

Criminal Justice, Public Safety & Emergency Services Committee
Office of Emergency Services

October 20, 2026

COMMITTEE MEMBERS: MADAY, Conover, Strainer, Gilligan, Driscoll, Butler, O'Neill

- I. Committee meeting called to order by Chair
 - II. Approval of minutes of prior Committee Meeting
 - III. Privilege of the floor and public comment
 - IV. Action Agenda/New Business Items:
 1. Request: Resolution request for a new contract with Glens Falls Fire Department for fire cause and origin investigation services. **Attachment #1**
Rationale: The existing contract expires on December 31, 2026. This contract would commence on January 1, 2027, and terminate on December 31, 2027, with the option for two (2) annual extensions. The provision of fire cause and origin services is billed at a rate of \$175/hour with a four (4) hour minimum. Funding is available in the 2027 OES budget request under G/L code A.3410 470 Fire Prevention & Control – Contract.
 2. Request: Resolution request to amend the 2026 budget to accommodate the FY25 Hazardous Materials Emergency Preparedness Grant. **Attachment #2**
Rationale: Warren County applied for this grant on behalf of the Adirondack Regional HazMat Consortium which includes the counties of Clinton, Essex, Franklin, Hamilton, St. Lawrence, Warren and Washington. Warren County is the fiduciary agent for this grant. This grant program includes a match requirement of \$4,000 which will be satisfied through in-kind services. A resolution is needed to fund the following appropriation codes and revenue code:

A.3645.4133 416 – FY25 HazMat Emerg. Preparedness – Oil & Gas/Heating	\$ 1,200.00
A.3645.4133 470 – FY25 HazMat Emerg. Preparedness – Contract	\$14,800.00
A.3645.4133 4382 – FY25 HazMat Emerg. Preparedness – HazMat Grant Program	\$16,000.00
 - V. Discussion Items
 - VI. Referrals/Pending Items
 - VII. Privilege of the floor and public comment
 - VIII. Motion to adjourn
-

Attachments:

1. Resolution Request Form #3 and supporting documentation
2. Resolution Request Form #7 and supporting documentation

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Office of Emergency Services

DATE: October 20, 2026

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To provide fire cause and origin services
- (c) Name of Contractor:
Glens Falls Fire Department
- (d) Address of Contractor: **134 Ridge Street
Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number:
Chief Craig Bascue 518-761-3822
- (f) Has or will the Contract be provided, if so, please attach:
To be provided
- (g) Commencement Date of Contract:
January 1, 2027
- (h) Termination Date of Contract:
December 31, 2027
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount **\$175/hour -4 hour min.**
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly,
upon completion of the project, etc.
Upon completion & receipt of investigation report
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title*
and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and
Amount:**

A.3410 470 Fire Prevention & Control - Contract

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Office of Emergency Services

DATE: October 20, 2026

(a) **Purpose of Amendment: Increase both sides of the 2026 budget to accommodate the FY25-26 Hazardous Materials Emergency Preparedness grant award in the amount of \$16,000.**

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3645.4133 416 – FY25 HazMat Emerg. Preparedness -Oil & Gas Heating	\$ 1,200.00
A.3645.4133 470 – FY25 HazMat Emerg. Preparedness-Contract	\$14,800.00

(c) **Revenue Code (with title), and Amount:**

A.3645.4133 4382 – FY25 HazMat Emerg. Preparedness- HazMat Grant Program	\$16,000.00
---	--------------------

<u>STATE AGENCY</u> New York State Division of Homeland Security and Emergency Services 1220 Washington Avenue Building 7A Suite 710 Albany, NY 12242	<u>NYS COMPTROLLER'S NUMBER:</u> T196753 (Contract Number) <u>ORIGINATING AGENCY CODE:</u> 01077
<u>GRANTEE/CONTRACTOR:</u> (Name & Address) Warren County 1340 State Route 9 Lake George, NY 12845	<u>TYPE OF PROGRAMS:</u> HE2025 <u>CFDA NUMBER:</u> 2.703 <u>DHSES NUMBERS:</u> WM25196753
<u>FEDERAL TAX IDENTIFICATION NO:</u> 14-6002576 <u>MUNICIPALITY NO:</u> (if applicable) 520100000 000 <u>SFS VENDER NO:</u> 1000002438 <u>DUN & BRADSTREET NO:</u> Y9MNG1LPZ7B9	<u>INITIAL CONTRACT PERIOD:</u> FROM 06/01/2026 TO 06/30/2027 <u>FUNDING AMOUNT FOR INITIAL PERIOD:</u> \$16,000.00
<u>STATUS:</u> Contractor is not a sectarian entry. Contractor is not a not-for-profit organization.	<u>MULTI-YEAR TERM:</u> (if applicable)
<u>CHARITIES REGISTRATION NUMBER:</u> n/a (Enter number of Exempt) if "Exempt" is entered above, reason for exemption. <u>n/a</u> Contractor has _____ has not _____ timely filed with the Attorney General's Charities Bureau all required periodic or annual written reports.	<u>APPENDIX ATTACHED AND PART OF THIS AGREEMENT</u> ___ APPENDIX A Standard Clauses required by the Attorney General for all State contracts <u>X</u> APPENDIX A1 Agency-specific Clauses <u>X</u> APPENDIX B Budget <u>X</u> APPENDIX C Payment and Reporting Schedule <u>X</u> APPENDIX D Program Workplan and Special Conditions ___ APPENDIX X Modification Agreement Form (to accompany modified appendices for changes in terms or considerations on an existing period or for renewal periods) ___ DHSES-55 Budget Amendment/Grant Extension Request ___ Other - Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion _____ _____
IN WITNESS THEREOF, the parties hereto have electronically executed or approved this AGREEMENT on the dates of their signatures.	
NYS Division of Homeland Security and Emergency Services BY: _____, Date: _____ <u>State Agency Certification:</u> "In addition to the acceptance of this contract, I also certify that original copies of this signature page will be attached to all other exact copies of this contract". GRANTEE: BY: Kevin Geraghty, Chairman Date: _____	
<u>ATTORNEY GENERAL'S SIGNATURE</u> _____ Title: _____ Date: _____	<u>COMPTROLLER'S SIGNATURE</u> _____ Title: _____ Date: _____

Award Contract**Hazard Materials Emergency Preparedness Grant Program****Project No.****Grantee Name**

HE25-1007-D00

Warren County

10/06/2026

Budget Summary by Participant

Warren County - Version 1

#	Personnel	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds
1	Personnel Costs for Overtime/Backfill for Training	1	\$4,874.00	\$4,874.00	\$874.00	\$4,000.00
Total				\$4,874.00	\$874.00	\$4,000.00

#	Consultant Services	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds
1	Consultant Costs for Response Training	1	\$13,926.00	\$13,926.00	\$13,926.00	\$0.00
Total				\$13,926.00	\$13,926.00	\$0.00

#	Supplies	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds
1	Propane for Training	1	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00
Total				\$1,200.00	\$1,200.00	\$0.00

Total Project Costs	Total Cost	Grant Funds	Matching Funds
	\$20,000.00	\$16,000.00	\$4,000.00

Warren County Office of Emergency Services

Total Contract Costs	Total Cost	Grant Funds	Matching Funds
	\$20,000.00	\$16,000.00	\$4,000.00

Warren County Board of Supervisors

RESOLUTION NO. 232 OF 2025

RESOLUTION INTRODUCED BY SUPERVISORS GERACI, CONOVER, MADAY, STRAINER, GILLIGAN, DRISCOLL AND PATCHETT

AMENDING RESOLUTION NO. 492 OF 2023, AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE GRANT APPLICATIONS TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE OFFICE OF EMERGENCY SERVICES, TO AUTHORIZE THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE GRANT AGREEMENT(S) AND ANY OTHER NECESSARY DOCUMENTS RELATING TO SAID GRANT AGREEMENT

WHEREAS, pursuant to Resolution No. 492 of 2023, the Chair of the Board of Supervisors was authorized to execute grant applications to the New York State Division of Homeland Security and Emergency Services, without prior approval from the Board of Supervisors, due to the short application period of time to file the grant applications, and

WHEREAS, the Director of Emergency Services requested, and the Criminal Justice, Public Safety & Emergency Services Committee agreed, to authorize the Chair of the Board of Supervisors to execute grant agreement(s) with the New York State Division of Homeland Security and Emergency Services, and any and all other necessary documents relating to said grant agreement, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute grant agreement(s) with the New York State Division of Homeland Security and Emergency Services, and any and all necessary documents relating to said grant agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of these grants, no further resolution will be necessary to accept the funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of these grants be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution, and be it further

RESOLVED, that other than the amendments set forth herein, all other terms and conditions of Resolution No. 492 of 2023 will remain the same.