

**FINANCE COMMITTEE**

**AGENDA**

**APRIL 30, 2020**

**Committee Members:** *Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson, and Strough*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Action Agenda
  - 1) **Request for transfers of funds as attached for Committee approval.**
  - 2) **Request from the County Treasurer:**

Request to refund taxes totaling \$31,878.52 for Town of Lake George Parcel No. 251.14-2-37, The Georgian Hotel, for years 2017-2020 as per court order.
  - 3) **Referrals from the County Facilities Committee:**

***Airport -***
    - A) Request to close Capital Project Nos. H346, *Environmental Assessment Airport Obstruction - remaining balance \$2,062.20*, and H348, *Airport Equipment Building Repair - remaining balance \$10,962.51*, and return funds in each project to Budget Code A.892, *Reserve, Airport Repair & Projects*.
    - B) Request to amend the County Budget in the amount of \$69,000 to reflect the receipt of CARES (*Coronavirus Aid, Relief and Economic Security*) Act funds.

***Buildings & Grounds -***
    - C) Request to close Capital Project No. H291, *Elevator Repair-Municipal Center*, and return remaining balance of \$41,800 to Budget Code A.871, *Reserve, Rehab County Buildings*.
  - 4) **Referrals from the Health Services Committee:**

***Health Services -***
    - A) Request to amend the 2020 Budget in the amount of \$70,748 to reflect both the revenue and expenses related to new budget codes for COVID-19.

***Office for the Aging -***
    - B) Request to appropriate \$2,691 in DSRIP (*Delivery System Reform Incentive Payment*) funding from Budget Code A.691, *Deferred Revenues*, to various codes within the Office for the Aging budget to cover the salary and fringe costs associated with extending the term of the Aging Services Assistant-Temp position through May 1, 2020. *This request contingent upon Personnel & Administration Agenda Item 2.*
  - 5) **Referral from the Park Operations & Management Committee:**

Request to appropriate \$8,442.76 from Budget Code A.691.07, *Deferred Revenue-Galsight Village Parking Fees*, to Budget Code A.1625 413, *Charles R. Wood Park, Repair and Maint.-Bldg/Property*, and authorize reimbursement in the same amount to the Village of Lake George for turf management work performed at the Charles R. Wood Park in November of 2019.
  - 6) **Referral from the Public Works Committee - DPW:**

Request to establish road projects for 2020.
  - 7) **Referral from the Support Services Committee - Information Technology:**

Request to appropriate \$95,000 from the Computer Reserve to the Information Technology budget to cover the anticipated cost for Microsoft Office license upgrades.
  - 8) **Requests/Items to be Discussed by the County Administrator:**

Journal Reports of transfers approved by the County Administrator staff during the month of March 2020.

***Continued***

9) Finance Committee action is required on the following items approved by the Personnel & Administration Committee: Personnel & Administration Committee Agenda Items 2 & 3.

**IV. Pending Items:**

None.

**V. Privilege of the Floor**

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED: \_\_\_\_\_ DATE: 4/21/2020

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.5610 110	Aiirport (DPW) Salaries-Regular	A.5610 470	Airport (DPW) - Contracts	\$69,000.00

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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A.1990 439 Contingent Fund

Please state reason for transfer request:

To be used to cover cost of Pavement Markings, required by FAA

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FRC DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED:

DATE:

4/21/2020

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
D.5112.8306	280 Co Roads, 2019 CR#3 Warrensburg Road	D.5112.8307	280 Co Roads, 2020 CR#27 Federal Hill Road	\$ 105,000.00 Bolton
D.5112.8306	280 Co Roads, 2019 CR#3 Warrensburg Road	D.5112.8308	280 Co Roads, 2020 CR#41 Federal Hill Road	\$ 157,500.00 Bolton
D.5112.8306	280 Co Roads, 2019 CR#3 Warrensburg Road	D.5112.8309	280 Co Roads, 2020 CR#41 North Bolton Road	\$ 354,000.00 Bolton
D.5112.8306	280 Co Roads, 2019 CR#3 Warrensburg Road	D.5112.8310	280 Co Roads, 2020 CR#11b Valley Woods Road	\$ 114,000.00 Bolton
D.5112.8306	280 Co Roads, 2019 CR#3 Warrensburg Road	D.5112.8311	280 Co Roads, 2020 CR#26 Palisades Road	\$ 122,000.00 Horicon
D.5112.8306	280 Co Roads, 2019 CR#3 Warrensburg Road	D.5112.8312	280 Co Roads, 2020 CR#30 Schroon River Road	\$ 345,000.00 Chester
D.5112.8306	280 Co Roads, 2019 CR#3 Warrensburg Road	D.5112.8313	280 Co Roads, 2020 CR#31 Horicon Road	\$ 310,000.00 Chester/Horicon
D.5112.8306	280 Co Roads, 2019 CR#3 Warrensburg Road	D.5112.8314	280 Co Roads, 2020 CR#64 East Schroon River Rd	\$ 363,989.72 Horicon
D.5112.8306	280 Co Roads, 2019 CR#3 Warrensburg Road	D.5112.8315	280 Co Roads, 2020 CR#4 Mountain Road	\$ 439,000.00 Thurman
D.5112.8306	280 Co Roads, 2019 CR#3 Warrensburg Road	D.5112.8316	280 Co Roads, 2020 CR#57 So Johnsbury Road	\$ 275,000.00 Johnsbury
D.5112.8306	280 Co Roads, 2019 CR#3 Warrensburg Road	D.5112.8317	280 Co Roads, 2020 CR#60 Old Stage Road	\$ 150,000.00 Lake Luzerne
D.5112.8306	280 Co Roads, 2019 CR#3 Warrensburg Road	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 243,510.28 Warrensburg
D.5112.8306	280 Co Roads, 2019 CR#3 Warrensburg Road	D.5112.8319	280 Co Roads, 2020 CR#48 County Home Bridge Rd	\$ 21,000.00 Warrensburg
				\$ 3,000,000.00
D.5112.8244	280 Co Roads, 2016 CR#19 Olmsteadville Rd	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 24,000.00 Warrensburg
D.5112.8255	280 Co Roads, 2017 CR#16 East River Rd	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 14,758.18 Warrensburg
D.5112.8270	280 Co Roads, 2017 CR#11 Horicon Avenue	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 2,672.78 Warrensburg
D.5112.8276	280 Co Roads, 2018 CR#78 13th Lake Road	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 10,797.28 Warrensburg
D.5112.8285	280 Co Roads, 2019 CR#27 Federal Hill Rd	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 19,739.10 Warrensburg
D.5112.8285	865 Co Roads, 2019 CR#27 Federal Hill Rd	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 0.36 Warrensburg
D.5112.8286	280 Co Roads, 2019 CR#8 Friends Lake Rd	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 7,397.52 Warrensburg
D.5112.8287	280 Co Roads, 2019 CR#65 Knapp Hill Rd	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 366.26 Warrensburg
D.5112.8288	280 Co Roads, 2019 CR#21 West Hague Rd	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 2,426.39 Warrensburg
D.5112.8289	280 Co Roads, 2019 CR#21 New Hague Rd	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 64,712.24 Warrensburg
D.5112.8290	280 Co Roads, 2019 CR#15 East Shore Drive	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 4,872.00 Warrensburg
D.5112.8291	280 Co Roads, 2019 CR#37 Beaver Pond Rd	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 297.36 Warrensburg
D.5112.8294	280 Co Roads, 2019 CR#59 Bloody Pond Rd	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 14,361.40 Warrensburg
D.5112.8295	280 Co Roads, 2019 CR#44 Main St/Mill St	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 2,701.91 Warrensburg
D.5112.8296	280 Co Roads, 2019 CR#52 Queensbury Ave	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 42.01 Warrensburg
D.5112.8298	280 Co Roads, 2019 CR#4 High Street	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 61,689.11 Warrensburg
D.5112.8299	280 Co Roads, 2019 CR#40 Golf Course Rd	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 32,636.99 Warrensburg
D.5112.8301	280 Co Roads, 2019 Crack Sealing Various Rd	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 3,895.40 Warrensburg
D.5112.8304	280 Co Roads, 2019 CR#13 Glen Athol Rd	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 120,060.13 Warrensburg
D.5112.8305	280 Co Roads, 2019 CR#49 Coolidge Hill Rd	D.5112.8318	280 Co Roads, 2020 CR#10 Schroon River Road	\$ 5,000.00 Warrensburg
				\$ 392,426.42

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
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A.1990 439

Contingent Fund

Please state reason for transfer request:

2020 Road Projects

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM DEPARTMENT OF PUBLIC WORKS  
Name of Department

SIGNED: \_\_\_\_\_ DATE: 3/24/2020

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.3310 410	County Road, Traffic Control, Supplies	D.3310 260	County Road, Traffic Control, Other Equipment	\$4,800.00

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

Radar Activated Blinker Stop Sign, Lifting Magnet, Wrench Kit 18 Volage, (M18) Battery & Charger 12 Volt

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

TRANSFERS FOR 2020 BUDGET

SIGNED: \_\_\_\_\_

DATE: April 20, 2020

	<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1.	A.4010.110	Health Services (CHHA)-Full Time Salaries	A.4018.0030.110	Disease Program- Full Time Salaries	\$10,000.00
	A.4010.810	Health Services (CHHA)-Retirement Expense	A.4018.0030.810	Disease Program-Retirement Expense	\$1,580.00
	A.4010.830	Health Service (CHHA)-Social Security Expense	A.4018.0030.830	Disease Program-Social Security Expense	\$620.00
	A.4010.831	Health Services (CHHA)-Medicare Expense	A.4018.0030.831	Disease Program-Medicare Expense	\$145.00
2.	A.4191.4401	Public Health-COVID 19 Revenue	A.4192.4401	Public Health -COVID 19- Addition Revenue	\$24,625.00
	A.4191.110	Public Health-COVID 19 Full time Salaries	A.4192.110	Public Health -COVID 19- Addition Full Time Salaries	\$4,000.00
	A.4191.120	Public Health-COVID 19 Overtime Salaries	A.4192.120	Public Health -COVID 19- Addition Overtime Salaries	\$4,002.61
	A.4191.130	Public Health-COVID 19 Part Time Salaries	A.4192.130	Public Health -COVID 19- Addition Part Time Salaries	\$5,710.51
	A.4191.220	Public Health-COVID 19 Office Equipment	A.4192.220	Public Health -COVID 19- Addition Office Equipment	\$1,236.00
	A.4191.410	Public Health-COVID 19 Supplies Expense	A.4192.410	Public Health -COVID 19- Addition Supplies Expense	\$1,054.13
	A.4191.435	Public Health-COVID 19 Medical Expenses	A.4192.435	Public Health -COVID 19- Addition Medical Expenses	\$3,358.23
	A.4191.442	Public Health-COVID 19 Gasoline Expense	A.4192.442	Public Health -COVID 19- Addition Gasoline Expense	\$200.00
	A.4191.445	Public Health-COVID 19 Food Expense	A.4192.445	Public Health -COVID 19- Addition Food Expense	\$930.13
	A.4191.470	Public Health-COVID 19 Contract Expense	A.4192.470	Public Health -COVID 19- Addition Contract Expense	\$500.00
	A.4191.810	Public Health-COVID 19 Retirement Expense	A.4192.810	Public Health -COVID 19- Addition Retirement Expense	\$2,538.47
	A.4191.830	Public Health-COVID 19 Social Security Expense	A.4192.830	Public Health -COVID 19- Addition Social Security Expense	\$887.38
	A.4191.831	Public Health-COVID 19 Medicare Expense	A.4192.831	Public Health -COVID 19- Addition Medicare Expense	\$207.54
<b>Total Transfers</b>					<b>\$61,595.00</b>

1. To transfer funds from CHHA to PH for a FT nurse that is temporarily working on the PH Side assisting with COVID related duties. (Salary and Fringe expenses)
2. To transfer Revenue from COVID 19 Revenue and Expenses (4191 code) to new Contract COVID 19- Additional (Code 4192) Revenue and Expenses for \$24,625. Total of New Contract will be \$95,373.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME:** Treasurer

**DATE:** April 24, 2020

- (a) Purpose of Request:  
**Refund taxes for Lake George Parcel 251.14-2-37, the Georgian Motel as per court order**
  
- (b) Details:  
**As per Court Order index # 62954, Warren County is required to refund a portion of taxes paid for the years 2017,2018,2019 and 2020. Please see attached table for breakdown per year. Total refund is \$ 31,878.52**
  
- (c) Previous Resolution Number:  
**None**
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:  
**General Fund**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

**PROPERTY TAX**  
**REFUNDS/CHARGEBACKS**

<b>TOWN</b>	<b>PROPERTY</b>	<b>TAX MAP #</b>	<b>ACTION/REASON</b>	<b>AMOUNT</b>
Lake George	Georgian Motel 384 Canada St	251.14-2-27	Court Ordered Refund of taxes for years 2017,2018,2019,2020	\$ 31,878.52

Please see attached chart for breakdown of Refund



**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME:** Public Works - Airport

**DATE:** March 23, 2020

(a) Purpose of Request:

**To authorize closure of the following Capital Projects and return any remaining funds to the funding sources:**

(b) Details:

**The Projects listed are complete:**

<b>Project</b>	<b>Est Funds</b>	<b>Funding Source</b>
<b>H346 Env Assess Airport Obs</b>	<b>\$2,062.20</b>	<b>A892.00 Reserve, Airport Rep &amp; Proj</b>
<b>H348 Airport Equ Build Rep</b>	<b>\$10,962.51</b>	<b>A892.00 Reserve, Airport Rep &amp; Proj</b>

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

***RESOLUTION REQUEST FORM NO. 7***

***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: County Facilities - Airport**

**DATE: April 21, 2020**

- (a) Purpose of Amendment: To Amend 2020 budget \$69,000.00 dollars to reflect the grant award from Federal Aviation Administration (FAA) for Coronavirus Aid, Relief, and Economic Security Act (CARES Act).
  
- (b) Appropriation Code, Object Code, Full Title and Amount: A.5610 110, Airport (DPW) Salaries-Regular \$69,000.00.
  
- (c) Revenue Code (with title), and Amount: A.5610 4405 – CARES Act – COVID 19 \$69,000.00.

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: County Facilities - Buildings and**

**Grounds DATE: April 21, 2020**

- (a) Purpose of Request: Close Capital Project, H291 Elevator Repair - Municipal Center, and transfer Funds back to Source of Funding.
  
- (b) Details: Close Capital Project, H291 Elevator Repair - Municipal Center, transfer \$41,800.00 back to Source of Funding, A871.00 Reserve, Rehab County Buildings.
  
- (c) Previous Resolution Number:
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: H291.9550 280 Capital Project, Elevator Repair - Municipal Center \$41,800.00.

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

## RESOLUTION REQUEST FORM NO. 7

## Request to Amend County Budget\*

**\*If this is the result of a grant award, also complete and submit  
Form No. 5 or 6**

**DEPARTMENT NAME:** Warren County Health Services

**DATE:** April 20, 2020

- (a) **Purpose of Amendment:** To amend the 2020 budget to reflect both the Revenue and Expenses related to a new Department code for COVID-19. (A.4192) It will be Health Services–COVID19 Addition and reflects the funds given from Health Research Inc. to support the current expenses related to the Coronavirus (COVID19) of **\$70,748.00**.

- (b) Appropriation Code (with title), Object Code (with title) and Amount:
- |  |             |
|--|-------------|
| A.4192.110 Health Services-COVID 19 Addition Full Time Salaries  | \$ 5,000.00 |
| A.4192.120 Health Services-COVID 19 Addition Overtime Salaries   | \$40,000.00 |
| A.4192.130 Health Services-COVID 19 Addition Part Time Salaries  | \$ 5,000.00 |
| A.4192.220 Health Services-COVID 19 Addition Office Equipment    | \$ 1,500.00 |
| A.4192.410 Health Services-COVID 19 Addition Office Supplies     | \$ 1,000.00 |
| A.4192.435 Health Services-COVID 19 Addition Medical Expense     | \$ 4,000.00 |
| A.4192.442 Health Services-COVID 19 Addition Gasoline Expense    | \$ 300.00   |
| A.4192.445 Health Services-COVID 19 Addition Food Expense        | \$ 1,223.00 |
| A.4192.470 Health Services-COVID 19 Addition Contract Expense    | \$ 1,000.00 |
| A.4192.810 Health Services-COVID 19 Addition Retirement Expense  | \$ 7,900.00 |
| A.4192.830 Health Services-COVID 19 Addition Social Security Exp | \$ 3,100.00 |
| A.4192.831 Health Services-COVID 19 Addition Medicare Exp        | \$ 725.00   |

Revenue Code (with title), and Amount:

A.4192.4401 Health Services COVID19 Addition Revenue \$70,748.00

**\*Note:** Warren County Health Services was notified by HRI on 4/8/2020 that additional funding of \$27,883 and \$67,490 (TOTAL \$95,373) has been awarded to Warren County for COVID-19(Coronavirus) expenses. Listed above are estimated expenses we are anticipating. Those are Salaries and fringe benefits related to those working with patients and providing outreach to the community. Also those expenses such as masks, gloves, gowns, hand sanitizers, thermometers, medications such as acetaminophen, and food for those that have been quarantined. Also any other unanticipated miscellaneous expenses that will arise during this response. To note, that we are transferring \$24,625 in Revenue and Expenses that we added into the wrong code (A.4191) in the prior month. Therefore on the Transfer of Funds form, we are moving all Revenue and expenses to the new Grant code A.4192. Therefore the difference between the total grant of \$95,373 and the \$24,625 is \$70,748 (the total listed above) to bring the new grant total to the correct amount allotted.

ATTACHMENT #8

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: OFFICE FOR THE AGING**

**DATE: 04/20/2020**

(a) Purpose of Request:  
\$2,691  
To appropriate ~~\$2,750~~ in DSRIP funds from A.691.00, Deferred Revenues to various budget codes for use

(b) Details:  
**Appropriations to:**  
**Budget Code A.6772.4300 130 - WHCOFA DSRIP Part Time Salaries - \$2,500**  
**Budget Code A.6772.4330 830 - WHCOFA DSRIP FICA - ~~\$175~~ 155**  
**Budget Code A.6772.4330 831 - WHCOFA DSRIP Medicare - ~~\$75~~ 36**

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:  
**A.691.00, Deferred Revenues**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Park O & M**

**DATE: April 9, 2020**

- (a) Purpose of Request: To Reimburse Village of Lake George for Charles R. Wood Park for Post Season Work - November 2019 - Turf Management.
  
- (b) Details: Appropriation Code A.1625 413 Charles R. Wood Park, Repair and Maint - Bldg/Property \$8,442.76.
  
- (c) Previous Resolution Number:
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: Deferred Revenue - Gaslight Village Parking Fees, A.691.07 \$8,442.76.

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

Statement  
VILLAGE OF LAKE GEORGE  
P.O. Box 791  
Lake George, New York 12845  
518-668-5771

No 02602

TO: Kevin Hajos, Warren County DPW  
4028 Main Street  
Warrensburgh, NY 12885

March 5, 2020  
DATE

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FOR: Turf Managment - Post Season Work - November 2019  
Wood Park

Total Amount Due \$8442.76

Very truly yours, Dannae Bock  
Treasurer

# Invoice

Turf Management Co., Inc.

PO Box 611  
Glens Falls, NY 12801

Date	Invoice #
11/30/2019	22206

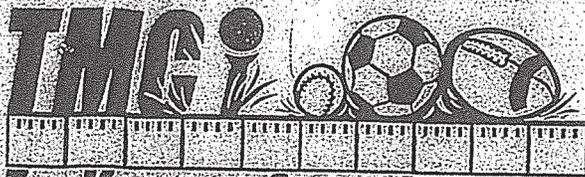
<b>Bill To</b>
Lake George Village PO Box 791 Lake George, NY 12845

<b>Ship To</b>
Charles R. Wood Park Lake George, NY 12845

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			11/30/2019			

Quantity	Item Code	Description	Price Each	Amount
1	AFM	CHARLIE WOOD PARK: NOVEMBER POST SEASON RENOVATION WORK AS PER PROPOSAL: DEEP TINE ALL TURF AREAS W/3/4" TINES. CORE AERATE ALL SODDED AREAS. UTILIZE A 5/8" HOLLOW TINE REMOVING CORES. VERTI-CUT ALL SOD IN TWO (2) DIRECTIONS AS TO BREAK UP CORES. MOW ALL TURF TO A HEIGHT OF TWO (2-1/2") AND ONE HALF INCHES. COLLECTING ALL DEBRIS AND REMOVING FROM SITE. TOP-DRESS ALL TURF AREAS TO A DEPTH OF ONE (1/4") QUARTER-INCH WITH A BLEND OF 70% ROOT ZONE (USGA) SAND AND 30% COMPOST. OVER-SEED ALL TURF AREAS WITH A WAVE OVER-SEEDER IN TWO (2) DIRECTIONS. APPLY KENTUCKY BLUEGRASS AND PERENNIAL RYE GRASS AT A 80/20 BLEND. SEED AT THREE (3) LBS. PER 1,000 SQ. FT. IN EACH DIRECTION AS PER PROPOSAL.	8,442.76	8,442.76

DUE UPON RECEIPT!			<b>Total</b>	\$8,442.76
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**Turf Management Company Inc.**

P.O. Box 611 • Glens Falls, New York 12801  
52 Liberty Hill • Lake Placid, New York 12946

Toll Free (877) 821-4483  
Office (518) 745-4116  
Fax (518) 792-3086

**Golf, Turf & Landscape Supply**

Retain Copy

April 10, 2019

Mr. Dave Harrington  
Village of Lake George  
26 Old Post Road  
PO Box 791  
Lake George, NY 12845

Dear Mr. Harrington,

The following are my turf management recommendations for Charles R. Wood Festival Park for the 2019 season. Due to the additional events scheduled for this year I have added an additional deep tine aeration.

It will be paramount to work together on irrigation, mowing, fertilization and aeration. Once again I would like to donate my time to manage the irrigation system and to perform weekly inspections. As always I will meet with you as you feel needed at the site.

**A. FERTILIZATION:**

- 1. May 15<sup>th</sup> to May 30<sup>th</sup>: 24-0-10 4% Fe  
Apply @ 4.2 lbs. per 1,000 sq. ft. \$ 325.00
- 2. June 15<sup>th</sup> to June 30<sup>th</sup>: 24-0-10 4% Fe  
Apply @ 2.1 lbs. per 1,000 sq. ft. \$ 235.00
- 3. July 15<sup>th</sup> to July 30<sup>th</sup>: 24-0-10 4% Fe  
Apply @ 2.1 lbs. per 1,000 sq. ft. \$ 235.00
- 4. August 15<sup>th</sup> to August 30<sup>th</sup>: 24-0-10 4% Fe  
Apply @ 4.2 lbs. per 1,000 sq. ft. \$ 325.00
- 5. September 15<sup>th</sup> to September 30<sup>th</sup>: 24-0-10 4% Fe  
Apply @ 4.2 lbs. per 1,000 sq. ft. \$ 325.00

pd 9/21/19

**Total Annual Cost: \$1,445.00**

**B. HERBICIDES & INSECTICIDES:**

- 1. June 1<sup>st</sup> to June 15<sup>th</sup>: Acelepryn (Grub Control)  
Apply @ 0.28 ozs. Per 1,000 sq. ft. \$ 677.00
- 2. October 15<sup>th</sup> to October 30<sup>th</sup>: Battleship III Broadleaf Weed Control  
Apply @ 1.5 ozs. Per 1,000 sq. ft. \$ 329.00

**Total Cost B: \$1,006.00**

Page 2  
Village of Lake George  
Charles R. Wood Festival Park

**C. NOVEMBER RENOVATION WORK: Post Season**

1. Twice per season deep tine all turf areas with 3/4" solid tines to a depth of ten (10") inches. The timing of the first service will be determined by the intensity of the events scheduled. Deep Tine all turf areas with 3/4" solid tine to a depth of 10".
2. Core aerate all sodded areas. Utilize a 5/8" hollow tine removing cores.
3. Verti-cut all sod in two (2) directions as to break up cores.
4. Mow all turf to a height of two (2-1/2") and one half inches collecting all debris and removing from site.
5. Top-dress all turf areas to a depth of one (1/4") quarter inch with a blend of 70% root zone (USGA) sand and 30% compost.
6. Over-seed all turf areas with a wave over-seeder in two (2) directions. Apply Kentucky Bluegrass and Perennial Rye grass at a 80/20 blend. Seed at three (3) lbs. per 1,000 sq. ft. in each direction.

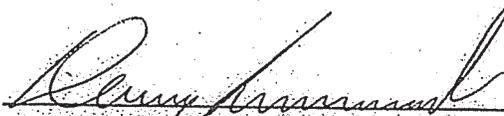
**Total Cost C: \$8,442.76**

I have anticipated the need to over-seed this Fall due to the use of Park for 2019. Thank you for the opportunity to provide this quote.

Regards,



James A. Gikard, Sr.  
Vice President  
Turf Management Co., Inc.

Accepted By:  Date: 6/27/19  
Mr. Daye Harrington for  
Village of Lake George



**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: DPW**

**DATE: 4/21/2020**

- (a) Purpose of Request: To Establish Road Projects for 2020 with funding to be transferred from D.5112.8306 280 2019 CR#3 Warrensburg Road.
- (b) To Establish Road Projects for 2020 with funding to be transferred from D5112.8306 280 2019 CR#3 Warrensburg Road.

D.5112.8307 - 2020 CR#27 Federal Hill Road	\$105,000.00
D.5112.8308 – 2020 CR#41 Federal Hill Road	\$157,500.00
D.5112.8309 – 2020 CR#41 North Bolton Road	\$354,000.00
D.5112.8310 – 2020 CR#11b Valley Woods Road	\$114,000.00
D.5112.8311 – 2020 CR#26 Palisades Road	\$122,000.00
D.5112.8312 – 2020 CR#30 Schroon River Road	\$345,000.00
D.5112.8313 – 2020 CR#31 Horicon Road	\$310,000.00
D.5112.8314 – 2020 CR#64 East Schroon River Road	\$363,989.72
D.5112.8315 – 2020 CR#4 Mountain Road	\$439,000.00
D.5112.8316 – 2020 CR#57 South Johnsburg Road	\$275,000.00
D.5112.8317 – 2020 CR#60 Old Stage Road	\$150,000.00
D.5112.8318 – 2020 CR#10 Schroon River Road	\$243,510.28
D.5112.8319 - 2020 CR#48 County Home Bridge Road	\$ 21,000.00

The Treasurer's office will need to establish Road Projects.

- (c) Previous Resolution Number: NA

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Information Technology**

**DATE: April 24, 2020**

- (a) Purpose of Request: **To appropriate funds from the Computer Reserve Fund to departmental budgets to purchase computers and related equipment and software.**
- (b) Details:  
**Information Technology    A.1680 220.1            \$95,000**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **A.895.00 Computer Reserve Fund**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

**WARREN COUNTY**  
**Journal Report - March 2020**

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
<b>Admn.Fiscal Srv - Administrative Fiscal Services</b>					
3/16/2020	A.1011 424	Postage	Transfer within Budget Code from A.1011 444	\$ 500.00	
3/16/2020	A.1011 444	Travel/Education/Conference	Transfer within Budget Code to A.1011 424		\$ 500.00
<b>Brd. of Election - Board of Elections</b>					
3/18/2020	A.1450 439	Misc Fees & Expenses	BUDGET TRANSFERS WITHIN OBJECT CODE TO A.1450 470		\$ 330.00
3/18/2020	A.1450 470	Contract	BUDGET TRANSFERS WITHIN OBJECT CODE FROM A1450 439	\$ 330.00	
<b>Clk of Legislati - Clerk of the Legislative Board</b>					
3/20/2020	A.1010 410	Supplies	Budget Transfer within Object Code to A.1010 428		\$ 150.00
3/20/2020	A.1010 428	Data Processing & Internet Fees	Budget Transfer from Object Code A.1010 410	\$ 150.00	
<b>DPW_DPW Admin - DPW,DPW Administration</b>					
3/11/2020	A.5610 410	Supplies	Transfer Within Budget Code to A.5610 427		\$ 75.00
3/11/2020	A.5610 427	Memberships & Dues	Transfer Within Budget Code from A.5610 410	\$ 75.00	
<b>Office of EMS - Office of Emergency Services</b>					
3/2/2020	A.3640 220	Office Equipment	Budget transfer within object code from A.3640 230	\$ 35.21	
3/2/2020	A.3640 230	Automotive Equipment	Budget transfer within object code to A.3640 220		\$ 35.21
<b>Planning_Planning - Planning,Planning</b>					
3/19/2020	A.8022 418	Ins-General Liability	budget transfers within object code to A.8022 422		\$ 51.51
3/19/2020	A.8022 422	Repair/Maint-Equipment	budget transfers within object code from A.8022 418	\$ 51.51	
<b>Public Health_Health Services - Public Health,Health Services</b>					
3/5/2020	A.4010 410	Supplies	Budget transfer Chha to A4010.427		\$ 15.00
3/5/2020	A.4010 427	Memberships & Dues	Budget transfer Chha from A4010.410	\$ 15.00	
3/6/2020	A.4189 220	Office Equipment	Out of code BT for Coronavirus 2 laptops A4189.220 fm .410 &.423	\$ 1,300.00	
3/6/2020	A.4189 410	Supplies	Out of CodeBT for Coronavirus 2 laptops A4189.220 fm .410 &.423		\$ 500.00

**WARREN COUNTY**  
**Journal Report - March 2020**

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
3/6/2020	A.4189 423	Telephone	Out of CodeBT for Coronavirus 2 laptops A4189.220 fm .410 &.423		\$ 800.00
3/10/2020	A.4189 410	Supplies	Budget Transfer BT Coronavirus Interpreter to A4189.470 fm .410		\$ 100.00
3/10/2020	A.4189 470	Contract	Budget Transfer BT Coronavirus Interpreter to A4189.470 fm .410	\$ 100.00	
3/12/2020	A.4010.4300 410	Supplies	DSRIP Budget Transfer to A4010.4300.470		\$ 120.00
3/12/2020	A.4010.4300 470	Contract	DSRIP Budget Transfer from A4010.435	\$ 120.00	
Sheriff_Sheriff Law Enf - Sheriff, Sheriff Law Enforcement					
3/11/2020	A.3020 210	Furniture/Furnishings	Budget Transfer within object code from A.3020 260	\$ 184.00	
3/11/2020	A.3020 260	Other Equipment	Budget Transfer within object code to A.3020 210		\$ 184.00
3/26/2020	A.3110 230	Automotive Equipment	Budget Transfer Out of Object Code from A.3110 413	\$ 30,000.00	
3/26/2020	A.3110 413	Repair & Maint.-Bldg/Property	Budget Transfer out of object code to A.3110 230		\$ 30,000.00

AGENDA  
APRIL 30, 2020

**Committee Members:** *Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the Floor
- IV. **Action Agenda**
  - 1) **Items/Requests to be Discussed by the Human Resources Director and/or Personnel Officer:**  
***Human Resources-***
    - A) Review of report on tracking of vacancies filled.
    - B) Request to allow a one-time extension for the use of vacation carryover and floating holiday time to December 20, 2020 for CSEA and out-of-unit employees.
  - 2) **Referral from the Health Services Committee - Office for the Aging:**  
Request to extend the Aging Services Assistant-Temp (*20 hours per week*) position until May 1, 2020 at a cost of \$2,750 to be covered completely by DSRIP funding.
  - 3) **Referral from the Public Safety Committee - Sheriff:**  
Request to create and fill the new position of Patrol Officer #65, *Base Annual Salary \$42,373*, effective June 5, 2020 to cover for Patrol Officer #14 who has received military order to report for active duty service on June 4, 2020 for a period of 400 days.
  - 4) **Requests/Items to be Discussed by the County Administrator:**  
Update on COVID-19 Testing Site
  - 5) **Requests/Items to be Discussed by the County Attorney:**
    - A) Possible Westmount settlement.
    - B) Outstanding debt for D&G Recycling.
- V. **Pending Items:**  
***Personnel*** - None.  
***Higher Education*** - None.
- VI. **Positions filled on emergency basis since last meeting:**  
***Countryside*** - Institutional Aide #2 part time, *Grade 3, Base Annual Salary \$28,026*, due to promotion.