

CRIMINAL JUSTICE, PUBLIC SAFETY &
EMERGENCY SERVICES COMMITTEE
SHERIFF AGENDA
September 22, 2026

COMMITTEE MEMBERS: Supervisors Maday, Conover, Strainer, Gilligan, Driscoll, Butler, O'Neill, and Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
 1. Request: Ratifying our actions in regard to submission of an application of a New York State Governor's Traffic Safety Committee grant and approval to accept grant funding and amend the County budget accordingly.
Rationale: Warren County Sheriff's Office applied for, and received, a \$26,015 award to participate in the statewide Police Traffic Services Program with the goal to increase seatbelt usage and reduce dangerous driving behaviors.
 2. Request: Amend the County budget to increase revenues in the amount of the New York State Governor's Traffic Safety Committee Police Traffic Services Program grant award.
Rationale: Warren County Sheriff's Office applied for, and received, a \$26,015 award to participate in a New York State Governor's Traffic Safety Committee Police Traffic Services Program grant. The request is necessary to amend the County budget in this amount.
 3. Request: Ratifying our actions in regard to the receipt of a Canadian Pacific and Kansas City Southern Railways (CPKC) grant award and approval to accept the grant funding and amend the County budget accordingly.
Rationale: Warren County Sheriff's Office received a \$5,000 award from Canadian Pacific and Kansas City Southern Railways (CPKC) for training and operational enhancement of our Sheriff's Office Explosives Detection Canine teams.
 4. Request: Amend the County budget to increase revenues in the amount of the Canadian Pacific and Kansas City Southern Railways (CPKC) grant award.
Rationale: Warren County Sheriff's Office received a \$5,000 grant award from Canadian Pacific and Kansas City Southern Railways (CPKC). The request is necessary to amend the County budget in this amount.
 5. Request: Ratifying our actions in regard to the receipt of a donation from Tractor Supply Company and approval to accept the donation and amend the County budget accordingly.
Rationale: Warren County Sheriff's Office received a \$250 donation from Tractor Supply Company for enhancement of our Sheriff's Office Project Lifesaver Program.
 6. Request: Amend the County budget to increase revenues in the amount of a donation from Tractor Supply Company.
Rationale: Warren County Sheriff's Office received a \$250 donation from Tractor Supply Company. The request is necessary to amend the County budget in this amount.

- IV. Discussion Items:
 - 1. 2027 Budget Request
 - 2. Corrections Staffing
- V. Referrals/Pending Items:
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

-
- Attachments:
- 1. Resolution Request Form No. 5 - Request for a Grant Agreement (GTSC PTS)
 - 2. Resolution Request Form No. 7 - Request to Amend County Budget (GTSC PTS)
 - 3. Resolution Request Form No. 5 - Request for a Grant Agreement (CP Railway)
 - 4. Resolution Request Form No. 7 - Request to Amend County Budget (CP Railway)
 - 5. Resolution Request Form No. 20 - Miscellaneous (Tractor Supply)
 - 6. Resolution Request Form No. 7 - Request to Amend County Budget (Tractor Supply)

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Sheriff

DATE: September 22, 2026

- (a) **Purpose of Grant:** Police Traffic Services Program (Traffic Safety Initiatives)
- (b) **Name of Grantor:** NYS Governor's Traffic Safety Committee
- (c) **Address of Grantor:** 6 Empire State Plaza, Albany NY 12228
- (d) **Grantor's Contact Person and Telephone Number:** Renée Bordon, Director
(518) 474-5111
- (e) **Has or Will the Grant Application or Grant Agreement been provided, if so, please attach:** Yes
- (f) **Effective Date of Grant:** October 1, 2026
- (g) **Termination Date of Grant:** September 30, 2027
- (h) **Total Dollar Amount Involved (Not to Exceed):** \$26,015
- (i) **Deadline to Submit Grant Application and/or Grant Agreement:** N/A
- (j) **Is a Budget Amendment Required?:** Yes
If yes, also complete and submit Form No. 7.
- (k) **Are the funds to go into a Capital Project or Capital Reserve Project?:** No
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) **Is a Local Share Required?:** No
If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount OR Capital Project OR Capital Project Number and Title Amount:

Sample: A.3110 470 General Sheriff's Law Enforcement - Contract \$ xx.xx
Capital Project No. H289.9550 480 - Old Jail Renovations \$xx.xx

* as listed in budget and LOGOS



**Department of
Motor Vehicles**

KATHY HOCHUL
Governor

CHRISTIAN JACKSTADT
Acting Commissioner

RENÉE BORDEN
Director

September 3, 2026

Michael Campbell
Patrol Sergeant
Warren County Sheriff's Office
1400 State Route 9
Lake George, NY 12845-3435

Re: PTS-2027-Warren Co SO -00183-(057)
Police Traffic Services
T007624
CFDA #: 20.600
EFFECTIVE DATE: October 1, 2026

Dear Patrol Sergeant Michael Campbell:

On behalf of the Governor's Traffic Safety Committee, I am pleased to notify you that the Warren County Sheriff's Office has been awarded a total of \$26,015 to participate in the statewide Police Traffic Services Program. Our goal is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic crashes. A breakdown of your grant award amount is as follows:

Category	Award Amount
Seat Belt Mobilization Enforcement	\$5,288
Regular PTS Enforcement	\$20,727
Other Than Personal Services	\$0
Grand Total	\$26,015

Before incurring any project-related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested. Crucial documents regarding your grant, the claims process, equipment, and other grant related topics can be found by visiting <https://trafficsafety.ny.gov/highway-safety-grant-program#grant-award>.

Attached to this email are the contract and a signatory page with instructions. Please follow the instructions to facilitate the prompt processing of your contract. The contract will only be effective after the Signature page has been signed by the County, City, Town, or Village, and notarized, then returned to, and signed by, the New York State Governor's Traffic Safety Committee.

Thank you for participating in this very important statewide enforcement program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

Renée Borden
Director

RB:bp
Enclosure
cc: Megan Patry
Charles Geisler

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: September 22, 2026

(a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a New York State Governor's Traffic Safety Committee Police Traffic Services Program grant award.

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3110 120	Sheriff's Law Enforcement	\$26,015
	Salaries - Overtime	

(c) **Revenue Code (with title), and amount:**

A.3110 3384	Sheriff's Law Enforcement	\$26,015
	Other Sheriff's State Aid	



**Department of
Motor Vehicles**

KATHY HOCHUL
Governor

CHRISTIAN JACKSTADT
Acting Commissioner

RENÉE BORDEN
Director

September 3, 2026

Michael Campbell
Patrol Sergeant
Warren County Sheriff's Office
1400 State Route 9
Lake George, NY 12845-3435

Re: PTS-2027-Warren Co SO -00183-(057)
Police Traffic Services
T007624
CFDA #: 20.600
EFFECTIVE DATE: October 1, 2026

Dear Patrol Sergeant Michael Campbell:

On behalf of the Governor's Traffic Safety Committee, I am pleased to notify you that the Warren County Sheriff's Office has been awarded a total of \$26,015 to participate in the statewide Police Traffic Services Program. Our goal is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic crashes. A breakdown of your grant award amount is as follows:

Category	Award Amount
Seat Belt Mobilization Enforcement	\$5,288
Regular PTS Enforcement	\$20,727
Other Than Personal Services	\$0
Grand Total	\$26,015

Before incurring any project-related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested. Crucial documents regarding your grant, the claims process, equipment, and other grant related topics can be found by visiting <https://trafficsafety.ny.gov/highway-safety-grant-program#grant-award>.

Attached to this email are the contract and a signatory page with instructions. Please follow the instructions to facilitate the prompt processing of your contract. The contract will only be effective after the Signature page has been signed by the County, City, Town, or Village, and notarized, then returned to, and signed by, the New York State Governor's Traffic Safety Committee.

Thank you for participating in this very important statewide enforcement program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

Renée Borden
Director

RB:bp
Enclosure
cc: Megan Patry
Charles Geisler

RESOLUTION REQUEST FORM NO. 5***Request to Apply for a Grant Application and Grant Agreement*****DEPARTMENT NAME:** Sheriff**DATE:** September 22, 2026

- (a) **Purpose of Grant:** Training and enhancement of Sheriff's K-9 teams
- (b) **Name of Grantor:** Canadian Pacific and Kansas City Southern Railways (CPKC)
d/b/a SOO Line West Railroad
- (c) **Address of Grantor:** 120 S. 6th Street, Suite 500, Minneapolis MN 55402
- (d) **Grantor's Contact Person and Telephone Number:** Grant Administrator
(403) 319-3611
- (e) **Has or Will the Grant Application or Grant Agreement been provided, if so, please attach:** Yes
- (f) **Effective Date of Grant:** July 23, 2026
- (g) **Termination Date of Grant:** July 22, 2027
- (h) **Total Dollar Amount Involved (Not to Exceed):** \$5,000
- (i) **Deadline to Submit Grant Application and/or Grant Agreement:** N/A
- (j) **Is a Budget Amendment Required?:** Yes
If yes, also complete and submit Form No. 7.
- (k) **Are the funds to go into a Capital Project or Capital Reserve Project?:** No
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) **Is a Local Share Required?:** No
If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount OR Capital Project OR Capital Project Number and Title Amount:

Sample: A.3110 470 General Sheriff's Law Enforcement - Contract \$ xx.xx
Capital Project No. H289.9550 480 - Old Jail Renovations \$xx.xx

* as listed in budget and LOGOS

SOO LINE WEST RAILROAD
120 S. 6TH STREET, SUITE 500
MINNEAPOLIS, MN 55402

Canadian Pacific Railway Company
Compagnie de chemin de fer Canadien Pacifique

RETURN SERVICE REQUESTED

Check No. [REDACTED]
Check Date 07/23/2026
Check Amount \$5,000.00
Vendor No. ONETIME



US-001999 0001 0001 002060

WARREN COUNTY SHERIFFS OFFICE
1400 STATE ROUTE 9
LAKE GEORGE, NY 12845

Invoice Date	CC/Invoice Number	Voucher No./ Description	Gross Amount	Discount Amount	Net Amount
05/15/2026	[REDACTED]	[REDACTED]	\$5,000.00		\$5,000.00
TOTAL					\$5,000.00

↓ PLEASE FOLD ON PERFORATION AND DETACH HERE ↓

Page 1 of 1

VERIFY THE AUTHENTICITY OF THIS MULTI-TONE SECURITY DOCUMENT.

CHECK BACKGROUND AREA CHANGES COLOR GRADUALLY FROM TOP TO BOTTOM.

SOO LINE WEST RAILROAD
120 S. 6TH STREET, SUITE 500
MINNEAPOLIS, MN 55402

Canadian Pacific Railway Company
Compagnie de chemin de fer Canadien Pacifique

July 23, 2026

2-3/710
VOID AFTER 180 DAYS



Amount: **Five Thousand dollars and 00 cents**

\$5,000.00

Pay to
the
order of

WARREN COUNTY SHERIFFS OFFICE
1400 STATE ROUTE 9
LAKE GEORGE, NY 12845

CL Pelton

Paul V.

AUTHORIZED SIGNATURE

Bank of America N.A.
Chicago, IL

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: September 22, 2026

- (a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a Canadian Pacific and Kansas City Southern Railways (CPKC) grant award.

- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- | | | |
|------------|---------------------------|---------|
| A.3110 439 | Sheriff's Law Enforcement | \$5,000 |
| | Misc Fees & Expenses | |

- (c) **Revenue Code (with title), and amount:**
- | | | |
|-------------|---------------------------|---------|
| A.3110 2711 | Sheriff's Law Enforcement | \$5,000 |
| | K-9 Gifts and Donations | |

RESOLUTION REQUEST FORM NO. 20**Miscellaneous**

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Sheriff

DATE: September 22, 2026

- (a) Purpose of Request:** Authorization from the County Board of Supervisors is required to accept a donation from Tractor Supply Company, 751 Glen Street, Queensbury NY 12804.
- (b) Details:** Tractor Supply Company donated \$250 for enhancement of our Sheriff's Office Project Lifesaver Program.
- (c) Previous Resolution Number:** N/A
- (d) Where are Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:**

<u>Revenue Code:</u>	A.3110 2705	Sheriff's Law Enforcement Gifts & Donation	\$250
<u>Appropriation Code:</u>	A.3110 410	Sheriff's Law Enforcement Supplies	\$250

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: September 22, 2026

(a) **Purpose of Amendment:** Amend County Budget to a donation from Tractor Supply Company.

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3110 410	Sheriff's Law Enforcement	\$250
	Supplies	

(c) **Revenue Code (with title), and amount:**

A.3110 2705	Sheriff's Law Enforcement	\$250
	Gifts & Donations	

NEW YORK STATE COMMISSION OF CORRECTION
ALBANY, NEW YORK
Required Post Complement
for
Warren County Jail

TASK ANALYSIS	Day	Evening	Night	Other	TOTAL
<u>(Required Post:)</u>					
Chief Administrative Officer				1.00	1.00
Assistant Chief Administrative Officer				2.00	2.00
Tour Supervisor	1.00	1.00	1.00		3.00
Unit Supervisor	1.00	1.00			2.00
Control Room	1.00	1.00	1.00		3.00
Lobby Control				1.00	1.00
Admissions/Discharge	1.00	1.00	0.50		2.50
Classification	See Narrative				
Discipline Program	See Narrative				
Grievance Program				1.00	1.00
General Housing	5.00	5.00	5.00		15.00
Medical/Mental Health Housing	2.00	2.00	2.00		6.00
Special Housing	See Narrative				
Visitation Program				2.00	2.00
Food Services	See Narrative				
Medical Security	1.50	0.50			2.00
Transportation				4.00	4.00
Training	See Narrative				
Physical Exercise				1.00	1.00
Correspondence/Packages	See Narrative				
Laundry Services	See Narrative				
Commissary Program	See Narrative				
Legal Services	See Narrative				
Program Security	See Narrative				
Inside Work Detail				.50	0.50
Outside Work Detail				.50	0.50
Miscellaneous/Relief	3.50	3.50	1.50		8.50
Total	16.00	15.00	11.00	13.00	55.00

2027 BUDGET SUMMARY

3020 - COMMUNICATIONS

REVENUE

- No Change from 2026

EXPENSE

- [.2] - Furniture/Equipment: All .2 codes have been zeroed
- 428 - Data & Internet Fees: Increase for Chester & Bolton towers (+ \$50,000)
- 470 - Contract: \$99,000 decrease (Tyler Technologies eliminated - \$75,400)

3110 - LAW ENFORCEMENT

REVENUE

- 2002 - Donation Bed Tax: Request \$150,000?
- 2612 - Stop DWI Fines: Revenue payments for DWI fines have reduced
- 3047 - Discovery Reform: Revenue provided at later date

EXPENSE

- [.2] - Furniture/Equipment: All .2 “Non-Automotive” codes have been zeroed
- 230.1 - Automotive Equipment Reserve: Provided by Co Administrator
- 426 - Subscriptions: Increased due to Office 365 subscriptions (+ \$15,000)
- 470 - Contract: Increased \$200,000 due to annual service and maintenance expenses for Tyler RMS (\$380,000 total cost) (Savings \$86,900 Civil & Comm)

3150 - CORRECTIONS

REVENUE

- 1513 - Inmate Calling Program: Decrease due to FCC Regulations (\$24,525 in 2025)
ViaPath Agreement - “Pursuant to the 2025 FCC Order, no compensation shall be payable to the Premises Provider for IPCS audio or video communications services under this Agreement. However, the 2025 FCC Order authorizes the addition of a Facility Cost Rate Additive to the per-minute cost of IPCS communications to recover costs reasonably incurred by the Premises Provider in making IPCS available.”
- 2264 - Jail Services, Other Govt: No Federal Board-In population

EXPENSE

- [.2] - Furniture/Equipment: All .2 codes have been zeroed or reduced
- 453 - Uniforms & Clothing: Code split and added to new code 454
- 470 - Contract: PrimeCare increased to \$2,399,447 (\$92,286 - 4% increase)

3315 - STOP DWI PROGRAM

REVENUE

- 2615 Stop DWI Fines: Budget reduced from \$164,184 to \$80,000

EXPENSE

- Expense Totals: Budget reduced from \$164,184 to \$79,987

3510 - CONTROL OF ANIMALS

EXPENSE

- 470 - Contract: No Change from 2026