

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: PUBLIC SAFETY**

**DATE:           OCTOBER 19, 2020**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: LEGGETT  
                  SIMPSON  
                  BRAYMER  
                  DIAMOND  
                  DRISCOLL  
                  SEEBER  
                  SHEPLER

**OTHERS PRESENT:**

REPRESENTING THE OFFICE OF EMERGENCY SERVICES:  
                  BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR  
REPRESENTING THE SHERIFF’S DEPARTMENT:  
                  JIM LAFARR, SHERIFF  
FRANK E. THOMAS, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
MARY ELIZABETH KISSANE, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
KEVIN B. GERAGHTY, BUDGET OFFICER  
SUPERVISORS BEATY  
                  BRUNO  
                  CONOVER  
                  FRASIER  
                  HOGAN  
                  MAGOWAN  
                  MCDEVITT  
                  WILD  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC RELATIONS  
DEE PARK, DIRECTOR, OFFICE FOR THE AGING  
TOSHA BROWNELL, COMPUTER HELP DESK TECHNICIAN  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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*Please note, the following contains a summarization of the October 19, 2020 meeting of the Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://www.warrencountyny.gov/gov/comm/Archive/2020/safety/>*

***Note: As per Governor Cuomo’s Executive Order 202.1: “Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed”. Supervisors Simpson, Diamond, and Shepler who were physically present, while Supervisors Leggett, Braymer, Driscoll, and Seeber participated by videoconference.***

Mr. Leggett called the meeting of the Public Safety Committee to order at 9:33 a.m.

Copies of the Office of Emergency Services (OES) and Sheriff agendas were distributed to those in attendance, those participating remotely accessed the agendas via the Warren County website. Copies of the agendas are on file with the meeting minutes.

Motion was made by Ms. Seeber, seconded by Mr. Driscoll and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Brian LaFlure, *Fire Coordinator/Director of the OES*, who commenced review

of the OES agenda, presenting the following requests:

- 1) To extend the contract with Glens Falls Fire Department for fire investigation services at the established rate for a term commencing January 1, 2021 and terminating December 31, 2021.

Motion was made by Mr. Driscoll, seconded by Mr. Diamond and carried unanimously to approve the request and the necessary resolution was authorized for the November 20<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To amend Resolution No. 322 of 2020 to correct the listing of members appointed to the Fire Advisory Board for a term commencing retroactive to May 1, 2020 and terminating April 30, 2021.

Motion was made by Ms. Seeber, seconded by Mr. Driscoll and carried unanimously to approve the request and the necessary resolution was authorized for the November 20<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further OES business to discuss, privilege of the floor was extended to Jim LaFarr, *Sheriff*, who commenced review of the Sheriff's agenda, presenting the following requests:

- 1) To extend the contract with Wells Communications Services, Inc. in an amount not to exceed \$10,800 for repair and maintenance of communication consoles in the Emergency Communications Center for a term commencing January 1, 2021 and terminating December 31, 2021.

Motion was made by Ms. Shepler, seconded by Mr. Driscoll and carried unanimously to approve the request and the necessary resolution was authorized for the November 20<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To extend the contract with Capital Digitronics, Inc. in the lump sum amount of \$5,000 for the lease of two pairs of VHF frequency repeater licenses for a term commencing December 28, 2020 and terminating December 27, 2025.

Motion was made by Ms. Seeber, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the November 20<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To authorize a contract with LexisNexis in an amount not to exceed \$29,760 annually to provide a mandated law library system for inmates in the Correctional Facility over a term commencing January 1, 2021 and terminating December 31, 2025.

Motion was made by Mr. Simpson, seconded by Mr. Diamond and carried unanimously to approve the request and the necessary resolution was authorized for the November 20<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 4) To authorize a Memorandum of Understanding with Warren County Department of Social Services to provide investigative services to the Fraud Unit for the year 2021.

Motion was made by Mr. Driscoll, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the November 20<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 5) To authorize a Memorandum of Understanding with Warren County Department of Social Services to provide security services at the entrance of the Human Services Building for the year 2021.

Motion was made by Ms. Shepler, seconded by Mr. Driscoll and carried unanimously to approve the request and the necessary resolution was authorized for the November 20<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 6) To authorize a contract with Electronic Office Supplies, Inc. in an amount not to exceed \$1,000 for maintenance, service and repairs on Central Records Toshiba es-455SE copier for a term commencing January 1, 2021 and terminating January 1, 2022.

Motion was made by Ms. Shepler, seconded by Ms. Seeber and carried unanimously to approve the request and the necessary resolution was authorized for the November 20<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 7) To authorize a contract with NEC Corporation of America in an amount not to exceed \$4,131 to provide maintenance and support to the Sheriff's Office telephone system for a term commencing February 1, 2021 and terminating January 31, 2022.

Motion was made by Mr. Simpson, seconded by Ms. Shepler and carried unanimously to approve the request and the necessary resolution was authorized for the November 20<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 8) To amend the 2020 County Budget in the total amount of \$169,000 to reflect the appropriate revenue and expense codes for the second half of the School Resource Officer contracts with various school districts.

Motion was made by Mr. Simpson, seconded by Mr. Driscoll and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 9) To amend the 2020 County Budget in the amount of \$10,826.40 to carry over unused 2019 FY-18 - SLETPP grant funds.

Motion was made by Ms. Seeber, seconded by Mr. Simpson and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Ms. Braymer exited the meeting at 9:55 a.m.

- 10) To amend the 2020 County Budget in the amount of \$19,093 to reflect receipt of the FY2020 State Homeland Security Program (SHSP) grant award

Motion was made by Mr. Simpson, seconded by Mr. Driscoll and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 11) To authorize grant application and agreement with NYS STOP-DWI Foundation, Inc. for a grant award under the 2020-2021 Crackdown enforcement initiative.  
12) To amend the 2020 County Budget in the amount of \$10,000 to reflect receipt of the STOP-DWI grant award.

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Motion was made by Mr. Diamond, seconded by Ms. Shepler and carried unanimously to approve the requests as outlined above; the necessary resolution was authorized for Item 11 and Item 12 was referred to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

- 13) To amend Resolution No. 431 of 2018 to include the correct budget code for funding payment to Kraus Associates, Inc. (d/b/a AK Associates) for annual support and maintenance fees for the G-3 Diverse Redundant NG 911 Multi-Media Logging Recording System.

Motion was made by Ms. Seeber, seconded by Ms. Shepler and carried unanimously to approve the request and the necessary resolution was authorized for the November 20<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 14) To amend the Table of Organization and Salary Schedule to create and fill the new position of STOP-DWI Program Coordinator - Part-time, *Base Annual Salary \$20.3716/hour*, effective November 23, 2020.

Following a lengthy discussion, a motion was made by Mr. Driscoll, seconded by Ms. Shepler and carried by majority vote, with Mr. Diamond and Ms. Seeber voting in opposition, to approve the request and refer same to the Personnel & Administration Committee. *A copy of the resolution request form is on file with the minutes.*

Proceeding to the Topics for Discussion portion of the agenda, Sheriff LaFarr noted there were currently eighty-seven inmates in the County Jail, twelve of which were Federal inmates.

Circling back to OES matters, Mr. Leggett commended Mr. LaFlure and thanked him for his years of service and dedication to the County; he added that Mr. LaFlure would transfer to the Temporary Fire Coordinator position once the new Director for Office of Emergency Services started and would continue until the position of Fire Coordinator was filled.

There being no further business to come before the Public Safety Committee, on motion made by Ms. Seeber, seconded by Ms. Shepler and carried unanimously, Mr. Leggett adjourned the meeting at 10:18 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board