

Economic Growth & Development
Department of Workforce Development

AGENDA

February 24, 2026

Wild, Crocitto, Bruno, Patchett, Diamond, Beaty and Niles

- I. Committee meeting called to order by Chairman**
 - II. Motion to approve minutes of prior Committee meeting**
 - III. Privilege of the Floor and Public**
 - IV. Action Agenda/New Business:**
 - A. Resolution request to provide a senior Employment & Training Counselor with temporary quarterly compensation to support data analysis goals over the next two and a half years as long as funding is available through June, 2028.
Rationale: The Saratoga-Warren-Washington local workforce area is under scrutiny for performance and data entry in particular categories. Recent interventions have been put in place and this is an additional one that leverages experienced staff to assist the Director with monitoring data entry on the NYS Dept of Labor's database, comparing reports, addressing gaps, and catching errors before they impact performance measures. Other workforce systems have full-time data analysts but current funding cannot support a full salary at this time. The \$2,000 investment per year is included in the Workforce Innovation & Opportunity Act (WIOA) budget as long as that funding remains available. The Workforce Development operations under WIOA guidance already allow for stipends.
 - V. Referral/Pending Items**
 - VI. Information for Discussion/Review**
 - A. General workforce updates
 - a. Unemployment rate and workforce trends
 - b. Upcoming initiatives
 - c. Presentation: Overview of department and 2025 review
 - VII. Privilege of the Floor and Public**
 - VIII. Motion to Adjourn**
-

Attachments:

Resolution Request for Temporary Data Analysis Compensation

Resolution 621 of 2015 for Annual Compensation

PY 24 County Allocations of WIOA Funds

PY25 County Allocations of WIOA Funds

Slide deck for presentation

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Workforce Development

DATE: February 24, 2026

(a) Purpose of Request:

To provide a senior Employment & Training Counselor with a temporary stipend of \$500 per quarter to support data analysis goals through June, 2028 and for a total investment of \$5000, as long as funding is available.

(b) Details:

With over 25 years experience and exceptional data entry, this Employment Counselor is the most knowledgeable with the required NYSDOL database, the reports, and analyzing trends and errors. This is a more economical way to support the corrective action plan to improve outcomes for the local workforce area without changing job descriptions or adding a new position.

(c) Previous Resolution Number:

Precedented request is Resolution 621 of 2015 and at least 4 other departments currently have similar compensation for work outside job titles/descriptions.

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

**40.6293 0300 434 WIOA Adult \$2000 40.6293 0310 434 WIOA Youth \$2000
40.6293 0305 434 WIOA Dislocated Worker \$500 40.6293 0313 WIOA Admin \$500**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 621 OF 2015

Resolution introduced by Supervisors Taylor, Kenny, Sokol, Merlino, Dickinson, Girard, Vanselow, Wood and Simpson

AUTHORIZING ANNUAL COMPENSATION TO NANCY OVITT FOR PREPARATION AND RECORD KEEPING OF THE ASSET FORFEITURE ACCOUNTS

WHEREAS, the District Attorney is requesting annual compensation for Nancy Ovitt, an employee in the District Attorney's office in the sum of One Thousand Five Hundred Dollars (\$1,500) for preparation and record keeping of the Asset Forfeiture Accounts, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorize that an annual compensation in the sum of One Thousand Five Hundred Dollars (\$1,500) be paid to Nancy Ovitt, an employee in the District Attorney's office for preparation and record keeping of the Asset Forfeiture Accounts to be funded from Budget Code A.1164 110 Forfeited Crime Proceeds, Salaries-Regular.

PY 24 County Allocations

		Total	Saratoga	Warren	Washington
<u>Adult</u>	Adult formula	\$487,591.93 A, C, D 100.00%	\$167,097.75 A, C, D 34.27%	\$203,618.39 A, C, D 41.76%	\$116,875.79 A, C, D 23.97%
<u>Youth</u>	Youth formula	\$497,833.98 A, B 100.00%	\$168,815.50 A, B 33.91%	\$210,185.51 A, B 42.22%	\$118,832.97 A, B 23.87%
<u>DLW</u>	DLW formula	\$575,568.45 A, C, D, E 100.00%	\$205,312.07 A, C, D, E 52.26%	\$199,165.98 A, C, D, E 25.68%	\$171,090.40 A, C, D, E 22.06%
<u>Admin.</u>	Admin formula	\$195,666.05 A, B, C, D 100.00%	\$79,675.22 A, B, C, D 40.72%	\$70,420.21 A, B, C, D 35.99%	\$45,570.62 A, B, C, D 23.29%
<u>DLW XFER to ADT</u>	DLW formula	\$200,000.00 E	\$200,000.00 E		
<u>Program Incentive</u>	DLW	\$50,333.33 F	\$21,140.00 F	\$17,616.67 F	\$11,576.66 F
<u>Grand Total</u>		\$2,006,993.74	\$842,040.54	\$701,006.76	\$463,946.44

A: Based on Planning Estimates for Program Year 2024 shared by the NYS DOL in Feb 2024. Estimates updated 5/8/24

B: NOA PY24-1 releasing PY24 Youth funds and related Admin. Youth program funds are available for use from 4/1/24-6/30/26. Admin funds available are: Saratoga \$22,524.22, Warren \$19,907.83, Washington \$12,882.84.

C: NOA PY24-2 dated 7/31/24 releasing the initial allocation of Adult and Dislocated funds. **Adult:** Saratoga-\$38,647.08, Warren-\$47,093.73, Washington-\$27,031.54. **Dislocated:** Saratoga-\$145,619.93, Warren-\$71,556.06, Washington-\$61,469.12. **Admin:** Warren-\$15,652.35, Washington-\$10,129.01. Saratoga-\$17,709.47,

D: NOA PY24-3 Balance of funding released for PY24. All funds now available.

E: NOA PY24-4 dated 6/9/25 transferring funds from Dislocated to Adult. *updated 8/5/25 moving \$25,000 from Washington XFER to Saratoga and \$25,000 Dislocated from Saratoga to Washington.

F: NOA RR PI PY24-1 dated 5/23/25 awarding Program Incentive Grant funds for use 7/1/24-6/30/26

PY 25 County Allocations

		Total	Saratoga	Warren	Washington
<u>Adult</u>	Adult formula	\$490,508.10 A, D, E 100.00%	\$180,867.13 A, C, D, E 34.27%	\$199,086.18 A, C, D, E 41.76%	\$110,554.79 A, C, D, E 23.97%
<u>Youth</u>	Youth formula	\$507,699.41 A, B, E 100.00%	\$197,695.87 A, B, C, E 33.91%	\$211,075.69 A, B, C, E 42.22%	\$98,927.85 A, B, C, E 23.87%
<u>DLW</u>	DLW formula	\$708,417.90 A, D, E 100.00%	\$422,684.37 A, C, D, E 52.26%	\$142,379.72 A, C, D, E 25.68%	\$143,353.81 A, C, D, E 22.06%
<u>Admin.</u>	Admin formula	\$189,625.00 A, B, D, E 100.00%	\$101,162.12 A, B, C, D, E 40.72%	\$49,996.04 A, B, C, D, 35.99%	\$38,466.84 A, B, C, D, E 23.29%
<u>Grand Total</u>		\$1,896,250.41	\$902,409.49	\$602,537.63	\$391,303.29

A: Based on Planning Estimates for Program Year 2025 shared by the NYS DOL in May 2025.

B; NOA PY25-1 dated 7/30/25 releasing Youth formula funding and related Admin funds. Available Admin funds are: Saratoga \$22,970.58, Warren \$20,302.34, Washington \$13,138.13.

C: Adjustment made for PY24 MOU centers share of WDB budget actual expenditures.

D: NOA PY25-2 dated 7/31/25 releasing the initial disbursement of Adult and Dislocated funds. Available Adult funds Saratoga: \$38,487.22, Warren: \$46,898.93, Washington: \$26,919.72. Available DLW Saratoga: \$131,705.45, Warren: \$64,718.64, Washington: \$55,595.52.

Additional Admin funds available Saratoga: \$16,483.70, Warren: \$14,568.97, Washington: \$9,427.94.

E: NOA PY25-3 dated 10/4/25 releasing the balance of PY25 formula funding. All funds available for draw down.