

**PUBLIC WORKS COMMITTEE
PARKS, RECREATION AND RAILROAD AGENDA
February 24, 2026**

Committee Members: CONOVER, Strainer, Bruno, Diamond, Patchett, Niles and Beaty

I. Committee Meeting Call to Order by Chair

II. Approval of minutes of prior Committee Meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business

1. Request: Amend Budget
Rationale: Increase from Bolton Occ tax for Up Yonda Farm
2. Request: Amend Budget
Rationale: Accept a donation (\$5000) from Friends for Asst Naturalist Position
3. Request: Miscellaneous
Rationale: Requesting a small shrub/pollinator/flower garden at Route 149 entrance to bike path.

V. Information for Discussion/Review

1. Hatchery update - Stocking permit
2. RR On-Call Operator – Maintenance N of Thurman
3. Maple in April – Held April 25th Agreement with SCH
4. Up Yonda Farm - Maple Festival March 7th

VI. Referrals/Pending Items

1. The Committee decided to continue the discussion regarding grant funding opportunities available for an alternate use; study of the rail line, as well as funding to convert to a rail multi-use trail. (06.23.25)

VII. Privilege of the floor and public comment

VIII. Motion to Adjourn

Attachments:

1. Resolution Request No. 7 - Amend Budget
2. Resolution Request No. 7 – Amend Budget
3. Resolution Request No. 20 – Miscellaneous

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: DPW - Parks, Recreation & Railroad

DATE: 2/24/26

(a) Purpose of Amendment: To Amend Budget for an increase from the Town of Bolton Occ Tax in the amount of \$3,750, \$2,500 was budgeted and the Town provided \$1,250 above the budgeted amount.

(b) Appropriation Code (with title), Object Code (with title) and Amount:

A 7111.0198.410 - Supplies - \$1,250

(c) Revenue Code (with title), and Amount:

A 7111.0198.2002 - Bolton Occ Tax \$1,250

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: DPW - Parks, Recreation, & Railroad

DATE: 2/24/26

(a) Purpose of Amendment: To amend budget for 2026 due to a donation received from The Friends of Up Yonda Farms in the amount of \$5,000

(b) Appropriation Code (with title), Object Code (with title) and Amount:

A 7111.130 - Salaries - Part Time

(c) Revenue Code (with title), and Amount:

A 7111.2706 - Donation - Up Yonda Farms

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW – Parks, Recreation & Railroad

DATE: 2/24/26

- (a) Purpose of Request: Creation of a flower/pollinator/shrub garden along the bike path

- (b) Details: The Log Jam Restaurant is looking to beautify a section of the Warren County Bike path, by the placement of a pollinator/flower/shrub garden near the bike off-ramp at the Factory Outlets near the intersection of State Route 149 and State Route 9.

The County would propose the plants to be used for the garden and the space to use. The Log Jam would enter into an agreement with the County to maintain the garden, based on a schedule we develop (spring clean-up, summer maintenance, fall clean-up).

- (c) Previous Resolution Number:

Moore, Dean

From: Candice White 2 <cwhite@gmavt.net>
Sent: Monday, December 8, 2025 9:15 AM
To: Moore, Dean
Cc: Mom white; Dad White
Subject: Re: Warren County Bike Path--follow up--with photo!

External sender <cwhite@gmavt.net>

Make sure you trust this sender before taking any actions.

photo attached below

On Dec 8, 2025, at 9:11 AM, Candice White 2 <cwhite@gmavt.net> wrote:

Dean,

Thank you for meeting with us recently to discuss our desire to beautify a section of the Warren County Bike Path. I want to briefly summarize our conversation from Tuesday, Nov. 25:

- We identified one section of the WCBP at the off-ramp to the Factory Outlet Strip (see photo) where we would like to focus the plantings. Currently, this section is a sloping, grassy area surrounded by paved path and a metal fence.
- You offered to work with the County to identify the exact area available for planting, identifying a buffer zone for maintenance, and applying for necessary permits.
- You shared a suggested plant list with us that reflects a lot of native plants—could you send that list to us? We are all in agreement that we want to incorporate plant/flower material that is: native, pollinator-friendly, aesthetically pleasing, and has a relationship to the gardens surrounding the Log Jam
- Once you provide us with the approximate size of the available planting space, we will work on creating a plant design that incorporates all of the above, and will share this with you for your approval.
- We would like to update the current signage and will work with you on exact language (something like "Log Jam Restaurant and Factory Outlet Shopping .1 mi/2 min."). We would also like to add a sign in the planting area that says something like "this garden provided by Log Jam Restaurant"
- We agreed on a spring 2026 installation date (late April/early May depending on weather conditions)
- You offered to provide soil for prepping the planting beds.
- We will provide all the plant materials, and the planting labor.
- Once the plantings are in place, we will maintain the plantings on an agreed-upon schedule with the County (spring clean-up, summer maintenance, and fall clean-up)

What am I forgetting?

Thank you again. We look forward to working with you on this project.

Sincerely,