

**COUNTY FACILITIES COMMITTEE MEETING
BUILDINGS & GROUNDS AGENDA
October 21, 2026**

Committee Members: BRUNO, Conover, Patchett, Diamond, Strough, Beaty and Niles

I. Committee Meeting Call to Order by Chair

II. Approval of minutes of prior Committee Meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business Items:

1. Request: – New Contract
Rationale: – 2027 HVAC/Refrigeration Term Agreement (*bids due on 11/3/2026*)

V. Discussion Items

1. Work Order Request Program- 8599 (Open 25)
2. Fleet Car Request Program- 7007
3. HSB Water Filling Updates
4. OES Man Door Cover Installation Update
5. Furnace/Boilers/HP's Winter Preparation

VI. Referrals/Pending Items

1. Regional Morgue - (3.24.2026)

VII. Privilege of the floor and public comment

VIII. Motion to Adjourn

Attachments:

1. Resolution Request No. 3 – New Contract

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Facilities - B&G

DATE: 10/21/26

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 46-26
- (b) Purpose of Contract: HVAC & Refrigeration Maintenance, Repair and Installation
- (c) Name of Contractor: TBD - Bids open 11/3/26
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: 1/1/27
- (h) Termination Date of Contract: 12/31/27 (with up to two one-year extensions)
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Various