

Economic Growth & Development Committee
Planning & Community Development Agenda (v1.0 6/11)
June 23, 2026

COMMITTEE MEMBERS: Supervisors **Wild**, Crocitto, Bruno, Patchett, Diamond, Beaty and Niles - *Chair of the Board shall serve as an Ex-Officio member when needed in accordance with the Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
 1. Request: Update existing contract MOU with LCLGRPB related to Lake Champlain Basin Program septic replacement program to allow for up to six septic replacements.
Rationale: Update MOU (R47 of 2025) with LCLGRPB to allow for up financial support for up to six septic system replacements. Existing MOU allowed for a total of five, but not all funds were expended on the 5 systems. This updated MOU will allow for remaining funds to be expended on an additional septic system.
 2. Request: Authorization to apply for, accept, and execute necessary agreements for grant funding via the NYSDOS Local Waterfront Revitalization Program (LWRP) for the First Wilderness Heritage Corridor Initiative Resiliency Update.
Rational: Funding is available through the NYS Department of State LWRP (RFA#26-LWRP-17). Total project cost is \$100,000. Local match requirements are 25% of project cost (\$25,000). Suggested match source is budget code 8029 and will be included in departmental budget request.
 3. Request: Authorization to apply for, accept, and execute necessary agreements for grant funding via the NYSDEC Water Quality Improvement Program (WQIP).
Rational: Funding is available through NYS Consolidated Funding Application process for water quality projects (DEC WQIP round 22). Local match requirements are 25% which are to be provided from existing DPW funds earmarked for culvert repair/replacement. Total project cost not to exceed \$1,000,000
 4. Request: Authorization to apply for, accept, and execute necessary agreement for grant funding via the Empire State Development (ESD) Strategic Planning Grant program.
Rational: ESD provides 50% matching grants for strategic planning grants. This project would prepare a masterplan for Charles R. Wood Park event space to identify opportunities to increase the venues economic impact as well environmental and community functions. The resulting plan will provide opportunity for Warren County to utilize grant funding for potential upgrades. Total project cost not to exceed \$100,000. Source of \$50,000 to be determined.
 5. Request: Transfer of funds from full time salaries to part time salaries
Rational: Transfer of \$22,149.82 from 8021 110 to 8020 130 to reflect updated staff schedule.
- IV. Discussion Items:
 1. Departmental Updates
- V. Referrals/Pending Items:

None

VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)

VII. Motion to adjourn

Attachments

1. Resolution request amend contract w/ LCLGRP B
2. Resolution request apply for LWRP for First Wilderness Action Plan update
3. Resolution request apply for WQIP for culverts
4. Resolution request apply for ESD strategic planning grant
5. Resolution request transfer of funds full time → part time salaries

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Planning

DATE: 6/11/2026

- (a) Purpose of Contract Change:
Update MOU with LCLGRPB (R47 of 2025) to allow for up to 6 (previously 5) septic system replacements. Change is needed to account for surplus funds.
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract:
R47 of 2025
- (c) Name of Contractor:
Lake Champlain Lake George Regional Planning Board
- (d) Address of Contractor: **310 Canada Street, Lake George, 12845**
- (e) Contractor's Contact Person and Telephone Number:
Beth Gilles 518-668-5773
- (f) Commencement Date of Extension: **Upon approvals**
- (g) Termination Date of Extension: **existing Dec 31 2027**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$111,000**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
varies
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount:**
H499

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Planning

DATE: 6/11/2026

- (a) Purpose of Grant:
Update 2016 First Wilderness Action Plan
- (b) Name of Grantor:
NYS Department of State
- (c) Address of Contractor: **NYS DOS Office of Planning, Development & Community
Infrastructure
99 Washington Avenue, Suite 1010**
- (d) Grantor's Contact Person and Telephone Number:
opd@dos.ny.gov
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? **See RFA link below**
- (f) Effective Date of Grant: **Anticipated early 2027**
- (g) Termination Date of Grant: **Anticipated late 2030**
- (h) Total Dollar Amount Involved (not to exceed): **\$100,000**
- (i) Deadline to Submit Grant Application and/or Grant Agreement:
July 30, 2026
- (j) Is a Budget amendment required? **TBD** If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **TBD** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? **Yes** If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

Local share is \$25,000 to be requested in 8029 in 2027 budget request

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Planning

DATE: 6/11/2026

- (a) Purpose of Grant:
Support replacement of Warren County culvert(s)
- (b) Name of Grantor:
NYSDEC
- (c) Address of Contractor: **Division of Water, 625 Broadway, Albany NY 12233**
- (d) Grantor's Contact Person and Telephone Number:
DOWinformation@dec.ny.gov
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? **<https://dec.ny.gov/sites/default/files/2026-06/wqiprfa2026.pdf>**
- (f) Effective Date of Grant: **Anticipated early 2027**
- (g) Termination Date of Grant: **Anticipated late 2030**
- (h) Total Dollar Amount Involved (not to exceed): **\$1,000,000**
- (i) Deadline to Submit Grant Application and/or Grant Agreement:
July 30, 2026
- (j) Is a Budget amendment required? **TBD** If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **TBD** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? **Yes** If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

Local share is 25% via existing DPW culvert funds H430

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Planning

DATE: 6/11/2026

- (a) Purpose of Grant:
Develop strategic plan for Charles R Wood Park Festival Space
- (b) Name of Grantor:
NYS Empire State Development
- (c) Address of Contractor: **Hedley Park Place, 433 River Street, Suite 1003, Troy, NY 12180**
- (d) Grantor's Contact Person and Telephone Number:
nys-capitaldist@esd.ny.gov
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? **See link below**
- (f) Effective Date of Grant: **Anticipated early 2027**
- (g) Termination Date of Grant: **Anticipated late 2030**
- (h) Total Dollar Amount Involved (not to exceed): **\$100,000**
- (i) Deadline to Submit Grant Application and/or Grant Agreement:
July 30, 2026
- (j) Is a Budget amendment required? **TBD** If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **TBD** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? **Yes** If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

Local share of 50% or \$50,000 to be determined by committee

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Planning & Community Development

SIGNED:

DATE:

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.8021 110	Planning, Salaries- Regular	A.8021 130	Planning, Salaries - Part Time	\$22,149.82

Please state reason for transfers requested:

To cover payroll expenses for part time employee.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.