

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE

DATE: OCTOBER 19, 2020

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: SEEBER
LEGETT
BEATY
DIAMOND
DRISCOLL
MCDEVITT
SHEPLER

OTHERS PRESENT:

REPRESENTING THE PUBLIC DEFENDER'S OFFICE:

MARCY FLORES, PUBLIC DEFENDER
ERIN BROTHERS, DATA OFFICER
FRANK THOMAS CHAIRMAN OF THE BOARD
RYAN E. MOORE, COUNTY ADMINISTRATOR
MARY E. KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
KEVIN B. GERAGHTY, BUDGET OFFICER
SUPERVISORS BRAYMER
HOGAN
FRASIER
MAGOWAN
SIMPSON

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR, OFFICE OF EMERGENCY SERVICES
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
TOSHA BROWNELL, HELP DESK TECHNICIAN
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the October 19, 2020 meeting of the Criminal Justice Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://www.warrencountyny.gov/gov/comm/Archive/2020/criminal/>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members in attendance participated via video or teleconference except for Supervisors Diamond, McDevitt and Shepler who were physically present.

Ms. Seeber called the meeting of the Criminal Justice Committee to order at 9:00 a.m.

Motion was made by Mr. Driscoll, seconded by Mr. Leggett and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Public Defender agenda were distributed to those in attendance and those participating virtually accessed the agenda via the Warren County website; *a copy of the agenda is on file with the meeting minutes.*

Privilege of the floor was extended to Marcy Flores, *Public Defender*, who presented a request to fill the vacant position of Coordination Assistant Public Defender, *Annual Salary \$94,475*. She indicated this position was completely grant funded.

Motion was made by Mr. Leggett, seconded by Mr. Beaty and carried unanimously to approve the request as outlined above and refer same to the Personnel & Administration Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Next, Ms. Flores introduced a request to fill the vacant position of 8th Assistant Public Defender, *Annual Salary, \$69,891*. She advised the position was 90.5% grant funded and was necessary to maintain caseload requirements recorded to Indigent Legal Services which assisted in receiving continued grant funding. Mr. Beaty inquired if cases were up due to the COVID-19 pandemic; Ms. Flores replied they were receiving many cases, but advised this position was originally approved before pandemic began, but they had not filled it and so the prior authorization had expired.

Motion was made by Mr. Beaty, seconded by Mr. Leggett and carried unanimously to approve the request as outlined above and refer same to the Personnel & Administration Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Concluding her agenda review, Ms. Flores spoke regarding her need for office space, indicating there were two options available to her in the Human Services Building, which she proceeded to outline for the Committee. Mr. Moore spoke regarding the lease for office space in the Travelers Building, inquiring if it had been resolved and Ms. Flores replied in the negative, notifying Ryan Dickey, *Second Assistant County Attorney*, was working on the lease details. Ms. Seeber apprised they would continue to move forward with this review to find a solution. Mr. Magowan suggested they also look at other options, such as moving Offices from the Municipal Center Building to the Human Services Building so that the Public Defender staff could all be housed in the same building.

Ms. Seeber asked if there were any public comments and Don Lehman, *Director of Public Relations*, replied in the negative.

As there was no further business to come before the Criminal Justice Committee, on motion made by Mr. Beaty, seconded by Mr. Leggett and carried unanimously, Ms. Seeber adjourned the meeting at 9:32 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist