

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: OCCUPANCY TAX COORDINATION

DATE: JANUARY 20, 2026

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: CROCITTO
WILD
STROUGH
TURNER
RUNYON
PATCHETT

COMMITTEE MEMBER ABSENT:

SUPERVISOR: BUTLER

OTHERS PRESENT:

REPRESENTING THE TOURISM DEPARTMENT:

HEATHER BAGSHAW, DIRECTOR
PAUL TACKETT, TOURISM COORDINATOR
JESSICA CARSON, FISCAL COORDINATOR
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY

AMANDA ALLEN, CLERK OF THE BOARD

NATHAN ETU, BUDGET OFFICER

SUPERVISORS BRUNO

GILLIGAN

STRAINER

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

LISA MANDY, JUNIOR ACCOUNTANT

MONICA STARK, DEPUTY COUNTY TREASURER

ED LARKIN, LAKE GEORGE TV

GINA MINTZER, EXECUTIVE DIRECTOR, LAKE GEORGE CHAMBER OF
COMMERCE & CVB

GARY THORNQUIST, LAKE GEORGE RV PARK

TONY HALL, *THE LAKE GEORGE MIRROR*

LESLIE LOVELACE, LEGISLATIVE OFFICE SPECIALIST

*SEE SIGN IN SHEET FOR ADDITIONAL ATTENDEES

Please note, the following contains a summarization of the January 20, 2026 meeting of the Occupancy Tax Coordination Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - https://www.youtube.com/watch?v=q5Y_6SHktXQ

Mr. Crocitto called the meeting of the Occupancy Tax Coordination Committee to order at 12:00 p.m.

Motion was made by Ms. Runyon, seconded by Mr. Patchett and carried by a unanimous vote of those present (*Mr. Butler absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the meeting agenda were distributed; a copy of the agenda is on file with the meeting minutes.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The Committee commenced with a review of the Action Agenda/New Business Items portion of the agenda, which included the following requests:

- a. To award Warren County Workforce Development an amount not to exceed \$1,872.50 in occupancy tax funding for reimbursement of costs incurred for the end-of-the-year Annual Hospitality Workforce Celebration and Awards event.

Motion was made by Mr. Strough, seconded by Mr. Wild and carried by a unanimous vote of those present (*Mr. Butler absent*) to approve the request as outlined above and the necessary resolution was authorized for the February 20th Board

meeting. *A copy of the resolution request form is on file with the minutes.*

- b. To award Queensbury EMS an amount not to exceed \$3,503.07 in occupancy tax funding for reimbursement of costs incurred while providing emergency oversight services at the 2025 Adirondack Balloon Festival.

Motion was made by Ms. Runyon and seconded by Ms. Turner to approve the request as presented; following discussion, Mr. Crocitto called the question and the motion was carried by a unanimous vote of those present (*Mr. Butler absent*) to approve the request as outlined above and the necessary resolution was authorized for the February 20th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- c. To appropriate \$92,260 from Budget Code A881.00 *Tourism-Occupancy Tax Reserve*, to Budget Code A.6417.002.480, *Special Events*, to cover the cost of approved funding awarded above the 2006 budgeted amount utilizing unused 2025 funding from special events and Warren County projects; and \$57,491.29 from Budget Code A881.00, *Tourism-Occupancy Tax Reserve*, to Budget Code A.6417.001.481, *Tourism Promotion*, to cover the cost of workshop invoices for work completed in 2025.

Motion was made by Mr. Strough, and seconded by Ms. Runyon to approve the request as presented; following discussion, Mr. Crocitto called the question and the motion was carried by a unanimous vote of those present (*Mr. Butler absent*) to approve the request and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

Next, a review of the Discussion Items portion of the agenda proceeded with the following:

- a. Tourism Department Overview was reviewed by Heather Bagshaw, *Tourism Director*.
- b. Cash Flow Report was reviewed by Jessica Carson, Fiscal Coordinator.
- c. Treasurer Report.
- d. Lake George Regional CVB, Fourth Quarter Report was reviewed by Gina Mintzer, *Executive Director, Lake George, Chamber of Commerce & CVB*.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

As there was no further business to come before the Occupancy Tax Coordination Committee, on motion made by Mr. Wild, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Mr. Butler absent*), Mr. Crocitto adjourned the meeting at 1:09 p.m.

Respectfully submitted,
Leslie Lovelace, Legislative Office Specialist