

HUMAN SERVICES COMMITTEE MEETING  
VETERANS' SERVICES ~ PEER-TO-PEER AGENDA  
SEPTEMBER 21, 2020

COMMITTEE MEMBERS: Supervisors DRISCOLL, Hogan, Bruno, Frasier, Magowan, McDevitt, and Shepler

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
  1. Request: To approve the 2021 Budget  
Rationale:
  2. Request:  
Rationale:
- IV. Discussion Items:
  - 1.
- V. Referrals/Pending Items: None
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

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Attachments:

1. 2021 Veterans' Services Budget (total of 7-pages)

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2021 APPROPRIATIONS

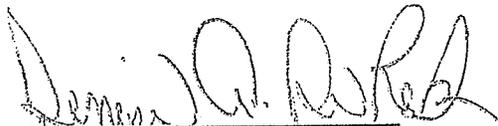
REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Veterans Services  
BUDGET ACCOUNT CODE: A.6510

OBJECT CODES	2019 EXPENDITURES	2020 ADOPTED	2020 AMENDED	2021 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$111,944.45	\$128,126.00	\$128,126.00	\$128,126.00
200's EQUIPMENT				\$0.00
400's CONTRACTUAL	\$15,295.01	\$16,245.00	\$16,245.00	\$14,765.00
800's EMPLOYEE BENEFITS	\$57,419.98	\$60,559.00	\$60,559.00	\$60,979.00
TOTALS	\$184,659.44	\$204,930.00	\$204,930.00	\$203,870.00

2019 REVENUES	2020 ADOPTED REVENUES	2020 AMENDED REVENUES	2021 DEPARTMENT REQUESTS
\$10,159.00	\$10,000.00	\$10,000.00	\$10,000.00

SIGNED:



DEPARTMENT HEAD

TITLE:

Director / CFO

DATE:

9/14/2020

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WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2021 APPROPRIATIONS

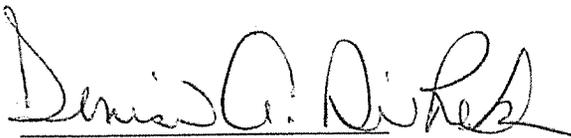
REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Veterans Services - Peer to Peer Support Services  
BUDGET ACCOUNT CODE: A.6510 0125

OBJECT CODES	2019 EXPENDITURES	2020 ADOPTED	2020 AMENDED	2021 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$7,858.57	\$21,684.00	\$21,684.00	\$21,684.00
200's EQUIPMENT	\$0.00			\$1,000.00
400's CONTRACTUAL	\$18,202.37	\$80,842.00	\$80,842.00	\$79,777.00
800's EMPLOYEE BENEFITS	\$601.17	\$3,696.00	\$3,696.00	\$3,826.00
TOTALS	\$26,662.11	\$106,222.00	\$106,222.00	\$106,287.00

2019 REVENUES	2020 ADOPTED REVENUES	2020 AMENDED REVENUES	2021 DEPARTMENT REQUESTS
\$26,662.11	\$106,287.00	\$106,287.00	\$106,287.00

SIGNED:



DEPARTMENT HEAD

TITLE:

Director / CVSO

DATE:

9/14/2020

Account	Account Description	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Actual Amount	2021 Departmental Request
Fund A - General						
REVENUE						
Department 6510 - Veterans Services						
State Aid						
3710	Veterans Service	10,159.00	10,000.00	10,000.00	.00	10,000.00
	<i>State Aid Totals</i>	\$10,159.00	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00
Sub Department 0125 - Peer to Peer Support Services						
State Aid						
3711	Peer to Peer Support Services	26,662.11	106,287.00	106,287.00	.00	106,287.00
	<i>State Aid Totals</i>	\$26,662.11	\$106,287.00	\$106,287.00	\$0.00	\$106,287.00
	Sub Department 0125 - Peer to Peer Support Services Totals	\$26,662.11	\$106,287.00	\$106,287.00	\$0.00	\$106,287.00
	Department 6510 - Veterans Services Totals	\$36,821.11	\$116,287.00	\$116,287.00	\$0.00	\$116,287.00
	REVENUE TOTALS	\$36,821.11	\$116,287.00	\$116,287.00	\$0.00	\$116,287.00

Account	Account Description	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Actual Amount	2021 Departmental Request
Fund A - General						
EXPENSE						
Department 6516 - Veterans Services						
<i>Personal Services</i>						
110	Salaries - Regular	90,252.78	96,026.00	96,026.00	63,895.80	96,026.00
130	Salaries - Part Time	21,691.67	32,100.00	32,100.00	4,751.30	32,100.00
	<i>Personal Services Totals</i>	<b>\$111,944.45</b>	<b>\$128,126.00</b>	<b>\$128,126.00</b>	<b>\$68,647.10</b>	<b>\$128,126.00</b>
<i>Contractual Expense</i>						
410	Supplies	955.19	1,200.00	1,200.00	643.91	1,200.00
418	Ins-General Liability	826.20	1,097.00	1,097.00	938.39	1,173.00
422	Repair/Maint-Equipment	750.00	.00	.00	.00	.00
423	Telephone	326.98	500.00	500.00	121.23	500.00
424	Postage	337.57	500.00	500.00	142.12	500.00
426	Subscriptions	60.00	60.00	60.00	.00	60.00
427	Memberships & Dues	80.00	80.00	80.00	80.00	80.00
428	Data Processing & Internet Fees	132.00	108.00	108.00	108.00	132.00
436	Advertising Fees	.00	700.00	700.00	100.00	620.00
441	Auto-Supplies & Repair	1,016.83	2,500.00	2,500.00	68.18	1,500.00
442	Automotive - Gas & Oil	3,633.76	4,000.00	4,000.00	783.47	4,000.00
444	Travel/Education/Conference	796.28	2,000.00	2,000.00	55.20	2,000.00
469	Other Payments/Contributions	1,385.20	1,500.00	1,500.00	.00	1,000.00
470	Contract	4,995.00	2,000.00	2,000.00	.00	2,000.00
	<i>Contractual Expense Totals</i>	<b>\$15,295.01</b>	<b>\$16,245.00</b>	<b>\$16,245.00</b>	<b>\$3,040.50</b>	<b>\$14,765.00</b>
<i>Comments</i>						
	Account	Level	Comment			
	470	Departmental Request	Panoramic VetPro, Inc. Annual License Fee \$1000/users (2-users)			
<i>Employee Benefits</i>						
810	Retirement	11,333.85	12,963.00	12,963.00	8,798.09	13,289.00
830	Social Security	6,365.68	7,946.00	7,946.00	3,876.32	7,946.00
831	Medicare Contribution	1,488.79	1,857.00	1,857.00	906.54	1,857.00
860	Hospitalization	26,679.94	27,139.00	27,139.00	18,788.58	27,411.00
865	Dental Insurance	408.20	408.00	408.00	282.60	408.00

Account	Account Description	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Actual Amount	2021 Departmental Request
Fund A - General						
EXPENSE						
Department 6510 - Veterans Services						
<i>Employee Benefits</i>						
	<i>Employee Benefits Totals</i>	\$46,276.46	\$50,313.00	\$50,313.00	\$32,652.13	\$50,911.00
<i>Other Benefits</i>						
840	Workmen's Compensation	8,457.20	7,756.00	7,756.00	7,756.00	6,107.00
861	Retirees Hospitalization	2,686.32	2,490.00	2,490.00	3,096.32	3,961.00
	<i>Other Benefits Totals</i>	\$11,143.52	\$10,246.00	\$10,246.00	\$10,852.32	\$10,068.00
Sub Department 0125 - Peer to Peer Support Services						
<i>Personal Services</i>						
130	Salaries - Part Time	7,858.57	21,684.00	21,684.00	.00	21,684.00
	<i>Personal Services Totals</i>	\$7,858.57	\$21,684.00	\$21,684.00	\$0.00	\$21,684.00
<i>Equipment</i>						
220	Office Equipment	.00	.00	.00	.00	1,000.00
	<i>Equipment Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
<i>Contractual Expense</i>						
410	Supplies	347.60	1,000.00	1,000.00	.00	1,000.00
422	Repair/Maint-Equipment	.00	1,500.00	1,500.00	.00	1,500.00
423	Telephone	243.40	1,500.00	1,500.00	332.72	1,500.00
424	Postage	.00	1,000.00	1,000.00	.56	1,000.00
426	Subscriptions	.00	100.00	100.00	.00	100.00
427	Memberships & Dues	.00	100.00	100.00	.00	100.00
428	Data Processing & Internet Fees	.00	54.00	54.00	.00	66.00
436	Advertising Fees	8,964.49	10,000.00	10,000.00	5,906.51	10,000.00
439	Misc Fees & Expenses	.00	588.00	588.00	.00	1,000.00
442	Automotive - Gas & Oil	.00	500.00	500.00	.00	500.00
443	Auto Rental	4,233.00	.00	.00	.00	.00
444	Travel/Education/Conference	1,663.88	3,000.00	3,000.00	890.52	5,000.00
470	Contract	2,750.00	61,500.00	61,500.00	.00	58,011.00

# Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Actual Amount	2021 Departmental Request
Fund A - General						
EXPENSE						
Department 0510 - Veterans Services						
Sub Department 0125 - Peer to Peer Support Services						
Contractual Expense						
	<i>Contractual Expense Totals</i>	\$18,202.37	\$80,842.00	\$80,842.00	\$7,130.31	\$79,777.00
Employee Benefits						
810	Retirement	.00	2,038.00	2,038.00	.00	2,168.00
830	Social Security	487.23	1,344.00	1,344.00	.00	1,344.00
831	Medicare Contribution	113.94	314.00	314.00	.00	314.00
	<i>Employee Benefits Totals</i>	\$601.17	\$3,696.00	\$3,696.00	\$0.00	\$3,826.00
	<i>Sub Department 0125 - Peer to Peer Support Services Totals</i>	\$26,662.11	\$106,222.00	\$106,222.00	\$7,130.31	\$106,287.00
	<i>Department 0510 - Veterans Services Totals</i>	\$211,321.55	\$311,152.00	\$311,152.00	\$122,322.36	\$310,157.00
	<b>EXPENSE TOTALS</b>	<b>\$211,321.55</b>	<b>\$311,152.00</b>	<b>\$311,152.00</b>	<b>\$122,322.36</b>	<b>\$310,157.00</b>
Fund A - General Totals:						
	REVENUE TOTALS	\$36,821.11	\$116,287.00	\$116,287.00	\$0.00	\$116,287.00
	EXPENSE TOTALS	\$211,321.55	\$311,152.00	\$311,152.00	\$122,322.36	\$310,157.00
	<b>Fund A - General Totals</b>	<b>(\$174,500.44)</b>	<b>(\$194,865.00)</b>	<b>(\$194,865.00)</b>	<b>(\$122,322.36)</b>	<b>(\$193,870.00)</b>
Net Grand Totals:						
	REVENUE GRAND TOTALS	\$36,821.11	\$116,287.00	\$116,287.00	\$0.00	\$116,287.00
	EXPENSE GRAND TOTALS	\$211,321.55	\$311,152.00	\$311,152.00	\$122,322.36	\$310,157.00
	<b>Net Grand Totals</b>	<b>(\$174,500.44)</b>	<b>(\$194,865.00)</b>	<b>(\$194,865.00)</b>	<b>(\$122,322.36)</b>	<b>(\$193,870.00)</b>

2021 Salary Schedule (Position Budgeting)  
Veterans Service

Emp ID	Name	Position	Annual Salary	Hours/Week	Type	Benefit Status	Start Date
10928	DiResta, Denise	Director Veterans	\$56,702.00	Full Time		Appointed F/T	6/1/2005
	N/A / \$31.16	N/A / \$31.16					
1260	Donohue, Michael	Van Driver #3	\$8,025.00	Less than Half		Less than P/T	7/11/2011
	02-9 / \$15.49	02-10 / \$16.84					
12694	Harris, Cynthia	Office Specialist	\$39,324.00	Full Time		CSEA/FT	11/17/2014
	07-06 / \$18.91	07-07 / \$18.91					
11734	Johnson, Ronald	Van Driver #1	\$8,025.00	Less than Half		Less than P/T	1/25/2010
	02-10 / \$16.84	02-11 / \$16.84					
12215	Service, Ronald	Van Driver #2	\$8,025.00	Less than Half		Less than P/T	9/4/2012
	02-8 / \$15.49	02-9 / \$15.49					
		Program Coord - Peer to Peer	\$21,684.00				
	N/A / \$20.85	N/A / \$20.85					
		Van Driver #4 - Per Diem	\$2,675.00				
	02-00 / \$13.19	N/A / \$13.19					
		Van Driver #5 - Per Diem	\$2,675.00				
	02-00 / \$13.19	N/A / \$13.19					
		Van Driver #6 - Per Diem	\$2,675.00				
	02-00 / \$13.19	N/A / \$13.19					
			9				\$149,810.00