

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SUPPORT SERVICES

DATE: JANUARY 20, 2026

COMMITTEE MEMBERS PRESENT:

SUPERVISORS GILLIGAN
STROUGH
TURNER
DRISCOLL
STRAINER
MADAY
ETU

OTHERS PRESENT:

REPRESENTING THE BOARD OF ELECTIONS:
BETH McLAUGHLIN, COMMISSIONER (D)
HAROLD HUBBARD, COMMISSIONER (R)
REPRESENTING THE TREASURER'S OFFICE:
CHRISTINE NORTON, COUNTY TREASURER
MONICA STARK, DEPUTY TREASURER
AMANDA ALLEN, CLERK OF THE BOARD
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
LARRY ELMEN, COUNTY ATTORNEY
JOHN TAFLAN, COUNTY ADMINISTRATOR
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
GINA MINTZER, EXECUTIVE DIRECTOR, LAKE GEORGE CHAMBER OF COMMERCE
& CVB
LESLIE LOVELACE, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the January 20, 2026 meeting of the Support Services Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=9dq7dMzadVo>

Ms. Gilligan called the meeting of the Support Services Committee to order at 10:30 a.m.

Ms. Gilligan noted there were no previous minutes to approve due to Support Services being a new Committee for 2026.

Copies of the Board of Elections; Treasurer; and Clerk of the Board agendas were distributed; copies of the agendas are on file with the meeting minutes.

The Committee began with a review of the Action Agenda/New Business Items section of the Board of Elections agenda, which included a request to amend Resolution No. 60 of 2025 to increase the amount of licensing fees from \$12,555.00 to \$12,834.00 with automatic renewals provided there is not more than a 10% increase in cost.

Motion was made by Ms. Turner, seconded by Mr. Maday and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the February 20th Board meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further Board of Elections business to discuss, review of the Treasurer's agenda commenced with the Action Agenda/New Business Items, which consisted of the following requests:

1. To amend the Table of Organization and Salary Schedule to create the new position of Principal Account Clerk #3, *Grade 10, Base Annual Salary \$52,138*, and delete the position of Accounting Technician #3, *Grade 19, Base Annual Salary \$64,153*, effective February 23, 2026.

Motion was made by Ms. Turner and seconded by Mr. Driscoll to approve the request as presented; following discussion, Ms. Gilligan called the question and the motion was carried unanimously to approve the request as outlined above and refer same to the Personnel & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

2. To amend the County Budget in the amount of \$34,383.55 to record the Mental Health Office lease per GASB #87.

Motion was made by Mr. Driscoll and seconded by Mr. Strough to approve the request as presented; following discussion, Ms. Gilligan called the question and the motion was carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

3. To authorize a transfer of funds totaling \$35,010 from Budget Code A.2490 439, *Community College Misc. Fees*, to various Budget Codes in accordance with GASB #87 to record the 2026 Mental Health Office lease.

Motion was made by Mr. Strainer and seconded by Mr. Maday to approve the request as presented; following discussion, Ms. Gilligan called the question and the motion was carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

There being no further Treasurer business to discuss, review of the Clerk of the Board agenda commenced with the Action Agenda/New Business Items, which included the following requests:

- 1) To amend Resolution No. 414 of 2015 to increase the annual National Association of Counties (NACo) membership from \$1,314 to \$1,315 with automatic renewals provided there is not more than a 5% increase in the annual membership fee.

Motion was made by Mr. Strainer, seconded by Ms. Turner and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the February 20th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To amend the Rules of the Board to change the May and June Board Meeting dates from May 15, 2026 to May 12, 2026, and from June 19, 2026 to June 18, 2026 to avoid conference and holiday conflicts and to create a Special Higher Education Committee.

Motion was made by Mr. Driscoll and seconded by Mr. Maday to approve the request as presented; following discussion, Ms. Gilligan called the question and the motion was carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the February 20th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To authorize the renewal of agreement with Albany Med Health System (aka Glens Falls Hospital) for autopsy services and authorizing the Chairman of the Board to sign a letter of agreement with Glens Falls Hospital for same.

Motion was made by Mr. Maday, seconded by Mr. Strough and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the February 20th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor was called for, but there was no one wishing to speak.

As there was no further business to come before the Support Services Committee, on motion made by Mr. Strainer, seconded by Mr. Strough and carried unanimously, Ms. Gilligan adjourned the meeting at 10:52 a.m.

Respectfully Submitted,
Leslie Lovelace, Legislative Office Specialist