

# Warren County Board of Supervisors

## RESOLUTION NO. 701 OF 2002

Resolution introduced by Supervisors Tessier, O'Connor, O'Neill, Montesi, Sheehan, Bentley and Kenny

### ESTABLISHING COUNTY POLICY FOR EMPLOYEE NOTIFICATION OF THE FEDERAL HATCH ACT

RESOLVED, that Warren County hereby establishes a policy of notifying County employees of the existence of a Federal Law known as the Hatch Act with notification to occur as follows:

- 1) The Chairman of the Board of Supervisors is hereby authorized and directed to immediately transmit to all County employees a notice concerning the Federal Hatch Act (hereinafter referred to as the "Notice") in the form drafted by the County Attorney and presented at the Social Services and Residential Hall Committee at the Warren County Board of Supervisors, and to every two (2) years thereafter, transmit a similar but more generic Notice (generally eliminating specifics as to occurrences in the past year) in a form to be drafted and approved by the County Attorney;
- 2) The Department of Social Services shall include the Notice and at later times, revised Notices drafted and approved by the County Attorney in the handbook issued to all employees;
- 3) The Personnel Officer is hereby authorized and directed to provide a copy of the Notice or when appropriate, revised notice to all new employees at the time of hire;
- 4) Any Department heads receiving inquiries from employees as to whether political activities may be engaged in shall refer said employees to the aforesaid Notice or revised Notice;
- 5) All Notices authorized and directed hereby shall be distributed with employee paychecks in the same manner as other County communications distributed with

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paychecks and the County Department or Departments arranging for paycheck distribution shall also distribute the Notices provided herein whenever requested by the Chairman of the Board of Supervisors.