

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE

DATE: AUGUST 24, 2020

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: SEEBER
LEGGETT
BEATY
DRISCOLL
MCDEVITT
SHEPLER

COMMITTEE MEMBER ABSENT:

SUPERVISOR: DIAMOND

OTHERS PRESENT:

JASON CARUSONE, DISTRICT ATTORNEY
REPRESENTING THE PUBLIC DEFENDER'S OFFICE:
MARCY FLORES, PUBLIC DEFENDER
ERIN BROTHERS, ASSISTANT TO THE PUBLIC DEFENDER
JOY LAFOUNTAIN, ASSIGNED COUNSEL ADMINISTRATOR
FRANK THOMAS CHAIRMAN OF THE BOARD
MARY E. KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
KEVIN B. GERAGHTY, BUDGET OFFICER
SUPERVISORS BEATY
BRAYMER
FRASIER
HOGAN
SIMPSON
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
JEREMY SCRIME, SENIOR COMPUTER SYSTEMS ANALYST/PROGRAMMER
JEFF WOODELL, DIRECTOR, WEIGHTS & MEASURES
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the, August 24, 2020 meeting of the Criminal Justice Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://www.warrencountyny.gov/gov/comm/Archive/2020/criminal/>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". Committee members Seeber, Driscoll, McDevitt and Shepler were physically present while Supervisors Leggett and Beaty participated via video conference.

Ms. Seeber called the meeting of the Criminal Justice Committee to order at 9:00 a.m.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the District Attorney, Assigned Counsel and Public Defender agendas were distributed to those in attendance and those participating virtually accessed the agendas via the Warren County website; *copies of the agendas are on file with the meeting minutes.*

Privilege of the floor was extended to Jason Carusone, *District Attorney*, who commenced his agenda review with the following requests;

- 1) To authorize an application to New York State Division of Criminal Justice Services for Crimes Against Revenue Prosecution (*CARP*) grant funds in an amount to be determined for a term commencing January 1, 2021 and terminating December 31, 2021.

Motion was made by Mr. McDevitt, seconded by Mr. Leggett and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 18th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize an application to New York State Division of Criminal Justice Services for Aid to Prosecution grant funds in an amount to be determined for a term commencing October 1, 2020 and terminating September 20, 2021.

Motion was made by Mr. Beaty, seconded by Mr. Leggett and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 18th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Next, Mr. Carusone spoke of a ceremonial brick display in Albany, NY for victims of crime which was being removed to reach the infrastructure buried beneath. He indicated that these bricks were purchased by victims or their families in recognition of their trials and he advised there were plans to replace the display in another area with new bricks at some point. Mr. Carusone said he had been able to obtain the old bricks placed in honor of Warren County residents with the intention of creating a display somewhere on the Municipal Center Campus. Following some discussion, it was the consensus of the Committee to refer this matter to the County Facilities Committee for consideration as to where a display could be created at the Municipal Center.

Concluding his agenda review, Mr. Carusone provided an update on the status of the Courts and Grand Jury, informing the County Court was the most active during the current pandemic. He advised they had implemented a digital filing system which was applied in January; he added this system had proved very helpful during the pandemic as files could be accessed anywhere there was an internet signal. He indicated the Grand Jury had been operating for five weeks using the Supreme Court area, which was the only place large enough to hold them. He also provided an overview of operations at the Town Courts.

There being no further District Attorney business to discuss, privilege of the floor was extended to Joy LaFountain, *Assigned Counsel Administrator*, who presented the following requests:

- 1) To amend the Table of Organization and Salary Schedule to create the position of Grant Manager, *\$20 per hour, not to exceed \$5,200 per year*, and delete the position of Grant Administrator, *\$20 per hour, not to exceed \$5,200 per year*, effective September 21, 2020.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried unanimously to approve the request and refer same to the Personnel & Administration Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 2) To fill the position of Grant Manager due to creation, as outline in Item 1.

Motion was made by Mr. Driscoll, seconded by Mr. McDevitt and carried unanimously to approve the request and refer same to the Personnel & Administration Committee. *A copy of the Notice of Intent to Fill Vacant Position Form is on file with the meeting minutes.*

- 3) To amend the County Budget in the amount of \$21,746 to reflect the receipt of NYSOILS (*New York State Office of Indigent Legal Services*) year two Hurrell-Harring grant funding.

Motion was made by Mr. Leggett, seconded by Mr. Beaty and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 4) To create and fill the new position of Clerk #2, *part-time, hourly rate \$13.19*, effective September 21, 2020. She explained this position, and another (*Clerk #1, part-time*) were both funded by NYSOILS grant monies.

Motion was made by Mr. McDevitt, seconded by Mrs. Shepler and carried unanimously to approve the request and refer same to the Personnel & Administration Committee. *Copies of the resolution request form and the Notice of Intent to Fill Vacant Position form are on file with the minutes.*

- 5) To amend the County Budget in the amount of \$5,383 to reflect the receipt of NYSOILS grant funds received under Distribution #10 (*C#1000052*) intended to cover the cost of the Clerk #2 position outlined in Item 4.

Motion was made by Mrs. Shepler, seconded by Mr. McDevitt and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

There being no further Assigned Counsel business to discuss, privilege of the floor was extended to Marcy Flores, *Public Defender*, who presented a request to extend the contract with New York State Defenders Association, Inc. in the amount of \$2,500 for case management system maintenance and software support for the term commencing April 13, 2020 and terminating April 12, 2021.

Motion was made by Mr. Leggett, seconded by Mr. McDevitt and carried unanimously to approve the request and the necessary resolution was authorized for the September 18th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Concluding her agenda review, Ms. Flores spoke regarding the request for leasing of office space at 333 Glen Street. She indicated the County Attorney was reviewing the lease which had several issues. Following discussion, it was determined that this item would be addressed again at the next Committee meeting when all of the lease details had been settled.

As there was no further business to come before the Criminal Justice Committee, on motion made by Ms. Shepler, seconded by Mr. Driscoll and carried unanimously, Ms. Seeber adjourned the meeting at 9:36 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist