

# Warren County Board of Supervisors

## RESOLUTION NO. 157 OF 2020

**RESOLUTION INTRODUCED BY SUPERVISORS SIMPSON, GERAGHTY, FRASIER, BRAYMER, CONOVER, MAGOWAN, MCDEVITT, MERLINO AND WILD**

### **DELEGATING AUTHORITY TO MAKE TIME SENSITIVE DECISIONS IN A COVID-19 RELATED EMERGENCY SITUATION**

WHEREAS, the County Administrator has apprised the Personnel & Administration Committee of the need to implement a procedure for delegating authority in a COVID-19 related emergency scenario where there is not sufficient time to call together a meeting of the Board of Supervisors, and

WHEREAS, the County Administrator has suggested that a group be established to make such emergency decisions comprised of the Chairman of the Board, the Public Health Committee Chair, the Personnel & Administration Committee Chair, the Finance Committee Chair, the Budget Officer and the County Administrator, and

WHEREAS, the Personnel & Administration Committee has agreed that such emergency delegation authorities should be provided for, but limited to One Hundred Fifty Thousand Dollars (\$150,000), with a special Board Meeting to be called for all expenditures exceeding this limitation, and

WHEREAS, the County Administrator has indicated that in these emergency situations a meeting must be called within two hours and the Personnel & Administration Committee agreed that failing the ability to call together a meeting of the Board of Supervisors within two hours, with quorum present, after undertaking a documented attempt to contact each member of the Board via call, email and text, the Chairman of the Board should be tasked with making emergency decisions for expenditures over One Hundred Fifty Thousand Dollars (\$150,000), now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby delegate the authority to make decisions on expenditures in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000) in a COVID-19 related emergency scenario where there is not sufficient time to call together a meeting of the Board of Supervisors to a group comprised of the Chairman of the Board, the Public Health Committee Chair, the Personnel & Administration Committee Chair, the Finance Committee Chair, the Budget Officer and the County Administrator, and be it further

RESOLVED, that for expenditures exceeding the One Hundred Fifty Thousand Dollar (\$150,000) limitation, an emergency meeting of the Board of Supervisors shall be called to make decisions upon same within two hours, and be it further

RESOLVED, that failing the ability to establish a quorum of the Board of Supervisors for said emergency meeting, the Chairman of the Board shall be charged with making such decisions on expenditures in excess of One Hundred Fifty Thousand Dollars (\$150,000).