

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: FINANCE & BUDGET

DATE: OCTOBER 1, 2026

COMMITTEE MEMBERS PRESENT:

SUPERVISORS ETU
CONOVER
MADAY
BRUNO
RUNYON

OTHERS PRESENT:

KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
KIMBERLY RICHARDS, COUNTY ATTORNEY
SUPERVISOR STRAINER
TAMMIE DELORENZO, ASSISTANT COUNTY ADMINISTRATOR

COMMITTEE MEMBERS ABSENT:

SUPERVISORS CROCITTO
STROUGH

SARA FRANKENFIELD, GIS ADMINISTRATOR
CHRISTINE NORTON, COUNTY TREASURER
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the October 1, 2026 meeting of the Finance & Budget Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://www.warrencountyny.gov/MMA>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=9pCOOGMqfc0>

Mr. Etu called the meeting of the Finance & Budget Committee to order at 10:30 a.m.

A motion was made by Ms. Runyon, seconded by Mr. Conover and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor for public comment was offered to the following individual:

Christine Norton, *County Treasurer*, voiced her concerns with the newly created Department of Finance and sighted her accomplishments during her tenure as the County Treasurer.

The agenda review commenced, as follows:

- 1) Request for transfer of funds as attached for Committee approval.

Motion was made by Ms. Runyon, seconded by Mr. Conover and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 1 as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

- 2) Journal Report of transfers approved by the County Administrator staff for August of 2026; provided for informational purposes.
- 3) Referral from the County Facilities Committee pertaining to a request to appropriate \$20,630 from Budget Code A.892.00, *Reserve, Airport Repair & Projects*, to Budget Code A.9950 910, *Transfers - Capital Projects*, to provide funding for Capital Project No. H454, *SRE Snow Broom Acquisition*.

Motion was made by Mr. Conover, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 3 as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

- 4) Referrals from the Criminal Justice, Public Safety & Emergency Services Committee:
 - A) Request to amend the 2026 Warren County Budget in the amount of \$4,129 to reflect receipt of additional grant

funding from Office of Victim Services.

Motion was made by Ms. Runyon, seconded by Mr. Maday and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 4A as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

- B) Request to increase Capital Project No. H254, *Fire Training Center Project*, in the amount of \$988.25.

Motion was made by Ms. Runyon, seconded by Mr. Maday and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 4B as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

- C) Request to amend the 2026 Warren County Budget in the amount of \$26,015 to reflect receipt of funding from New York State Governor's Traffic Safety Committee for Police Traffic Services Program grant.

Motion was made by Ms. Runyon, seconded by Mr. Maday and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 4C as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

- D) Request to amend the 2026 Warren County Budget in the amount of \$5,000 to reflect receipt of funding from Canadian Pacific and Kansas City Southern Railways (CPKC) grant for training and enhancement of Sheriff's Office K-9 teams.

Motion was made by Ms. Runyon, seconded by Mr. Maday and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 4D as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

- E) Request to amend the 2026 Warren County Budget in the amount of \$250 to reflect receipt of a donation from Tractor Supply Company for enhancement of Sheriff's Office Project Lifesaver Program.

Motion was made by Mr. Conover, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 4E as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

- 5) Referrals from the Economic Growth & Development Committee:

- A) Request to establish Capital Project No. H458, *Mill Creek Recreation Area*, in the amount of \$350,000.

Motion was made by Ms. Runyon and seconded by Mr. Conover to approve the request as presented; following discussion, Mr. Etu called the question and the motion was carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 5A as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

- B) Request to establish Capital Project No. H457, *Mountain to River*, in the amount of \$295,944.

Motion was made by Ms. Runyon, seconded by Mr. Maday and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 5B as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

- C) Request to provide \$50,000 from a source to be determined to cover the local share match of New York State

Department of State Local Government Efficiency program for Capital Project No. H460, *EMS DOS Study*.

Motion was made by Mr. Conover and seconded by Mr. Bruno to approve the request as presented; following discussion, Messrs. Conover and Bruno amended their motions to indicate the \$50,000 would be appropriated from Budget Code A.909.00, *General Fund Unappropriated Surplus*. Mr. Etu called the question and the motion, as amended, was carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) and the necessary resolution was authorized for the October 16th Board Meeting.

D) Request to establish Capital Project No. H460, *EMS DOS Study*, in the amount of \$100,000.

Motion was made by Mr. Maday, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 5D as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

E) Request to increase Capital Project No. H437, *Board Room Renovations*, in the amount of \$10,000.

Motion was made by Mr. Bruno, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 5E as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

F) Request to amend the 2026 Warren County Budget in the amount of \$410,249.84 to reflect receipt of federal WIOA (*Workforce Innovation & Opportunity Act*) funding for program year 2026 (July 1, 2026 - June 30, 2027).

Motion was made by Mr. Conover, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 5F as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

6) Referrals from the Occupancy Tax Coordination Committee:

A) Request to appropriate \$529,073 from Budget Code A.881.00, *Occupancy Tax Reserve*, to various Budget Codes outlined in the Agenda packet.

Motion was made by Ms. Runyon, seconded by Mr. Maday and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 6A as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

B) Request to amend the 2026 Warren County Budget in the amount of \$12,650 to reflect receipt of donations for payment to Lake George Steamboat Company to cover the balance of cost of hosting the end-of-year Annual Hospitality Workforce Celebration held on September 14, 2026.

Motion was made by Ms. Runyon, seconded by Mr. Conover and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 6B as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

7) Referrals from the Public Works Committee:

A) Request to establish Capital Project No. H461, *Adirondack Smart Growth Project*, in the amount of \$40,680.

Motion was made by Mr. Conover, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 7A as outlined above and the necessary resolution was authorized for the

October 16th Board Meeting.

- B) Request to amend the 2026 Warren County Budget in the amount of \$25,000 to reflect receipt of funding from New York State Department of State SWIMS Grant.

Motion was made by Ms. Runyon, seconded by Mr. Maday and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 7B as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

- C) Request to amend the funding shares for Capital Project No. H411, *Corinth Road (CR 28) over Clendon Brook Culvert Replacement*, in the Town of Queensbury in the amount of \$350,000 for New York State Department of Environmental Conservation Water Quality Improvement Project Program.

Motion was made by Mr. Bruno, seconded by Mr. Conover and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 7C as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

- D) Request to amend the 2026 Warren County Budget in the amount of \$350,000 to increase Budget Code D.9950 910, *Transfers - Capital Projects*, in accordance with transfer of surplus local match funds for capital projects.

Motion was made by Ms. Runyon, seconded by Mr. Conover and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 7D as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

- E) Request to increase Capital Project No. H406, *Countryside Capital Improvements*, in the amount of \$38,000, from a source to be determined to cover the cost of additional paving construction expenses.

Motion was made by Mr. Bruno and seconded by Mr. Conover to approve the request as presented; following discussion, Messrs. Bruno and Conover amended their motion to indicate the \$38,000 would be transferred from Budget Code A.1990 469, *Contingent Account, Other Payments/Contributions*. Mr. Etu called the question and the motion, as amended, was carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) and the necessary resolution was authorized for the October 16th Board Meeting.

- F) Request to authorize sale of surplus County property (1995 Case International Harvester 4230) for \$3,000 to the Town of Stony Creek.

Motion was made by Mr. Conover and seconded by Mr. Maday to approve the request as presented; following discussion, Mr. Etu called the question and the motion was carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 7F as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

- 8) Request/Item not Referred by Alternate Standing Committee regarding a request for a transfer of funds totaling \$153,711 to various Budget Codes to provide funding from November 1, 2026 through the remainder of the year for the newly established Department of Finance.

Motion was made by Mr. Conover, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Item 8 as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

- 9) Finance Committee action is required on Personnel Agenda 2A-C:

2) Personnel Matters:

- A) Request to amend the Table of Organization and Salary Schedule to create the positions outlined in the agenda attachment for the newly established Department of Finance effective November 1, 2026.

Motion was made by Ms. Runyon, seconded by Mr. Conover and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Personnel Agenda Item 2A as outlined above.

- B) Request to amend the Table of Organization and Salary Schedule to create the new position of Commissioner of Finance, *Annual Salary range \$135,000 to \$150,000*, effective November 1, 2026.

It was noted Personnel Agenda Item 2B had been withdrawn at this mornings meeting of the Personnel Committee.

- C) Request to appropriate \$25,000 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code A.1320 110, *Finance, Salaries - Regular*, to cover the cost of the new position of Commissioner of Finance through the remainder of the year.

Motion was made by Mr. Conover, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*) to approve Personnel Agenda Item 2C as outlined above and the necessary resolution was authorized for the October 16th Board Meeting.

10) Budget Discussion regarding 2027 Fiscal Year.

Mr. Etu inquired whether the Committee would be interested in meeting within the next few weeks to review the 2027 Department of Public Works Budget request to determine which pending projects were essential and the consensus of the Committee was to move forward with scheduling that meeting.

John Taflan, *County Administrator*, indicated every County within New York State was struggling with preparing their 2027 Budgets due to the rising costs of materials and supplies, with no indication that the State would provide relief to ease the burden.

Privilege of the floor and public comment was offered:

Ms. Norton voiced her concerns with the County finances which she had highlighted in her monthly Treasurer Report. Next, she once again spoke in opposition of the newly created Department of Finance.

There being no further business to come before the Finance & Budget Committee, on motion made by Mr. Bruno, seconded by Mr. Conover and carried by a unanimous vote of those present (*Messrs. Crocitto and Strough absent*), Mr. Etu adjourned the meeting at 11:01 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board