

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: APRIL 22, 2026

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BRUNO
CONOVER
PATCHETT
DIAMOND
BEATY
NILES

COMMITTEE MEMBER ABSENT:

SUPERVISOR: STROUGH

OTHERS PRESENT:

CHARLES WALLACE, ADMINISTRATOR, FIRE PREVENTION & BUILDING CODE ENFORCEMENT
DIANA PALMER, MAYOR, CITY OF GLENS FALLS
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
RYAN DICKEY, ACTING COUNTY ATTORNEY
NATHAN ETU, BUDGET OFFICER
SUPERVISORS GILLIGAN
STRAINER
TURNER
WILD
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
DANIEL RICE, THIRD WARD COUNCILMAN, CITY OF GLENS FALLS
STEVE THURSTON, CHIEF OF STAFF, CITY OF GLENS FALLS
SARAH McLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the April 22, 2026 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=BgUKRH8CRYE>

Mr. Bruno called the County Facilities meeting to order at 11:20 a.m.

Copies of the Fire Prevention & Building Code Enforcement Agenda were distributed; a copy of the agenda is on file with the meeting minutes.

Motion was made by Mr. Conover, seconded by Mr. Diamond and carried by a unanimous vote of those present (*Mr. Strough absent*), to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The Committee began with a review of the Action Agenda/New Business Item portion of the Fire Prevention & Building Code Enforcement agenda which consisted of the following request:

1. To consider a proposal from the City of Glens Falls to authorize the Warren County Fire Prevention & Building Code Enforcement Department to assume the responsibility of conducting Fire Prevention & Building Codes inspections in the City of Glens Falls.

Mr. Bruno apprised an overview of the request would be provided today with additional details to be provided to allow the Committee to make an informed decision at their next meeting.

Diana Palmer, *Mayor, City of Glens Falls*, provided an overview of the request which would consist of the County assuming the responsibility of conducting all of the Fire Prevention & Building Codes inspections in the City of Glens Falls through a shared services agreement and answered questions posed by the Committee members.

Following a lengthy discussion it was determined the Committee would continue discussing the matter at their next Committee meeting.

Mr. Bruno offered privilege of the floor for public comments:

Daniel Rice, *Third Ward Councilman, City of Glens Falls*, voiced his support of the County and the City of Glens Falls entering into a shared services agreement to authorize the County to assume the responsibility of conducting fire prevention & building codes inspections in the City of Glens Falls.

Supervisor Wild apprised he concurred this was a public safety issue that needed to be addressed, noting revenue could be generated from the fees for the fire prevention and building codes inspections being conducted. He queried whether it would be possible for property owners to be given a short timeframe to address infractions and if they did not then fines could be imposed. He stated he also believed the County's fee schedule could be increased for the inspections, as it was substantially lower than what the Town of Queensbury was charging.

Returning to the Action Agenda/New Business Item portion of the Fire Prevention & Building Code Enforcement agenda regarding the County and City of Glens Falls entering into a shared agreement to authorize the County to assume the responsibility of conducting fire prevention & building codes inspections in the City of Glens Falls, Mr. Bruno advised it was necessary for a proper proposal to be developed that included more precise figures and what inspections they were asking the County to manage to allow the Committee members to make an informed decision.

Ryan Dickey, *Acting County Attorney*, stated an all inclusive IMA (*Intermunicipal Agreement*) would be required that included any personnel changes, fee structure and specific scope of services which would align with the County's responsibility to handle inspections for the City of Glens Falls.

A discussion ensued following which it was determined the County Administrator and Charles Wallace, *Administrator, Fire Prevention & Building Code Enforcement*, would work with the representatives of the City of Glens Falls and the County Attorney's Office to formalize a proposal for the Committee to consider at a future meeting.

The agenda review resumed with the Discussion Items portion of the Fire Prevention & Building Code Enforcement agenda with an overview of the following:

1. Staffing Update.
2. Budget Update.

The discussion once again returned to the County assuming the responsibility of conducting fire prevention & building codes inspections in the City of Glens Falls during which Supervisor Beaty exited the meeting at 12:24 p.m. It was also decided Messrs. Patchett, Taflan and Wallace would meet to discuss the County fee structure and decide whether to include restructuring the fee schedule, specifically for recurring building code inspections for multi-year projects on a future Committee meeting agenda.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Patchett, seconded by Mr. Niles and carried by a unanimous vote of those present (*Messrs. Strough and Beaty absent*), Mr. Bruno adjourned the meeting at 12:30 p.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board