

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT AND HIGHER EDUCATION

DATE: MAY 19, 2020

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: WILD
HOGAN
LEGGETT
BRAYMER
MAGOWAN
MCDEVITT
SEEBER

COMMITTEE MEMBERS ABSENT:

SUPERVISOR: DIAMOND
DICKINSON

OTHERS PRESENT:

LIZA OCHSENDORF, DIRECTOR, EMPLOYMENT AND TRAINING
ADMINISTRATION
REPRESENTING PLANNING & COMMUNITY DEVELOPMENT:
WAYNE LAMOTHE, COUNTY PLANNER
SARA FRANKENFELD, GIS COORDINATOR
CHRIS BELDEN, ASSISTANT COUNTY PLANNER
PATRICIA TATICH, ASSOCIATE PLANNER
REPRESENTING THE ECONOMIC RECOVERY TASK FORCE:
ED BARTHOLOMEW, PRESIDENT, ECONOMIC DEVELOPMENT CORP.
DR. KRISTINE DUFFY, PRESIDENT, SUNY ADIRONDACK
FRANK E. THOMAS, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS BEATY
BRUNO
SIMPSON
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
JEREMY SCRIME, SENIOR COMPUTER SYSTEMS ANALYST/PROGRAMMER
MIKE SWAN, COUNTY TREASURER
GERALD DELANEY, EXECUTIVE DIRECTOR, ADIRONDACK PARK LOCAL
GOVERNMENT REVIEW BOARD

Please note, the following contains a summarization of the May 19, 2020 meeting of the Economic Growth & Development and Higher Education Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/gov/comm/Archive/2020/economic/>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members participated via video or teleconference, aside from Supervisor McDevitt who was physically present.

Mr. Wild called the meeting of the Economic Growth & Development and Higher Education Committee to order at 11:46 a.m.

Copies of the Employment & Training Administration and Planning & Community Development agendas were distributed to those in attendance and those participating virtually accessed them via the Warren County website; copies of both agendas are on file with the meeting minutes.

A motion was made by Ms. Hogan, seconded by Mr. McDevitt and carried unanimously to approve the minutes of

the prior Committee meeting, subject to correction by the Clerk of the Board.

Before commencing the agenda review, Mr. Wild extended privilege of the floor to:

- Ryan Moore, *County Administrator*, who provided an update on the re-opening of businesses in Warren County;
- Dr. Kristine Duffy, *President, SUNY Adirondack*, who provided an update on operations and initiatives at SUNY Adirondack; and
- Ed Bartholomew, *President, Economic Development Corporation (EDC)*, who provided updates on EDC-related matters in anticipation of the re-opening of regional businesses.

Privilege of the floor was extended to Liza Ochsendorf, *Director, Employment & Training Administration*, who commenced her agenda review with the Information for Discussion/Review section, providing updates on the Summer Youth Employment Program and youth services, as well as updates on Employment & Training Administration efforts in response to the COVID-19 outbreak relating to unemployment insurance, workforce development plans/initiatives and partnerships in the response efforts. Following her update, Ms. Ochsendorf answered questions posed by the Committee.

There being no further Employment & Training Administration business to discuss, privilege of the floor was extended to Wayne LaMothe, *County Planner*, who began by acknowledging Sara Frankenfeld, *GIS Coordinator*, for her efforts in assisting with the response to the COVID-19 pandemic and he thanked her for her hard work. Commencing the review of the Planning & Community Development agenda, Mr. LaMothe presented a request to extend the contract with the Adirondack/Glens Falls Transportation Council in an amount not to exceed \$10,000 to provide GIS services on an as-needed basis for a term commencing retroactive to January 1, 2020 and continuing unless terminated by either party.

Motion was made by Ms. Hogan, seconded by Mr. Leggett and carried unanimously to approve the request and the necessary resolution was authorized for the June 19th Board Meeting. *A copy of the request is on file with the meeting minutes.*

Next, Mr. LaMothe presented a request to ask the Adirondack Park Agency (APA) to review and modify cell tower regulations to allow for better service in that area. He commented that the current COVID-19 pandemic highlighted the need for improvements to address underserved areas and noted that the resolution request form listed some changes that could be made to the APA's "substantially invisible" policy and he invited Gerald Delaney, *Executive Director, Adirondack Park Local Government Review Board (APLGRB)*, to speak on the matter. Mr. Delaney proceeded to explain the role of the APLGRB and he spoke to the suggestions included in the resolution request form aimed at updating the APA's current policy.

A lengthy discussion ensued during which the Committee members and others present expressed their views with regard to the matter.

Mr. Magowan left the meeting at 12:30 p.m.

At the conclusion of this discussion, Mr. Wild polled the Committee members to determine whether they were in favor of the request, following which he said it appeared the Committee was divided on the issue and he advised it would be best to gather more information and bring the matter back for further discussion at a future meeting.

Supervisors Hogan, Leggett and Braymer left the meeting at 1:03 p.m., at which point there was no longer a quorum present.

A discussion ensued relative to voting procedures and the possibility of scheduling a second meeting to continue discussions on the APA policy modification matter, following which Mr. Wild agreed to schedule a second meeting following the next Finance Committee meeting.

There being no further business to come before the Committee, Mr. Wild adjourned the meeting at 1:11 p.m.

Respectfully submitted,
Amanda Allen, Clerk of the Board