

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SUPPORT SERVICES

DATE: FEBRUARY 23, 2026

COMMITTEE MEMBERS PRESENT:

SUPERVISORS STROUGH
TURNER
DRISCOLL
STRAINER
MADAY
ETU

COMMITTEE MEMBER ABSENT:

SUPERVISOR GILLIGAN

OTHERS PRESENT:

MIKE COLVIN, DIRECTOR, INFORMATION TECHNOLOGY
REPRESENTING THE COUNTY CLERK'S OFFICE:
CARRIE BLACK, COUNTY CLERK
LINDA MORGAN, DEPUTY COUNTY CLERK
REPRESENTING THE TREASURER'S OFFICE:
CHRISTINE NORTON, COUNTY TREASURER
MONICA STARK, DEPUTY TREASURER
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
CHRISTOPHER BRIGGS, SECOND ASSISTANT COUNTY ATTORNEY
SUPERVISORS CROCITTO
DIAMOND
O'NEILL
PATCHETT
LINDA CLARK, TOWN OF QUEENSBURY RESIDENT
LESLIE LOVELACE, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the February 23, 2026 meeting of the Support Services Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - https://www.youtube.com/watch?v=1kPifKlke_Y

Copies of the Information Technology; County Clerk/DMV; and Treasurer's agendas were distributed; copies of the agendas are on file with the meeting minutes.

In the absence of Committee Chair Gilligan, Mr. Strough, as Vice-Chair, called the meeting of the Support Services Committee to order at 10:00 a.m.

Motion was made by Ms. Turner, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Ms. Gilligan absent*) to approve the minutes from the previous Support Services Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The Committee commenced with a review of the Action Agenda/New Business Items portion of the Information Technology agenda, which included the following requests:

- 1) To appropriate funds in the amount of \$100,700 from Budget Code A.895.00, *Computer Reserve Fund*, to various budget codes to cover the purchase of computers and related equipment and software.

Motion was made by Mr. Driscoll, seconded by Mr. Maday and carried by a unanimous vote of those present (*Ms. Gilligan absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

- 2) To amend the Table of Organization and Salary Schedule to create the new position of Telecommunications Analyst - Per Diem, \$45.36/hr and delete the position of Telecommunications Analyst Full-Time, effective March 23, 2026.

- 3) To amend the Table of Organization and Salary Schedule to create the new position of Computer Help Desk Tech II #6, *Base Salary \$66,386* and delete the position of Telecommunications Analyst Full-Time, effective March 23, 2026.
4. To authorize a transfer of funds in the amount of \$30,000 from Budget Code A.1681 110, *Salaries Regular*, to Budget Code A.1681 130, *Salaries, Part-Time*, to fund the Telecommunications Analyst position.

Motion was made by Mr. Maday and seconded by Ms. Turner to approve the requests as presented; following discussion, Mr. Strough called the question and the motion was carried by a unanimous vote of those present (*Ms. Gilligan absent*) to approve the requests as outlined above. Items 2 and 3 were referred to the Personnel Committee and Item 4 was referred to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

There being no further Information Technology business to discuss, Committee commenced with a review of the Action Agenda/New Business Items portion of the County Clerk/DMV agenda, which included a request to authorize a transfer of funds in the amount of \$50.00 from Budget Code A.1410 120, *County Clerk Salaries - Overtime*, to Budget Code A.1665 120, *Public Records, Salaries - Overtime*, to cover any minimal overtime not covered and unfunded in Public Records.

Motion was made by Mr. Strainer, seconded by Mr. Etu and carried by a unanimous vote of those present (*Ms. Gilligan absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items portion of the agenda included the following item:

1. 2025 Annual Report of the Warren County Clerk's Office.

Privilege of the floor was extended to Christine Norton, *County Treasurer*, who apprised the new time management system would prevent the time keeping issue that the County Clerk had with Action Item #1.

There being no further County Clerk/DMV business to discuss, Committee commenced with a review of the Action Agenda/New Business Items portion of the Treasurer's Action Agenda/New Business Items portion of the agenda, which consisted of the following:

1. To amend the County Budget in the amount of \$35,414.76 to record the 2027 Mental Health Office lease per GASB #87.

Motion was made by Mr. Maday, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Ms. Gilligan absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

2. To appropriate \$14,258.50 from Budget Code GI.909.00, *Fund Balance*, to Budget Code GI. 8197 417, *Warren Co. Industrial Park Water/Sewer/Taxes*, to cover the cost of the Washington County Sewer District #1 water/sewer/tax invoice.

Motion was made by Mr. Maday and seconded by Mr. Etu to approve the request as presented; following discussion, Mr. Strough called the question and the motion was carried by a unanimous vote of those present (*Ms. Gilligan absent*) to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

As there was no further business to come before the Support Services Committee, on motion made by Mr. Etu and seconded by Mr. Strainer, Mr. Strough declared the meeting adjourned at 10:15 a.m.

Respectfully Submitted,
Leslie Lovelace, Legislative Office Specialist