# FINANCE & BUDGET COMMITTEE
## AGENDA
## MAY 29, 2026

***Committee Members:*** ***Etu, Crocitto, Conover, Maday, Bruno, Strough and Runyon***
***Chair of the Board shall serve an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board***

**I.** Committee meeting called to order by Chairman.

**II**. Motion to approve minutes of prior Committee meetings.

**III.** Privilege of the Floor/Public Comment

**IV. Action Agenda**

**1) Request for transfer of funds as attached for Committee approval.**

**2) Journal Report of transfers approved by County Administrator** - April 2026; provided for informational purposes.

**3) Referrals from the Criminal Justice, Public Safety & Emergency Services Committee *(Chaired by Supervisor Maday):***
***Office of Emergency Services (Ann Marie Mason, Director) -***
A) Request to amend the 2026 Warren County Budget in the amount of $440.92 to reflect the appropriate revenue and expense codes for the Regroup mass notification system subscription prepaid expense.
***Sheriff (James LaFarr, Sheriff) -***
B) Request to amend the 2026 Warren County Budget in the amount of $116,242 to reflect receipt of 2026 Discovery Reform State Aid.

**4) Referrals from the Public Works Committee *(Chaired by Supervisor Conover):***
***Department of Public Works (Kevin Hajos, Superintendent) -***
A) Request to increase Capital Project No. H428, *Bay Road Over Unnamed Watercourse South of Lockhart Mountain Road Culvert Replace,* in the Town of Queensbury, in the amount of $21,660.
B) Request to establish various Road Projects for 2026 in accordance with budget transfers outlined under Agenda Item 1.

**5) Referrals from the Support Services Committee *(Chaired by Supervisor Gilligan):***
***County Administrator (John Taflan, County Administrator) -***
A) Request for a transfer of funds totaling $325,000 from Budget Code A.1990 469.01, Contingent Account-Other Payments/Salaries, to various budget codes to cover the cost of negotiated contracts with members of the Police Benevolent Association, Corrections and Patrol Supervisors in the Sheriff's Department and associated fringe benefits for 2026.
B) Request for a transfer of funds totaling $4,276 from Budget Code A.1990 469, *Contingent Account- Other Payments/Contributions*, to various budget codes to cover the State Mandated increase of the District Attorney salary effective April 1, 2026.
***County Attorney (Ryan Dickey, Acting County Attorney) -***
C) Request to appropriate $24,500 from Budget Code A.863.00, *Reserve, Insurance,* to Budget Code A.1420 419, *Law (County Attorney), Settlements,* to pay the County's insurance deductible regarding the settlement agreement with Timothy E. McIntyre and Brenna R. Michalak.
D) Request to amend the 2026 Warren County Budget in the amount of $250,000 to increase Budget Code A.1420 2680, *Law (County Attorney), Insurance Recoveries*, to reflect receipt of cyber liability insurance payment pertaining to the ACH fraud.
***Information Technology (Mike Colvin, Director) -***
E) Request to appropriate funds in the amount of $20,000 from Budget Code A.895.00, *Computer Reserve Fund*, to Budget Code A.1680 220.1, *Information Technology*, to purchase computers and related equipment and software.

**V.** Privilege of the Floor/Public Comment

**VI.** Motion to adjourn

ITEM 1

## REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED: ______________________ DATE: 5/20/2026

| FROM CODE | TITLE | TO CODE | TITLE | AMOUNT | TOWN |
|---|---|---|---|---|---|
| D.5112.8368 280 | Co Roads, 2024 CR#35 Diamond Point Road | D.5112.8386 280 | Co Roads, 2025 Guide Rail Projects | $ 21,994.40 | Various |
| D.5512 8378 280 | Co Roads, 2025 CR#60 Old Stage Road | D.5112.8398 280 | Co Roads, 2026 CR#5 Fourth Avenue | $ 50,000.00 | Warrensburg |
| D.5512 8378 280 | Co Roads, 2025 CR#60 Old Stage Road | D.5112.8399 280 | Co Roads, 2026 CR#26 Palisades Road | $ 94,353.41 | Horicon |
| D.5512 8379 280 | Co Roads, 2025 CR#8 Friends Lake Road | D.5112.8399 280 | Co Roads, 2026 CR#26 Palisades Road | $ 35,646.59 | Horicon |

| FROM CODE | TITLE | TO CODE | TITLE | AMOUNT |
|---|---|---|---|---|
| A.1990 439 | Contingent Fund | | | |

Please state reason for transfer request:

ITEM 1

# *RESOLUTION REQUEST FORM NO. 10*

## *Request for Transfer of Funds*

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** TREASURER

**SIGNED:**

**DATE:** May 6,2026

| FROM CODE | TITLE | TO CODE | TITLE | AMOUNT |
|---|---|---|---|---|
| A.1325 110 | Salaries Regular | A.1325 120 | Salaries Overtime | $1,000.00 |

**Please state reason for transfers requested:**
Due to employee turnover our staff had to work overtime to help with training and transitioning.

**CONTINGENT FUND TRANSFER REQUESTS**

| FROM CODE | TITLE | TO CODE | TITLE | AMOUNT |
|---|---|---|---|---|
| **A.1990 469** | **Contingent Account-<br>Other Payments/Contributions** | | | |

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

ITEM 2

**WARREN COUNTY**
**April 2026 Journal Report**

| G/L Date | G/L Account Number | Account Description | Description | Increase Amount | Decrease Amount |
|---|---|---|---|---|---|
| DPW_DPW Admin - DPW,DPW Administration | | | | | |
| 4/15/2026 | A.1620 260 | Other Equipment | Transfer Out of Code from A.1620 410 | $ 149.99 | |
| 4/15/2026 | A.1620 410 | Supplies | Transfer Out of Code to A.1620 260 | | $ 149.99 |
| 4/21/2026 | D.5110 850 | Unemployment Insurance | Transfer In Code from D.5110 860 | $ 5,000.00 | |
| 4/21/2026 | D.5110 860 | Hospitalization | Transfer In Code to D.5110 850 | | $ 5,000.00 |
| 4/21/2026 | DM.5130 850 | Unemployment Insurance | Transfer In Code from DM.5130 860 | $ 1,200.00 | |
| 4/21/2026 | DM.5130 860 | Hospitalization | Transfer In Code to DM.5130 850 | | $ 1,200.00 |
| 4/27/2026 | A.5610 260 | Other Equipment | Transfer Out of Code from A.5610 410 | $ 376.52 | |
| 4/27/2026 | A.5610 410 | Supplies | Transfer Out of Code to A.5610 260 | | $ 376.52 |
| 4/27/2026 | D.5020 436 | Advertising Fees | Transfer In Code to D.5020 439 | | $ 220.00 |
| 4/27/2026 | D.5020 439 | Misc Fees & Expenses | Transfer In Code from D.5020 436 | $ 220.00 | |
| Employment & Tr_WIA-Admin(Staff) - Employment & Training,WIA-Admin (Staff) | | | | | |
| 4/30/2026 | 40.6293.0300 423 | Telephone | object code change - to 40.6293.0300 433 | | $ 1,767.06 |
| 4/30/2026 | 40.6293.0300 426 | Subscriptions | object code change - to 40.6293.0300 433 | | $ 900.00 |
| 4/30/2026 | 40.6293.0300 433 | Training-Client | object code change - from 40.6293.0300 423 | $ 1,767.06 | |
| 4/30/2026 | 40.6293.0300 433 | Training-Client | object code change - from 40.6293.0300 426 | $ 900.00 | |
| 4/30/2026 | 40.6293.0300 433 | Training-Client | object code change - from 40.6293.0300 434 | $ 500.00 | |
| 4/30/2026 | 40.6293.0300 433 | Training-Client | object code change - from 40.6293.0300 439 | $ 500.00 | |
| 4/30/2026 | 40.6293.0300 433 | Training-Client | object code change - from 40.6293.0300 470 | $ 1,000.00 | |
| 4/30/2026 | 40.6293.0300 434 | Allowances | object code change - to 40.6293.0300 433 | | $ 500.00 |
| 4/30/2026 | 40.6293.0300 439 | Misc Fees & Expenses | object code change - to 40.6293.0300 433 | | $ 500.00 |
| 4/30/2026 | 40.6293.0300 470 | Contract | object code change - to 40.6293.0300 433 | | $ 1,000.00 |
| Infotech - Information Technology | | | | | |
| 4/23/2026 | A.1680 220 | Office Equipment | Budget Transfer out of Object Code from A.1680 426 | $ 1,000.00 | |
| 4/23/2026 | A.1680 426 | Subscriptions | Budget Transfer out of Object Code to A.1680 220 | | $ 1,000.00 |
| 4/29/2026 | A.1680 426 | Subscriptions | Budget Transfer within Object Code to A.1680 437 | | $ 2,000.00 |
| 4/29/2026 | A.1680 437 | Consulting Fees | Budget Transfer within Object Code from A.1680 426 | $ 2,000.00 | |
| Office of EMS - Office of Emergency Services | | | | | |
| 4/20/2026 | A.3645.4125 410 | Supplies | Budget Transfer within Object Code to A.3645.4125 428 | | $ 1,380.00 |
| 4/20/2026 | A.3645.4125 428 | Data Processing & Internet Fees | Budget Transfer within Object Code from A.3645-4125 410 | $ 1,380.00 | |
| 4/22/2026 | A.4022 410 | Supplies | Budget Transfer within Object Code to A.4022 424 | | $ 10.00 |
| 4/22/2026 | A.4022 424 | Postage | Budget Transfer within Object Code from A.4022 410 | $ 10.00 | |
| 4/29/2026 | A.3640 220 | Office Equipment | Budget Transfer Out of Budget Code from A.3640 410 | $ 52.00 | |
| 4/29/2026 | A.3640 410 | Supplies | Budget Transfer Out of Budget Code to A.3640 220 | | $ 52.00 |
| Public Defender - Public Defender | | | | | |
| 4/1/2026 | A.1171.4214 437 | Consulting Fees | In Code Transfer A.1171 4214 437 to A.1171 4214 439 | | $ 400.00 |
| 4/1/2026 | A.1171.4214 439 | Misc Fees & Expenses | In Code Transfer A.1171 4214 437 to A.1171 4214 439 | $ 400.00 | |
| 4/15/2026 | A.4054 442 | Automotive - Gas & Oil | Budget Trans PS To A.4054.442 from .444 | $ 500.00 | |
| 4/15/2026 | A.4054 444 | Travel/Education/Conference | Budget Trans PS To A.4054.442 from .444 | | $ 500.00 |

ITEM 2

| | | | | | |
|---|---|---|---|---|---|
| Public Health_Health Services - Public Health,Health Services | | | | | |
| 4/23/2026 | A.4197 410 | Supplies | Budget Transfer to A.4197 .410 from .444 | $ 2,100.00 | |
| 4/23/2026 | A.4197 444 | Travel/Education/Conference | Budget Transfer to A.4197 .410 & .453 from .444 | | $ 4,000.00 |
| 4/23/2026 | A.4197 453 | Uniforms & Clothing | Budget Transfer to A.4197 .453 to from .444 | $ 1,900.00 | |
| Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement | | | | | |
| 4/13/2026 | A.3110 250 | Technical Equipment | budget transfer out of object code to A.3110 439 | | $ 7,000.00 |
| 4/13/2026 | A.3110 439 | Misc Fees & Expenses | budget transfer out of object code from A.3110 250 | $ 7,000.00 | |
| 4/15/2026 | A.3110 413 | Repair & Maint.-Bldg/Property | transfer out of object code to A.3150 250 | | $ 37,940.00 |
| 4/15/2026 | A.3150 250 | Technical Equipment | transfer out of object code from A.3110 413 | $ 37,940.00 | |
| Social Services - Social Services | | | | | |
| 4/7/2026 | A.6119 470 | Contract | Budget transfer out of object code to A.6123 470 | | $ 21,000.00 |
| 4/7/2026 | A.6123 470 | Contract | Budget transfer out of object code from A.6119 470 | $ 21,000.00 | |

# *RESOLUTION REQUEST FORM NO. 7*

## *Request to Amend County Budget**

***If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Office of Emergency Services**

**DATE:** **May 19, 2026**

(a) **Purpose of Amendment: Increase both sides of the 2026 budget in the amount of $440.92 to accommodate a prepaid expense for the Regroup mass notification system subscription.**

(b) Appropriation Code, Object Code, Full Title and Amount:

**A.3640.4999 426 – Civil Defense American Rescue Plan Act (ARPA)- Subscriptions** **$440.92**

(c) Revenue Code (with title), and Amount:

**A.3640.4999 4090 – Civil Defense American Rescue Plan Act (ARPA)- Coronavirus Local Fiscal Recovery Fund (CLFRF)** **$440.92**

# *RESOLUTION REQUEST FORM NO. 7*

## *Request to Amend County Budget**

***If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME:** Sheriff

**DATE:** May 21, 2026

(a) **Purpose of Amendment:** Amend County Budget to recognize revenue received from 2026 Discovery Reform State Aid.

(b) **Appropriation Code, Object Code, Full Title and Amount:**

| | |
|---|---|
| A.3110 120 Sheriff's Law Enforcement - Salaries Overtime | $85,000 |
| A.3110 810 Sheriff's Law Enforcement - Retirement | $24,739 |
| A.3110 830 Sheriff's Law Enforcement - Social Security | $5,270 |
| A.3110 831 Sheriff's Law Enforcement - Medicare Contribution | $1,233 |

(c) **Revenue Code (with title), and amount:**

| | |
|---|---|
| A.3110 3047 Sheriff's Law Enforcement - Discovery Reform | $116,242 |

# *RESOLUTION REQUEST FORM NO. 9*

## *Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 5/20/26**

(a) Exact Title and Number of Project*: Bay Road over Unamed Watercourse south of Lockhart Mountain Road Culvert Replacement, H428 (T/O Queensbury)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): $21,660.00

(e) Amount of Decrease (if applicable): N/A

(f) Source of Funding (if Increase) (including name & title of codes, etc.): Transfers- Capital Projects D.9950 910

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: To fund additional Construction Inspection Services

# *RESOLUTION REQUEST FORM NO. 20*

## *MISCELLANEOUS*

***Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.***
***Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: DPW**

**DATE: 5/20/26**

(a) Purpose of Request: To establish new road projects

(b) The following road projects shall be established by the Treasurer with funding to be transferred under a separate resolution.

| | | |
|---|---|---|
| D.5112 8398 | 2026 CR#5 Fourth Avenue | $50,000.00 |
| 8399 | 2026 CR#26 Palisades Road | $130,000.00 |

(c) Previous Resolution Number: NA

ITEM 5A

# *RESOLUTION REQUEST FORM NO. 10*

## *Request for Transfer of Funds*

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** County Administrator

**SIGNED:** **DATE:**

| FROM CODE | TITLE | TO CODE | TITLE | AMOUNT |
|---|---|---|---|---|
| A.1990 469.01 | Contingent Account - Other Payments/Salaries | A.3110 110 | Sheriffs' Law Enforcement - Salaries, Regular | $227,400 |
| | | A.3110 810 | Retirement | $70,000 |
| | | A.3110 830 | Social Security | $14,000 |
| | | A.3110 831 | Medicare | $3,500 |
| | | A.3150 110 | Sheriff's Corrections Division - Salaries, Regular | $7,000 |
| | | A.3150 810 | Retirement | $2,500 |
| | | A.3150 830 | Social Security | $500 |
| | | A.3150 831 | Medicare | $100 |

**Please state reason for transfers requested:**

To cover the cost of Negotiated Salary Increases and Associated Fringe for 2026

**CONTINGENT ~~FUND~~ TRANSFER REQUESTS**

| FROM CODE | TITLE | TO CODE | TITLE | AMOUNT |
|---|---|---|---|---|
| **A.1990 469** | **Contingent Account- Other Payments/Contributions** | | | |

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

ITEM 5B

# *RESOLUTION REQUEST FORM NO. 10*

## *Request for Transfer of Funds*

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** County Administrator (on behalf of District Attorney)

**SIGNED:** **DATE:**

| FROM CODE | TITLE | TO CODE | TITLE | AMOUNT |
|---|---|---|---|---|
| A.1990.469 | Contingent Account - Other Payments/Contributions | A.1165 110 | District Attorney, Salaries - Regular | $3,321 |
| | | A.1165 810 | District Attorney, Retirement | $701 |
| | | A.1165 830 | District Attorney, Social Security | $206 |
| | | A.1165 831 | District Attorney, Medicare | $48 |

**Please state reason for transfers requested:**

To cover State Mandated increase in District Attorney Salary effective 4/1/2026

**CONTINGENT FUND TRANSFER REQUESTS**

| FROM CODE | TITLE | TO CODE | TITLE | AMOUNT |
|---|---|---|---|---|
| **A.1990 469** | **Contingent Account- Other Payments/Contributions** | | | |

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

# *RESOLUTION REQUEST FORM NO. 20*

## *MISCELLANEOUS*

***Please List All Other Requests Not Covered by Previous Resolution Request Forms Here. Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: COUNTY ATTORNEY**

**DATE: 5/19/26**

(a) Purpose of Request: **Appropriating $24,500 from the Insurance Reserve (A.863.00) to Budget Code A.1420 419 Law (County Attorney), Settlements**

(b) Details: **To pay the County's deductible regarding the settlement agreement with Timothy E. McIntyre and Brenna R. Michalak.**

(c) Previous Resolution Number: **Settlement agreement authorized by 518 of 2023**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.863.00 Reserve, Insurance**

**Sample: A.8021 470 Planning & Community Development – Contract**

* as listed in budget and LOGOS

# *RESOLUTION REQUEST FORM NO. 7*

## *Request to Amend County Budget**

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME:** **County Attorney**

**DATE:** **5/19/26**

(a) Purpose of Amendment: **Amending the budget to increase Revenue Code A.1420 2680 in the amount of $250,000 which was received from the County's insurance carrier for cyber liability insurance deductible relating to the insurance claim filed pertaining to the ACH fraud.**

(b) Appropriation Code, Object Code, Full Title and Amount:

(c) Revenue Code (with title), and Amount: **A.1420 2680 Law (County Attorney), Insurance Recoveries - $250,000**

ITEM 5E

## *RESOLUTION REQUEST FORM NO. 20*

### *MISCELLANEOUS*

***Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.***
***Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Information Technology

DATE: May 2026

(a) Purpose of Request: **To appropriate funds from the Computer Reserve Fund to departmental budgets to purchase computers and related equipment and software.**

(b) Details:

| | | |
|---|---|---|
| **Information Technology** | **A.1680 220.1** | **$20,000** |

(c) Previous Resolution Number: N/A

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and amount: **A.895.00 Computer Reserve Fund**

* as listed in budget and LOGOS