

FINANCE & BUDGET COMMITTEE

AGENDA

OCTOBER 1, 2026

Committee Members: *Etu, Crocitto, Conover, Maday, Bruno, Strough and Runyon*

Chair of the Board shall serve an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board

I. Committee meeting called to order by Chairman.

II. Motion to approve minutes of prior Committee meetings.

III. Privilege of the Floor/Public Comment

IV. Action Agenda

1) **Request for transfer of funds as attached for Committee approval.**

2) **Journal Report of transfers approved by County Administrator** - August 2026; provided for informational purposes.

3) **Referral from the County Facilities Committee (Chaired by Supervisor Bruno):**

Airport (Robin Mapp, Airport Manager)-

Request to appropriate \$20,630 from Budget Code A.892.00, *Reserve, Airport Repair & Projects*, to Budget Code A.9950 910, *Transfers - Capital Projects*, to provide funding for Capital Project No. H454, *SRE Snow Broom Acquisition*.

4) **Referrals from the Criminal Justice, Public Safety & Emergency Services Committee (Chaired by Supervisor Maday):**

District Attorney (Jason Carusone, District Attorney) -

A) Request to amend the 2026 Warren County Budget in the amount of \$4,129 to reflect receipt of additional grant funding from Office of Victim Services.

Office of Emergency Services (Ann Marie Mason, Director) -

B) Request to increase Capital Project No. H254, *Fire Training Center Project*, in the amount of \$988.25.

Sheriff (Jim LaFarr, Sheriff) -

C) Request to amend the 2026 Warren County Budget in the amount of \$26,015 to reflect receipt of funding from New York State Governor's Traffic Safety Committee for Police Traffic Services Program grant.

D) Request to amend the 2026 Warren County Budget in the amount of \$5,000 to reflect receipt of funding from Canadian Pacific and Kansas City Southern Railways (CPKC) grant for training and enhancement of Sheriff's Office K-9 teams.

E) Request to amend the 2026 Warren County Budget in the amount of \$250 to reflect receipt of a donation from Tractor Supply Company for enhancement of Sheriff's Office Project Lifesaver Program.

5) **Referrals from the Economic Growth & Development Committee (Chaired by Supervisor Wild):**

Planning & Community Development -

A) Request to establish Capital Project No. H458, *Mill Creek Recreation Area*, in the amount of \$350,000.

B) Request to establish Capital Project No. H457, *Mountain to River*, in the amount of \$295,944.

C) Request to provide \$50,000 from a source to be determined to cover the local share match of New York State Department of State Local Government Efficiency program for Capital Project No. H460, *EMS DOS Study*.

D) Request to establish Capital Project No. H460, *EMS DOS Study*, in the amount of \$100,000.

E) Request to increase Capital Project No. H437, *Board Room Renovations*, in the amount of \$10,000.

Workforce Development (Liza Ochsendorf, Director) -

F) Request to amend the 2026 Warren County Budget in the amount of \$410,249.84 to reflect receipt of federal WIOA (*Workforce Innovation & Opportunity Act*) funding for program year 2026 (July 1, 2026 - June 30, 2027).

Continued

6) **Referrals from the Occupancy Tax Coordination Committee (Chaired by Supervisor Crocitto):**

- A) Request to appropriate \$529,073 from Budget Code A.881.00, *Occupancy Tax Reserve*, to various Budget Codes outlined in the Agenda packet.
- B) Request to amend the 2026 Warren County Budget in the amount of \$12,650 to reflect receipt of donations for payment to Lake George Steamboat Company to cover the balance of cost of hosting the end-of-year Annual Hospitality Workforce Celebration held on September 14, 2026.

7) **Referrals from the Public Works Committee (Chaired by Supervisor Conover):**

Parks, Recreation & Railroad (Jeff Inglee, Director) -

- A) Request to establish Capital Project No. H461, *Adirondack Smart Growth Project*, in the amount of \$40,680.
- B) Request to amend the 2026 Warren County Budget in the amount of \$25,000 to reflect receipt of funding from New York State Department of State SWIMS Grant.

Department of Public Works (Kevin Hajos, Superintendent) -

- C) Request to amend the funding shares for Capital Project No. H411, *Corinth Road (CR 28) over Clendon Brook Culvert Replacement*, in the Town of Queensbury in the amount of \$350,000 for New York State Department of Environmental Conservation Water Quality Improvement Project Program.
- D) Request to amend the 2026 Warren County Budget in the amount of \$350,000 to increase Budget Code D.9950 910, *Transfers - Capital Projects*, in accordance with transfer of surplus local match funds for capital projects.
- E) Request to increase Capital Project No. H406, *Countryside Capital Improvements*, in the amount of \$38,000, from a source to be determined to cover the cost of additional paving construction expenses.
- F) Request to authorize sale of surplus County property (1995 Case International Harvester 4230) for \$3,000 to the Town of Stony Creek.

8) **Request/Item not Referred by Alternate Standing Committee:**

Request for a transfer of funds totaling \$153,711 to various Budget Codes to provide funding from November 1, 2026 through the remainder of the year for the newly established Department of Finance.

9) **Finance Committee action is required on the following Personnel Agenda item, *contingent upon approval by the Personnel Committee - 2A-C.***

PERSONNEL AGENDA ITEM 2A-C:

2) **Personnel Matters:**

- A) Request to amend the Table of Organization and Salary Schedule to create the positions outlined in the agenda attachment for the newly established Department of Finance effective November 1, 2026.
- B) Request to amend the Table of Organization and Salary Schedule to create the new position of Commissioner of Finance, *Annual Salary range \$135,000 to \$150,000*, effective November 1, 2026.
- C) Request to appropriate \$25,000 from Budget Code A.909.00 to Budget Code A.1320 110, *Finance, Salaries - Regular*, to cover the cost of the new position of Commissioner of Finance through the remainder of the year.

10) **Budget Discussion regarding 2027 Fiscal Year.**

V. Privilege of the Floor/Public Comment

VI. Motion to adjourn

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Public Works - Parks, Recreation and Railroad
Name of Department

SIGNED: _____ DATE 9/23/2026

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>Amount</u>
A.7110 130	General, Parks & Recreation, Salaries - Part Time	A.7110 120	General, Parks & Recreation, Salaries - Overtime	\$3,413.84

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>
A.1990 439	Contingent Fund		

Please state reason for transfer request:
To cover unanticipated overtime costs

RESOLUTION REQUEST FORM NO. 10

*Request for Transfer of Funds*TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Planning and Community Development

SIGNED: Ethan Gaddy, AICP, County Planner

DATE: 9/15/2026

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.8021 470	Planning & Comm. Dev. - Contract	A.9950 910	Transfers - Capital Projects	\$23,000

Please state reason for transfers requested:

Transfer \$23,000 from A.8021.470 to A.9950.910 for the County cash match associated with Capital Project H458 - Mill Creek Recreation Area.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

*Request for Transfer of Funds*TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Planning and Community Development

SIGNED: Ethan Gaddy, AICP, County Planner

DATE: 9/15/2026

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.8029 470	First Wilderness - Contract	A.9950 910	Transfers - Capital Projects	\$50,000

Please state reason for transfers requested:

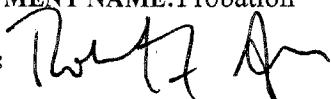
Transfer \$50,000 from A.8029.470 to A.9950.910 for the County cash match associated with Capital Project H457 - Mountain to River.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10***Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** Probation**SIGNED:****DATE:** 9/22/26**FROM CODE**

A.3144 110

TITLE

Salaries-Regular

TO CODE

A.3144 120

TITLE

Salries-Overtime

AMOUNT

\$20

Please state reason for transfers requested: Funds needed to cover small overtime cost.**CONTINGENT FUND TRANSFER REQUESTS****FROM CODE**

A.1990 469

TITLEContingent Account-
Other Payments/Contributions**TO CODE****TITLE****AMOUNT****Please state reason for transfer request:****Please file original request with Clerk of the Board and retain copy for your records.**

RESOLUTION REQUEST FORM NO. 10***Request for Transfer of Funds***TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Veterans

SIGNED:

DATE: 9/22/2026

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.6510 110	Veterans, Salaries - Regular	A.6510 220	Veterans, Office Equipment	\$2,000.00

Please state reason for transfers requested: To purchase shredder

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

WARREN COUNTY
Journal Report

G/L Date	G/L Account	Account Description	Description	Increase	Decrease
Admn.Fiscal Srv - Administrative Fiscal Services					
8/17/2026	A.1011 410	Supplies	Budget Transfer out of object code to A.1671 410		\$696.55
8/17/2026	A.1671 410	Supplies	Budget Transfer out of object code from A.1011 410	\$696.55	
County Clerk - County Clerk					
8/13/2026	A.1410 413	Repair & Maint.-Bldg/Property	Transfer within budget code to A.1410 436		\$180.00
8/13/2026	A.1410 436	Advertising Fees	Transfer within budget code from A.1410 413	\$180.00	
DPW_DPW Admin - DPW,DPW Administration					
8/7/2026	A.1620 210	Furniture/Furnishings	Transfer In Code from A.1620 410	\$300.00	
8/7/2026	A.1620 410	Supplies	Transfer In Code to A.1620 210		\$300.00
8/7/2026	D.5110 410	Supplies	Transfer In Code to D.5110 445		\$600.00
8/7/2026	D.5110 445	Foods	Transfer In Code from D.5110 410	\$600.00	
8/12/2026	A.7110 413	Repair & Maint.-Bldg/Property	Transfer In Code for Bikeway Paving to A.7110 465		\$7,000.00
8/12/2026	A.7110 465	Road/Bridge Materials	Transfer In Code for Bikeway Paving from A.7110 413	\$7,000.00	
8/13/2026	D.5110 465	Road/Bridge Materials	Transfer In Code for Bridge Replacement Blocks from D.5110 470	\$12,548.00	
8/13/2026	D.5110 470	Contract	Transfer In Code for Bridge Replacement Blocks to D.5110 465		\$12,548.00
8/17/2026	A.7110 413	Repair & Maint.-Bldg/Property	Transfer In Code for Bikeway Paving to A.7110 465		\$3,000.00
8/17/2026	A.7110 465	Road/Bridge Materials	Transfer In Code for Bikeway Paving from A.7110 413	\$3,000.00	
8/24/2026	A.1620 410	Supplies	Transfer In Code to A.1620 422		\$184.51
8/24/2026	A.1620 422	Repair/Maint-Equipment	Transfer In Code from A.1620 410	\$184.51	
8/24/2026	A.5610 410	Supplies	Transfer In Code from A.5610 470 for Balloon Festival	\$1,000.00	
8/24/2026	A.5610 470	Contract	Transfer In Code to A.5610 410 for Balloon Festival		\$1,000.00
8/25/2026	A.1625 410	Supplies	Transfer In Code for CR Wood Attendant to A.1625 413		\$65.54
8/25/2026	A.1625 413	Repair & Maint.-Bldg/Property	Transfer In Code for CR Wood Attendant from A.1625 410	\$65.54	
Employment & Tr_WIA-Admin(Staff) - Employment & Training,WIA-Admin (Staff)					
8/3/2026	40.6293.0305 860	Hospitalization	object code change to 40.6293.0305 861		\$800.00
8/3/2026	40.6293.0305 861	Retirees Hospitalization	object code change - from 40.6293.0305 860	\$800.00	
8/3/2026	40.6293.0310 860	Hospitalization	object code change to 40.6293.0310 861		\$400.00
8/3/2026	40.6293.0310 861	Retirees Hospitalization	object code change from 40.6293.0310 860	\$400.00	
8/3/2026	40.6293.0358 423	Telephone	object code change - from 40.6293.0358 433	\$500.00	
8/3/2026	40.6293.0358 433	Training-Client	object code change - to 40.6293.0358 423		\$500.00
8/4/2026	40.6293.0300 411	Rent-Building/Property	object code change to 40.6293.0300 428		\$18.75
8/4/2026	40.6293.0300 423	Telephone	object code change to 40.6293.0300 428		\$57.27
8/4/2026	40.6293.0300 424	Postage	object code change to 40.6293.0300 428		\$51.81
8/4/2026	40.6293.0300 428	Data Processing & Internet Fees	object code change from 40.6293.0300 423	\$57.27	
8/4/2026	40.6293.0300 428	Data Processing & Internet Fees	object code change from 40.6293.0300 424	\$51.81	
8/4/2026	40.6293.0300 428	Data Processing & Internet Fees	object code change from 4.6293.0300 411	\$18.75	
8/12/2026	40.6293.0358 410	Supplies	object code change to 40.6293.0358 421		\$500.00
8/12/2026	40.6293.0358 421	Equipment Rental	object code change from 40.6293.0358 410	\$500.00	
8/19/2026	40.6293.0358 428	Data Processing & Internet Fees	object code change from 40.6293.0358 433	\$500.00	
8/19/2026	40.6293.0358 433	Training-Client	object code change to 40.6293.0358 428		\$500.00
8/28/2026	40.6293.0358 426	Subscriptions	object code change - from 40.6293.0358 433	\$200.00	
8/28/2026	40.6293.0358 433	Training-Client	object code change - to 40.6293.0358 426		\$200.00
Medical Exam&Cor - Medical Exam & Coroners					
8/17/2026	A.1185 435	Medical Fees	Budget Transfer within Object Code to A.1185 444		\$368.24
8/17/2026	A.1185 444	Travel/Education/Conference	Budget Transfer within Object Code to A.1185 435	\$368.24	
Mental Health - Mental Health					
8/7/2026	A.4310 410	Supplies	transfer funds from A.4310 410 to A.4130 436		\$2,220.22

8/7/2026	A.4310 436	Advertising Fees	transfer funds from A.4310 410 to A.4130 436	\$2,220.22	
Office of EMS - Office of Emergency Services					
8/24/2026	A.3645.4120 410	Supplies	Budget Transfer within Object Code from A.3645.4120 470	\$2,000.00	
8/24/2026	A.3645.4120 470	Contract	Budget Transfer within Object Code to A.3645.4120 410		\$2,000.00
8/27/2026	A.3645.4125 410	Supplies	Budget Transfer within Object Code from A.3645.4125 422	\$4,661.40	
8/27/2026	A.3645.4125 422	Repair/Maint-Equipment	Budget Transfer within Object Code to A.3645.4125 422		\$4,661.40
Planning_Planning - Planning,Planning					
8/21/2026	A.8021 424	Postage	Budget Transfer within object code, A.8021 441	\$75.00	
8/21/2026	A.8021 427	Memberships & Dues	Budget Transfer within object code, A.8021 444	\$77.20	
8/21/2026	A.8021 441	Auto-Supplies & Repair	Budget Transfer within object code, A.8021 424		\$75.00
8/21/2026	A.8021 444	Travel/Education/Conference	Budget Transfer within object code, A.8021 427		\$77.20
Public Health_Health Services - Public Health,Health Services					
8/28/2026	A.4010 220	Office Equipment	Budget Transfer to A.4010 220 from 436	\$300.00	
8/28/2026	A.4010 436	Advertising Fees	Budget Transfer to A.4010 220 from 436		\$300.00
Real Property - Real Property Tax					
8/6/2026	A.1355 220	Office Equipment	Budget Transfers w/in Object Code from Supplies to Office Equip	\$263.55	
8/6/2026	A.1355 410	Supplies	Budget Transfers w/in Object Code Supplies to Office Equipment		\$263.55
Residential Hall - Countryside Adult Home					
8/31/2026	A.6030 422	Repair/Maint-Equipment	Budget Transfer within object code to A.6030 422 from A.6030 437	\$600.00	
8/31/2026	A.6030 437	Consulting Fees	Budget Transfer within object code from A.6030 437 to A.6030 422		\$600.00
Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement					
8/5/2026	A.3110 413	Repair & Maint.-Bldg/Property	transfer within object code from A.3110 455	\$10,000.00	
8/5/2026	A.3110 455	Safety Equipment	transfer within object code to A.3110 413		\$10,000.00

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: County Facilities - Airport

DATE: 9/23/2026

- (a) Purpose of Request: **To appropriate from the Reserve, Airport Repair & Projects (A892.00) and increase budget Code A.9950 910 Transfer - Capital Project to Fund Capital Project H454 SRE Snow Broom Acquisition**
- (b) Details: **To appropriate from the Reserve, Airport Repair & Projects (892.00) and increase budget code A.9950 910 Transfers- Capital Project to Fund Capital Project H454 SRE Snow Broom Acquisition**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A892.00, Reserve, Airport Repair & Projects \$20,630**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: District Attorney's Office- Victim Assistance Program

DATE: 7-13-2026

(a) Purpose of Amendment:

To adjust the 2026 Budget to account for additional grant funds received from Office of Victim Services after the budget was adopted.

(b) Appropriation Code, Object Code, Full Title and Amount:

1168-410 Supplies \$1129.00

1168-444 Travel/Education/Conference \$3000.00

(c) Revenue Code (with title), and Amount:

3032- Crime Victims Advocate-DA \$4129.00

RESOLUTION REQUEST FORM NO. 9***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Office of Emergency Services

DATE: September 22, 2026

- (a) Exact Title and Number of Project*:
H.254.9550 280 Fire Training Center Project - Projects
- (b) Is this a Capital Project?
Yes
- (c) Is this a Capital Reserve Project?
- (d) Amount of Increase (if applicable):
\$988.25
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
H.254.9550 2390 - Fire Training Center -Share of Joint Activity, Govt
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment:
To correct the Fire Training Center Project to reflect reimbursement receipts from Washington County in the amount of \$988.25.

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: September 22, 2026

- (a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a New York State Governor's Traffic Safety Committee Police Traffic Services Program grant award.

- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- | | | |
|------------|---------------------------|----------|
| A.3110 120 | Sheriff's Law Enforcement | \$26,015 |
| | Salaries - Overtime | |

- (c) **Revenue Code (with title), and amount:**
- | | | |
|-------------|---------------------------|----------|
| A.3110 3384 | Sheriff's Law Enforcement | \$26,015 |
| | Other Sheriff's State Aid | |

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: September 22, 2026

- (a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a Canadian Pacific and Kansas City Southern Railways (CPKC) grant award.

- (b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3110 439	Sheriff's Law Enforcement	\$5,000
	Misc Fees & Expenses	

- (c) **Revenue Code (with title), and amount:**

A.3110 2711	Sheriff's Law Enforcement	\$5,000
	K-9 Gifts and Donations	

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: September 22, 2026

(a) **Purpose of Amendment:** Amend County Budget to a donation from Tractor Supply Company.

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3110 410	Sheriff's Law Enforcement	\$250
	Supplies	

(c) **Revenue Code (with title), and amount:**

A.3110 2705	Sheriff's Law Enforcement	\$250
	Gifts & Donations	

RESOLUTION REQUEST FORM NO. 8***Request to Establish Capital Project or Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: **Planning and Community Development**

DATE: **9/15/2026**

- (a) Exact Title* and Number of Project (must be obtained from Treasurer's Office):
Capital Project No. H458 - Mill Creek Recreation Area
- (b) Is this a Capital Project?
Yes
- (c) Is this a Capital Reserve Project?
No
- (d) Amount of Project:
\$350,000
- (e) Source of Funding (including name & title of codes, etc.):
**NYS DOS LWRP: \$262,500; A.9950.910 - Transfers - Capital Projects: \$23,000; County in-kind: \$4,500;
Town of Johnsbury cash: \$35,000; Town in-kind: \$25,000.**
- (f) Purpose of Establishment:
Establish H458 to administer the Mill Creek Recreation Area Trails project, a First Wilderness Heritage Corridor implementation project.

**Title should reflect department if possible:*

i.e. Capital Project No. H274.9550 280 Replace VASI with PAPI would be clearer if name was listed as Airport Replace VASI with PAPI.

RESOLUTION REQUEST FORM NO. 8***Request to Establish Capital Project or Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: **Planning and Community Development**

DATE: **9/15/2026**

- (a) Exact Title* and Number of Project (must be obtained from Treasurer's Office):
Capital Project No. H457 - Mountain to River
- (b) Is this a Capital Project?
Yes
- (c) Is this a Capital Reserve Project?
No
- (d) Amount of Project:
\$295,944
- (e) Source of Funding (including name & title of codes, etc.):
NYS DOS LWRP: \$221,958; A.9950.910 - Transfers - Capital Projects: \$50,000; County in-kind: \$3,986 (Planning salaries); Town of Johnsbury cash: \$20,000.
- (f) Purpose of Establishment:
Establish H457 to administer the Mountain to River Downtown Connection Initiative - Phase 2, a First Wilderness Heritage Corridor implementation project.

**Title should reflect department if possible:*

i.e. Capital Project No. H274.9550 280 Replace VASI with PAPI would be clearer if name was listed as Airport Replace VASI with PAPI.

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: **Planning and Community Development**

DATE: **9/15/2026**

(a) Purpose of Request:

Appropriate funds from a TBD source in the amount of \$50,000 for the local share of the EMS DOS Study.

(b) Details:

Warren County has been awarded \$50,000 through the NYS Department of State Local Government Efficiency program for the EMS DOS Study. Total project cost is \$100,000. This request appropriates \$50,000 from a source to be determined for the required local share of Capital Project H460 - EMS DOS Study.

(c) Previous Resolution Number:

R44 of 2026

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Source TBD - \$50,000

Sample: A.8021 470 Planning & Community Development - Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 8***Request to Establish Capital Project or Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Planning and Community Development

DATE: 9/14/2026

- (a) Exact Title* and Number of Project (must be obtained from Treasurer's Office):
Capital Project No. H460 - EMS DOS Study
- (b) Is this a Capital Project?
Yes
- (c) Is this a Capital Reserve Project?
No
- (d) Amount of Project:
\$100,000
- (e) Source of Funding (including name & title of codes, etc.):
NYS DOS Local Government Efficiency grant: \$50,000; County/local match: \$50,000, source TBD.
- (f) Purpose of Establishment:
Establish H460 to administer the EMS DOS Study project budget.

*Title should reflect department if possible:

i.e. Capital Project No. H274.9550 280 Replace VASI with PAPI would be clearer if name was listed as Airport Replace VASI with PAPI.

RESOLUTION REQUEST FORM NO. 9***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: **Planning**

DATE: **9/15/2026**

(a) Exact Title and Number of Project*:

H437, Board Room Renovations

(b) Is this a Capital Project?

Yes

(c) Is this a Capital Reserve Project?

No

(d) Amount of Increase (if applicable):

\$10,000

(e) Amount of Decrease (if applicable):

N/A

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

A. 80210.4999 110 – Planning (and Comm. Dev.) ARPA Salaries Regular

(g) Changes in Funding (if Amendment):

Increase H437 by \$10,000

(h) Purpose of Increase or Decrease or Amendment:

Move unused ARPA administrative funds to the Board Room Renovation Project.

***Title should reflect department if possible:**

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget********If this is the result of a grant award, also complete and submit Form No. 5 or 6*****DEPARTMENT NAME: Department of Workforce Development****DATE: September 23, 2025**

- (a) Purpose of Amendment: Amend Department of Workforce Development budget to include the Workforce Innovation & Opportunity Act (WIOA) federal grant allocation for Program Year 2026 which runs through June 30, 2027.

- (b) Appropriation Code, Object Code, Full Title and Amount:
Appropriation codes:

Workforce Innovation & Opportunity Act (WIOA) Total \$410,249.84

WIOA Adult	40 6293 0300	\$98,546.49
WIOA Dislocated Worker	40 6293 0305	\$166,022.98
WIOA Youth	40 6293 0310	\$104,655.40
WIOA Administrative	40 6293 0313	\$41,024.97

- (c) Revenue Code (with title), and Amount: WIOA \$410,249.84

4791 (Workforce Innovation & Opportunity Act) Total \$410,249.84

WIOA Adult	40.6293.0300 4791	\$98,546.49
WIOA Dislocated Worker	40.6293.0305 4791	\$166,022.98
WIOA Youth	40.6293.0310 4791	\$104,655.40
WIOA Administrative	40.6293.0313 4791	\$41,024.97

Revenues		Total \$	410,249.84
40.6293.0300 4791	Program Year 2026 WIOA Title - Program - Adult	\$	98,546.49
40.6293.0305 4791	Program Year 2026 WIOA Title - Program - Dislocated Worker	\$	166,022.98
40.6293.0310 4791	Program Year 2026 WIOA Title - Program - Youth	\$	104,655.40
40.6293.0313 4791	Program Year 2026 WIOA Title - Program - Admin	\$	41,024.97
	Adult	\$	98,546.49
40.6293.0300 110	FT Salary	\$	64,410.00
40.6293.0300 411	Rent-Building/ Property	\$	2,400.00
40.6293.0300 421	Rent Equipment	\$	240.00
40.6293.0300 423	Telephone	\$	240.00
40.6293.0300 428	Data Processing & Internet	\$	180.00
40.6293.0300 433	Training - Client	\$	4,200.00
40.6293.0300 810	Retirement	\$	12,237.90
40.6293.0300 830	Social Security	\$	3,993.42
40.6293.0300 831	Medicare	\$	933.95
40.6293.0300 840	Worker's Compensation	\$	1,862.64
40.6293.0300 860	Hospitalization	\$	7,729.20
40.6293.0300 865	Dental	\$	119.38
	Dislocated Worker	\$	166,022.98
40.6293.0305 110	FT Salary	\$	111,475.00
40.6293.0305 411	Rent-Building/ Property	\$	4,000.00
40.6293.0305 421	Rent Equipment	\$	400.00
40.6293.0305 423	Telephone	\$	400.00
40.6293.0305 428	Data Processing & Internet	\$	95.00
40.6293.0305 810	Retirement	\$	21,180.25
40.6293.0305 830	Social Security	\$	6,911.45
40.6293.0305 831	Medicare	\$	1,616.39
40.6293.0305 840	Worker's Compensation	\$	3,104.40
40.6293.0305 860	Hospitalization	\$	16,721.25
40.6293.0305 865	Dental	\$	119.24
	Youth	\$	104,655.40
40.6293.0310 110	FT Salary	\$	55,929.00
40.6293.0310 130	PT salary	\$	1,000.00
40.6293.0310 411	Rent-Building/ Property	\$	2,600.00
40.6293.0310 421	Rent Equipment	\$	260.00
40.6293.0310 423	Telephone	\$	260.00
40.6293.0310 428	Data Processing & Internet	\$	180.00
40.6293.0310 434	Allowances	\$	5,000.00
40.6293.0310 470	Contract	\$	21,421.00
40.6293.0310 810	Retirement	\$	8,710.14
40.6293.0310 830	Social Security	\$	3,529.60
40.6293.0310 831	Medicare	\$	825.47
40.6293.0310 840	Worker's Compensation	\$	2,017.86
40.6293.0310 860	Hospitalization	\$	2,796.45
40.6293.0310 865	Dental	\$	125.88
	Admin	\$	41,024.97
40.6293.0313 110	FT Salary	\$	31,720.00
40.6293.0313 411	Rent-Building/ Property	\$	1,000.00
40.6293.0313 421	Rent Equipment	\$	100.00
40.6293.0313 423	Telephone	\$	100.00
40.6293.0313 428	Data Processing & Internet	\$	180.00
40.6293.0313 810	Retirement	\$	4,853.16
40.6293.0313 830	Social Security	\$	459.94
40.6293.0313 831	Medicare	\$	459.94
40.6293.0313 840	Worker's Compensation	\$	776.10
40.6293.0313 860	Hospitalization	\$	1,268.80
40.6293.0313 865	Dental	\$	107.03

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Tourism Department

DATE: September 22, 2026

(a) Purpose of Request: **To authorize appropriation of funds from the Occupancy Tax Reserve**

(b) Details: **Appropriate funds from A.881.00 Tourism-Occupancy Tax Reserve to the following line items:**

**\$226,893 A.6417.0002.480.04 Tourism-Warren County Projects
To fund Town of Johnsbury Sewer Project 2026 payment**

**\$200,000 A.6417.0002.480.08 Tourism-Civic Center Capital Costs
To cover approved funding of Ice Plant study**

**\$96,340 A.6417.0002.469.05 Municipal Application Funding
To cover approved funding of Municipal Supplemental awards**

**\$5,596 A.6417.0002.469 Other Payments/Contributions
To cover funds above budgeted amount for Payments to Towns (25%)**

**\$244 A.6417.0002.480.03 Tourism-Special Event Discretionary Fund
To cover funds above budgeted amount for Lyme Adirondack (Hague Fire Tower) due to rate increase**

\$529,073 Total Appropriation

(c) Previous Resolution Number: **None**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.881.00 Occupancy Tax Reserve**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Tourism Department (Occupancy Tax)

DATE: September 22, 2026

- (a) Purpose of Amendment: **To amend county budget to increase both revenue and expenditure lines by \$12,650 associated with donations for payment to Lake George Steamboat Company to host the end-of-year Annual Hospitality Workforce Celebration on September 14, 2026.**
- (b) Appropriation Code, Object Code, Full Title and Amount:
A.6417.0002.480.04 Tourism-Warren County Projects - \$12,650
- (c) Revenue Code (with title), and Amount:
A.6417.0002.2705 Gifts & Donations - \$12,650

RESOLUTION REQUEST FORM NO. 8***Request to Establish Capital Project or Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Warren County Parks, Recreation and Railroad

DATE: 09/23/26

- (a) Exact Title and Number of Project (must be obtained from Treasurer's Office): H461 Adirondack Smart Growth Project
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Project: \$40,680
- (e) Source of Funding (including name & title of codes, etc.): New York State Department of Environmental Conservation. Smart Growth Grant # DEC01-T02952GM (No Local Match Required)
- (f) Purpose of Establishment: The project makes a conscious effort to make the trails more accessible and beginner and family-friendly by designing the wayfinding and trail map to be inclusive to people with color blindness and to provide more benches along the trail for places to rest. By redesigning the network map and naming system for the trails, navigation will be made easier for people to get to the main vista by utilizing a single main trail with multiple other trails accommodating recreation opportunities besides visiting the vista.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Parks, Recreation & Railroad

DATE: 10/1/2026

(a) Purpose of Amendment:

To account for NYSDOS SWIMS Grant Contract #T1002883

(b) Appropriation Code, Object Code, Full Title and Amount:

A.7110 470 Parks & Recreation, Contract - \$25,000

(c) Revenue Code (with title), and Amount:

A.7110 3889 Parks & Recreation, Other - \$25,000

RESOLUTION REQUEST FORM NO. 9***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 9/23/26

- (a) Exact Title and Number of Project*: Corinth Road (CR 28) over Clendon Brook Culvert Replacement, (H411) Town of Queensbury
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable):
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
- (g) Changes in Funding (if Amendment):
 - +\$350,000.00 WQIP Grant Funds
 - \$350,000.00 Local Match Funds (return funds to D.9950 910 Transfers-Capital Projects)
- (h) Purpose of Increase or Decrease or Amendment: To amend funding shares for NYSDEC Water Quality Improvement Project (WQIP) Program grant

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: DPW

DATE: 9/23/26

- (a) Purpose of Amendment: To increase D.9950 910 (Transfers - Capital Projects) in accordance with transfer of surplus local match funds from capital projects
- (b) Appropriation Code (with title), Object Code (with title) and Amount:
D.9950 910 - Interfund Transfers (\$350,000.00)
- (c) Revenue Code (with title), and Amount:
D.5010 5031 - Interfund Transfers (\$350,000.00)

RESOLUTION REQUEST FORM NO. 9

Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: DPW

DATE: 9/23/26

- (a) Exact Title and Number of Project*: Countryside Capital Improvements, (H406)
Town of Warrensburg
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$38,000.00
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
\$38,000.00 source to be determined by Finance Committee
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To fund additional paving
construction costs

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW

DATE: 9/23/26

- (a) Purpose of Request: To authorize sale of surplus equipment to the Town of Stony Creek.
- (b) Details: Sale of a 1995 Case International Harvester 4230 for \$3,000
- (c) Previous Resolution Number: NA
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

*** as listed in budget and LOGOS**

RESOLUTION REQUEST FORM NO. 10***Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** Finance**SIGNED:****DATE:** 10/1/2026

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1325 110	County Treasurer, Salaries - Regular	A.1320 110	Finance, Salaries - Regular	\$109,294
A.1325 810	County Treasurer, Retirement	A.1320 810	Finance, Retirement	\$18,474
A.1325 830	County Treasurer, Social Security	A.1320 830	Finance, Social Security	\$6,288
A.1325 831	County Treasurer, Medicare Contribution	A.1320 831	Finance, Medicare Contribution	\$1,470
A.1325 860	County Treasurer, Hospitalization	A.1320 860	Finance, Hospitalization	\$17,915
A.1325 865	County Treasurer, Dental	A.1320 865	Finance, Dental Insurance	\$270

Please state reason for transfers requested:

To fund positions within the Department of Finance.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:**Please file original request with Clerk of the Board and retain copy for your records.**

PERSONNEL COMMITTEE

ITEM 9

AGENDA

OCTOBER 1, 2026

Committee Members: *Runyon, Crocitto, Driscoll, Etu, Maday, Turner, Conover- Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board*

I. Committee meeting called to order by Chair.

II. Motion to approve minutes of prior Committee meetings.

III. Privilege of the Floor/Public Comment

IV. Action Agenda

1) Notice of Intent to Fill Tracking Report - provided for informational purposes

2) Personnel Matters:

- A) Request to amend the Table of Organization and Salary Schedule to create the positions outlined in the agenda attachment for the newly established Department of Finance effective November 1, 2026.
- B) Request to amend the Table of Organization and Salary Schedule to create the new position of Commissioner of Finance, *Annual Salary range \$135,000 to \$150,000*, effective November 1, 2026.
- C) Request to appropriate \$25,000 from Budget Code A.909.00 to Budget Code A.1320 110, *Finance, Salaries - Regular*, to cover the cost of the new position of Commissioner of Finance through the remainder of the year.
- D) Request for an executive session pursuant to Section 105(1)(f) Public Officer's Law for the purpose of engaging in discussions of a matter leading to the employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

V. Pending Items: None.

VI. Privilege of the Floor/Public Comment

VII. Motion to adjourn

RESOLUTION REQUEST FORM NO. 11***Request to Create New Position*****DEPARTMENT NAME:** Finance**DATE:** 10/01/2026

- (a) Title of Requested Position: **See attached**
- (b) Annual **Base** Salary (and Grade if Applicable): **See attached**
- (c) Effective Date for New Position*: **11/1/2026**
**Please do not backdate unless the purpose is to correct an error.*
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request:
 (Include annual salary and grade if applicable):
See attached
- (e) Where are Funds in the Budget for this Position?
 List Budget Code, Object Code, Full Title and Amount:
A.1320 110 Finance, Salaries - Regular
- (f) Is a Budget Transfer needed? ☒ YES ☐ NO
 If yes, please complete Resolution Request Form No. 10 – Transfer of Funds
 If no, please provide details on how the increase will be funded with the current budget:
- (g) Has Director of Human Resources Reviewed and Approved of the New Position Title? ☐ YES ☐ NO *n/a*
*(approval is necessary **BEFORE** bringing the request to Committee)* **HR Director Initial** *AF*
- (h) Had County Administrator Reviewed and Approved Creation of New Position? ☒ YES ☐ NO
*(approval is necessary **BEFORE** bringing the request to Committee)* **Co. Admin Initial** *AF*
- (i) Is this a mandated position? ☐ YES ☒ NO
 If yes, please explain:
- (j) Is there expected revenue from this position? ☐ YES ☒ NO
 If yes, please explain and complete Resolution Request Form No. 07 – Amend County Budget to recognize revenue:

Create Positions in A.1320 110, Delete Positions in A.1325 110

Title	Salary	Grade
Senior Account Clerk #4	\$ 47,238.00	CSEA 07 - Base
Accountant	\$ 96,842.00	
Account Clerk # 1 - PT	\$ 42,053.00	CSEA 04 - Base (19 hrs/wk)
Payroll Supervisor	\$ 84,550.00	
Junior Accountant #2	\$ 71,963.00	
Principal Account Clerk #2	\$ 52,138.00	CSEA 10 - Base
Junior Accountant #3	\$ 73,798.00	
Junior Accountant	\$ 77,555.00	
Accounting Technician	\$ 64,153.00	CSEA 19 - Base

RESOLUTION REQUEST FORM NO. 11***Request to Create New Position*****DEPARTMENT NAME:** Finance**DATE:** 10/1/2026

- (a) Title of Requested Position: Commissioner of Finance
- (b) Annual **Base** Salary (and Grade if Applicable): \$135,000-\$150,000
- (c) Effective Date for New Position*: 11/1/2026
**Please do not backdate unless the purpose is to correct an error.*
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request:
 (Include annual salary and grade if applicable):
- (e) Where are Funds in the Budget for this Position?
 List Budget Code, Object Code, Full Title and Amount:
 A.1320 110 Finance, Salaries - Regular
- (f) Is a Budget Transfer needed? ☐ YES ☐ NO
 If yes, please complete Resolution Request Form No. 10 – Transfer of Funds
 If no, please provide details on how the increase will be funded with the current budget:
- (g) Has Director of Human Resources Reviewed and Approved of the New Position Title? ☒ YES ☐ NO
*(approval is necessary **BEFORE** bringing the request to Committee)* **HR Director Initial** AD
- (h) Had County Administrator Reviewed and Approved Creation of New Position? ☒ YES ☐ NO
*(approval is necessary **BEFORE** bringing the request to Committee)* **Co. Admin Initial** MD
- (i) Is this a mandated position? ☐ YES ☐ NO
 If yes, please explain:
- (j) Is there expected revenue from this position? ☐ YES ☐ NO
 If yes, please explain and complete Resolution Request Form No. 07. – Amend County Budget to recognize revenue:

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Finance

DATE: 10/1/2026

(a) Purpose of Request:

To appropriate \$25,000 from the Unappropriated Surplus (A.909) to cover the creation of the Commissioner of Finance position.

(b) Details:

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

A.1320 110 - Finance, Salaries - Regular - \$25,000

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS