

**COUNTY FACILITIES COMMITTEE MEETING  
AIRPORT AGENDA  
JANUARY 20, 2021**

Committee Members: *Magowan*, Bruno, Wild, Shepler and Strough

**I. Committee Meeting Call to Order by Chair**

**II. Approval of minutes of prior Committee Meeting**

**III. Action Agenda/New Business Items:**

1. Request: Apply for and execute FAA/NYS DOT Grant  
Rationale: For the Rehabilitate Taxiway Lighting Project
2. Request: Notice of Intent to Fill Vacant Position  
Rationale: Backfill Airport Manager Position – due to resignation

**IV. Discussion Items**

1. Solar Land Lease (RFP) proposal evaluation review

**V. Referrals/Pending Items**

1. Solar Power Site - FAA approved two parcels for solar sites (total of eighty-seven acres); RFP for solar power site to be developed and brought back to Committee for approval before it is released. (08.25.20) Update: Mr. Degraw will present the results of the RFP for solar power site at the January 2021 Committee meeting. (11.24.20)

**VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)**

**VII. Motion to Adjourn**

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Attachments: 1. Resolution Request Form No. 5 – Apply for Grant  
2. Resolution Request Form No. 12 – Notice of Intent to Fill Vacant Position  
2. Solar RFP evaluation review

## ***RESOLUTION REQUEST FORM NO. 5***

### ***Request to Apply for a Grant Application and Grant Agreement***

**DEPARTMENT NAME: County Facilities - Airport**

**DATE: 1/20/21**

- (a) Purpose of Grant: Authorizing the Chairman of the BOS to apply for and execute a grant agreement with FAA/NYS DOT for the Rehabilitate Taxiway Lighting (Construction) project at the Floyd Bennett Memorial Airport
- (b) Name of Grantor: FAA-AIP / NYSDOT
- (c) Address of Contractor: FAA/NYADO Jamaica, NY & NYSDOT Albany, NY
- (d) Grantor's Contact Person and Telephone Number:
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? n/a
- (f) Effective Date of Grant: n/a
- (g) Termination Date of Grant:
- (h) Total Dollar Amount Involved (not to exceed): \$480,000 Total Cost
- (i) Deadline to Submit Grant Application and/or Grant Agreement: 1/31/21
- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? YES If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? YES If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: TBD (90% Fed - \$432,000 & 5% State - \$24,000 & 5% Local \$24,000

# RESOLUTION REQUEST FORM NO. 12

## Schedule "A"

### NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

#### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No: 19.30  
Title of Position: Airport Manager Base Salary of Position: \$78,090 Grade: 18  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: A.5610 DPW.Airport Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other  
Employee No./Last Name: #11428 D. Degraw Date of Vacancy: 02/03/2021  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal \_\_\_\_\_%  State \_\_\_\_\_%  Other \_\_\_\_\_%

#### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_  
**Actual Impact to Budget Report will be provided monthly by Human Resources Director.**  
**Candidate's qualifications must be approved by Personnel Officer prior to hiring.** \_\_\_\_\_  
**Human Resources Director has approved this form when initialed.** \_\_\_\_\_

#### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature \_\_\_\_\_ Date \_\_\_\_\_

#### BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature \_\_\_\_\_ Date \_\_\_\_\_

#### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee \_\_\_\_\_

- The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature \_\_\_\_\_ Date \_\_\_\_\_

**Proposal Evaluation Sheet WC 44-20 - RFP for Floyd Bennett Memorial Airport Aolar and Other Approved Use - Land Lease**

<b>Proposed Rank</b>	<b>Name</b>	<b>Area 1</b>	<b>Price/Acre</b>	<b># Acres</b>	<b>Total \$/Area 1</b>	<b>Area 2</b>	<b>Price/Acre</b>	<b># Acres</b>	<b>Total \$/Area 2</b>	<b>Total Annual Revenue</b>	<b>Term (Years)</b>
1*	Nexamp Solar Boston, MA	X	\$ 3,765.00	28	\$ 105,420.00	X	\$ 4,607.00	22	\$ 101,354.00	\$ 206,774.00	25
2*	Ameresco, Inc Framingham, MA	N/A	\$ -		\$ -	X	\$ 3,839.87	30.6	\$ 117,500.02	\$ 117,500.02	25
3	Arie & LaBella Albany and Rochester, NY	X	\$ 1,190.00	49.3	\$ 58,667.00	X	\$ 1,190.00	37.8	\$ 44,982.00	\$ 103,649.00	25
4	Novis Renewables Irvington, NY	X	\$ 1,750.00	44.65	\$ 78,137.50	N/A	\$ -		\$ -	\$ 78,137.50	25
5	C2 Energy Capital New York, NY	N/A	\$ -		\$ -	X	\$ 2,051.94	37.8	\$ 77,563.33	\$ 77,563.33	20
6	Active Solar Development Galway, NY	N/A	\$ -		\$ -	X	\$ 1,851.85	37.8	\$ 69,999.93	\$ 69,999.93	25
7	Omni Navitas Holdings Boston MA	X	\$ 1,000.00	28.8	\$ 28,800.00	X	\$ 1,000.00	28.8	\$ 28,800.00	\$ 57,600.00	25
8	Solitude Solar Latham, NY	N/A	\$ -		\$ -	X	\$ 1,387.00	35.34	\$ 49,016.58	\$ 49,016.58	25
9	Nexamp Solar Boston, MA	X	\$ 1,177.00	28	\$ 32,956.00	X	\$ 1,486.00	22	\$ 32,692.00	\$ 65,648.00	20
*Top Combined	<b>Nexamp Solar Boston, MA &amp; Ameresco, Inc Framingham, MA</b>	<b>X</b>	<b>\$ 3,765.00</b>	<b>28</b>	<b>\$ 105,420.00</b>	<b>X</b>	<b>\$ 3,839.87</b>	<b>30.6</b>	<b>\$ 117,500.02</b>	<b>\$ 222,920.02</b>	<b>25</b>

ALL PROPOSALS QUOTED THE MINIMUM 2% ANNUAL RENT INCREASE

Award is based on the following best value criteria: Dollar Amount - 80%, Environmental Impacts - 10%, Qualifications/Experience - 10%