

CRIMINAL JUSTICE COMMITTEE MEETING
PUBLIC DEFENDER AGENDA
November 23, 2020

COMMITTEE MEMBERS: Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
 1. Request: Resolution Request to Amend Existing Contract – Providing Outside Counsel Mentoring Services - Resolution No. 33 of 2020

Rationale: to add a commencement date of February 1, 2020; and termination date of upon exhaustion of grant funds to the existing contract.
 2. Request: Resolution Request to Amend Existing Contract – Provide Outside Investigative Services on cases - Resolution No. 273 of 2020

Rationale: to allow for additional expenses including but not limited to mileage, documents, records and photos (covered by ILS grant funding).
- IV. Discussion Items:
- V. Referrals/Pending Items: Committee to continue discussion regarding leased office space.
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

Attachments: 1. Resolution Request Form No. 4 – Resolution Request to Amend Existing Contract (Mentor Services)
2. Resolution 33 of 2020
3. Resolution Request Form No. 4 – Resolution Request to Amend Existing Contract (Investigative Services)
4. Resolution 273 of 2020

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Public Defender

DATE:

- (a) Purpose of Contract Change: **Amend Resolution No. 33 of 2020 to include commencement date of February 1, 2020 and termination date upon exhaustion of grant funds**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **33 of 2020**
- (c) Name of Contractor: **Jeffrey Ferguson**
- (d) Address of Contractor:
- (e) Contractor's Contact Person and Telephone Number:
- (f) Commencement Date of Extension: **February 1, 2020**
- (g) Termination Date of Extension: **Upon exhaustion of grant funds**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount **\$150**
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount:**

Sample: A.1010 470 Legislative Board – Contract Sxx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

*as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION No. 33 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SEEBER, LEGGETT, BEATY, DIAMOND, DRISCOLL, McDEVITT AND SHEPLER

AUTHORIZING AGREEMENTS WITH OUTSIDE COUNSEL TO PROVIDE MENTORING SERVICES TO STAFF ATTORNEYS ON CASES FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, grant funding has been provided to the Warren County Public Defender's Office for outside counsel to provide mentoring services to staff attorneys, and

WHEREAS, the Public Defender has requested to contract with outside counsel to provide mentoring services, now, therefore, be it

RESOLVED, that the Board of Supervisors hereby authorizes agreements with outside counsel, to provide mentoring services on cases for the Public Defender's Office at a rate of One Hundred Fifty Dollars (\$150) per hour, for a term commencing upon execution by both parties and continuing so long as grant funding is provided for same, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Public Defender

DATE: 11/18/2020

- (a) Purpose of Contract Change: **Amend Resolution No. 273 of 2020 to allow for additional expenses, including but not limited to mileage, documents, records and photos (covered by ILS grant funding).**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **273 of 2020**
- (c) Name of Contractor:
- (d) Address of Contractor:
- (e) Contractor's Contact Person and Telephone Number:
- (f) Commencement Date of Extension: **December 1, 2020**
- (g) Termination Date of Extension: **Upon exhaustion of grant funds**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: **A. 1171 437****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 273 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SEEBER, LEGGETT, BEATY, DIAMOND, DRISCOLL, MCDEVITT AND SHEPLER

AUTHORIZING AGREEMENTS TO PROVIDE PRIVATE INVESTIGATION ON CASES FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, grant funding has been provided to the Warren County Public Defender's Office for private investigation on cases, and

WHEREAS, the Public Defender has requested to contract with outside investigators to provide private investigation on cases, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute agreements with outside investigators to provide private investigation on cases for the Public Defender's Office at a rate of Fifty-Five Dollars (\$55) per hour, for a term commencing upon execution by both parties and continuing so long as grant funding is provided for same, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.