

Economic Growth & Development
Department of Workforce Development

AGENDA

January 21, 2026

Wild, Crocitto, Bruno, Patchett, Diamond, Beaty and Niles

I. Committee meeting called to order by Chairman

II. Motion to approve minutes of prior Committee meeting

III. Privilege of the Floor and Public

IV. Action Agenda/New Business:

A. Resolution request for permission to apply for the NYS Department for Environmental Conservation Green Jobs for Youth- Skills Training Grant.

Rationale: In continued partnership with the 501(c)3, Water Genome, this grant application for \$250,000 would help expand the Workforce Advancement through Vocational Education (WAVE) pilot program to Warren County youth, aged 17-24, on probation. The Warren County Probation Department is in support of this application as well.

B. Resolution request to provide a senior Employment & Training Counselor with a temporary quarterly stipend to support data analysis goals over the next two and a half years as long as funding is available through June, 2028.

Rationale: The Saratoga-Warren-Washington local workforce area is under scrutiny for performance and data entry in particular categories. Recent interventions have been put in place and this is an additional one that leverages experienced staff to assist the Director with monitoring data entry on the NYS Dept of Labor's database, comparing reports, addressing gaps, and catching errors before they impact performance measures. Other workforce systems have full-time data analysts but current funding cannot support a full salary at this time. The \$2,000 investment per year is included in the Workforce Innovation & Opportunity Act (WIOA) budget as long as that funding remains available. The Workforce Development budget already allows for stipends.

V. Referral/Pending Items

VI. Information for Discussion/Review

A. General workforce updates

- a. Unemployment rate and workforce trends
- b. Angiodynamics Rapid Response Update
- c. Upcoming initiatives

VII. Privilege of the Floor and Public

VIII. Motion to Adjourn

Attachments:

Resolution Request to Apply for Grant
DEC Green Jobs for Youth Grant Information
Resolution Request for Temporary Data Analysis
Resolution 621 of 2015 for Annual Compensation

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Workforce Development

DATE: January 21, 2026

- (a) Purpose of Grant: **To train youth on probation for future jobs.**
- (b) Name of Grantor: **NYS Department of Environmental Conservation**
- (c) Address of Contractor: **625 Broadway, 3rd floor, Albany, NY 12233**
- (d) Grantor's Contact Person and Telephone Number: **Alexis Jones 518-402-8621**
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? **General grant information attached**
- (f) Effective Date of Grant: **September 26, 2026**
- (g) Termination Date of Grant: **September 30, 2029**
- (h) Total Dollar Amount Involved (not to exceed): **\$250,000**
- (i) Deadline to Submit Grant Application and/or Grant Agreement: **January 28, 2026**
- (j) Is a Budget amendment required? **Once awarded.** If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **No.** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? **No.** If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

**Sample: A.1010 470 Legislative Board – Contract Sxx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx**

*as listed in budget and LOGOS

Green Jobs for Youth - Skills Training Grant



Department of
Environmental
Conservation

What is the Green Jobs for Youth Grant?

The Environmental Justice Green Jobs for Youth Grant is available to help youth (ages 17-24) in environmental justice areas develop skills training and job placement in various green industries. Projects should assist in job placement and demonstrate a partnership with employers to ensure that the proposed training will lead to the acquisition of a nationally recognized certification, a skill set certificate, a certificate degree, or a comparable award in the chosen green industry. The grant will provide youth with tangible green industry skills sought by New York State employers and deliver supplementary job tools and resources.

Who is eligible to apply?

- Not-for-profit, 501(c)3 community-based organizations; or
- Native American Tribes and Tribal Organizations who are recognized by New York State; or
- A nonprofit organization, known as a fiscal sponsor, may apply on behalf of an eligible community-based organization.

Please review the Request for Application (RFA) for this opportunity closely to see all organizational and location eligibility requirements.

What kinds of projects are funded? Below is a list of potential Green Training programs. DEC OEJ is open to other innovative ideas that meet the criteria of the RFA:

- Clean Energy
- Green Buildings
- Transportation
- Waste
- Consumer Products
- Climate Adaptation
- Policy and Advocacy
- Finance and Consulting
- Green Infrastructure
- Green Education and Teaching
- Conservation and Restoration
- Technology
- Please see [Green Job Program Ideas](#) for a more in-depth list of ideas.

OEJ GRANTS
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How much funding is available? Approximately \$4,000,000 in funding is available; \$100,000 minimum award amount to \$250,000 maximum award amount. Funding for this grant opportunity is provided from the State Environmental Protection Fund.

When will this grant opportunity be released? Green Jobs for Youth – Skills Training will be released *September 25th, 2025*. Bids are due *January 28, 2026 at 3pm EST*.

How long is the contract period? All projects must have defined objectives, tasks, and deliverables accounted for in performance measures that can be completed and invoiced within a *three-year contract period/term*. Costs outside of the contract period/term will be ineligible.

How can I apply for the Green Jobs for Youth Grant?

Organizations must apply for the Green Jobs for Youth grant through the New York Statewide Financial System (SFS) Grants Management system.

Registration - All Applicants must be Registered with SFS Grants Management to apply. Please visit <https://grantsmanagement.ny.gov/register-your-organization-sfs> to register.

Prequalification - All Applicants, except Tribal Organizations, must be Prequalified in the SFS Grants Management System at the time and date that the bid is due. Once they are registered with SFS, organizations must fill out an online prequalification application. The application requests an upload of basic organizational documents and asks straightforward questions about a not-for-profit's capacity and integrity. Not-for-profits can secure their application materials in SFS where they will be accessible to all state agencies, thereby reducing redundancy and conserving resources. Organizations will have to prequalify each year, with responsibility to keep their information current throughout.

Resources

Visit our website to view information on all the Office of Environmental Justice's available Grant Programs and opportunities (QR Code or link): <https://dec.ny.gov/environmental-protection/environmental-justice/grant-programs>

CONTACT INFORMATION

OEJ Grants Team

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www.dec.ny.gov

OEJ GRANTS
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RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Workforce Development

DATE: January 21, 2026

(a) Purpose of Request:

To provide a senior Employment & Training Counselor with a temporary stipend of \$500 per quarter to support data analysis goals over the next two and a half years as long as funding is available through June, 2028 and for a total investment of \$5000.

(b) Details:

With over 25 years experience and exceptional data entry, this Employment Counselor is the most knowledgeable with the required NYSDOL database, the reports, and analyzing trends and errors. This is a more economical way to support the corrective action plan to improve outcomes for the local workforce area without changing job descriptions or adding a new position.

(c) Previous Resolution Number:

Similar request is Resolution 621 of 2015

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

**40.6293 0300 434 WIOA Adult \$2000 40.6293 0310 434 WIOA Youth \$2000
40.6293 0305 434 WIOA Dislocated Worker \$500 40.6293 0313 WIOA Admin \$500**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 621 OF 2015

Resolution introduced by Supervisors Taylor, Kenny, Sokol, Merlino, Dickinson, Girard, Vanselow, Wood and Simpson

AUTHORIZING ANNUAL COMPENSATION TO NANCY OVITT FOR PREPARATION AND RECORD KEEPING OF THE ASSET FORFEITURE ACCOUNTS

WHEREAS, the District Attorney is requesting annual compensation for Nancy Ovitt, an employee in the District Attorney's office in the sum of One Thousand Five Hundred Dollars (\$1,500) for preparation and record keeping of the Asset Forfeiture Accounts, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorize that an annual compensation in the sum of One Thousand Five Hundred Dollars (\$1,500) be paid to Nancy Ovitt, an employee in the District Attorney's office for preparation and record keeping of the Asset Forfeiture Accounts to be funded from Budget Code A.1164 110 Forfeited Crime Proceeds, Salaries-Regular.

