

Warren County Board of Supervisors

RESOLUTION NO. 489 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS MAGOWAN, LEGGETT, WILD, BRUNO, DRISCOLL, HOGAN AND SHEPLER

ADOPTING REVISED NEW YORK STATE RETENTION AND DISPOSITION SCHEDULE FOR COUNTY GOVERNMENT RECORDS LGS-1

WHEREAS, by Resolution No. 208 of 1990 the Warren County Board of Supervisors adopted the New York State Retention and Disposition Schedule CO-2, issued pursuant to Article 57-A of the Arts & Cultural Affairs Law, containing legal minimum retention periods for County Government Records, and

WHEREAS, the County Clerk presented to the Support Services Committee a revised New York State Retention and Disposition Schedule LGS-1, issued pursuant to Article 57-A as follows:

- (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods,

now, therefore, be it

RESOLVED, that the New York State Retention and Disposition Schedule for County Government Records LGS-1 as described above, be, and hereby is adopted effective December 18, 2020.