

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: APRIL 21, 2020

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: CONOVER
HOGAN
LEGGETT
BRAYMER
BRUNO
MAGOWAN
MERLINO
STROUGH
WILD

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
JIM LIEBERMAN, WARREN COUNTY SOIL & WATER CONSERVATION
DISTRICT MANAGER
FRANK THOMAS, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY\
KEVIN B. GERAGHTY, BUDGET OFFICER
SUPERVISORS BEATY
DICKINSON
DRISCOLL
FRASIER
MCDEVITT
SEEBER
SIMPSON
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
LEXIE DELUREY, DIRECTOR OF REAL PROPERTY TAX SERVICES
WAYNE LAMOTHE, COUNTY PLANNER
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
JEREMY SCRIME, SENIOR COMPUTER SYSTEMS ANALYST/PROGRAMMER
MICHAEL SWAN, WARREN COUNTY TREASURER

Please note, the following contains a summarization of the April 21, 2020 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/gov/comm/Archive/2020/works/>

Note: As per Governor Cuomo’s Executive Order 202.1: “Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed”. All of the Committee members in attendance participated via video or teleconference, except for Supervisor Merlino who was physically present.

Mr. Conover called the meeting of the Public Works Committee to order at 11:09 a.m.

Motion was made by Mr. Merlino, seconded by Mr. Strough and carried unanimously to approve the minutes of the prior Committee meeting, subject to correction by the Clerk of the Board.

Copies of the DPW agenda were distributed to those in attendance, those participating remotely accessed the agenda via the Warren County website. A copy of the DPW agenda is on file with the meeting minutes.

Privilege of the floor was extended to Kevin Hajos, *Superintendent of Public Works*, who commenced the agenda review, outlining the following requests:

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- Page 2 - Request to amend Resolution No. 153 of 2009 to include EMS squads associated with the towns to allow use of the County's motor fuel system. It was noted that the current resolution provided authorization for use of the motor fuel system by various municipalities, schools, fire districts, towns, villages, city and board of cooperative education services.
 - Page 3 - Request for an agreement with the Horicon Fire Department to authorize use of the County's motor fuel system; currently invoicing for use was sent to the Town of Horicon and this action would separate the billing, allowing DPW to invoice the Horicon Fire Department directly.
 - Page 4 - Request for an agreement with North Warren EMS for use of the County's motor fuel system; currently invoicing for use was sent to the Town of Horicon and this would separate the billing, allowing DPW to invoice North Warren EMS directly.

Motion was made by Mr. Strough, seconded by Mr. Wild and carried unanimously to approve all three of the requests outlined above and the necessary resolutions were authorized for the May 15th Board Meeting. *Copies of the requests are on file with the meeting minutes.*

- Page 5 - Request for a transfer of funds in the amount of \$4,800 from Budget Code D.3310 410, *County Road, Traffic Control, Supplies*, to Budget Code D.3310 260, *County Road, Traffic Control, Other Equipment*, for the purchase of a radar activated blinker stop sign and associated accessories.

Motion was made by Mr. Strough, seconded by Mr. Wild and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the request is on file with the meeting minutes.*

- Page 6 - Request to establish several road projects for 2020 (*listing provided in the agenda packet*) to be funded by a transfer from Budget Code D.5112.8306 280, *2019 CR#3 Warrensburg Road*.
- Page 7 - Request for a transfer of funds between various budget codes totaling \$3,392,426.42 to fund the 2020 road projects listed.

A discussion ensued relative to the funding mechanism used for the 2020 road projects, following which a motion was made by Ms. Braymer, seconded by Mr. Strough and carried unanimously to approve the request to establish road projects for 2020 and forward same to the Finance Committee. *A copy of the request is on file with the meeting minutes.*

Motion was made by Mr. Leggett, seconded by Ms. Braymer and carried unanimously to approve the request for a transfer of funds totaling \$3,392,426.42 and forward same to the Finance Committee. *A copy of the request is on file with the meeting minutes.*

Discussion was held regarding the 2020 road project listing during which Mr. Hajos indicated bids for the paving work had been received; although not included as an agenda item, he requested authorization to award the paving bids to the lowest responsible bidders, which were Peckham Road Corporation in an amount not to exceed \$2,493,461.55 for projects in the Towns of Bolton, Chester, Horicon, Johnsburg and Thurman, and Commercial Paving Company in an amount not to exceed \$775,180.55 for projects in the Towns of Lake Luzerne and Warrensburg.

At the conclusion of discussion, a motion was made by Mr. Leggett, seconded by Ms. Hogan and carried unanimously to approve new contracts with Pechkahn Road Corporation and Commercial Paving Company as outlined above and the necessary resolutions were authorized for the May 15th Board Meeting. *Resolution request forms for both items were submitted after the Committee meeting and are on file with the meeting minutes.*

Page 8 - Request to authorize the Chairman of the Board of Supervisors to execute revocable license agreements for entities encroaching on County-owned right-of-way. Mr. Hajos apprised of a current situation of this nature where a property owner along East Shore Drive (CR 15) in the Town of Horicon was proposing to install a staircase to access waterfront property on Schroon Lake.

Motion was made by Mr. Magowan, seconded by Ms. Braymer and carried unanimously to approve the request and the necessary resolution was authorized for the May 15th Board Meeting. *A copy of the request is on file with the meeting minutes.*

Privilege of the floor was extended to Ryan Moore, *County Administrator*, who introduced discussion regarding the pending contract with Revolution Rail for use of a portion of the County railway, noting that the contract had not yet been executed as it was predicated on the repair of washout damages along the line. He referred to Governor Cuomo's current Executive Order which limited projects to only those determined to be essential in light of the COVID-19 pandemic and he asked the Committee to determine whether these repairs were determined to be essential or if the work should be delayed. A lengthy discussion followed, following which the consensus of the Committee was determined to be that Mr. Moore should discuss the matter with Revolution Rail and the contractor chosen to provide the repairs to determine whether the bids for the work could be extended, given the circumstances, as well as what practices would be implemented to adhere to social distancing requirements, and return to Committee with his findings so that a decision could be made.

Ms. Hogan noted there was a filing this week by the Trustee in the bankruptcy filing for Saratoga-North Creek Railroad in which the Trustee claimed they had been, and currently were, having negotiations and discussions with Warren County, Essex County, the Town of Corinth and the Town of Newcomb and she questioned whether this was occurring. A discussion ensued during which it was revealed that Warren County was not involved in any type of negotiations on this matter and it was determined that Mr. Moore should draft a letter to the Surface Transportation Board, to be signed by the Chairman of the Board, to this effect.

Finally, privilege of the floor was extended to Jim Lieberum, *District Manager, Warren County Soil & Water Conservation District*, who provided an update on the Warren County MS4 program overseen by his Office. He indicated that each May his Office updated and provided an MS4 report and this would be posted to the County's website, as well as the Soil & Water website for public review and comment that afternoon. He indicated comments on the report would be accepted until May 13, 2020 and that the Board would be asked to adopted the report at their May 15th Board Meeting.

There being no further business to come before the Committee, on motion made by Mr. Wild, seconded by Mr. Strough and carried unanimously, Mr. Conover adjourned the meeting at 12:17 p.m.

Respectfully submitted,
Amanda Allen, Clerk of the Board