WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: **FINANCE & BUDGET**

DATE: **JULY 30, 2026**

COMMITTEE MEMBERS PRESENT:		**OTHERS PRESENT:**
SUPERVISORS	ETU	KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
	CROCITTO	JOHN TAFLAN, COUNTY ADMINISTRATOR
	MADAY	AMANDA ALLEN, CLERK OF THE BOARD
	RUNYON	RYAN DICKEY, FIRST ASSISTANT COUNTY ATTORNEY
		SUPERVISORS DRISCOLL
COMMITTEE MEMBERS ABSENT:		STRAINER
SUPERVISORS	CONOVER	TAMMIE DELORENZO, ASSISTANT COUNTY ADMINISTRATOR
	BRUNO	KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
	STROUGH	MARILYN RIVERS, PROPERTY & CASUALTY RISK MANAGER
		TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT
		SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the July 30, 2026 meeting of the Finance & Budget Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - https://www.warrencountyny.gov/MMA

Warren County's YouTube Channel - https://www.youtube.com/watch?v=9KJr1p14g0I

Mr. Etu called the meeting of the Finance & Budget Committee to order at 10:50 a.m.

A motion was made by Ms. Runyon, seconded by Mr. Crocitto and carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor for public comment was offered to the following individuals:

Travis Whitehead, *Town of Queensbury Resident,* spoke regarding the staffing levels of the Warren County Jail which he believed should be reduced due to the changes made to mandated staffing levels required by the New York State based upon a reduction in the number of inmates held there.

John Taflan, *County Administrator,* responded to Mr. Whitehead's remarks, noting upon the request of the County New York State had completed an updated staffing analysis of the Warren County Jail last week, with the results anticipated to be available in September.

The agenda review commenced, as follows:

1) Request for transfer of funds as attached for Committee approval.

Motion was made by Ms. Runyon, seconded by Mr. Crocitto and carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* to approve Item 1 as outlined above and the necessary resolution was authorized for the August 19th Board Meeting.

2) Journal Report of transfers approved by the County Administrator staff for June of 2026; provided for informational purposes.
3) Referral from the Criminal Justice, Public Safety & Emergency Services Committee regarding a request to amend the 2026 Warren County Budget in the amount of $288,122 to reflect receipt of grant funding from New York State Division of Homeland Security and Emergency Services for Public Safety Answering Point Operations Program

(PSAP).

Motion was made by Ms. Runyon, seconded by Mr. Maday and carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* to approve Item 3 as outlined above and the necessary resolution was authorized for the August 19th Board Meeting.

4) Referrals from the Economic Growth & Development Committee:
   A) Request to establish Capital Project No. H455, *Tag Pro-Housing,* in the amount of $230,000.

Motion was made by Mr. Crocitto and seconded by Ms. Runyon to approve the request as presented; following discussion, Mr. Etu called the question and the motion was carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* to approve Item 4A as outlined above and the necessary resolution was authorized for the August 19th Board Meeting.

   B) Request to amend the 2026 Warren County Budget in the amount of $1,872.50 to reflect receipt of reimbursement from Tourism/Occupancy Tax to cover the remaining costs of the 2025 Hospitality Workforce Awards Celebration as indicated in Resolution No. 66 of 2026.

Motion was made by Ms. Runyon and seconded by Mr. Maday to approve Item 4B; however, the motion failed to obtain the majority vote of those present *(Messrs. Conover, Bruno and Strough absent),* with Mr. Crocitto voting in opposition.

5) Referrals from the Public Works Committee:
   A) Request to authorize the Chair of the Board to execute an agreement with Empire State Development to accept grant funding in an amount not to exceed $100,000 for feasability study to determine future use of Warren County Railroad over a term of December 17, 2025 and terminating December 17, 2030, as well as to determine a source of funding for the local share match in the amount of $50,000.

Motion was made by Ms. Runyon and seconded by Mr. Maday to authorize the Chair of the Board to execute the agreement with Empire State Development to accept grant funding; following discussion, Mr. Etu called the question and the motion was carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* and the necessary resolution was authorized for the August 19th Board Meeting.

Mr. Etu noted Item 5A also included a request to determine a source of funding to cover the local share match required in association with the Empire State Development grant which would be in an amount no to exceed $50,000. He advised the options available were to either appropriate from the General Fund, or to transfer from the Contingent Account which currently carried a balance of around $175,000. Following discussion, motion was made by Ms. Runyon, seconded by Mr. Maday and carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* to transfer the local share match funding in the amount of $50,000 from Budget Code A.1990 489, *Contingent Account, Other Payments/Contributions*, to Budget Code A.9950 910, *Transfers-Capital Projects, Interfund Transfers,* and the necessary resolution was authorized for the August 19th Board Meeting.

   B) Request to establish Capital Project No. H456, *Railroad Feasibility Study,* in the amount of $100,000.

Motion was made by Ms. Runyon, seconded by Mr. Crocitto and carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* to approve Item 5B as outlined above and the necessary resolution was authorized for the August 19th Board Meeting.

   C) Request to appropriate $30,000 from Budget Code DM 894.00, *Reserve, Motor Fuel Systems,* into Budget Code

DM.5140 470, *Road Machinery Motor Fuel Farms Contract,* to cover a portion of the cost to replace Hague aboveground fuel tanks.

D) Request to appropriate $114,000 from Budget Code DM 909.00, *Road Machinery Fund Unappropriated Surplus,* into Budget Code DM.5140 470, *Road Machinery Motor Fuel Farms Contract,* to cover a portion of the cost to replace Hague aboveground fuel tanks.

Motion was made by Ms. Runyon and seconded by Mr. Crocitto to approve the request as presented; following discussion, Mr. Etu called the question and the motion was carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* to approve Items 5C-D as outlined above and the necessary resolutions were authorized for the August 19th Board Meeting.

6) Referrals from the Support Services Committee:
   A) Request to amend the 2026 Warren County Budget in the amount of $18,762.60 to reflect receipt of funding from New York State Board of Elections Ballots by Mail grant.
   B) Request to amend the 2026 Warren County Budget in the amount of $15,094.28 to reflect receipt of funding from New York State Board of Elections for General Election grant.

Motion was made by Ms. Runyon, seconded by Mr. Maday and carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* to approve Items 6A-B as outlined above and the necessary resolutions were authorized for the August 19th Board Meeting.

C) Request to create Capital Project No. H437, *Board Room Renovation,* in the amount of $50,000.

It was noted the request was incorrectly listed as creating the Capital Project when it should have been to increase it by $50,000.

Motion was made by Mr. Crocitto and seconded by Ms. Runyon to approve the request to increase Capital Project No. H437, *Board Room Renovation,* in the amount of $50,000; following discussion, Mr. Etu called the question and the motion was carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* to approve Item 6C as outlined above and the necessary resolution was authorized for the August 19th Board Meeting.

Returning once again to Agenda Item 5B involving the request to establish Capital Project No. H456, *Railroad Feasibility Study,* in the amount of $100,000, Mr. Crocitto apprised he would follow up with the Tourism Department to determine whether this Capital Project was eligible for funding from the New York State Empire State Development for Market New York Round 16 Grant Program and report back to the Committee.

D) Request to amend the 2026 Warren County Budget in the amount of $100,000 to increase Revenue Budget Code A.1420 2680, *Law (County Attorney), Insurance Recoveries,* which was received from the County's insurance carrier as the sub-limit for the social engineering fraud claim under the crime policy with regards to ACH fraud.

Motion was made by Ms. Runyon and seconded by Mr. Crocitto to approve the request as presented; following discussion, Mr. Etu called the question and the motion was carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* to approve Item 6D as outlined above and the necessary resolution was authorized for the August 19th Board Meeting.

E) Request to appropriate $27,000 from Budget Code A.895.00, *Computer Reserve Fund,* to the County Clerk's Budget to cover the cost to purchase computers and related equipment and software.

Motion was made by Ms. Runyon, seconded by Mr. Maday and carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* to approve Item 6E as outlined above and the necessary resolution was authorized for the August 19th Board Meeting.

7) Referral from the Warren County Risk & Safety Committee involving a request to adopt the Warren County Investment Policy as recommended by the Warren County Risk & Safety Committee.

Motion was made by Mr. Crocitto and seconded by Ms. Runyon to approve the request as presented; following discussion, Mr. Etu called the question and the motion was carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* to approve Item 7 as outlined above and the necessary resolution was authorized for the August 19th Board Meeting.

8) Finance Committee action is required on Personnel Agenda Items 2 and 3:
   2) Referral County Facilities Committee *(Chaired by Supervisor Bruno):*
      Fire Prevention and Building Code Enforcement (Charles Wallace, Director) -
      Request to amend the Table of Organization & Salary Schedule to create three new Fire Prevention & Building Code Enforcement Officer positions, *Base Annual Salary $61,641,* effective August 20, 2026.

Motion was made by Ms. Runyon and seconded by Mr. Crocitto to approve the request as presented; following discussion, Mr. Etu called the question and the motion was carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* to approve Personnel Agenda Item 2 as outlined above.

   3) Referral from the Support Services Committee *(Chaired by Supervisor Gilligan):*
      County Clerk (Carrie Black, County Clerk)
      Request to amend the Table of Organization and Salary Schedule to fund the position of Principal Legal Recording Clerk, *Grade 15, Base Annual Salary $67,589,* and unfund but retain the Legal Recording Clerk position, effective August 20, 2026.

Motion was made by Ms. Runyon, seconded by Mr. Maday and carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* to approve Personnel Agenda Item 3 as outlined above.

Privilege of the floor and public comment was offered to the following individuals:

John Taflan, *County Administrator*, questioned whether the Committee could reconsider approving Agenda Item 5B concerning a request to amend the 2026 Warren County Budget in the amount of $1,872.50 to reflect receipt of reimbursement from Tourism/Occupancy Tax to cover the remaining costs of the 2025 Hospitality Workforce Awards Celebration as indicated in Resolution No. 66 of 2026. A discussion ensued following which it was noted the request could be brought back to the floor for consideration if none of the Committee members present were opposed to doing so. There being no objections, motion was made by Ms. Runyon, seconded by Mr. Maday and carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)* to amend the 2026 Warren County Budget in the amount of $1,872.50 to reflect receipt of reimbursement from Tourism/Occupancy Tax to cover the remaining costs of the 2025 Hospitality Workforce Awards Celebration as outlined above. The necessary resolution was authorized for the August 19th Board Meeting.

Chairman Geraghty voiced his disappointment regarding recent sales tax distribution to the municipalities within Warren County, which seemed increasingly unfair. He also expressed his frustration regarding the delay in distribution of revenues from cannabis sales which seemed to be caused by issues at the State level.

There being no further business to come before the Finance & Budget Committee, on motion made by Ms. Runyon, seconded by Mr. Crocitto and carried by a unanimous vote of those present *(Messrs. Conover, Bruno and Strough absent)*, Mr. Etu adjourned the meeting at 11:23 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board