

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: BUDGET

DATE: OCTOBER 29, 2020

COMMITTEE MEMBERS PRESENT:

SUPERVISORS FRASIER
CONOVER
DIAMOND
DICKINSON
MCDEVITT
SEEBER
STROUGH
WILD

COMMITTEE MEMBER ABSENT:

SUPERVISOR GERAGHTY

OTHERS PRESENT:

FRANK E. THOMAS, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD

SUPERVISORS BEATY
BRAYMER
DRISCOLL
LEGGETT
MAGOWAN
MERLINO
SIMPSON

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR
PATRICIA NENINGER, PERSONNEL OFFICER
MICHAEL SWAN, COUNTY TREASURER
ROBERT LYNCH, DEPUTY COUNTY TREASURER
WAYNE LAMOTHE, COUNTY PLANNER
TERRY COMEAU, UNDERSHERIFF
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
TOSHA BROWNELL, COMPUTER HELP DESK TECHNICIAN
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note the following contains a summarization of the October 29, 2020 meeting of the Budget Committee; the meeting in it's entirety can be viewed on the Warren County website using the following link: <https://www.warrencountyny.gov/gov/comm/Archive/2020/budget/>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". Supervisors Frasier, Diamond and McDevitt were physically present, while Supervisors Conover, Dickinson, Seeber, Strough and Wild participated by videoconference.

In the absence of Committee Chairman Geraghty, Supervisor Frasier, as Vice Chair, called the meeting of the Budget Committee to order at 10:47 a.m.

A copy of the meeting agenda was distributed to those in attendance, those participating remotely accessed the agenda via the Warren County website. A copy of the agenda is on file with the meeting minutes.

Motion was made by Mr. McDevitt, seconded by Mr. Strough and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Ryan Moore, *County Administrator*, who advised the purpose of the meeting was to review the 2021 budget proposal, which would be filed with the Clerk of the Board the following week. He advised a second Budget Committee meeting would be held to review the Tentative 2021 Budget after it was filed in order to allow recommendations for amendments. He noted

he was making the budget presentation in the absence of Mr. Geraghty who was not able to attend this meeting due to family matters.

Mr. Moore began by extended his appreciation to the Department Heads, as well as to Tammie DeLorenzo, *Assistant to the County Administrator*, Kristy Miller, *Confidential Secretary to the County Administrator*, Robert Lynch, *Fiscal Assistant/Deputy County Treasurer*, and all of the Supervisors who had been involved in the budget process, including the Committee Chairs and Supervisor Diamond, who had attended every review session and participated with his experience from budgets at the City of Glens Falls. He then proceeded with a detailed review of the 2021 budget proposal included in the agenda packet. During the presentation, Mr. Moore informed that included in the proposed expense changes were a reduction of \$3.8 million from the initial Department Head requests, \$510,000 in increases to revenues, and personnel expense reductions totaling \$160,000. He added that adjustments made to the property and casualty insurance with the new insurance broker and insurance companies allowed for substantial savings, as well. He apprised the goal had been to have the budget remain flat and reduce where possible, which had successfully been done. Mr. Moore informed options available to them for next year included department mergers, pension amortization, early retirement incentives and the sale of County property.

Mr. Dickinson entered the meeting at 11:03 a.m.

A lengthy discussion ensued with regard to the budget proposal.

There being no further business to come before the Budget Committee, on motion made by Mr. Simpson, seconded by Mr. Diamond and carried unanimously, Mrs. Frasier adjourned the meeting at 11:46 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board