

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC SAFETY

DATE: NOVEMBER 23, 2020

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: LEGGETT
SIMPSON
BRAYMER
DIAMOND
DRISCOLL
SEEBER
SHEPLER

OTHERS PRESENT:

REPRESENTING THE OFFICE OF EMERGENCY SERVICES:
ANN MARIE MASON, DIRECTOR
BRIAN LAFLURE, COUNTY FIRE COORDINATOR-TEMP.
MICKI GUY, EMS COORDINATOR
REPRESENTING THE SHERIFF'S DEPARTMENT:
JIM LAFARR, SHERIFF
TERRY COMEAU, UNDERSHERIFF
FRANK E. THOMAS, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
KEVIN B. GERAGHTY, BUDGET OFFICER
SUPERVISORS BRUNO
CONOVER
FRASIER
HOGAN
MAGOWAN
MCDEVITT
STOUGH
WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
MIKE COLVIN, DIRECTOR OF INFORMATION TECHNOLOGY
DON LEHMAN, DIRECTOR OF PUBLIC RELATIONS
TOSHA BROWNELL, COMPUTER HELP DESK TECHNICIAN
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the November 23, 2020 meeting of the Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://www.warrencountyny.gov/gov/comm/Archive/2020/safety/>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". Supervisors Leggett, Simpson, Braymer, Diamond, Seeber and Shepler were physically present, while Supervisor Driscoll participated by videoconference.

Mr. Leggett called the meeting of the Public Safety Committee to order at 10:06 a.m.

Copies of the Office of Emergency Services (OES) and Sheriff agendas were distributed to those in attendance, those participating remotely accessed the agendas via the Warren County website. Copies of the agendas are on file with the meeting minutes.

Motion was made by Ms. Shepler, seconded by Mr. Simpson and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Mr. Leggett introduced Ann Marie Mason, the newly appointed Director of the Office of Emergency Services, and welcomed her. Ms. Mason commenced review of the OES agenda, presenting the following requests:

- 1) To authorize a contract with Waterhorse Adventures, LLC in an amount not to exceed \$5,000 for service and maintenance of Warren County Marine Rescue Team and Warren County Sheriff's Office Dive Team equipment over a term commencing January 1, 2021 and terminating December 31, 2021.

Motion was made by Ms. Seeber, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the December 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a contract with Waterhorse Adventures, LLC in an amount not to exceed \$5,000 for dive training services over a term commencing January 1, 2021 and terminating December 31, 2021.

Motion was made by Ms. Braymer, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the December 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

At Mr. Leggett's request, Ms. Mason skipped to Agenda Item 4, consisting of a request to transfer funds between various budget codes totaling \$22,082 to make up for a shortage in the 2020 salary and fringe benefits.

Motion was made by Ms. Shepler, seconded by Mr. Simpson and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Returning to Agenda Item 3, Ms. Mason introduced a request to amend the Table of Organization and Salary Schedule to create and fill the position of Fire Coordinator-Part Time, *Base Annual Salary \$25,967.50, (20hrs/week).*

A motion was made by Mr. Simpson and seconded by Ms. Braymer to bring the matter to the floor. A lengthy discussion ensued during which Brian LaFlure, *County Fire Coordinator-Temp and former Fire Coordinator/Director of the Office of Emergency Services*, answered questions regarding the history of the Office of Emergency Services, the purpose of the Fire Coordinator position, as well as the qualifications for it. Discussion was also held with regard to how a candidate was selected to fill the position and the possibility of employing a shared services scenario to provide for the duties of the Fire Coordinator in another manner. At the conclusion of these discussions, a motion was made by Ms. Braymer, seconded by Mr. Diamond and carried by majority vote, with Mr. Leggett voting in opposition, to table the request to create and fill the position of Fire Coordinator-Part Time, pending further discussion.

There being no further OES business to discuss, privilege of the floor was extended to Jim LaFarr, *Sheriff*, who commenced review of the Sheriff's agenda, presenting the following requests:

- 1) For a transfer of funds between various budget codes totaling \$613,000 to cover shortfalls.

Discussion was held with regard to the need for the transfer and ways in which this could be avoided in future budgets, following which a motion was made by Mr. Simpson, seconded by Ms. Shepler and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a contract with Warren Tire Service Center, Inc., for routine maintenance of Sheriff's Office fleet vehicles for a term commencing January 1, 2021 and terminating December 31, 2021 with the option to extend for one additional year.
- 3) To authorize a contract with Clear Repairs, Inc. (dba Smith's Garage) for routine maintenance of Sheriff's Office fleet vehicles for a term commencing January 1, 2021 and terminating December 31, 2021 with the option to extend for one additional year.

Motion was made by Mr. Simpson, seconded by Ms. Braymer and carried unanimously to approve both of the aforementioned requests and the necessary resolutions were authorized for the December 18th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

Proceeding to the Topics for Discussion portion of the agenda, Sheriff LaFarr noted there were currently ninety-six inmates in the County Jail, eighteen of which were Federal inmates and seven had been transported out. He apprised there was an executive order issued by the Governor for municipal police force reform and a re-invention collaborative; he added that a stakeholder's meeting had been held last week to begin this process which he felt had been productive.

There being no further business to come before the Public Safety Committee, on motion made by Ms. Seeber, seconded by Mr. Diamond and carried unanimously, Mr. Leggett adjourned the meeting at 11:28 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board