

REAL PROPERTY TAX SERVICES and ENVIRONMENTAL CONCERNS

AGENDA

April 21, 2020

Committee Members: Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson & Strough

- I. Committee meeting called to order by Chairman

- II. Motion to approve minutes of prior Committee meeting

- III. Real Property Action Agenda / New Business
 1. Request to... Enter into a New Contract with Northco Products, Inc.
Rationale: For bulk plotting of the County & Town tax maps
 2. Request to...
Rationale:

- IV. Referral / Pending Items
 1. ...

 2. ...

- V. Information for Discussion/Review
 - 1.
 - 2.
 - 3.

VI. Environmental Concerns Action Agenda / New Business

1. Request to...

Rationale:

2. Request to...

Rationale:

VII. Referral/Pending Items

- 1.

2. ...

VIII. Information for Discussion/Review

- 1.

- 2.

- 3.

IX. Privilege of the Floor to discuss any additional items to come before the Committee

X. Motion to adjourn

Attachments:

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Real Property Tax Services

DATE: April 21, 2020

- (a) Is this a Result of a Bid or Request for Proposal? **Bid**
- (b) Purpose of Contract: **Bulk printing of Town and County tax maps**
- (c) Name of Contractor: **Northco Products, Inc.**
- (d) Address of Contractor: **1612 NY Route 7, Troy NY 12180**
- (e) Contractor's Contact Person and Telephone Number: **Ronald Howe
518-869-6056**
- (f) Has or will the Contract be provided, if so, please attach: **No**
- (g) Commencement Date of Contract: **May 15, 2020**
- (h) Termination Date of Contract: **December 31, 2020**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$1125.00**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.1970 410 Supplies to Towns Supplies****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

1612 NY Route 7 - Troy, NY 12180
 P: 518-869-6056 F: 888-281-0642
 www.NorthcoProducts.com

Quote #	Date
954	4/6/2020

Bill To:

Warren County Real Property Tax Services
 Lexie Delurey
 County Municipal Center
 1340 State Route 9
 Lake George, NY 12845

Ship To:

Warren County Real Property Tax Services
 Lexie Delurey
 County Municipal Center
 1340 State Route 9
 Lake George, NY 12845

Item	Description	Qty	U/M	Rate	Amount
SHEET-AF3042	(2020) Tax Maps Architectural F 30"x42"	1,881	ea	0.00	0.00
B&W-BOND	B&W Engineering Bond Copy	16,459	sqft	0.06	987.54
SHEET-CUST...	Custom Size 15"x22"	981	ea	0.00	0.00
B&W-BOND	B&W Engineering Bond Copy	2,248	sqft	0.06	134.88

Your business is greatly appreciated. Thank You
 For Choosing Northco Products, Inc.

Subtotal	\$1,122.42
Sales Tax (7.0%)	\$0.00
Total Quote	\$1,122.42

Delurey, Lexie

From: Constructive Copy <production@constructivecopy.com>
Sent: Monday, April 6, 2020 10:48 AM
To: Delurey, Lexie
Subject: RE: Price quote for printing tax maps

Hi Lexie,

Sure thing!

1881 Full Size Drawings: \$1234.46

981 Half Size Drawings: \$168.61

We will run these in high quality greyscale and will be able to quickly turnaround for you, thank you!

-Eric

Eric Dahlberg
Vice President



3 Northway Lane, North
Latham, NY 12110
Office: 518.783.6044 | Fax: 518.783.3841 | | Mobile: 518.330.7653
Web: www.constructivecopy.com



 Please consider the environment before printing this email

From: Delurey, Lexie [<mailto:delureyl@warrencountyny.gov>]
Sent: Monday, April 6, 2020 10:28 AM
To: Constructive Copy <production@constructivecopy.com>
Subject: Price quote for printing tax maps

Good Morning-

I am writing today to ask for a price quote on a bulk printing job for Warren County Tax Maps. I would need a quote for the cost of a full sheet map size 30" X 42" and also the cost of a half sheet map size 15" X 22".

I will be needing **1,881 full size** sheets printed and I will need **981 half size** sheets printed. These will need to be done in a high quality greyscale on 20lb paper.

Thank you for your time and I will look forward to your response!

Sincerely,

Quote

Precise Reprographics LLC
302 Main St.
Hudson Falls, NY 12839

Date	Quote No.
4/8/2020	332

To:

Warren County Real Property
1349 State Route 9
Lake George, NY 12845

Project:

Description	Qty	Rate	Total
30" x 42" Prints (printed with with deskjet printer on 20# white paper - water resistant ink)	1,881	3.60	6,771.60
15" x 21" 1/2 Size Prints (printed with deskjet printer on 20# white paper - water resistant ink)	981	1.65	1,618.65
		Subtotal	\$8,390.25
		Sales Tax (0.0%)	\$0.00
		Total	\$8,390.25

Tel. 518.409.4137
Fax: 518.409.4138
email: buck@precisereprographics.com
www.precisereprographics.com