

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: FINANCE

DATE: APRIL 2, 2020

COMMITTEE MEMBERS PRESENT:

SUPERVISORS FRASIER
CONOVER
GERAGHTY
BEATY
BRAYMER
MCDEVITT
MERLINO
SIMPSON
STROUGH

OTHERS PRESENT:

MIKE SWAN, WARREN COUNTY TREASURER
JIM LAFARR, WARREN COUNTY SHERIFF
FRANK THOMAS, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS BRUNO
DIAMOND
DICKINSON
DRISCOLL
LEGGETT
MAGOWAN
SEEBER
SHEPLER
WILD
LEXIE DELUREY, DIRECTOR OF REAL PROPERTY TAX SERVICES
JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
TRISH NENNINGER, PERSONNEL OFFICER
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
JEREMY SCRIME, SENIOR COMPUTER SYSTEMS ANALYST/ PROGRAMMER

Please note, the following contains a summarization of the April 2, 2020 meeting of the Finance Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://www.warrencountyny.gov/gov/comm/Archive/2020/financel>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All committee members and attendees participated by video or teleconference.

Mrs. Frasier called the meeting of the Finance Committee to order at 11:02 a.m.

Those involved in the meeting accessed the agenda via the Warren County website; a copy of the agenda is on file with the meeting minutes.

Motion was made by Mr. Geraghty, seconded by Mr. Beaty and carried unanimously to approve the minutes of the

previous Committee meeting, subject to correction by the Clerk of the Board.

There being no requests for transfers of funds, Mrs. Frasier commenced the agenda review with Item 2, consisting of a request from the County Treasurer to authorize waiving of the 5% penalty on late property tax payments for thirty days in compliance with Real Property Tax Law Section 1182. Mike Swan, *Warren County Treasurer*, advised this action would allow for the waiving of the 5% penalty for a thirty-day period commencing when the Treasurer's Office was permitted to re-open.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried unanimously to approve the request and the necessary resolution was authorized for the April 17th Board Meeting.

Mrs. Frasier advised Agenda Items 3A-C consisted of requests/items to be discussed by the County Administrator and she asked Ryan Moore, *County Administrator*, to address them. Mr. Moore noted Item 3A pertained to the Journal Reports of transfers approved by his office during the month of February 2020; he advised that anyone with questions on the Report was welcome to contact him directly.

Moving on to Item 3B, Mr. Moore presented a request on behalf of the Sheriff's Office for a transfer of funds in the amount of \$90,000 within the existing budget for the purchase of marked front line police vehicles. Jim LaFarr, *Warren County Sheriff*, provided an explanation and background on the request, advising he hoped the Committee trusted him to be purchasing only those vehicles they needed and not to be creating a surplus of vehicles for the Sheriff's Office. He explained that these vehicles were necessary to serve the public and keep them safe.

Following discussion, a motion was made by Mr. Geraghty, seconded by Mr. Conover and carried unanimously to approve the request and the necessary resolution was authorized for the April 17th Board Meeting.

Mr. Moore advised Item 3C was also being presented on behalf of the Sheriff's Office and consisted of a request for a new contract with Siewert Equipment for preventive maintenance services with multi-point inspection of duplex pump station and muffin monster. Mr. Moore explained the muffin monster was a piece of equipment which ground up items that would otherwise become stuck in pipes. Sheriff LaFarr spoke to the cost of the contract, indicating there was a cost of \$5,000 per year for the three year agreement (*not to exceed \$15,000 for the three-year term*). He said that the funds for this expense were budgeted, but they needed a contract in place to pay for it. Sheriff LaFarr indicated that the muffin monster was not just for the Sheriff's Office, as a blockage would effect the entire Municipal Center campus.

Motion was made by Mr. Beaty, seconded by Mr. Conover and carried unanimously to approve the request and the necessary resolution was authorized for the April 17th Board Meeting.

Concluding the agenda review, Mrs. Frasier announced Finance Committee action was required on the following items approved by the Personnel & Administration Committee: Personnel & Administration Committee Agenda Items 2 & 3A-B. A discussion ensued during which Ms. Braymer and Mr. Strough indicated they supported the actions taken by the Personnel & Administration Committee on Personnel & Administration Agenda Items 2 and 3A, but were opposed to Item 3B.

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Motion was made by Mr. Geraghty, seconded by Mr. Conover and carried by majority vote, with Ms. Braymer and Mr. Strough voting in opposition, to approve Personnel & Administration Committee Agenda Items 2 and 3A-B.

There being no further business to come before the Finance Committee, on motion made by Mr. Geraghty and seconded by Mr. Conover, Mrs. Frasier adjourned the meeting at 11:20 a.m.

Respectfully submitted,
Amanda Allen, Clerk of the Board