) 761-6444 📞	Expiration Date	1/1/2026
Email	iusir@warrencountyny.gov	Payment Terms	Net 30

## BILLING AND SHIPPING

Bill To Name	Warren County Probation Department (NY)	Ship To Name	Warren County Probation Department (NY)
Bill To	1340 State Route 9 Lake George, NY 12845	Ship To	1340 State Route 9 Lake George, NY 12845

Quantity	Product Code	Product Description	List Price	Adjustment \$	Subtotal \$
1.00	CP210-DX-RN	Renewal for DATAPILOT X. Includes 1-yr software maintenance and updates.	\$1,995.00	\$200.00	\$1,795.00
Grand Total \$					\$1,795.00

## PREPARED BY

Thank you for considering DATAPILOT, Inc. Please contact me with any questions and/or additional information.

Prepared By Taylor Tabrosky  
Email ttabrosky@datapilot.com  
Phone (949)789-8204 📞

### Acceptance of Quote

Purchase Order Number: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized By/Title (please print): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

NOTE: All prices are subject to all applicable state and/or local taxes and import fees. Terms are subject to credit department approval. Prices are subject to change without notice.

## **RESOLUTION REQUEST FORM NO. 3**

### **Request for New Contract**

**DEPARTMENT NAME: Probation**

**DATE: 1/20/26**

- (a) Is this a Result of a Bid or Request for Proposal?  
**No**
- (b) Purpose of Contract:  
**To enter into an agreement with WAIT HOUSE for the term 1/1/26-12/31/26 in the amount of \$20,000 for the Next Step Youth Probation Check-In program.**
- (c) Name of Contractor:  
**WAIT HOUSE**
- (d) Address of Contractor: **10-12 Wait St., PO Box 3252, Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number:  
**Jason McLaughlin, Executive Director, (518)798-4384**
- (f) Has or will the Contract be provided, if so, please attach:  
**Will be provided**
- (g) Commencement Date of Contract:  
**1/1/26**
- (h) Termination Date of Contract:  
**12/31/26**
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed **\$20,000**
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.  
**Quarterly**
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:  
**A. 3140 470 Probation-Contract \$20,000****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

\*as listed in budget and LOGOS



## **WAIT House “Next Step” Youth Probation Check-In Program**

### **Overview:**

“Next Step” is a structured, yet youth-centered program housed at WAIT House to support probation-involved youth through guided check-ins, restorative accountability, and wraparound services. This program aims to reduce recidivism, build resilience, and strengthen life outcomes by pairing court-mandated requirements with compassionate mentorship and personal growth opportunities.

### **Program Goals:**

1. **Promote accountability** in a non-punitive, youth-friendly environment.
2. **Support goal setting** through individualized action plans aligned with probation conditions.
3. **Connect youth** with restorative, educational, mental health, and vocational resources.
4. **Strengthen trust** between youth, probation officers, caregivers, and community support.

### **Key Components:**

#### **1. Weekly Check-In Sessions**

- Youth meet 1–2 times per week at WAIT House with a case coordinator or youth mentor.
- Check-ins include progress updates, reflection on goals, and space to share challenges or needs.
- Probation officers are invited to join bi-weekly or monthly check-ins based on court conditions.

#### **2. Restorative Support Circles**

- Monthly restorative justice circles allow youth to reflect on accountability, harm, and healing.
- Facilitated by trained WAIT House staff, circles also address conflict resolution and goal reinforcement.

### **3. “Next Step” Action Plans**

- Youth co-develop a personalized plan outlining educational, legal, mental health, and employment goals.
- Plans include steps to meet probation terms, reduce risk factors, and encourage personal agency.

### **4. Life Skills & Empowerment Workshops**

- Weekly sessions on topics such as:
  - Emotional regulation and mindfulness
  - Financial literacy and budgeting
  - Employment readiness and resume writing
  - Healthy relationships and conflict resolution

### **5. Family & Community Engagement**

- Family check-ins or meetings facilitated by WAIT House to promote communication and reintegration.
- Partnerships with youth employment programs, therapy providers, and schools to align services.

### **Program Eligibility:**

- Youth on probation in Warren County.
- Priority for those at risk of out-of-home placement or struggling with school/community reintegration.

### **Metrics of Success:**

- Reduced violations or reoffending rates.
- Improved school attendance or engagement.
- Completion of individualized “Next Step” plans.
- Participant and family satisfaction surveys.
- Probation officer feedback and court compliance.

### **Tagline:**

*“It’s not just a check-in. It’s a step forward.”*

## Annual Program Budget: \$20,000

Category	Amount (USD)
<b>Personnel</b>	
- Part-Time Program Facilitator / Case Manager	\$10,000
- Youth Peer Support Stipend	\$3,500
<b>Program Materials &amp; Delivery</b>	
- Supplies for workshops and materials	\$1,200
- Light refreshments	\$800
- Transportation assistance	\$1,000
<b>Training &amp; Development</b>	
- Staff training in restorative and trauma-informed care	\$1,000
<b>Administrative &amp; Overhead</b>	
- Facility use, insurance, reporting	\$2,500