

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: APRIL 2, 2020

COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:

SUPERVISORS CONOVER
HOGAN
LEGGETT
BRAYMER
BRUNO
MAGOWAN
MERLINO
STROUGH
WILD

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
FRANK THOMAS, CHAIRMAN OF THE BOARD
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
KEVIN GERAGHTY, BUDGET OFFICER

SUPERVISORS BEATY
FRASIER
DICKINSON
DRISCOLL
SEEBER
SHEPLER
SIMPSON

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
MIKE SWAN, COUNTY TREASURER
LEXIE DELUREY, DIRECTOR OF REAL PROPERTY TAX SERVICES
JEREMY SCRIME, SENIOR COMPUTER SYSTEMS ANALYST/PROGRAMMER

Please note, the following contains a summarization of the April 2, 2020 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://www.warrencountyny.gov/comm/Archive/2020/works/>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All committee members and attendees participated by video or teleconference.

Mr. Conover called the meeting of the Public Works Committee to order at 9:31 a.m.

Those involved in the meeting accessed the Committee meeting agenda via the Warren County website; a copy of the agenda is on file with the meeting minutes.

Motion was made by Mr. Merlino, seconded by Ms. Hogan and carried unanimously to approve the minutes of the prior Committee meeting, subject to correction by the Clerk of the Board.

Commencing the review of the Parks, Recreation & Railroad agenda, Kevin Hajos, *Superintendent of Public Works*, presented the following requests:

- Page 1- Request for a new contract with Railworks Track Services, Inc. for Warren County railroad track repairs for a term to commence upon execution and terminate upon final completion of repairs to tracks damaged during the October 31, 2019 storm. Mr. Hajos reminded the Committee he had originally estimated a cost of \$100,000 for the track repairs; he explained that the bids received were somewhat higher than this amount, but that was because the bidder was accounting for the

possibility that the tracks might have to be taken apart and re-assembled to make the repairs. Mr. Hajos indicated he did not necessarily believe this would be required, but said they wanted to include this scope of work in the bid just in case it was necessary.

Motion was made by Ms. Hogan, seconded by Mr. Magowan and carried unanimously to approve the request and the necessary resolution was authorized for the April 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Page 2 - Request to authorize the allocation of 100 yearling rainbow trout to Robert McArthur, contingent upon availability, for the Project Healing Waters event to be held later in 2020 with all expenses associated with transporting and preparation to be covered by the event. Mr. Hajos explained that similar arrangements with Mr. McArthur had been made in past years for Make-A-Wish events; he further explained that the Healing Waters event was aimed towards disabled or injured Military Serviceman and Servicewomen to bring them into the sport of fly fishing.

Following some discussion, a motion was made by Ms. Hogan, seconded by Mr. Magowan and carried unanimously to approve the request and the necessary resolution was authorized for the April 17th Board Meeting. *A copy of the request is on file with the minutes.*

Concluding the agenda review, Mr. Hajos provided an update on how he was handling staffing in light of the COVID-19 pandemic, indicating he was maintaining only minimal staffing in areas where staff could address duties individually while maintaining social distancing. He noted that he also had staff volunteering to assist the Office for the Aging with meal deliveries. Mr. Hajos advised the only staff he had kept on full time were the cleaning staff who were truly essential in keeping the County buildings clean.

Ms. Braymer questioned how the County planned to stock trout this year. Mr. Hajos advised no stocking had been done yet; he commented that State stocking was also on hold as they were working on a very limited basis. He said the waters in this area were just becoming warm enough to stock fish and he was hoping they would be able to start doing this soon, provided they were able to come up with a plan to do so while maintaining social distancing practices. Mr. Hajos indicated that he planned to re-evaluate this during the beginning of next week to see if stocking could begin.

There being no further business to come before the Public Works Committee, on motion made by Mr. Magowan and seconded by Mr. Bruno, Mr. Conover adjourned the meeting at 9:39 a.m.

Respectfully submitted,
Amanda Allen, Clerk of the Board