

Public Safety Committee

Sheriff Agenda

February 24, 2020

Committee Members: Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler.

- I. Committee meeting called to order by the Chairman
- II. Motion to approve minutes from prior committee meeting
- III. Action Agenda
 - A. Request Resolution for New Contract (*Village of Lake George*)
 - B. Request Resolution to Amend Existing Contract (*Hadley-Luzerne School*)
 - C. Request Resolution to Loan obsolete radios to Queensbury Central Vol. Fire Company
 - D. Request Resolution to Loan obsolete radios to Bolton Volunteer Fire Company
 - E. Request Resolution to add Special Patrol Officer title to the Sheriff's Office
 - F. Request Resolution for New Contract (*Nemer Dodge*)
 - G. Request Resolution to Amend County Budget (*School Resource Officers*)
- IV. Referral/Pending Items
- V. Topics for Discussion
 - A. School Resource Officer - Warrensburg Central School
 - B. CAP Court Considerations
 - C. Lake George Village seasonal police services
 - D. Sheriff's Office Status Update
- VI. Motion to Adjourn

Attachments:

1. Resolution Request Form #3, Request for New Contract (*Village of Lake George*)
2. Resolution Request Form #4, Request to Amend Existing Contract (*Hadley-Luzerne School*)
3. Resolution Request Form #20, Miscellaneous (*Queensbury Central Vol. Fire Company*)
4. Resolution Request Form #20, Miscellaneous (*Bolton Volunteer Fire Company*)
5. Resolution Request Form #20, Miscellaneous (*Special Patrol Officer*)
6. Resolution Request Form #3, Request for New Contract (*Nemer Dodge*)
7. Resolution Request Form #7, Amend County Budget (*School Resource Officers*)

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff

DATE: February 24, 2020

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Dedicated police services in the Village of Lake George**
- (c) Name of Contractor: **Village of Lake George**
- (d) Address of Contractor: **26 Old Post Road, Lake George NY 12845**
- (e) Contractor's Contact Person and Telephone Number: **Robert M. Blais, Mayor
(518) 668-5771**
- (f) Has or will the Contract be provided, if so, please attach: **No**
- (g) Commencement Date of Contract: **Upon Execution**
- (h) Termination Date of Contract: **December 31, 2020**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount **Officer hourly OT rate + fringe**
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3110 2262 General Sheriff's Law Enforcement - Public Safety, Village LG

**Sample: A.3110 470 General Sheriff's Law Enforcement - Contract \$ xx.xx
Capital Project No. H289.9550 480 - Old Jail Renovations \$xx.xx**

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Sheriff

DATE: February 24, 2020

- (a) Purpose of Contract Change: **To amend agreement with Hadley-Luzerne School District for School Resource Officer services. The Hadley-Luzerne School District wishes to increase the pay for each School Resource Officer from \$30,000 to \$40,000 per school year. Contract is currently not to exceed \$67,000 with a request to increase to \$87,000.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **308 of 2019**
- (c) Name of Contractor: **Hadley-Luzerne School District**
- (d) Address of Contractor: **273 Lake Avenue, Lake Luzerne NY 12846**
- (e) Contractor's Contact Person and Telephone Number: **Beecher Baker
Superintendent
(518) 696-2378 x1108**
- (f) Commencement Date of Extension: **Not Extended**
- (g) Termination Date of Extension: **Not Extended**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$87,000**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.) **Annually**
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount:**

A.3120 1001 School Resource Officers, Hadley-Luzerne School - \$87,000

**Sample: A.3110 470 General Sheriff's Law Enforcement - Contract \$ xx.xx
Capital Project No. H289.9550 480 - Old Jail Renovations \$xx.xx**

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 308 OF 2019

RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, GERAGHTY, SIMPSON, WILD, MAGOWAN, SOKOL, HOGAN, BRAYMER, DRISCOLL, MERLINO AND VACANT

AUTHORIZING AN AGREEMENT WITH THE HADLEY-LUZERNE SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE HADLEY-LUZERNE SCHOOL DISTRICT

WHEREAS, the Hadley-Luzerne School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning one school resource officer/school security officer at the Stuart M. Townsend Elementary School and another at the Hadley-Luzerne Junior/Senior High School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the school district, and

WHEREAS, the school has agreed to pay the County an amount not to exceed Sixty-Seven Thousand Dollars (\$67,000) per school year for such School Resource Officers/School Security Officers to be assigned to each of the two schools in the Hadley-Luzerne School District, for a term commencing upon execution of the agreement by both parties and continuing under the same terms and conditions, unless terminated by either party, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board and the Warren County Sheriff to enter into an agreement with the Hadley-Luzerne School District, 273 Lake Avenue, Lake Luzerne, New York 12846 to provide law enforcement services by assigning one school resource officer/school security officer at the Stuart M. Townsend Elementary School, 27 Hyland Drive, Lake Luzerne, New York 12846 and another at the Hadley-Luzerne Junior/Senior High School, 273 Lake Avenue, Lake Luzerne, New York 12846 during normal school hours throughout the school calendar year and for such other events as may be requested by the school district for an amount not to exceed Sixty-Seven Thousand Dollars (\$67,000) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and continuing until terminated by either party, provided there are no changes in the terms and conditions and in a form approved by the County Attorney.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Sheriff

DATE: February 24, 2020

- (a) Purpose of Request: **Approval to loan three obsolete mobile radios to the Queensbury Central Volunteer Fire Company.**
- (b) Details: **When patrol vehicles are removed from front line service the mobile radios are removed. These are Motorola PM-1500 radios which are not P-25 (Project 25) capable, therefore fail to meet the Statewide Interoperable Communications Grant (SICG) requirements. To remain eligible for SICG funding the Sheriff's Office must install P-25 capable radios in all new front line vehicles.**

Volunteer fire companies are not required to meet the statewide interoperable standards and Queensbury Central Volunteer Fire Company has a need for three mobile radios. This request is for a long-term loan of the following mobile radios to QCVFC:

**Motorola PM-1500, Serial #483TNN0093
Motorola PM-1500, Serial #483TQJ0050
Motorola PM-1500, Serial #483TQA0213**

- (c) Previous Resolution Number: **N/A**
- (d) Where are Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

N/A

* as listed in budget and LOGOS



ANDREW M. CUOMO
Governor

ROGER L. PARRINO, SR
Commissioner, DHSES

MICHAEL A. SPRAGUE
Director

Statewide Interoperable Communications Grant (SICG)

Project 25 Phase 2 Requirement

Further explanation of the P25 Phase 2 requirement of SICG

This document is to further clarify requirements in SICG RFA as they relate to eligible technology. Specifically, requirements listed in RFA in relation to Project 25 equipment and its relevance to a County's projects.

The requirements of the RFA read as follows:

"... New LMR systems and equipment must be public safety grade Project 25 Phase 2 compliant. County agrees that new LMR systems will be public safety grade operated as Project 25 Phase 1 or Phase 2. All subscriber equipment purchased must support and contain all hardware and/or software options to operate Project 25 Phase 1 at time of purchase. Additionally, all subscriber equipment that operates on, or may operate on (through software options, programming or other methods) trunking system(s) must contain Phase 2 hardware and/or software options at time of purchase.

Note: this requirement does not preclude the limited expansion of existing conventional systems in analog mode, although subscriber equipment must still adhere to the requirements above. Also please note that VHF, UHF and 800 MHz National Interoperability and State Common Channels equipment must meet the requirements above, however they will be operated in analog mode on those channels as directed by guidelines published by OIEC and the US Department of Homeland Security's National Interoperability Field Operations Guide (NIFOG).

Exception: VHF "Low band" (e.g. 30-50 MHz) equipment purchased as part of an existing system may be purchased and operated as analog only.

(Intent: The State of New York supports Project 25. All new systems must adhere to this requirement, however the State understands many existing systems are analog and do not require a complete replacement. In addition, the State requires Project 25 trunking radios to, at minimum, support Project 25 Phase 2 to ensure that future upgrades do not need to be purchased. County specific usage of Phase 2 in new systems will be determined by county need, loading, Federal spectrum requirements and Regional Planning Committee requirements, as applicable)..."

This document provides a matrix and decision making flowchart to help counties in making a determination whether the P25 Phase 2 requirement is applicable for their application or not.

Definitions

Conventional Radio System – is a radio system that operates on fixed frequencies and each channel selector on the portable or mobile radio corresponds to one specific frequency. Channel = Frequency.

Trunked Radio System – is a radio system that uses a group of frequencies to dynamically create communication access for users. In the trunked radio system, a channel is not a frequency; it is a "Talk Group." Each channel selector on the portable or mobile radio corresponds not to a specific frequency, but a "Talk Group." Channel = Talk Group. "Talk Groups" can use any system frequency available at the time of communication and this frequency is assigned by a radio system.

Analog Radio System – is a typical legacy system with design that does back almost 100 years and does not have a digital component. Analog radio system can be conventional or trunked.

Digital Radio System – is a radio system where signals are digitized by software on the mobile or portable radio. The only digital standard recommended for public safety radio systems at this time is Project 25 (P25). Digital radio systems can be conventional or trunked.

Project 25 (P25) – is a suite of open standards for a digital radio communications. P25 sets standards for radio system manufacturers to assure interoperability and compatibility of radios and radio systems produced by different manufacturers. P25 radios can operate in either analog or digital modes. There are two phases in the P25 standard: Phase 1 and Phase 2. **P25 Phase 1** radio system operates in 12.5 kHz mode while a **P25 Phase 2** system has a spectral efficiency of 6.25 kHz. P25 Phase 2 standards have been developed for trunked systems only at this time. P25 Phase 2 radios are backward compatible with P25 Phase 1 radios and systems. P25 radios, Phase 1 and Phase 2 can also operate in analog mode.

Overview

There are many types of different public safety communications systems in New York. As of today, we have all four major types: analog conventional, analog trunked, digital conventional and digital trunked radio systems. Many of these systems are being expanded and some are being replaced. The SICG program offers counties additional resources, whether it is for system improvements or a complete replacement of a radio system. The SICG program supports both.

The existing grant requirement for systems to be capable of operating in P25 Phase 1 mode is consistent with federal requirements, interoperability goals and overall direction of this grant program.

Why do we have P25 Phase 2 requirement in our grant program? It is simply to assure that public safety communication systems are consistent with federal guidelines and ready for compliance with future federal requirements. The FCC expects that licensees will ultimately implement equipment designed to operate in 6.25 kHz channel or less. While there is no certain deadline set for this migration yet, it is a best practice to be prepared for it.

P25 PHASE 1 & PHASE 2 REQUIREMENT MATRIX

	Radio System Type	Must I Purchase Infrastructure Equipment with P25 Phase 1 Options?	Must I Purchase Subscriber Equipment with P25 Phase 1 Options?	Must I Purchase Infrastructure Equipment with P25 Phase 2 Options?	Must I Purchase Subscriber Equipment with P25 Phase 2 Options? *
NEW RADIO SYSTEM¹	Analog - Conventional	Yes	Yes	No	No*
	Analog - Trunked	Yes	Yes	Yes**	Yes**
	Digital – Conventional	Yes	Yes	No	No*
	Digital - Trunked	Yes	Yes	Yes**	Yes**
IMPROVING EXISTING RADIO SYSTEM	Analog - Conventional	Yes	Yes	No	No*
	Analog - Trunked	Yes	Yes	No	Yes
	Digital – Conventional	Yes	Yes	No	No*
	Digital - Trunked	Yes	Yes	No	Yes

Note: *If Subscriber Equipment to be purchased with the SICG funding will operate on a trunked radio system (e.g. currently, planned or via mutual aid), the new Subscriber Equipment must support P25 Phase 2 as delivered (no further upgrades required).

Note: ** Systems can be deployed as Phase 1 or Phase 2, depending on the county's need for compatibility with existing equipment and frequency use.

National and State Interoperability Channels:

National Interoperability Channels will be operated in the mode specified in the National Interoperable Field Operations Guide (NIFOG). State common channels will be operated in accordance with the guidelines published on the DHSES website <http://www.dhSES.ny.gov/oiec/plans-policies-guidelines/>.

Reminder:

All subscriber equipment must be programmed with the in-band interoperability channels (as minimum).

Reminder:

While encryption is not required to be purchased or used, if the county desires to purchase or use it, it must be AES-256.

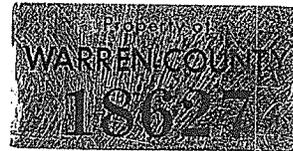
¹ **New Radio System**, for the purpose of this document, is a new radio system where the procurement process will start with current SICG funding. If a County already assumed financial responsibility and started procurement process prior this grant announcement, the project would be considered as an existing radio system improvements.

Serial #

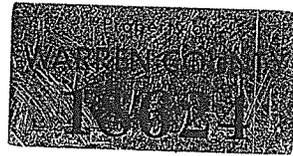
483TNN 0093

No Tag

483TQI 0050



483TQA 0213



MOTOROLA
PM-1500

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Sheriff

DATE: February 24, 2020

(a) Purpose of Request: **Approval to loan five obsolete mobile radios to the Bolton Volunteer Fire Company.**

(b) Details: **When patrol vehicles are removed from front line service the mobile radios are removed. These are Motorola PM-1500 radios which are not P-25 (Project 25) capable, therefore fail to meet the Statewide Interoperable Communications Grant (SICG) requirements. To remain eligible for SICG funding the Sheriff's Office must install P-25 capable radios in all new front line vehicles.**

Volunteer fire companies are not required to meet the statewide interoperable standards and Bolton Volunteer Fire Company has a need for five mobile radios. This request is for a long-term loan of five mobile radios to BVFC.

(c) Previous Resolution Number: **N/A**

(d) Where are Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

N/A

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Sheriff

DATE: February 24, 2020

- (a) Purpose of Request: **Approval to add the civil service title of Special Patrol Officer to the Sheriff's Office.**

- (b) Details: **The title shall be utilized for retired sheriff's officers or retired police officers hired by the Warren County Sheriff's Office to work part-time as a School Resource Officer and/or a seasonal Marine Unit Patrol.**

The New York State Department of Civil Service issued a memorandum on September 9, 2019 regarding the "Appointment of Retired Law Enforcement Personnel to Special Patrol Officer". The memorandum states that a retiree who had permanent competitive class status in New York State as a Police Officer, Deputy Sheriff, Correction Officer, Probation Officer, or Parole Officer and has retired, is eligible for reinstatement to a Special Patrol Officer position without further examination.

The title enables the Sheriff's Office to hire retired police officers without participating in a civil service examination and allows us to submit a waiver for increased wages without having to demonstrate a difficulty to hire.

- (c) Previous Resolution Number: **N/A**

- (d) Where are Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

N/A

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff

DATE: February 24, 2020

- (a) Is this a Result of a Bid or Request for Proposal? **Yes (WC 73-19)**
- (b) Purpose of Contract: **Maintenance and repairs of Dodge Chargers**
- (c) Name of Contractor: **Nemer Chrysler, Jeep, Dodge Ram of Queensbury**
- (d) Address of Contractor: **728 Quaker Road, Queensbury NY 12804**
- (e) Contractor's Contact Person and Telephone Number: **Ron Pliscofsky
(518) 793-2571**
- (f) Has or will the Contract be provided, if so, please attach: **No**
- (g) Commencement Date of Contract: **Upon Execution**
- (h) Termination Date of Contract: **September 30, 2020**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount **\$90.00**
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3110 441 General Sheriff's Law Enforcement - Auto Supplies & Repair

Sample: A.3110 470 General Sheriff's Law Enforcement - Contract \$ xx.xx
Capital Project No. H289.9550 480 - Old Jail Renovations \$xx.xx

* as listed in budget and LOGOS

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 73-19 ITEM(S): PROPRIETARY DEALER ONLY REPAIRS FOR VARIOUS DODGE AND CHRYSLER MAKES AND MODELS RE-BID DATE: NOVEMBER 5, 2019 TIME: 3:00 PM.	<p align="center">NAME & ADDRESS OF BIDDER</p> Nemer C-J-D-R of Queensbury Attn: Ron Pliscofsky 728 Quaker Road Queensbury, NY 12804 Ph: 518-793-2571 Fx: 518-793-1245
<p align="center">DESCRIPTION OF ITEM</p>	<p align="center">BID PRICE</p>
Hourly Rate: Mechanic	\$90.00
Materials/Parts Furnished: Percent Mark-Up Over Cost	20%
BID AWARDED TO:	RESOLUTION NO.: xx of 2019
✓ JULIE A. BUTLER, PURCHASING AGENT	TERM: Commencing upon execution of Agreement and terminating September 30, 2020

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: February 24, 2020

(a) **Purpose of Amendment:** Amend County Budget to reflect appropriate revenues and expenses for the second half of the School Resource Officer contracts.

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3120.1001 130 Sheriff's SRO's - Salaries Part Time (Hadley-Luzerne)	\$31,120
A.3120.1001 830 Sheriff's SRO's - Social Security (Hadley-Luzerne)	\$1,929
A.3120.1001 831 Sheriff's SRO's - Medicare (Hadley-Luzerne)	\$451
A.3120.1002 130 Sheriff's SRO's - Salaries Part Time (Queensbury)	\$31,120
A.3120.1002 830 Sheriff's SRO's - Social Security (Queensbury)	\$1,929
A.3120.1002 831 Sheriff's SRO's - Medicare (Queensbury)	\$451
A.3120.1003 130 Sheriff's SRO's - Salaries Part Time (North Warren)	\$16,374
A.3120.1003 830 Sheriff's SRO's - Social Security (North Warren)	\$1,015
A.3120.1003 831 Sheriff's SRO's - Medicare (North Warren)	\$237
A.3120.1004 130 Sheriff's SRO's - Salaries Part Time (Lake George)	\$31,120
A.3120.1004 830 Sheriff's SRO's - Social Security (Lake George)	\$1,929
A.3120.1004 831 Sheriff's SRO's - Medicare (Lake George)	\$451
A.3120.1005 130 Sheriff's SRO's - Salaries Part Time (Bolton)	\$15,560
A.3120.1005 830 Sheriff's SRO's - Social Security (Bolton)	\$965
A.3120.1005 831 Sheriff's SRO's - Medicare (Bolton)	\$225

(c) **Revenue Code (with title), and amount:**

A.3120.1001 2260 Sheriff's SRO's - Other Govt (Hadley-Luzerne)	\$33,500
A.3120.1002 2260 Sheriff's SRO's - Other Govt (Queensbury)	\$33,500
A.3120.1003 2260 Sheriff's SRO's - Other Govt (North Warren)	\$17,626
A.3120.1004 2260 Sheriff's SRO's - Other Govt (Lake George)	\$33,500
A.3120.1005 2260 Sheriff's SRO's - Other Govt (Bolton)	\$16,750

*Please note all amounts must be in whole dollars - no cents.