

FINANCE COMMITTEE

AGENDA

JULY 30, 2020

Committee Members: Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson, and Strough

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.

III. Action Agenda

1) **Request for transfers of funds as attached for Committee approval.**

2) **Request from the County Treasurer:** None.

3) **Referral from the Human Services Committee:**

Countryside Adult Home -

~~Request to amend the County Budget in the amount of \$510 to increase expenses to match revenues received. This action is not needed as per the County Treasurer's Office.~~

4) **Referrals from the Public Works Committee:**

DPW -

- A) Request to close Capital Project No. H.392, *Sunnyside Road Pavement Preservation*, and return the remaining funds (*estimated total \$41,653.22*) to the funding source, Budget Code D.9950 910.
- B) Request to amend the County Budget in the amount of \$41,653.22 to reflect the return of funds from closed Capital Project No. H.392, *Sunnyside Road Pavement Preservation*, to the funding source, Budget Code D.9950 910.
- C) Request to increase Capital Project H.377, *Sunnyside Road (CR 54) & Sunnyside East (CR 39) Pavement Preservation*, in the amount of \$1,681,353.22 to increase shares for construction and construction inspection services.
- D) Request to amend the County Budget in the amount of \$472.68 to reflect the receipt of an insurance recovery payment for a traffic sign repair.
- E) Request to authorize a reduction in the use fee for the West Brook Parking Lot from \$1,000/day to \$750/day during events planned by Dave Ehmann over approximately 8-10 days in August and on Labor Day.

Parks, Recreation & Railroad -

- F) Request to amend the County Budget in the amount of \$3,600 to reflect the receipt of funds donated by the Daniel Lewis Trust for Up Yonda Farm.
- G) Request to amend the County Budget in the amount of \$9,589 to reflect the receipt of additional revenues received from Revolution Rail Company Adirondack, LLC.

5) **Requests/Items to be Discussed by the County Administrator:**

- A) Journal Reports of transfers approved by the County Administrator staff during the month of June 2020.
- B) On behalf of the Board of Elections - Request to amend the County Budget in the amount of \$79,297.03 to reflect the receipt of Cybersecurity Remediation and Mitigation Grant funding.
- C) On behalf of the Board of Elections - Request for a new contract with Needham Risk Management Resource Group, LLC in the amount of \$3,500 to produce a computer-based training video for training of Elections Inspectors and ratifying the actions of the Chairman in executing said contract prior to the August 21st Board meeting.

Continued

Requests/Items to be Discussed by the County Administrator, continued:

- D) On behalf of the Information Technology Department - Request to authorize an appropriation in the amount of \$1,000 from the Computer Reserve to the Planning Budget.
 - E) On behalf of the Lake Champlain-Lake George Regional Planning Board - Request for a resolution approving 2021 Budget and Salary Schedule.
- 6) There are no Personnel & Administration Committee agenda items to approve this month.

IV. Pending Items:

None.

V. Privilege of the Floor/Public Comment (*please allow for 15 second delay on live stream meetings*)

VI. Motion to adjourn

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

TRANSFERS FOR 2020 BUDGET

DATE: July 20, 2020

SIGNED: _____

	<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1.	A.4054.860	Preschool Program-Hospitalization Expense	A.4018.0020.860	Family Health-Hospitalization Expense	\$5,000.00
	A.4054.865	Preschool Program-Dental Expense	A.4018.0020.865	Family Health - Dental Expense	\$120.00
2.	A.4018.0030.130	Disease Program-Part time salaries	A.4018.0030.860	Disease Program-Hospitalization Expense	\$5,000.00
			A.4018.0030.865	Disease Program-Dental Expense	\$100.00
3.	A.4192.110	COVID 19 Additional-Full Time Salaries	A.4192.130	COVID 19 Additional-Part Time Salaries	\$8,500.00
	A.4192.120	COVID 19 Additional-Overtime Salaries	A.4192.130	COVID 19 Additional-Part Time Salaries	\$13,000.00
	A.4192.120	COVID 19 Additional-Overtime Salaries	A.4192.435	COVID 19 Additional-Medical Supplies	\$12,000.00
	A.4192.810	COVID 19 Additional-Retirement Expense	A.4192.435	COVID 19 Additional-Medical Supplies	\$1,800.00
	A.4192.830	COVID 19 Additional-Social Security Expense	A.4192.435	COVID 19 Additional-Medical Supplies	\$750.00
	A.4192.831	COVID 19 Additional-Medicare Expense	A.4192.435	COVID 19 Additional-Medical Supplies	\$175.00
Total Transfers					\$46,445.00

1. To Transfer funds from Preschool Program to Family Health program to cover Health and Dental for Employee working both Programs.
2. To transfer funds from Part time salaries to Health and Dental all within the Disease program. Nurse benefits have changed and more than was budgeted for 2020.
3. To transfer funds within COVID 19 account to Part Time salaries to cover additional staffing needs and also to Medical Supplies for needed supplies such as PPE.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: 7/21/2020

- (a) Purpose of Request: To authorize closure of the following capital project and return remaining funds to the funding source:

Project	Estimated Funds	Funding Source
H392 – Sunnyside Road Pavement Preservation	\$41,653.22	D.9950 910

- (b) Details: The project funds will be transferred to Capital Project H377 under separate request.
- (c) Previous Resolution Number: 505 of 2019

RESOLUTION REQUEST FORM NO. 7

*Request to Amend County Budget**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 7/21/2020

- (a) Purpose of Amendment: To increase D.9950 910 (Transfers - Capital Projects) in accordance with transfer of surplus local match funds from capital project back to fund source

- (b) Appropriation Code (with title), Object Code (with title) and Amount:
D.9950 910 - Interfund Transfers (\$41,653.22)

- (c) Revenue Code (with title), and Amount:
D.5010 5031 - Interfund Transfers (\$41,653.22)

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 7/21/2020

- (a) Exact Title and Number of Project*: H377 Sunnyside Road (CR 54) & Sunnyside East (CR 39) Pavement Preservation, Town of Queensbury (PIN 1760.99)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$1,681,353.22
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$1,380,800.00 Federal Share
 \$ 258,900.00 State Marchiselli Share
 \$ 41,653.22 Local Match (transfer from D.9950 910 Transfers - Capital Projects)

- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: Increase shares for construction and construction inspection services

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Department of Public Works

DATE: July 21, 2020

- (a) Purpose of Amendment: To Amend 2020 budget \$472.68 dollars to reflect Insurance Recovery payment dated June 25th 2020, for Traffic Sign repair, DOL 1/10/19.

- (b) Appropriation Code, Object Code, Full Title and Amount: D.3310 110 County Road, Traffic Control, Salaries - Regular \$213.24, D.3310 421 County Road, Traffic Control, Equipment Rental \$90.62, D.3310 410 County Road, Traffic Control, Supplies \$25.10 and D.5110 110 County Road, Maintenance, Salaries-Regular 99.91; D.5510 421 County Road, Maintenance, Equipment Rental \$43.81

- (c) Revenue Code (with title), and Amount: D.3310 2680 County Road, Traffic Control, Insurance Recovery \$328.96; D5110 2680 County Road, Maintenance, Insurance Recovery \$ 143.72.

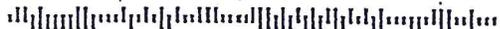
Progressive
 P.O. Box 512926
 Los Angeles, CA 90051



146824 350 1 SP 0.500 CMBPIO1S 000 012672

Page 1 of 1

WARREN COUNTY
 4028 MAIN ST
 WARRENSBURG, NY 12885-1100



ADVICE FOR PAYMENT 2032445705

Payee: WARREN COUNTY	Payment Date	06/25/2020
	Total Payment Amount	\$472.68
	Total Number of Invoices	1
If you have any questions regarding this payment, please call us at 1-800-274-4499.		

Details

Claim Number: 194802311	Name: WARREN COUNTY DPW,	Date of Loss: 01/10/2019	Invoice Number: 72790915	Company: Progressive Casualty Insurance Company			
Type	Description	*Coverage	Reference	Identifier	Service Dates	Deductible	Payment Amount
Repair	Subrogation	PD	N/A	SIGN (TRAFFIC SIGN)	N/A	\$0.00	\$472.68

Total Payment Amount	\$472.68
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*Full Description of Coverage:
 PD - PROPERTY DAMAGE

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Facilities

DATE: 07/21/2020

- (a) Purpose of Request: Reduction in fee for the use of the Westbrook parking lot.

- (b) Details: Dave Ehmann is planning to use the Festival Space for approximately 8-10 days in August and on Labor Day Weekend. He is requesting to book the Westbrook Parking lot for the same dates. Warren County has reduced the fee for the use of the parking lot from \$2,000/day to \$1,000/day. Dave is requesting a further reduction to \$750/Day.

- (c) Previous Resolution Number: NA

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 7/21/2020

- (a) Purpose of Amendment: To increase DPW/Up Yonda Farm Appropriations with Revenue funds donated by the Daniel Lewis Trust

- (b) Appropriation Code (with title), Object Code (with title) and Amount:
A.7111 260 General, Up Yonda Farm, Other Equipment \$3,600

- (c) Revenue Code (with title), and Amount:
A.7111 2706 General, Up Yonda Farm, Donation \$3,600

The Northern Trust Company
600 Brickell Avenue, Suite 2400
Miami, Florida 33131



Christopher A. Walters
Vice President
Wealth Management
(305) 789-1379
caw8@ntrs.com

April 21, 2020

Up Yonda Farm
PO Box 1453
Bolton Landing, NY 12814

Re: Global Village Charitable Trust

Dear Sir/Madam:

The Global Village Charitable Trust is a perpetual trust established by Daniel Lewis for the benefit of worthy and charitable causes and institutions with capable, passionate, all-in lay and staff leadership, who regularly communicates its measurable community impact, and fiscal performance.

We are pleased to enclose a check in the amount of \$3,600.00 made payable to Up Yonda Farm. Should you have any questions or concerns, please feel free to contact me at your convenience.

Sincerely,

Donation Acknowledgement Mailing Address
Global Village Charitable Trust
c/o Daniel R. Lewis
4000 Ponce De Leon Blvd., Ste 510
Coral Gables, FL 33146-1431

NTAC:3NS-20

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Department of Public Works - Parks, Recreation & Railroad

DATE: July 21, 2020

- (a) Purpose of Amendment:
To Amend 2020 budget \$9,589.00 dollars to reflect additional revenue received from Revolution Rail Company Adirondack, LLC.

- (b) Appropriation Code, Object Code, Full Title and Amount:
A.7113 415 General, Railroad, Electricity - \$4,518.00 and A.7113 417 General, Railroad, Water/Sewer/Taxes - \$5,071.00.

- (c) Revenue Code (with title), and Amount:
A.7113 2410 General, Railroad, Rental of Property - \$9,589.00

WARREN COUNTY
Journal Report - June 2020

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Brd. of Election - Board of Elections					
6/5/2020	A.1450 220	Office Equipment	TRANSFERS OUT OF OBJECT CODE FROM A1450 439	\$ 9,000.00	
6/5/2020	A.1450 439	Misc Fees & Expenses	TRANSFERS OUT OF OBJECT CODE TO A1450 220		\$ 9,000.00
6/10/2020	A.1450 260	Other Equipment	BUDGET TRANSFERS OUT OF OBJECT CODE FROM A1450 439	\$ 4,050.00	
6/10/2020	A.1450 439	Misc Fees & Expenses	BUDGET TRANSFERS OUT OF OBJECT CODE TO A1450 260		\$ 4,050.00
6/14/2020	A.1450 410	Supplies	BUDGET TRANSFERS WITHIN OBJECT CODE FROM A1450 439	\$ 8,000.00	
6/14/2020	A.1450 439	Misc Fees & Expenses	BUDGET TRANSFERS WITHIN OBJECT CODE TO A1450 410		\$ 8,000.00
6/14/2020	A.1450 424	Postage	BUDGET TRANSFERS WITHIN OBJECT CODE FROM A1450 439	\$ 2,000.00	
6/14/2020	A.1450 439	Misc Fees & Expenses	BUDGET TRANSFERS WITHIN OBJECT CODE A1450 424		\$ 2,000.00
DPW_DPW Admin - DPW,DPW Administration					
6/26/2020	A.7110 860	Hospitalization	Transfer Within Budget Code to A.7110 862		\$ 148.42
6/26/2020	A.7110 862	Health Insurance Cost Reimbursement	Transfer Within Budget Code from A.7110 860	\$ 148.42	
Infotech - Information Technology					
6/1/2020	A.1680 220	Office Equipment	Budget Transfer out of Object Code from A.1680 410	\$ 55.00	
6/1/2020	A.1680 410	Supplies	Budget Transfer out of Object Code to A.1680 220		\$ 55.00
6/8/2020	A.1680 220	Office Equipment	Budget Transfer out of Object Code from A.1680 410	\$ 5.00	
6/8/2020	A.1680 410	Supplies	Budget Transfer out of Object Code to A.1680 220		\$ 5.00
Office of EMS - Office of Emergency Services					
6/9/2020	A.3645.4105 260	Other Equipment	Out of code transfer from A.3645.4105 444	\$ 3,000.00	
6/9/2020	A.3645.4105 444	Travel/Education/Conference	Out of code transfer to A.3645.4105 260		\$ 3,000.00
6/15/2020	A.3410 418	Ins-General Liability	Budget transfer within object code to A.3410 422		\$ 300.00
6/15/2020	A.3410 422	Repair/Maint-Equipment	Budget transfer within object code from A.3410 418	\$ 300.00	
6/17/2020	A.3642 418	Ins-General Liability	Budget transfer within object code to A.3642 441		\$ 154.22
6/17/2020	A.3642 422	Repair/Maint-Equipment	Budget transfer within object code to A.3642 441		\$ 350.00
6/17/2020	A.3642 441	Auto-Supplies & Repair	Budget transfer within object code from A.3642 422	\$ 350.00	

WARREN COUNTY
Journal Report - June 2020

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
6/17/2020	A.3642 441	Auto-Supplies & Repair	Budget transfer within object code from A.3642 418	\$ 154.22	
Planning_Planning - Planning,Planning					
6/12/2020	A.8020 444	Travel/Education/Conference	budget transfer within object code from A.8020 470	\$ 138.98	
6/12/2020	A.8020 470	Contract	budget transfer within object code to A.8020 444		\$ 138.98
Public Health_Health Services - Public Health,Health Services					
6/4/2020	A.4010 410	Supplies	Budget transfer Chha to A4010.439		\$ 113.00
6/4/2020	A.4010 439	Misc Fees & Expenses	Budget transfer Chha from A4010.410	\$ 113.00	
6/16/2020	A.4192 424	Postage	Budget tansfer COVID19 for A.4192.424 fm A4192.435	\$ 100.00	
6/16/2020	A.4192 435	Medical Fees	Budget tansfer COVID19 for A.4192.424 fm A4192.435		\$ 100.00
Residential Hall - Countryside Adult Home					
6/16/2020	A.6030 422	Repair/Maint-Equipment	budget transfer from within object 437 to 422	\$ 3,000.00	
6/16/2020	A.6030 437	Consulting Fees	budget transfer from within object 437 to 422		\$ 3,000.00
6/26/2020	A.6030 413	Repair & Maint.-Bldg/Property	Budget Transfer within object code from A.6030 437	\$ 2,000.00	
6/26/2020	A.6030 437	Consulting Fees	Budget Transfer within object code to A.6030 413		\$ 2,000.00
Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement					
6/3/2020	A.3020 444	Travel/Education/Conference	Budget Transfer Out of Code from A.3110 444	\$ 3,138.00	
6/3/2020	A.3110 444	Travel/Education/Conference	Budget Transfer Out of Code to A.3020 444		\$ 3,138.00
6/11/2020	A.3020 428	Data Processing & Internet Fees	Budget Transfer within object code to A.3020 470		\$ 5,457.00
6/11/2020	A.3020 470	Contract	Budget Transfer within object code from A.3020 428	\$ 5,457.00	
Social Services - Social Services					
6/16/2020	A.6010 435	Medical Fees	Budget Transfer within object code from A.6010 444	\$ 500.00	
6/16/2020	A.6010 444	Travel/Education/Conference	Budget Transfer within object code to A.6010 435		\$ 500.00

WARREN COUNTY
Journal Report - June 2020

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Treasurer Disb - Treasurer Departmental Activity					
6/18/2020	V.9710 469	Other Payments/Contributions	Out of Code Budget Transfer from V.9710 710 to V.9710 469	\$ 1,500.00	
6/18/2020	V.9710 710	Interest-Indebtedness	Out of Code Budget Transfer from V.9710 710 to V.9710 469		\$ 1,500.00

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: WARREN COUNTY BOARD OF ELECTIONS (AMENDED)

DATE: 07/20/2020

(a) Purpose of Amendment:

**ACCEPTANCE OF AND AUTHORIZATION TO ACCEPT A ELECTIONS
CYBERSECURITY REMEDIATION AND MITIGATION GRANT IN THE
AMOUNT OF \$79,297.03**

(b) Appropriation Code, Object Code, Full Title and Amount:

A.1450.439- MISC CODE \$79,297.03

(c) Revenue Code (with title), and Amount:

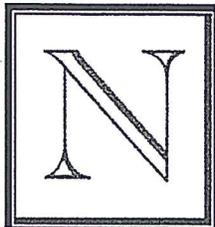
**A.1450.3053 - ELECTIONS CYBERSECURITY REMEDIATION &
MITIGATION FOR \$79,297.03**

RESOLUTION REQUEST FORM NO. 3**Request for New Contract****DEPARTMENT NAME: Board of Elections****DATE: July 30, 2020**

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To produce a computer-based training video for Board of Elections Inspectors in advance of the November election
- (c) Name of Contractor:
Needham Risk Management Resource Group, LLC
- (d) Address of Contractor: **573 Columbia Turnpike, Suite 3
East Greenbush, NY 12061**
- (e) Contractor's Contact Person and Telephone Number:
Michael Needham (518) 860-1758
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract:
July 30, 2020
- (h) Termination Date of Contract:
completion of work
- (i) Payment Provisions: i) lump sum amount **\$3,500**
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:
A.1450 470, Board of Elections, Contract - \$3500, (covered by grant funding)

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS



Needham Risk Management Resource Group, LLC

Competence • Ethics • Integrity • Results

Quote Acceptance Form

This Agreement is made by acceptance below of the Quote Document this 16th day of July 2020 by and between ("Client") Warren County Board of Elections, having an address at 1340 State Rte. 9 Lake George, NY 12845 and Needham Risk Management Resource Group, LLC, ("Needham Risk Management") or ("Consultant") of 573 Columbia Turnpike, Suite 3, East Greenbush, NY 12061. Client and Consultant agree as follows:

1. QUOTE DOCUMENT – Referred to as the "Quote Document" or "Agreement". Defined as: QUOTE ACCEPTANCE FORM, the GENERAL TERMS AND CONDITIONS, and any proposals/estimates that include a scope of services, fee schedules and other documents listed below under PROFESSIONAL SERVICES.
2. PROFESSIONAL SERVICES – Needham Risk Management will provide professional services ("Services") for the Client as indicated below:

Scope of Work

Needham Risk Management will video record the client's trainer providing the Annual Update for Election Officials and then create a computer-based training (CBT) of this program available on Needham Risk Management's online learning management system. The program will contain quizzes, certificates of completion and the ability to create reports for administrative users. The CBT may only be used for Warren County Board of Election officials and no other entities.

Fee

Needham Risk Management has prepared the following unit pricing for this scope of work:
Computer Based Training Lump Sum\$3,500.00

Any services requested outside of this scope of work will be billed at \$110 per hour.

Conditions of the Quote

This work is subject to the General Terms and Conditions of Needham Risk Management as attached in Appendix A *General Terms and Conditions*.

ACCEPTED BY:

Needham Risk Management

BY: Mike. Needham
Michael Needham, CSP, RES, CFPS, CIT

TITLE: Principal

DATE: July 16, 2020

CLIENT: Warren County Board of Elections

BY: _____
(Person authorized to execute Quotes)

TITLE: _____

DATE: _____

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Information Technology

DATE: July 30, 2020

- (a) Purpose of Request: **To appropriate funds from the Computer Reserve Fund to departmental budgets to purchase computers and related equipment and software.**
- (b) Details:
Planning A.8022 220.1 \$1,000
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.895.00 Computer Reserve Fund**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

LCLGRPB 2021 BUDGET - Approved 7.21.20

Contract No.	Expense Category	Amended 2020 Budget	2021 Budget
	Salaries	\$ 236,450.00	\$ 242,365.00
	Intern	\$ -	\$ 10,000.00
	Fringe for Employees	\$ 55,000.00	\$ 60,000.00
	Fringe for Retirees	\$ 27,800.00	\$ 27,800.00
	Insurance	\$ 5,000.00	\$ 5,500.00
	Workers Comp Insurance	\$ 2,300.00	\$ 2,500.00
	Rent	\$ 5,520.00	\$ 5,520.00
	Legal	\$ 12,500.00	\$ 15,000.00
	Accounting	\$ 10,000.00	\$ 10,000.00
	Accounting - RLF 5 Management	\$ 10,000.00	\$ 10,000.00
	Audit	\$ 12,900.00	\$ 12,900.00
	Credit Reports	\$ 250.00	\$ 500.00
	UCC Renewals/Filings	\$ 160.00	\$ 160.00
	Technology Assistance	\$ 3,100.00	\$ 3,000.00
	Website	\$ 425.00	\$ 2,000.00
	Contracts	\$ 930,375.00	\$ 659,604.00
C00927GG	Lake George Source Water Protection Plan	\$ 2,500.00	\$ -
LS2018011	NEIWPCCLe La Motte Watershed Management Plan	\$ 12,000.00	\$ -
LS2020055	NEIWPCCLillage of Whitehall GI Plan	\$ 50,000.00	\$ 31,820.00
L2019088	Quantifying Phosphorus Reductions for Proposed Projects in NY Red. Plan	\$ 100,000.00	\$ 60,000.00
C1000530	Upper Hudson River Watershed Revitalization Plan (t/o Horicon)	\$ 8,475.00	\$ -
C00528GG	Lake Champlain Watershed Roadside Erosion (Franklin Co. SWCD)	\$ 2,000.00	\$ -
ED19PHI3020015	US EDA Planning Grant	\$ 61,400.00	\$ 35,000.00
N/A	US EDA CARES Act RLF Grant	\$ 294,000.00	\$ 200,000.00
N/A	US EDA CARES EAA Grant	\$ 400,000.00	\$ 332,784.00
	Operating Expenses	\$ 20,000.00	\$ 30,000.00
	Travel and Training	\$ 7,175.00	\$ 11,820.00
	LCLGRPB Total	\$ 1,338,955.00	\$ 1,108,669.00
	A/GFTC Total	\$ 380,000.00	\$ 400,000.00
	TOTAL	\$ 1,718,955.00	\$ 1,508,669.00

Contract No.	Revenue Category	Amended 2020 Budget	2021 Budget
	County Allocations	\$ 42,499.00	\$ 42,499.00
	Clinton County	\$ 10,211.00	\$ 10,211.00
	Essex County	\$ 8,044.00	\$ 8,044.00
	Hamilton County	\$ 2,730.00	\$ 2,730.00
	Warren County	\$ 12,954.00	\$ 12,954.00
	Washington County	\$ 8,560.00	\$ 8,560.00
ED19PHI3020015	US EDA Planning Grant	\$ 70,000.00	\$ 70,000.00
N/A	US EDA CARES Act RLF Grant	\$ 294,000.00	\$ 250,000.00
N/A	US EDA CARES EAA Grant	\$ 400,000.00	\$ 350,000.00
C00927GG	NYS DEC 604(b) Planning Grant	\$ 100,000.00	\$ 96,300.00
	Grant Contracts	\$ 319,900.00	\$ 162,820.00
LS2018011	NEIWPCCLe La Motte Watershed Management Plan	\$ 46,900.00	\$ -
LS2020055	NEIWPCCLillage of Whitehall GI Plan	\$ 50,000.00	\$ 31,820.00
L2019088	Quantifying Phosphorus Reductions for Proposed Projects in NY Red. Plan	\$ 100,000.00	\$ 60,000.00
C1000530	Upper Hudson River Watershed Revitalization Plan (t/o Horicon)	\$ 16,000.00	\$ -
C1000678	Lake George Action Plan (Town of Queensbury)	\$ 61,000.00	\$ 55,000.00
C1000532	Lake George Economic Study (Village of Lake George)	\$ 25,000.00	\$ -
C00918GG	Washington Co. Mapping & Enhanced Pollution Red. (Washington Co)	\$ 4,000.00	\$ 4,000.00
C00528GG	Lake Champlain Watershed Roadside Erosion (Franklin Co. SWCD)	\$ 8,000.00	\$ -
C00852GG	Upper Hudson River Roadside Remediation (Saratoga Co. SWCD)	\$ 4,000.00	\$ 4,000.00
T00926GG	Tin Pan Alley (Essex County SWCD)	\$ 2,000.00	\$ 1,000.00
C01061GG	Speculator Park Fire Tower (Village of Speculator)	\$ 3,000.00	\$ 4,000.00
LS2020068	Stormwater Tradeshow	\$ -	\$ 3,000.00
	Interest from Loans	\$ 60,006.00	\$ 85,000.00
	Town of Schroon RLF	\$ 3,500.00	\$ 3,000.00
	AGFTC - Host Agency Agreement	\$ 45,000.00	\$ 45,000.00
	Northern Borders Admin	\$ 4,050.00	\$ 4,050.00
	LCLGRPB Total	\$ 1,338,955.00	\$ 1,108,669.00
	A/GFTC Total	\$ 380,000.00	\$ 400,000.00
	TOTAL	\$ 1,718,955.00	\$ 1,508,669.00

**Lake Champlain – Lake George Regional Planning Board
2021 Salary Schedule**

APPROVED – 7.21.20

Budget Year 2021

Position Title	2021 Salary
Director	\$79,950.00
Senior Planner	\$59,885.63
Senior Account Clerk	\$43,075.63
Economic Development Coordinator	\$59,450.00