

Information Technology  
Support Services Committee Meeting  
July 20, 2020  
Information Submitted by: Michael Colvin

Action Agenda/New Business

**Request Resolution:**

Enter into contract with current phone vendor for three years at a reduced monthly rate.

**Rationale:**

Current phone service bills long distance separately. New service will be inclusive of long distance and upgrade our infrastructure back to the phone company for no additional charge. Will see average of \$340 per month decrease in monthly bill.

Privilege of the floor to discuss any additional items to come before the committee.

## ***RESOLUTION REQUEST FORM NO. 3***

### ***Request for New Contract***

**DEPARTMENT NAME:** Information Technology

**DATE:** July 20, 2020

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Phone Service**
- (c) Name of Contractor: **Windstream Enterprise**
- (d) Address of Contractor:
- (e) Contractor's Contact Person and Telephone Number: **Tami Schallock 920-968-7386**
- (f) Has or will the Contract be provided, if so, please attach: **Yes**
- (g) Commencement Date of Contract: **Upon acceptance**
- (h) Termination Date of Contract: **Three years**
- (i) Payment Provisions: i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **\$1,706.25**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **1681.423****

Sample: A.1010 470 Legislative Board – Contract Sxx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

\*as listed in budget and LOGOS