

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SUPPORT SERVICES

DATE: JULY 20, 2020

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS MAGOWAN  
LEGGETT  
BRUNO  
DRISCOLL  
HOGAN  
SHEPLER

**OTHERS PRESENT:**

AMY CLUTE, SELF-INSURANCE ADMINISTRATOR  
MIKE COLVIN, DIRECTOR OF INFORMATION TECHNOLOGY  
FRANK E. THOMAS, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY  
KEVIN B. GERAGHTY, BUDGET OFFICER

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR WILD

SUPERVISORS

BEATY  
CONOVER  
FRASIER  
MCDEVITT  
SIMPSON  
SEEBER  
STROUGH

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
JEREMY SCRIME, SENIOR COMPUTER SYSTEMS ANALYST/PROGRAMMER  
ROB YORK, DIRECTOR, OFFICE OF COMMUNITY SERVICES  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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*Please note, the following contains a summarization of the July 20, 2020 meeting of the Support Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2020/support/>*

*Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members in attendance participated by video conference, except for Supervisor Shepler who was physically present.*

Copies of the Self-Insurance and Information Technology agendas were distributed to those in attendance, those participating remotely accessed the agendas via the Warren County website. Copies of the agendas are on file with the meeting minutes.

Mr. Magowan called the meeting of the Support Services Committee to order at 10:00 a.m.

Motion was made by Mr. Bruno, seconded by Ms. Hogan and carried unanimously to approve the minutes of the previous Support Services Committee Meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Amy Clute, *Self-Insurance Administrator*, who provided a presentation regarding the 2021 Self-Insurance Plan Participant Assessments, a copy of which was included in the agenda packet. During her presentation, Ms. Clute noted she was required to present this information to the Committee, but no action was required.

There being no further Self-Insurance business to consider, privilege of the floor was extended to Mike Colvin, *Director, Information Technology*, who presented a request to authorize a new contract with Windstream Enterprise for telephone service in an amount not to exceed \$1,706.25 per month for the

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term commencing upon execution and terminating in three years. He indicated this would be a decrease of about \$340 per month less than the current cost.

Motion was made by Mr. Leggett, seconded by Mr. Bruno and carried unanimously to approve the request and the necessary resolution was authorized for the August 21<sup>st</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

As there was no further business to come before the Support Services Committee, on motion made by Mr. Bruno, seconded by Ms. Hogan and carried unanimously, Mr. Magowan adjourned the meeting at 10:13 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board